

# Jackson Housing Commission

Board of Commissioners

Regular Meeting

December 18, 2020 @ 12:00pm

Reed Manor Board Room

## AGENDA

1. Meeting Called to Order
2. Pledge of Allegiance
3. ROLL CALL  
Michelle Woods, President  
James Stark, Vice-President  
Gerald Montgomery, Commissioner  
Caroline Parker, Commissioner  
Carmen Wade, Commissioner
4. Motion to approve/change the consent agenda
5. Public Comments (limited to 3 minutes)
6. Approval of Regular Meeting Minutes: October 16, 2019
7. Approval of the Previously Paid Liabilities: October 2019 & November 2019
8. RESOLUTIONS  
Resolution No.2019-15: Approval of Collection Losses December 2019  
Resolution No.2019-13: Approval of JHC Board of Commissioners Meeting Schedule 2020  
Resolution No.2019-14: Approval of JHC 2020 Paid Holiday Calendar
9. DIRECTOR'S REPORTS  
Section 8  
*Leasing and HAP Utilization Report*  
Public Housing  
*Tenant Accounts Receivable*  
*Move Outs*  
*Vacant Unit Turnaround*  
Executive  
*S8 Income Statement*  
*PH Income Statement*  
*Petty Cash Fund Register*  
*After Hours/Emergency Response Report*  
*Utility Costs and Consumption*
10. Other Business
11. ADJOURNMENT

**NEXT MEETING:** Regular Meeting- January 22, 2020-Reed Manor Board Room



# Jackson Housing Commission

Regular Meeting

October 16, 2019

12:00pm

Chalet Terrace Community Room

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on October 16, 2019 in the Chalet Terrace Community Room. President Woods called the meeting to order at 12:00pm. Upon roll call, the following commissioners were present: Michelle Woods, James Stark, Gerald Montgomery, and Carmen Wade. Commissioner Parker was excused.

Also, present:

Laurie Ingram, Executive Director  
Shari Boyce, Section 8 Director  
Chelsea Poole, Executive Secretary

**19-10-16-01 Request to Change/Consent Agenda**

A meeting location was changed and a Resolution No.2019-14 was added to the consent agenda. Commissioner Montgomery **MOTIONED** to approve changes to the consent agenda. Commissioner Stark **SECONDED** and upon voice vote, the motion was approved.

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C. Parker

**19-10-16-02 Request to Approve the Consent Agenda**

Commissioner Stark **MOTIONED** to approve changes to the consent agenda. Commissioner Montgomery **SECONDED** and upon voice vote, the motion was approved.

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C. Parker

**19-10-16-03 Public Comments**

President Woods extended an invitation for those in attendance to make comments; no comments were made.

**19-10-16-04 Approval of the Regular Meeting Minutes-September 18, 2018**

**Commissioner** Montgomery **MOVED** to approve the Regular Meeting Minutes of the meeting held September 18, 2019. Commissioner Stark **SECONDED** and upon voice vote, the motion adopted:

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C. Parker

**19-10-16-05 Approval of Previously Paid Liabilities: August 2019**  
Ms. Ingram informed that Ink Contracting performed insurance work and laid a cement foundation for the gazebo at Reed. In addition, payment to Yardi was for fees assessed when using scanning software to process rent payments.

Commissioner Stark **MOVED** to approve Previously Paid Liabilities for August 2019. Commissioner Montgomery **SECONDED** and upon roll call, the motion adopted:

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C. Parker

**19-10-16-06 Resolution No.2019-12: Approval of Collection Write Off October 2019**  
Ms. Ingram stated that she would explain October's write off amounts at December's BOC meeting. As a result, the board postponed approving Collection Write Offs for October 2019.

Commissioner Montgomery **MOVED** to postpone approving Collection Losses of \$21,764.65 until the December 2019. Commissioner Wade **SECONDED** and upon roll call, the motion adopted:

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C. Parker

**19-10-16-07 Resolution No.2019-13: Approval of HCV Payment Standards 2020**  
Commissioner Montgomery **MOVED** to approve HCV Payment Standards for the year 2020. Commissioner Stark **SECONDED** and upon roll call, the motion adopted:

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C. Parker

**19-10-16-08 Resolution No.2019-14: Commitment to Enter a Housing Assistance Payment Contract (CHAP) with HUD**  
Ms. Ingram announced that HUD approved the agency's RAD application. Therefore, Resolution No.2019-14 seeks approval to sign a CHAP agreement with HUD. As a result, the agency would no longer receive operating subsidies for Chalet Terrace, Reed Manor and Shahan Blackstone North. Under a Housing Assistance Payment (HAP) agreement, HUD will allocate Project Based Vouchers as payment for participating residents' rents. Unlike the Housing Choice Voucher program, residents may not use this voucher to acquire housing elsewhere. Ms. Ingram further explained that once the redevelopment is underway, available units would remain unit to minimize the relocation cost for residents living in the affected properties.

Commissioner Stark **MOVED** to authorize the Executive Director to enter a CHAP Agreement with HUD. Commissioner Montgomery **SECONDED** and upon roll call, the motion adopted:

**AYES:** M. Woods, J. Stark, G. Montgomery, C. Wade  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C. Parker

**19-10-16-09 Section 8**  
A. Leasing HAP Utilization Report

**Public Housing**

- B. Tenant Account Receivables
- C. Vacant Unit Turnaround

**Executive**

- D. PH Income Statement
- E. Petty Cash Fund Register
- F. After Hours/Emergency Response Report
- G. Utility Costs and Consumption

**Other Business**

- Ms. Ingram will present the agency budget at December's board meeting. Mr. Stark requested a mailed copy of the budget.
- Ms. Ingram does not expect to submit a LITHC application for another year.
- Ms. Ingram informed the board that the appraiser has not completed the appraisal requested by the board.  
Michigan Secretary of State Joslyn Benson conducted an outreach at Reed Manor in October 2, 2019 to gather input from Reed Manor residents regarding barriers affecting voting participation

Commissioner Stark **MOTIONED** to adjourn the Regular Meeting at 12:21pm, Commissioner Stark **SECONDED**.

