

Jackson Housing Commission
Minutes of the Regular Meeting
July 15, 2015

The Jackson Housing Commission's Regular Meeting was held on July 15, 2015 in the Reed Manor Board Room. President Pultz-Orthaus called the meeting to order at 12:03pm. Upon roll call, the following commissioners were present: Michelle Pultz-Orthaus, Michelle Woods, Patricia Davis-Dye and Gerald Montgomery. Upon roll call the following commissioner was absent: James Stark.

Also present were: Patricia Tyus, Executive Director
Shari Boyce, Section 8 Director
Tremachel Johnson, Comptroller
Chelsea Bryant, Executive Secretary

15-07-001 PUBLIC COMMENTS

Ms. Patricia Ryals, President of the Reed Manor Resident Council, expressed concerns regarding the disbursement of the Residents Council's funding.

15-07-002 PRESENTATION

Mrs. Janice Fairley provided a detailed overview of SWAPP, a program empowering parents to become the primary advocates for their children's education. The SWAPP program is currently offered to parents residing at Chalet Terrace and Shahan Blackstone North. Per, Ms. Tyus residents participating in the program will receive eight community service hours.

15-07-003 APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD JULY 15, 2015

No discussion took place.

Commissioner Woods **MOVED** to approve the Regular Meeting Minutes of the meeting held July 15, 2015. Commissioner Montgomery **SECONDED** the motion, and upon voice vote the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS: None

ABSTAIN: None

ABSENT: J. Stark

15-07-004 APPROVAL OF THE PREVIOUSLY PAID LIABILITIES FROM JUNE 12, 2015 THRU JULY 6, 2015

A discussion of the previously paid liabilities took place.

Commissioner Montgomery **MOVED** to approve the Previously Paid Liabilities from June 12, 2015 thru July 6, 2015. Commissioner Woods **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS: None

ABSTAIN: None

ABSENT: J. Stark

15-07-005

RESOLUTIONS

A. Resolution No. 2015-23: Collection Losses Write Off July

No discussion took place.

Commissioner Woods **MOVED** to approve the Collections Losses for July 2015. Commissioner Patricia Davis-Dye **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS: None

ABSTAIN: None

ABSENT: J. Stark

B. Resolution No. 2015-24: First Merit Signer Removal

No discussion took place.

Commissioner Montgomery **MOVED** to approve the First Merit Signer Removal. Commissioner Davis-Dye **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS:

ABSTAIN:

ABSENT: J. Stark

C. Resolution No. 2015-25: First Merit Signature Card Updates and Additions

No discussion took place.

Commissioner Montgomery **MOVED** to approve the First Merit Signature Card Updates and Additions. Commissioner Davis-Dye **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS:

ABSTAIN:

ABSENT: J. Stark

D. Resolution No. 2015-26 County National Bank Signer Removal

No discussion took place.

Commissioner Davis-Dye **MOVED** to approve the County National Bank Signer Removal.
Commissioner Montgomery **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS:

ABSTAIN:

ABSENT: J. Stark

E. Resolution No. 2015-27: County National Bank Signature Card Updates and Additions

No discussion took place.

Commissioner Montgomery **MOVED** to approve the County National Bank Signature Card Updates and Additions. Commissioner Woods **SECONDED** the motion and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, P. Davis-Dye, G. Montgomery

NAYS: None

ABSTAIN: None

ABSENT: J. Stark

15-07-006

DIRECTOR'S REPORTS

Staff gave reports on the following categories:

Section 8

A. Leasing HAP Utilization Report

Public Housing

B. Tenant Accounts Receivables

C. Consolidated TARS

D. Move Outs

E. Vacant Unit Turnaround

Executive

F. S8 Income Statement

G. PH Income Statement

- H. Petty Cash Fund Register
- I. After Hours/Emergency Response Report
- J. Utility Costs and Consumption

15-07-07 OTHER BUSINESSS

The agency received confirmation from HUD that the Housing Choice Voucher program is currently a Standard Performer.

President Pultz-Orthaus **MOVED** to adjourn. Commissioner Davis-Dye **SECONDED**. All members of the board were in favor of adjournment.

The Regular Meeting on July 15, 2015 adjourned at 12:45pm.

Respectfully submitted,



Patricia Tyus
Executive Director

ATTESTED: 

Michelle Pultz-Orthaus, President