

**Jackson Housing Commission**  
Minutes of the Regular Meeting  
August 21, 2013

The Jackson Housing Commission held its regular meeting at Reed Manor in the Board Room at 12:06 PM on August 21, 2013.

Commissioner Pultz-Orthaus called the meeting to order at 12:06 p.m. and upon roll call, the following Commissioners were present: Montgomery, Stark, Pultz-Orthaus, Davis-Dye, Robinson. Absent: None

Also present were: Connie Crandall, Interim Executive Director  
Shari Boyce, Section 8 Director  
Katie Dickerson, Executive Secretary

**13-08-003 PUBLIC COMMENTS**

Patricia Ryals, Resident Council President for Reed Manor, thanked the board for the Memorandum of Understanding. She also shared her thoughts on the Executive Director Selection process and felt the board should give Mr. Temple the position.

**13-08-004 APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD July 17, 2013.**

Commissioner Stark **MOVED** to approve the minutes of the Regular Meeting held July 17, 2013. Commissioner Montgomery **SECONDED** motion, and upon the following roll call, the motion was adopted with changes:

AYES: Stark, Montgomery, Pultz-Orthaus, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Commissioner Pultz-Orthaus would like to amend agenda to consider the Memorandum of Understanding between the Board and Reed Manor Tenant Association under Other Business & would like to add the deliberation and vote of Executive Director. Commissioner Stark **MOVED** to add the MOU and the Executive Director Discussion and vote to the agenda. Commissioner Montgomery **SECONDED** the motion, and upon the following roll call, the motion was adopted:

AYES: Stark, Montgomery, Pultz-Orthaus, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**13-08-005 APPROVAL OF THE PREVIOUSLY PAID LIABILITIES FROM July 18 to August 15 and August 18 to August 21, 2013.**

Commissioner Davis-Dye **MOVED** to approve the Previously Paid Liabilities from July 18 to August 15 and August 18 to August 21, 2013. Commissioner Stark **SECONDED** motion, and upon the following roll call, the motion was adopted with changes:

AYES: Stark, Montgomery, Pultz-Orthaus, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**13-08-006 RESOLUTIONS**

A. Resolution No. 2013-36: Collection Losses Write-Off

Commissioner Stark **MOVED** to approve the Write-Off of Collection Losses \$1,406.29 with amending the amount to \$1,406.29 in the Resolution. Commissioner Davis-Dye. **SECONDED** the motion and, upon the following roll call, the motion was adopted:

AYES: Pultz-Orthaus, Stark, Montgomery, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

B. Resolution No. 2013-37: HCV Program Administrative Plan Update

Commissioner Davis-Dye **MOVED** to the HCV Program Administrative Plan Updates. Commissioner Stark **SECONDED** the motion and, upon the following roll call, the motion was adopted:

AYES: Pultz-Orthaus, Stark, Montgomery, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

C. Resolution No. 2013-38: Closure of the Oppenheimer Investment Account

Commissioner Stark **MOVED** to adopt the forgoing resolution to ~~re-procure health care services~~ close the Oppenheimer Investment Account. Commissioner Robinson **SECONDED** the motion and, upon roll call, the motion was adopted:

AYES: Montgomery, Stark, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: Pultz-Orthaus  
ABSENT: None

D. Resolution No. 2013-39: Approval of Contract with White, Hotchkiss & Falahee, PLLC

Commissioner Robinson **MOVED** to approve the execution of a contract for legal services with White, Hotchkiss & Falahee, PLLC. Commissioner Stark **SECONDED** the motion and, upon discussion, the motion was Rescinded by Commissioner Robinson.

Commissioner Stark **MOVED** to entered into a contract with Pentiuik, Couveur & Kobiljak & to send the procurement to HUD for approval. Commissioner Davis-Dye **SECONDED** the motion, and upon roll call, the motion was adopted:

AYES: Montgomery, Stark, Pultz-Orthaus, Davis-Dye, Robinson  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**13-08-007 DIRECTORS' REPORTS**

Section 8

A. Utilization Report

Mrs. Boyce presented the report as stated.

Public Housing

B. Tenant Accounts Receivables

Ms. Crandall presented the Tenant Accounts Receivables as stated. Not a good month.

C. Consolidated TARs

Ms. Crandall presented the Consolidated TARs.

D. Turnaround Time

Ms. Crandall stated that the turnaround time for June was great.

E. Reasons for Move Outs

Ms. Crandall stated the reasons for tenant move outs.