Respectfully submitted,

Laurie Ingram, MBA, PHM  
Executive Director

ATTESTED: \_\_\_\_\_  
Michelle Woods, President



**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66152	ph	First National Bank Omaha	10/2/2019	10-2019	Check				
<b>Total 66152</b>						3640894097 3640894097 3640894097	amp1 amp2 amp3	103.20 103.20 309.60	GOOGLE APPS SEPT. 2019 INVOICE GOOGLE APPS SEPT. 2019 INVOICE GOOGLE APPS SEPT. 2019 INVOICE
66153	ph	A-1 LOCK SHOP	10/3/2019	10-2019	Check	6586	amp3	18.59	#6586 \$18.59 BLANK KEYS
<b>Total 66153</b>								18.59	
66154	ph	AMBS CALL CENTER	10/3/2019	10-2019	Check	190900174 190900174 190900174	amp3 amp1 amp2	131.28 135.54 317.42	#190900174 \$131.28 OCT. 2019 AFTER HRS PHONE SERVICE #190900174 \$135.54 OCT. 2019 AFTER HRS PHONE SERVICE #190900174 \$317.42 OCT. 2019 AFTER HRS PHONE SERVICE
<b>Total 66154</b>								584.24	
66155	ph	CASLER HARDWARE	10/3/2019	10-2019	Check	I-30220, I-30169 I-30220, I-30169	amp2 amp2	6.60 105.88	I-30169 \$6.60 PIPES I-30220 \$105.88 PAINTING SUPPLIES
<b>Total 66155</b>								112.48	
66156	ph	CONSUMERS ENERGY	10/3/2019	10-2019	Check	103029453703, 103034385882 103029453703, 103034385882 103029453703, 103034385882	amp3 amp2 amp3	4.64 28.52 7.27	KVH CONSUMPTION MCF CONSUMPTION MCF CONSUMPTION
<b>Total 66156</b>								40.43	
66157	ph	City Of Jackson - Finance Department	10/3/2019	10-2019	Check				
<b>Total 66157</b>								461.24	EMPLOYEE ADMIN CONTRIBUTION
66158	ph	DBI BUSINESS INTERIORS	10/3/2019	10-2019	Check	119741-0, 118704-0	amp2	49.25	119741-0 \$49.25 OFC SUPPLIES
<b>Total 66158</b>								49.25	
66159	ph	GRIFFIN PEST SOLUTIONS	10/3/2019	10-2019	Check	1848063, + 8 MORE INVOICES 1848063, + 8 MORE INVOICES 1848063, + 8 MORE INVOICES 1848063, + 8 MORE INVOICES	amp2 amp2 amp1 amp2	3,481.00 558.50 80.00 40.00	1835463 \$280.00 1818734 \$3201.00 1836665 \$240.00 1847441 \$40.00 1847606 \$40.00 1848063 \$40.00 1848647 \$40.00 1847253 \$40.00
<b>Total 66159</b>								4,239.50	
66160	ph	HAMMOND HARDWARE	10/3/2019	10-2019	Check	B404713, B404638, C320728	amp1	47.97	B404638 \$47.97 BATTERIES

**Payment Register**  
**Previously Paid Liabilities**

Public Housing  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66160</b>						B404713, B404638, C320728 B404713, B404638, C320728	amp1 amp1	13.47 44.77 106.21	B404713 \$13.47 TILE CLEANER C320728 \$44.77 BATTERIES
66161	ph	JACKSON UTILITY BILLING	10/3/2019	10-2019	Check	READ DATE 08.27.2019 READ DATE 08.27.2019	amp2 amp2	2,506.02 3,748.16 6,254.18	SEWER WATER CONSUMPTION 112000
<b>Total 66161</b>									
66162	ph	Jackson Housing Commission	10/3/2019	10-2019	Check	OCT.2019 PH MGMT FEES OCT.2019 PH MGMT FEES OCT.2019 PH MGMT FEES	amp2 amp1 amp3	13,418.26 5,561.18 5,612.20 24,591.64	OCT.2019 PH MGMT FEES \$13418.26 OCT.2019 PH MGMT FEES \$5561.18 OCT.2019 PH MGMT FEES \$5612.20
<b>Total 66162</b>									
66163	ph	Jackson Housing Commission	10/3/2019	10-2019	Check	OCT.2019 BOOKKEEPING FEES OCT.2019 BOOKKEEPING FEES OCT.2019 BOOKKEEPING FEES	amp2 amp1 amp3	2,168.00 870.00 908.00 3,946.00	OCT.2019 BOOKKEEPING FEES \$2168.00 OCT.2019 BOOKKEEPING FEES \$870.00 OCT.2019 BOOKKEEPING FEES \$908.00
<b>Total 66163</b>									
66164	ph	Jackson Housing Commission	10/3/2019	10-2019	Check	OCT.2019 ASSET MGMT FEES OCT.2019 ASSET MGMT FEES OCT.2019 ASSET MGMT FEES	amp2 amp3 amp1	1,176.00 480.00 516.00 2,172.00	OCT.2019 ASSET MGMT FEES \$1176.00 OCT.2019 ASSET MGMT FEES \$480.00 OCT.2019 ASSET MGMT FEES \$516.00
<b>Total 66164</b>									
66165	ph	MENARDS - JACKSON	10/3/2019	10-2019	Check	65712	amp1	472.20 472.20	#65712 \$472.20 MAINT. SUPPLIES
<b>Total 66165</b>									
66166	ph	OSBORNE PROCESS SERVICE	10/3/2019	10-2019	Check	OBP-2019003160	amp2	200.17 200.17	OBP-2019003160 \$200.17 PROCESS SERVER FEE
<b>Total 66166</b>									
66167	ph	PC Solutions	10/3/2019	10-2019	Check	M24683 M24683 M24683	amp1 amp2 amp3	146.80 146.80 146.80 440.40	M24683 \$146.80 OCT.2019 IT SUPPORT M24683 \$146.80 OCT.2019 IT SUPPORT M24683 \$146.80 OCT.2019 IT SUPPORT
<b>Total 66167</b>									
66168	ph	Postmaster	10/3/2019	10-2019	Check	TENANT MAILBOX KEYS- TENANT MAILBOX KEYS- TENANT MAILBOX KEYS- TENANT MAILBOX KEYS-	amp2 amp1 amp3 amp2	50.00 25.00 25.00 25.00 175.00	MAILBOX KEY MAILBOX KEY MAILBOX KEY MAILBOX KEY
<b>Total 66168</b>									
66169	ph	REPUBLIC SERVICES # 249	10/3/2019	10-2019	Check	0249-006510034 0249-006510034 0249-006510034	amp3 amp1 amp2	2,302.43 2,904.34 5,518.88 10,725.65	0249-006510034 \$2302.43 TRASH REMOVAL 0249-006510034 \$2904.34 TRASH REMOVAL 0249-006510034 \$5518.88 TRASH REMOVAL
<b>Total 66169</b>									
66170	ph	ServiceMaster Absolute Home & Restorator	10/3/2019	10-2019	Check				



Payment Register  
Previously Paid Liabilities

Public Housing  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66170</b>						268, 230 266, 230	amp2 amp1	1,585.64 #230 \$1585.64 UNIT TURN 113/112 1,310.77 #268 \$1310.77 UNIT TURN 1254 LAUREL LN 2,896.41	
66171	ph	TDS Metrocom	10/3/2019	10-2019	Check	SEPT.2019 PHONE/ FAX SEPT.2019 PHONE/ FAX SEPT.2019 PHONE/ FAX	amp2 amp1 amp3	1,151.86 5177870168 5177800620 5177800181 578.85 5177871188 672.75 5177876494 2,403.46	
<b>Total 66171</b>									
66172	ph	THE WATER STORE INC	10/3/2019	10-2019	Check	260103, 260104,+ 2 MORE 260103, 260104,+ 2 MORE 260103, 260104,+ 2 MORE	amp3 amp2 amp1	5.00 #260102 \$5.00 DISPENSER FEE 5.00 #260104 \$5.00 DISPENSER FEE 5.00 #26103 \$5.00 DISPENSER FEE 15.00	
<b>Total 66172</b>									
66173	ph	TOMMARK, INC.	10/3/2019	10-2019	Check	S6024264.001 S025061.001 S6024264.001 S025061.001	amp1 amp1	298.50 S6024264.001 \$298.50 MAINT. SUPPLIES 261.60 S6025061.001 \$261.60 MAINT. SUPPLIES 560.10	
<b>Total 66173</b>									
66174	ph	Trail Supply LLC	10/3/2019	10-2019	Check	20662, 20655 20662, 20655	amp1 amp1	643.07 #20655 \$643.07 JANITORIAL SUPPLIES 372.07 #20662 \$372.07 JANITORIAL SUPPLIES 1,015.14	
<b>Total 66174</b>									
66175	ph	White & Hochkiss, PLLC	10/3/2019	10-2019	Check	2977 2977 2977	amp3 amp1 amp2	101.11 #2977 \$101.11 SEPT.2019 LEGAL EXPENSES 104.40 #2977 \$104.40 SEPT.2019 LEGAL EXPENSES 244.49 #2977 \$244.49 SEPT.2019 LEGAL EXPENSES 450.00	
<b>Total 66175</b>									
66176	ph	WISE CONSULTING	10/3/2019	10-2019	Check	216 216 216	amp1 amp3 amp2	33.00 #216 \$33.00 OCT.2019 ACCOUNTING COST 36.00 #216 \$36.00 OCT.2019 ACCOUNTING COST 81.00 #216 \$81.00 OCT.2019 ACCOUNTING COST 150.00	
<b>Total 66176</b>									
66177	ph	THE HOME DEPOT PRO	10/3/2019	10-2019	Check	512055211, 512584079 512055211, 512584079	amp1 amp1	38.18 512055211 \$38.18 MAINT SUPPLIES 533.28 512584079 \$533.28 MAINT. SUPPLIES 571.46	
<b>Total 66177</b>									
66178	ph	T-MOBILE	10/3/2019	10-2019	Check	964817515 964817515 964817515	amp2 amp1 amp3	14,933.10 ACCT#964817515 \$14933.10 TENANT HOTSPOT/ DEVICE STARTUP COSTS 3,781.47 ACCT#964817515 \$3781.47 TENANT HOTSPOT/ DEVICE STARTUP COSTS 6,000.91 ACCT#964817515 \$6000.91 TENANT HOTSPOT/ DEVICE STARTUP COSTS 24,715.48	
<b>Total 66178</b>									
66179	ph	AMAZON	10/3/2019	10-2019	Check	112-1302751-7410616 +3 MORE	amp2	29.97 112-1302751-7410616 \$29.97 OFFICE SUPPLIES 29.97	
<b>Total 66179</b>									
66180	ph	ETNA Supply	10/3/2019	10-2019	Check	5103249717.001	amp1	584.42 5103249717.001 CFP 2016 WATER HEATER 584.42	
<b>Total 66180</b>									

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66181	ph	GRIMES PLUMBING COMPANY, INC	10/3/2019	10-2019	Check	7542	amp1	400.00 #7542 \$400.00 CFP W/H INSTALLATION 400.00	
<b>Total 66181</b>									
66182	ph	The Neilrod Company	10/4/2019	10-2019	Check	s8/ph 2019 UPDATE	amp3	1,609.00 PH UTILITY UPDATE 2019 \$1609.00 1,609.00	
<b>Total 66182</b>									
66183	ph	ALLEGRA	10/10/2019	10-2019	Check	47856	amp2	120.00 #47856 120.00 REED MANOR EVENT COLOR COPIES 120.00	
<b>Total 66183</b>									
66184	ph	CASLER HARDWARE	10/10/2019	10-2019	Check	1-30270, 1-29844 1-30270, 1-29844	amp2 amp2	12.49 1-29844 \$12.49 MAINT. SUPPLIES 37.77 1-30270 \$37.77 MAINT. SUPPLIES 50.26	
<b>Total 66184</b>									
66185	ph	CONSUMERS ENERGY	10/10/2019	10-2019	Check	103024276109 103024276109	amp3 amp3	9.28 KWH CONSUMPTION 38 11.83 MCF CONSUMPTION 0.3 FINAL BILL 21.11	
<b>Total 66185</b>									
66186	ph	DBI BUSINESS INTERIORS	10/10/2019	10-2019	Check	121325-0, 119798-0 121325-0, 119798-0	amp3 amp2	51.90 119798-0 \$51.90 OFFICE SUPPLIES 154.59 121325-0 \$154.59 OFFICE SUPPLIES 206.49	
<b>Total 66186</b>									
66187	ph	AMERICAN OFFICE SOLUTIONS	10/10/2019	10-2019	Check	25692276 25692276 25692276	amp1 amp2 amp3	114.95 #25692276 \$114.95 SEPT.2019 COPIES/FAXES MADE FROM COPIER MACHINE 114.95 #25692276 \$114.95 SEPT.2019 COPIES/FAXES MADE FROM COPIER MACHINE 114.95 #25692276 \$114.95 SEPT.2019 COPIES/FAXES MADE FROM COPIER MACHINE 344.85	
<b>Total 66187</b>									
66188	ph	CAMPBELL'S SEWER CLEANING, LLC	10/10/2019	10-2019	Check	322 BARBERRY	amp1	90.00 322 BARBERRY \$90.00 MINOR PLUMBING 90.00	
<b>Total 66188</b>									
66189	ph	GRIFFIN PEST SOLUTIONS	10/10/2019	10-2019	Check	1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more 1848068 + 17 more	amp2 amp2 amp2 amp1 amp2 amp3 amp2 amp2 amp2 amp2	1,911.00 1833882 \$637.00 1835460 \$1274.00 985.50 1847213 \$985.50 360.00 1847250 \$280.00 1847856 \$80.00 340.00 1847254 \$280.00 1847854 \$60.00 865.00 1848068 \$240.00 1835715 \$625.00 80.00 1848181 \$40.00 1848419 \$40.00 475.00 1848292 \$475.00 80.00 1848417 \$40.00 1848412 \$40.00 697.00 1848558 \$60.00 1836685 \$637.00 300.00 1849613 \$60.00 1847906 \$240.00 160.00 1849633 \$160.00 6,253.50	
<b>Total 66189</b>									
66190	ph	HAMMOND HARDWARE	10/10/2019	10-2019	Check	B405100 +5 MORE INVOICES B405100 +5 MORE INVOICES B405100 +5 MORE INVOICES	amp1 amp1 amp1	32.80 B403067 \$32.80 MAINT. SUPPLIES 15.28 B403565 \$15.28 MAINT. SUPPLIES 34.69 B404758 \$34.69 MAINT. SUPPLIES	

Payment Register  
Previously Paid Liabilities

Public Housing  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66190</b>						B405100 +5 MORE INVOICES B405100 +5 MORE INVOICES B405100 +5 MORE INVOICES	amp1 amp1 amp1	65.48 B405100 \$65.48 MAINT. SUPPLIES 3.59 B405126 \$3.59 MAINT. SUPPLIES 7.73 C322137 \$7.73 MABNT. SUPPLIES 159.57	
66191	ph	HireRight, Inc.	10/10/2019	10-2019	Check	G2833763	amp2	49.02 G2833763 \$49.02 PRE EMPLOYMENT BACKGROUND CHECK 49.02	
<b>Total 66191</b>									
66192	ph	Hirst Electric Company	10/10/2019	10-2019	Check	62069	amp2	242.95 #62069 \$242.95 ELECTRICAL SERVICE 242.95	
<b>Total 66192</b>									
66193	ph	Jackson Transportation Authority (JATA)	10/10/2019	10-2019	Check	0029836-IN 0029836-IN 0029836-IN	amp2 amp3 amp1	173.31 0029836-IN \$173.31 SEPT. 2019 VEHICLE GAS COSTS 39.86 0029836-IN \$39.86 SEPT. 2019 VEHICLE GAS COSTS 46.32 0029836-IN \$46.32 SEPT. 2019 VEHICLE GAS COSTS 259.49	
<b>Total 66193</b>									
66194	ph	LIBRA INDUSTRIES, INC. OF MI	10/10/2019	10-2019	Check	INV/2019/12675	amp1	119.49 INV/2019/12675 \$119.49 EMPLOYEE CLOTHING - HUNT 119.49	
<b>Total 66194</b>									
66195	ph	MENARDS - JACKSON	10/10/2019	10-2019	Check	66678 + 3 MORE INVOICES 66678 + 3 MORE INVOICES 66678 + 3 MORE INVOICES 66678 + 3 MORE INVOICES	amp1 amp1 amp1 amp1	329.02 66580 \$329.02 MAINT. SUPPLIES 24.53 66678 \$24.53 MAINT. SUPPLIES 9.29 66679 \$9.29 MAINT. SUPPLIES 38.66 67073 \$38.66 MAINT. SUPPLIES 401.50	
<b>Total 66195</b>									
66196	ph	MINUTEMAN SEWER & DRAIN INC.	10/10/2019	10-2019	Check	19-1976	amp2	185.00 19-1976 \$185.00 MINOR PLUMBING SERVICE 185.00	
<b>Total 66196</b>									
66197	ph	MODERN WASTE SYSTEMS	10/10/2019	10-2019	Check	63780	amp3	20.00 #63780 \$20.00 Shahan- REMOVAL OF MATTRESS 20.00	
<b>Total 66197</b>									
66198	ph	OSBORNE PROCESS SERVICE	10/10/2019	10-2019	Check	OBP-2019003217	amp2	504.17 OBP-2019003217 \$504.17 LEGAL EXPENSES 504.17	
<b>Total 66198</b>									
66199	ph	PDQ SUPPLY, INC	10/10/2019	10-2019	Check	SI-302694, SI-302628 SI-302694, SI-302628	amp2 amp1	36.32 SI-302628 \$36.32 MAINT SUPPLIES 96.10 SI-302694 \$96.10 MAINT. SUPPLIES 132.42	
<b>Total 66199</b>									
66200	ph	Postmaster	10/10/2019	10-2019	Check	HAMELIN, HAMLIN HAMELIN, HAMLIN	amp2 amp2	25.00 MAILBOX KEY 25.00 MAILBOX KEY 50.00	
<b>Total 66200</b>									
66201	ph	SCOTT ACCOUNTING & COMPUTER SERVIC	10/10/2019	10-2019	Check	144124 144124 144124	amp1 amp2 amp3	12.00 #144124 \$12.00 SEPT.2019 SOFTWARE MAINT 12.00 #144124 \$12.00 SEPT.2019 SOFTWARE MAINT 12.00 #144124 \$12.00 SEPT.2019 SOFTWARE MAINT	

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66201</b>								<b>36.00</b>	
66202	ph	TALX THE WORK NUMBER	10/10/2019	10-2019	Check	1000904039 1000904039	amp3 amp1	33.15 #1000904039 \$33.15 PRE TENANT SCREENING 33.16 #1000904039 \$33.16 PRE TENANT SCREENING <b>66.31</b>	
<b>Total 66202</b>									
66203	ph	THE HOME DEPOT SUPPLY	10/10/2019	10-2019	Check	13830	amp3	286.59 #13830 \$286.59 MAINTENANCE SUPPLIES <b>286.59</b>	
<b>Total 66203</b>									
66204	ph	THE HOME DEPOT PRO	10/10/2019	10-2019	Check	513846956, 511152019 +1 MORE 513846956, 511152019 +1 MORE 513846956, 511152019 +1 MORE	amp2 amp2 amp2	656.64 511152019 \$656.64 MAINT. SUPPLIES 220.40 513509141 \$220.40 MAINT. SUPPLIES 646.40 513846956 \$646.40 MAINT. SUPPLIES <b>1,523.44</b>	
<b>Total 66204</b>									
66205	ph	AMAZON	10/10/2019	10-2019	Check	*604578781**0569323	amp2	33.37 112-0148111-3847424 \$33.37 <b>33.37</b>	
<b>Total 66205</b>									
66206	ph	ETNA Supply	10/10/2019	10-2019	Check	S103258316.001 S103239578.001 S103258316.001 S103239578.001	amp2 amp2	1,096.85 S103239578.001 \$1096.85 MAINT. SUPPLIES 777.02 S103258316.001 \$777.02 MAINT. SUPPLIES <b>1,873.87</b>	
<b>Total 66206</b>									
66207	ph	First National Bank Omaha	10/10/2019	10-2019	Check	_4988_65918367_2469 _4988_65918367_2469	amp2 amp2	125.00 \$125.00 CSH TRAINING- SHANNON BROOKS 65.00 \$65.00 NELROD TRAINING- SHANNON BROOKS <b>190.00</b>	
<b>Total 66207</b>									
66208	ph	GRIMES PLUMBING COMPANY, INC	10/10/2019	10-2019	Check	7541, 7578, 7622 7541, 7578, 7622 7541, 7578, 7622	amp1 amp2 amp2	535.25 7541 \$535.25 CFP W/H 400.00 7578 \$400.00 CFP W/H 579.50 7622 \$579.50 CFP W/H <b>1,514.75</b>	
<b>Total 66208</b>									
66209	ph	CASLER HARDWARE	10/15/2019	10-2019	Check	I-30310	amp2	54.98 I-30310 \$54.98 MAINT SUPPLIES <b>54.98</b>	
<b>Total 66209</b>									
66210	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check	103034862559 103034862559	amp3 amp3	13.66 KWH CONSUMPTION 37 15.63 MCF CONSUMPTION 0 <b>29.29</b>	
<b>Total 66210</b>									
66211	ph	GRIFFIN PEST SOLUTIONS	10/15/2019	10-2019	Check	1849160	amp1	220.00 1849160 \$220.00 PEST MAINTENANCE <b>220.00</b>	
<b>Total 66211</b>									
66212	ph	HAMMOND HARDWARE	10/15/2019	10-2019	Check	C322318, C322465 C322318, C322465 C322318, C322465	amp1 amp1 amp1	12.58 C322318 \$12.58 MAINT. SUPPLIES 22.99 C322413 MAINT SUPPLIES 28.78 C322465 \$28.78 MAINT. SUPPLIES <b>64.35</b>	
<b>Total 66212</b>									

Payment Register  
Previously Paid Liabilities

Public Housing  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66213	ph	DIJANE COVEL	10/15/2019	10-2019	Check		amp2	79.28	Reimbursement for Insurance premium overage payment.
<b>Total 66213</b>								<b>79.28</b>	
66214	ph	HENRY FORD HEALTH SYSTEM	10/15/2019	10-2019	Check		amp2	257.00	EMPLOYEE INSURANCE CLAIM COSTS
<b>Total 66214</b>								<b>257.00</b>	
66215	ph	JACKSON GLASS WORKS INC	10/15/2019	10-2019	Check	424927	amp1	546.88	#424927 \$546.88 114 & 112 LAUREL CT WINDOW REPAIR/ REPLACEMENT
<b>Total 66215</b>								<b>546.88</b>	
66216	ph	LIBERTY ENVIRONMENTALISTS, INC.	10/15/2019	10-2019	Check	179765, 179784	amp1 amp1	35.00 45.00 80.00	179765 \$35.00 RUBBISH DROP OFF 179784 \$45.00 RUBBISH DROP OFF
<b>Total 66216</b>								<b>120.00</b>	
66217	ph	MCGOWAN ELECTRIC SUPPLY INC	10/15/2019	10-2019	Check	1366227	amp2	91.89	1366227 \$91.89 MAINTENANCE SUPPLIES
<b>Total 66217</b>								<b>91.89</b>	
66218	ph	MENARDS - JACKSON	10/15/2019	10-2019	Check	67075, 66945	amp2 amp2 amp3	829.89 239.98 358.47 1,428.34	67075 \$829.89 MAINT. SUPPLIES 66945 \$239.98 MAINT. SUPPLIES 67075 \$358.47 MAINT. SUPPLIES
<b>Total 66218</b>								<b>1,428.34</b>	
66219	ph	MODERN WASTE SYSTEMS	10/15/2019	10-2019	Check	63568, 63569	amp2 amp3	1,234.15 423.10 1,657.25	63568 \$1234.15 SEPT. 2019 GARBAGE SVS 63569 \$423.10 SEPT. 2019 GARBAGE SVS
<b>Total 66219</b>								<b>1,657.25</b>	
66220	ph	Nonprofit Network	10/15/2019	10-2019	Check	18857	amp1 amp2 amp3	800.00 800.00 800.00 2,400.00	18857 \$800.00 CONSULTING SERVICES
<b>Total 66220</b>								<b>2,400.00</b>	
66221	ph	JACKSON YMCA	10/15/2019	10-2019	Check		amp1 amp3	239.00 302.00 541.00	OCT, NOV, DEC 2019 MBSHP FEES OCT, NOV, DEC 2019 MBSHP FEES
<b>Total 66221</b>								<b>541.00</b>	
66222	ph	PDQ SUPPLY, INC.	10/15/2019	10-2019	Check	SI-302777, SI302565	amp1 amp1	69.22 21.17 90.39	SI-302777 \$69.22 MAINT. SUPPLIES SI-302777 \$21.17 MAINT. SUPPLIES
<b>Total 66222</b>								<b>90.39</b>	
66223	ph	Petty Cash	10/15/2019	10-2019	Check	TRANS# 1071-1089	amp1 amp2 amp3	192.05 192.05 576.14 576.14	TRANS# 1071-1089 REPLENISH AMOUNT \$576.14 TRANS# 1071-1089 REPLENISH AMOUNT \$576.14 TRANS# 1071-1089 REPLENISH AMOUNT \$576.14
<b>Total 66223</b>								<b>576.14</b>	
66224	ph	Postmaster	10/15/2019	10-2019	Check	TENANT MAILBOX KEY	amp3	25.00	MAILBOX KEY

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
TENANT MAILBOX KEY									
Total 66224							amp2	50.00	MAILBOX KEY
66225	ph	THE HOME DEPOT SUPPLY	10/15/2019	10-2019	Check	27700000106708	amp3	85.28	27700000106708 \$85.28 MAINT. SUPPLIES
Total 66225								85.28	
66226	ph	The SBAM Plan	10/15/2019	10-2019	Check		amp1	8.50	ADMIN FEE
							amp2	8.50	ADMIN FEE
							amp3	8.50	ADMIN FEE
							amp1	1,168.43	ADMIN INSURANCE
							amp2	2,634.52	ADMIN INSURANCE
							amp3	390.12	ADMIN INSURANCE
							amp1	7,876.83	MAINTENANCE INSURANCE
							amp2	3,519.39	MAINTENANCE INSURANCE
							amp3	470.49	MAINTENANCE INSURANCE
Total 66226								16,085.28	
66227	ph	THE HOME DEPOT PRO	10/15/2019	10-2019	Check	512820358, 515589323	amp1	695.76	512820358 \$695.76 MAINT. SUPPLIES
						512820358, 515589323	amp2	73.40	514632892 \$73.40 MAINT. SUPPLIES
						512820358, 515589323	amp2	647.78	515099620 \$647.78 MAINT. SUPPLIES
						512820358, 515589323	amp1	168.76	515589323 \$168.76 MAINT. SUPPLIES
Total 66227								1,585.70	
66228	ph	TRANS UNION LLC	10/15/2019	10-2019	Check	09928579	amp2	594.40	440BR0064047 #09928579 \$594.40 PRE TENANT SCREENING
Total 66228								594.40	
66229	ph	Trail Supply LLC	10/15/2019	10-2019	Check	21007	amp2	660.84	#21007 \$660.84 JANITORIAL SUPPLIES
Total 66229								660.84	
66230	ph	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check	3134891	amp2	132.60	3134891 \$132.60 SEPT 2019 ACH/ BANK FEES
						3134891	amp3	32.85	3134891 \$32.85 SEPT 2019 ACH/ BANK FEES
						3134891	amp1	47.80	3134891 \$47.80 SEPT 2019 ACH/ BANK FEES
Total 66230								213.25	
66231	ph	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check	3024787	amp1	9,424.09	3024787 \$9424.09 10.01.2019-09.30.2020 SOFTWARE COST
						3024787	amp2	9,424.09	3024787 \$9424.09 10.01.2019-09.30.2020 SOFTWARE COST
						3024787	amp3	9,424.09	3024787 \$9424.09 10.01.2019-09.30.2020 SOFTWARE COST
Total 66231								28,272.27	
66232	ph	GARBARINO ROOFING & EXTERIORS LLC	10/15/2019	10-2019	Check	8112-19 FINAL PAYMENT	amp3	125,350.00	8112-19 FINAL PAYMENT \$125350.00 SHAHAN ROOFING
Total 66232								125,350.00	
66233	ph	The Craft Agency, Inc.	10/15/2019	10-2019	Check	1001317426	amp1	181.82	1001317426 \$181.82 WORKERS COMPENSATION
						1001317426	amp3	198.35	1001317426 \$198.35 WORKERS COMPENSATION
						1001317426	amp2	446.29	1001317426 \$446.29 WORKERS COMPENSATION
Total 66233								826.46	

Payment Register  
Previously Paid Liabilities  
Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66234	ph	McClain	10/15/2019	10-2019	Check				
							amp1	57.00	:URP 07/19 1713 S
							amp1	57.00	:URP 08/19 1713 S
							amp1	57.00	:URP 09/19 1713 S
							amp1	-57.00	:URP 09/19 1713 S
							amp1	38.00	:URP 09/19 1713 S
<b>Total 66234</b>								<b>152.00</b>	
66235	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check				
							amp1	28.50	:URP 10/19 10008157595
							amp1	28.50	:URP 10/19 10008157595
							amp1	28.50	:URP 10/19 100085450680
							amp1	28.50	:URP 10/19 100085450680
							amp1	28.50	:URP 10/19 103016246052
							amp1	28.50	:URP 10/19 103016246052
							amp1	28.50	:URP 10/19 103033861784
							amp1	28.50	:URP 10/19 103033861784
<b>Total 66235</b>								<b>228.00</b>	
66236	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check				
							amp1	28.50	:URP 10/19 10009633742
							amp1	28.50	:URP 10/19 10009633742
							amp1	28.50	:URP 10/19 103019974809
							amp3	20.50	:URP 10/19 103019974809
							amp3	20.50	:URP 10/19 103025699523
							amp3	20.50	:URP 10/19 103025699523
							amp3	11.00	:URP 10/19 103033747165
							amp3	11.00	:URP 10/19 103033747165
<b>Total 66236</b>								<b>177.00</b>	
66237	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check				
							amp3	11.00	:URP 10/19 103006278446
							amp3	11.00	:URP 10/19 103006278446
							amp3	11.00	:URP 10/19 103016898571
							amp3	11.00	:URP 10/19 103016898571
							amp3	11.00	:URP 10/19 103025731839
							amp3	11.00	:URP 10/19 103025731839
							amp3	11.00	:URP 10/19 103032841530
							amp3	11.00	:URP 10/19 103032841530
<b>Total 66237</b>								<b>88.00</b>	
66238	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check				
							amp3	11.00	:URP 10/19 103005273588
							amp3	11.00	:URP 10/19 103005273588
							amp3	20.50	:URP 10/19 103022557013
							amp3	20.50	:URP 10/19 103022557013
							amp3	11.00	:URP 10/19 103033376510
							amp3	11.00	:URP 10/19 103033376510
							amp3	12.50	:URP 10/19 103035052796
							amp3	12.50	:URP 10/19 103035052796
<b>Total 66238</b>								<b>110.00</b>	
66239	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check				
							amp3	11.00	:URP 10/19 103001809872
							amp3	11.00	:URP 10/19 103001809872
							amp3	11.00	:URP 10/19 103025034895

Payment Register  
Previously Paid Liabilities

Public Housing  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66239</b>								11.00 :URP 10/19 103025034895 20.50 :URP 10/19 103026853764 20.50 :URP 10/19 103026853764 12.50 :URP 10/19 103028455964 12.50 :URP 10/19 103028455964 <b>110.00</b>	
66240	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check		amp3	11.00 :URP 10/19 100078365572 11.00 :URP 10/19 100078365572 11.00 :URP 10/19 103007876677 11.00 :URP 10/19 103007876677 20.50 :URP 10/19 103033200967 20.50 :URP 10/19 103033200967 12.50 :URP 10/19 103034838021 12.50 :URP 10/19 103034838021 <b>110.00</b>	
<b>Total 66240</b>									
66241	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check		amp3	11.00 :URP 10/19 100083226025 11.00 :URP 10/19 100083226025 28.50 :URP 10/19 103007281696 28.50 :URP 10/19 103007281696 11.00 :URP 10/19 103032187991 11.00 :URP 10/19 103032187991 11.00 :URP 10/19 103033780539 11.00 :URP 10/19 103033780539 <b>123.00</b>	
<b>Total 66241</b>									
66242	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check		amp3	18.00 :URP 10/19 103013538733 18.00 :URP 10/19 103013538733 11.00 :URP 10/19 103024774236 11.00 :URP 10/19 103024774236 11.00 :URP 10/19 103025400187 11.00 :URP 10/19 103025400187 11.00 :URP 10/19 103032096978 11.00 :URP 10/19 103032096978 <b>102.00</b>	
<b>Total 66242</b>									
66243	ph	CONSUMERS ENERGY	10/15/2019	10-2019	Check		amp3	20.50 :URP 10/19 03030391272 11.00 :URP 10/19 10302520538 11.00 :URP 10/19 103025205388 20.50 :URP 10/19 103030391272 <b>63.00</b>	
<b>Total 66243</b>									
66244	ph	THE HOME DEPOT PRO	10/21/2019	10-2019	Check	514147602	amp3	503.72 514147602 \$503.72 MAINT. SUPPLIES <b>503.72</b>	
<b>Total 66244</b>									
66245	ph	AccuShred, LLC	10/29/2019	10-2019	Check	53929 53929 53929	amp2 amp1 amp3	27.65 #53929 \$27.65 OCT. 2019 DOCUMENT DESTRUCTION 62.95 #53929 \$62.95 OCT. 2019 DOCUMENT DESTRUCTION 62.95 #53929 \$62.95 OCT. 2019 DOCUMENT DESTRUCTION <b>153.55</b>	
<b>Total 66245</b>									



Payment Register  
Previously Paid Liabilities  
Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Data	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66246	ph	COLLINS BROTHERS	10/29/2019	10-2019	Check	52965	amp2	856.00	#52965 \$856.00 BASE BOARDS
<b>Total 66246</b>								856.00	
66247	ph	CONSUMERS ENERGY	10/29/2019	10-2019	Check				32.25 KWH CONSUMPTION 111 14,073.10 KWH CONSUMPTION 113280 295.21 KWH CONSUMPTION 1609 5,825.25 KWH CONSUMPTION 44716 140.66 KWH CONSUMPTION 872 21.79 MCF CONSUMPTION 1 129.60 MCF CONSUMPTION 12 1,569.45 MCF CONSUMPTION 189 1,717.81 MCF CONSUMPTION 216 68.46 MCF CONSUMPTION 3 23,873.58
<b>Total 66247</b>									
66248	ph	COMCAST	10/29/2019	10-2019	Check				197.54 109 SHAHAN \$197.54 INTERNET 36.20 221 JANKE ST \$36.20 INTERNET 215.09 301 STEWARD \$215.09 INTERNET 199.81 316 BAR \$199.81 INTERNET 106.85 410 HIGH \$106.85 INTERNET 755.49
<b>Total 66248</b>									
66249	ph	CAMPBELL'S SEWER CLEANING, LLC	10/29/2019	10-2019	Check				85.00 1228 LAUREL LANE \$85.00 MINOR PLUMBING
<b>Total 66249</b>									
66250	ph	GLG PRINT	10/29/2019	10-2019	Check				14.75 64927 14.75 BUSINESS CARDS 14.75 64927 14.75 BUSINESS CARDS 14.75 64927 14.75 BUSINESS CARDS 6.33 65027 \$19.00 PURCH REQ 6.34 65027 \$19.00 PURCH REQ 6.33 65027 \$19.00 PURCH REQ 63.00 65034 \$63.00 ENVELOPES 126.25
<b>Total 66250</b>									
66251	ph	GRIFFIN PEST SOLUTIONS	10/29/2019	10-2019	Check				800.50 1805624 \$720.50 1849637 \$80.00 480.00 1849159 \$400.00 1850437 \$80.00 160.00 1849632 \$160.00 348.75 1849642 \$40.00 1822750 \$308.75 160.00 1849711 \$40.00 1849646 \$120.00 80.00 1849726 \$40.00 1849581 \$40.00 240.00 1849748 \$240.00 1,155.00 1850076 \$475.00 1849498 \$680.00 200.00 1850426 \$160.00 1849490 \$40.00 3,624.25
<b>Total 66251</b>									
66252	ph	HAMMOND HARDWARE	10/29/2019	10-2019	Check	C323094	amp1	17.62	C323094 \$17.62 MAINT. SUPPLIES
<b>Total 66252</b>								17.62	

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66253	ph	JACKSON GLASS WORKS INC	10/29/2019	10-2019	Check	425241	amp1	15.00	425241 \$15.00 RE-GLAZE STORM DOOR
<b>Total 66253</b>								<b>15.00</b>	
66254	ph	Hi-Tech Safe & lock Inc.	10/29/2019	10-2019	Check	30958, 30574 30958, 30574	amp2 amp2	453.40 160.00	30574 \$453.40 LOCKS/ KEYS 30958 \$160.00 PICK LOCK
<b>Total 66254</b>								<b>613.40</b>	
66255	ph	HENRY FORD HEALTH SYSTEM	10/29/2019	10-2019	Check	EMPLOYEE	amp2	115.00	115.00 ID#426539051 INJURED EMPLOYEE
<b>Total 66255</b>								<b>115.00</b>	
66256	ph	JACKSON UTILITY BILLING	10/29/2019	10-2019	Check	READ DATE 10.7.19 READ DATE 10.7.19 READ DATE 10.7.19 READ DATE 10.7.19	amp2 amp3 amp2 amp3	2,469.14 7,377.83 3,679.72 12,724.16	10.7.19 SEWER 10.7.19 WATER CONSUMPTION 110000 10.7.19 WATER CONSUMPTION 315676 10.7.19 WATER CONSUMPTION 315676
<b>Total 66256</b>								<b>26,250.85</b>	
66257	ph	Johnstone Supply	10/29/2019	10-2019	Check	2020317	amp3	383.44	2020317 \$383.44 MAINT. SUPPLIES
<b>Total 66257</b>								<b>383.44</b>	
66258	ph	Knibloe Hardware	10/29/2019	10-2019	Check	199772	amp3	70.64	199772 \$70.64 MAINT. SUPPLIES
<b>Total 66258</b>								<b>70.64</b>	
66259	ph	LIBERTY ENVIRONMENTALISTS, INC.	10/29/2019	10-2019	Check	179918, 179924, 179804, 179800 179918, 179924, 179804, 179800 179918, 179924, 179804, 179800 179918, 179924, 179804, 179800	amp1 amp1 amp1 amp1	30.00 20.00 20.00 10.00	179918 \$30.00 BRUSH DROP OFF 179918 \$20.00 BRUSH DROP OFF 179918 \$20.00 BRUSH DROP OFF 179918 \$10.00 BRUSH DROP OFF
<b>Total 66259</b>								<b>80.00</b>	
66260	ph	MENARDS - JACKSON	10/29/2019	10-2019	Check	68033 +5 MORE 68033 +5 MORE 68033 +5 MORE 68033 +5 MORE 68033 +5 MORE	amp1 amp2 amp2 amp1 amp2	38.66 307.84 71.92 49.99 549.99	68033 \$38.66 MAINT. SUPPLIES 68033 \$307.84 MAINT. SUPPLIES 68033 \$71.92 MAINT. SUPPLIES 68033 \$49.99 MAINT. SUPPLIES 68033 \$549.99 FRIDGE
<b>Total 66260</b>								<b>1,321.24</b>	
66261	ph	KCL GROUP BENEFITS	10/29/2019	10-2019	Check	11.01.2019-11.30.019 11.01.2019-11.30.019 11.01.2019-11.30.019	amp3 amp1 amp2	22.20 33.30 44.40	11.01.2019 LIFE AD&D INS \$22.20 11.01.2019 LIFE AD&D INS \$33.30 11.01.2019 LIFE AD&D INS \$44.40
<b>Total 66261</b>								<b>99.90</b>	
66262	ph	MINUTEMAN SEWER & DRAIN INC.	10/30/2019	10-2019	Check	19-2155,19-2126,19-2122 19-2136 19-2155,19-2126,19-2122 19-2136 19-2155,19-2126,19-2122 19-2136 19-2155,19-2126,19-2122 19-2136	amp1 amp1 amp2 amp1	232.50 185.00 185.00 185.00	19-2155 \$232.50 1219 HEATHER LANE MINOR PLUMBING 19-2126 \$185.00 1226 HEATHER MINOR PLUMBING 19-2122 \$185.00 1226 HEATHER MINOR PLUMBING 19-2136 \$185.00 G1 MINOR PLUMBING
<b>Total 66262</b>								<b>852.50</b>	

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66263	ph	OSBORNE PROCESS SERVICE	10/30/2019	10-2019	Check	2019003417, 2019002912	amp2	200.17	OBP-2019002912 \$200.17 PROCESS SERVER
<b>Total 66263</b>						2019003417, 2019002912	amp2	<b>228.34</b>	28.17 OBP-2019003417 \$28.17 PROCESS SERVER
66264	ph	PC Solutions	10/30/2019	10-2019	Check	M24866	amp2	30.00	M24866 \$30.00 IT SUPPORT/ REED MANOR
<b>Total 66264</b>								<b>30.00</b>	
66265	ph	PDQ SUPPLY, INC	10/30/2019	10-2019	Check	SI-303940	amp2	28.24	SI-303940 \$28.24 MAINT. SUPPLIES
<b>Total 66265</b>								<b>28.24</b>	
66266	ph	Postmaster	10/30/2019	10-2019	Check		amp3	50.00	MAILBOX KEYS
<b>Total 66266</b>							amp2	<b>50.00</b>	KEYS
66267	ph	SAFETY SYSTEMS INC	10/30/2019	10-2019	Check	498549, 598548	amp3	25.00	498548 \$25.00 SHAMAN MAINT ON ALARM CODES
<b>Total 66267</b>						498549, 598548	amp2	<b>50.00</b>	25.00 REED MAINT ON ALARM CODES
66268	ph	THE SHERWIN - WILLIAMS CO.	10/30/2019	10-2019	Check		amp1	603.20	5951-6 \$603.20 MAINT. SUPPLIES- PAINT
<b>Total 66268</b>							amp1	<b>716.14</b>	112.94 8185-8 \$112.94 MAINT. SUPPLIES- PAINT
66269	ph	THE HOME DEPOT SUPPLY	10/30/2019	10-2019	Check		amp2	5,580.82	9016035 \$5580.82 MAINT SUPPLIES/ FLOORING
<b>Total 66269</b>								<b>5,580.82</b>	
66270	ph	TOMMARK, INC.	10/30/2019	10-2019	Check		amp1	164.53	S6060526.001 \$164.53 MAINT. SUPPLIES
<b>Total 66270</b>							amp3	<b>1,108.39</b>	300.80 S6061249.001 \$300.80 MAINT. SUPPLIES
66271	ph	THE HOME DEPOT PRO	10/30/2019	10-2019	Check		amp3	601.60	S6061291.001 \$601.60 MAINT. SUPPLIES
<b>Total 66271</b>							amp3	<b>768.00</b>	41.46 S6066861.001 \$41.46 MAINT. SUPPLIES
66272	ph	AMAZON	10/30/2019	10-2019	Check		amp2	48.50	514632884 \$48.50 MAINT. SUPPLIES
<b>Total 66272</b>							amp2	<b>98.22</b>	385.50 516060423 \$385.50 MAINT. SUPPLIES
66273	ph	ETNA Supply	10/30/2019	10-2019	Check		amp2	98.22	111-4604344-4332208 \$98.22 LANYARDS
<b>Total 66273</b>								<b>98.22</b>	

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66273</b>						S103278190.001	amp2	1,126.07	5103278190.001 \$1126.07 CFP 2-WATER HEATERS 2016
66274	ph	First National Bank Omaha	10/30/2019	10-2019	Check		amp2	93.24	93.24 BAYMONT INN \$93.24 RELOCATION DUE TO FLOODING
<b>Total 66274</b>									
66275	ph	GRIMES PLUMBING COMPANY, INC	10/30/2019	10-2019	Check	7698, 7689 7698, 7689	amp2 amp2	575.50 490.28	\$7689 \$575.50 CFP 2016 W/H INSTALLATION \$490.28 \$7698 \$490.28 CFP 2016 W/H INSTALLATION
<b>Total 66275</b>									
66276	ph	Watkins	10/30/2019	10-2019	Check		amp3	34.00	Refund Q-20992
<b>Total 66276</b>									
66277	ph	WEATHERSEAL HOME IMPROVEMENTS CO.	10/30/2019	10-2019	Check	#3082	amp1	37,462.00	ROOFING 2019-17 FINAL INVOICE \$37462.00 1234 LAUREL LANE
<b>Total 66277</b>									
<b>Grand Total</b>								<b>406,540.15</b>	

Payment Register  
Previously Paid Liabilities

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
3694	COCC	First National Bank Omaha	10/2/2019	10-2019	Check		COCC		
<b>Total 3694</b>						3640894097 3640894097	COCC COCC	103.20 15.89 119.09	GOOGLE APPS SEPT. 2019 INVOICE ADOBE COSTS
3695	COCC	City Of Jackson - Finance Departm	10/3/2019	10-2019	Check		COCC		
<b>Total 3695</b>						SEPT.2019 EE & ER CONT. SEPT.2019 EE & ER CONT.	COCC COCC	1,803.73 3,214.14 5,017.87	EMPLOYEE ADMIN CONTRIBUTION EMPLOYER ADMIN CONTRIBUTION
3696	COCC	JACKSON UTILITY BILLING	10/3/2019	10-2019	Check		COCC		
<b>Total 3696</b>						READ DATE 08.27.2019 READ DATE 08.27.2019	COCC COCC	17.35 53.82 71.17	SEWER WATER CONSUMPTION 0
3697	COCC	PC Solutions	10/3/2019	10-2019	Check		COCC		
<b>Total 3697</b>						M24683	COCC	146.80 146.80	OCT.2019 IT SUPPORT
3698	COCC	TDS Metrocom	10/3/2019	10-2019	Check		COCC		
<b>Total 3698</b>						SEPT.2019 PHONE/ FAX	COCC	66.78 66.78	
3699	COCC	THE WATER STORE INC	10/3/2019	10-2019	Check		COCC		
<b>Total 3699</b>						260103, 260104, + 2 MORE	COCC	24.25 24.25	5 GALLONS OF WATER
3700	COCC	WISE CONSULTING	10/3/2019	10-2019	Check		COCC		
<b>Total 3700</b>						216	COCC	90.00 90.00	OCT.2019 ACCOUNTING COST
3701	COCC	AMAZON	10/3/2019	10-2019	Check		COCC		
<b>Total 3701</b>						112-1302751-7410616 +3 MORE 112-1302751-7410616 +3 MORE	COCC COCC	117.27 174.20 291.47	OFFICE SUPPLIES OFFICE SUPPLIES
3702	COCC	ROBERT BILLS	10/4/2019	10-2019	Check		COCC		
<b>Total 3702</b>						10.7.2019-10.11.2019	COCC	250.00 250.00	CLR FTY MEALS
3703	COCC	ROBERT BILLS	10/8/2019	10-2019	Check		COCC		
<b>Total 3703</b>						WEEK OF 10.14.2019-10.18.2019	COCC	150.00 150.00	CLR / FTN
3704	COCC	ANTHONY GITTENS	10/10/2019	10-2019	Check		COCC		
<b>Total 3704</b>						322913 322913 322913 322913	COCC COCC COCC COCC	250.00 1.90 126.62 25.90 404.42	PURCHASED WASHER CLR WASHER MATERIALS MATERIALS FOR WASHER HOOK UP WASHER HOOK UP MATERIAL
3705	COCC	AMERICAN OFFICE SOLUTIONS	10/10/2019	10-2019	Check		COCC		
<b>Total 3705</b>						25692276	COCC	114.95 114.95	SEPT.2019 COPIES/FAXES MADE FROM COPIER MACHINE
3706	COCC	PC Solutions	10/10/2019	10-2019	Check		COCC		
<b>Total 3706</b>						M24738	COCC	99.00	IT SUPPORT

**Payment Register**  
**Previously Paid Liabilities**

COCC  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 3706</b>								99.00	
3707	COCC	SCOTT ACCOUNTING & COMPUTE	10/10/2019	10-2019	Check	144124	COCC	12.00	#144124 \$12.00 SEPT.2019 SOFTWARE MAINT
<b>Total 3707</b>								12.00	
3708	COCC	AMAZON	10/10/2019	10-2019	Check	112-0127580-3939451	COCC	35.33	112-0127580-3939451 \$35.33 books
<b>Total 3708</b>								35.33	
3709	COCC	ROBERT BILLS	10/14/2019	10-2019	Check		COCC	50.00	10.11.2019-10.18.2019 \$50.00
							COCC	50.00	10.14.2019 \$50.00
							COCC	50.00	10.15.2019 \$50.00
							COCC	50.00	10.16.2019 \$50.00
							COCC	50.00	10.17.2019 \$50.00
							COCC	50.00	10.18.2019 \$50.00
<b>Total 3709</b>								300.00	
3710	COCC	ANTHONY GITTENS	10/15/2019	10-2019	Check		COCC	64.66	DOLLAR TREE \$64.66 CLR SUPPLIES
							COCC	26.50	DOLLAR TREE \$26.50 CLR SUPPLIES
							COCC	19.19	FAMILY DOLLAR \$19.19 CLR SUPPLIES
<b>Total 3710</b>								110.35	
3711	COCC	Nonprofit Network	10/15/2019	10-2019	Check	18857	COCC	800.00	18857 \$800.00 CONSULTING SERVICES
<b>Total 3711</b>								800.00	
3712	COCC	JACKSON YMCA	10/15/2019	10-2019	Check		COCC	295.50	OCT, NOV, DEC 2019 MBSHP FEES
<b>Total 3712</b>								295.50	
3713	COCC	Pentluk, Couvreur & Kobijak, P.C	10/15/2019	10-2019	Check	42190	COCC	684.00	#42190 \$684.00 SEPT.2019 LEGAL EXPENSES
<b>Total 3713</b>								684.00	
3714	COCC	The SBAM Plan	10/15/2019	10-2019	Check		COCC	8.50	ADMIN FEE
							COCC	7,953.67	ADMIN INSURANCE
							COCC	2,736.17	RETIREES INSURANCE
<b>Total 3714</b>								10,698.34	
3715	COCC	First National Bank Omaha	10/15/2019	10-2019	Check		COCC	6.36	DOLLAR TREE \$6.36 EMPLOYEE CARDS
							COCC	271.65	GORDON \$271.65
							COCC	50.00	KFC \$50.00 EMPLOYEE GIFT CARD
							COCC	50.00	MCDONALDS \$50.00 EMPLOYEE GIFT CARD
							COCC	50.00	SUBWAY \$50.00 EMPLOYEE GIFT CARDS
							COCC	22.12	WALMART \$22.12 VOTING EVENT
<b>Total 3715</b>								450.13	
3716	COCC	THE WATER STORE INC	10/15/2019	10-2019	Check	261695	COCC	24.25	261695 \$24.25 4 (5) GALLONS OF WATER PLUS FEE
<b>Total 3716</b>								24.25	
3717	COCC	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check				

Payment Register  
Previously Paid Liabilities

COCC  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
Total 3717						3134891	COCC	4.50	3134891 \$4.50 SEPT 2019 ACH/ BANK FEES
3718	COCC	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check			4.50	
Total 3718						3024787	COCC	9,424.09	3024787 \$9424.09 10.01.2019-09.30.2020 SOFTWARE COST
3719	COCC	The Craft Agency, Inc.	10/15/2019	10-2019	Check			495.87	
Total 3719						1001317426	COCC	495.87	1001317426 \$495.87 WORKERS COMPENSATION
3720	COCC	ROBERT BILLS	10/17/2019	10-2019	Check			210.00	
Total 3720						10.9.2019 VOTING SEMINAR	COCC	210.00	10.9.2019 VOTING SEMINAR FOR 10.9.2019 VOTING SEMINAR
3721	COCC	LIBRA INDUSTRIES, INC. OF MI	10/18/2019	10-2019	Check			53.98	
Total 3721						2019/13278	COCC	53.98	2019/13278 \$53.98 EMPLOYEE WORK CLOTHES- BAKER
3722	COCC	ROBERT BILLS	10/21/2019	10-2019	Check			50.00	
Total 3722						WEEK OF 10.21.2019-10.25.2019	COCC	50.00	10.21.2019 \$50.00 FEED THY NBR
3723	COCC	DELL BUSINESS CREDIT	10/21/2019	10-2019	Check			50.00	
Total 3723						6879450205000509134	COCC	4,674.20	6879450205000509134 COCC COMPUTER UPGRADES
3724	COCC	ROBERT BILLS	10/24/2019	10-2019	Check			50.00	
Total 3724						10.28.2019-11.01.2019	COCC	50.00	10.28.2019 FEED THY NEIGHBOR
3725	COCC	AccuShred, LLC	10/29/2019	10-2019	Check			27.65	
Total 3725						53929	COCC	27.65	53929 \$27.65 OCT. 2019 DOCUMENT DESTRUCTION
3726	COCC	DBI BUSINESS INTERIORS	10/29/2019	10-2019	Check			96.73	
Total 3726						124856-0	COCC	96.73	124856-0 \$96.73 OFFICE SUPPLIES/ PAPER
3727	COCC	ANTHONY GITTENS	10/29/2019	10-2019	Check			67.84	
Total 3727						JLLAR TREE, FAMILY DOLLAR ROWEL	COCC	67.84	DOLLAR TREE CLR SUPPLIES
3728	COCC	JACKSON UTILITY BILLING	10/29/2019	10-2019	Check			28.16	
Total 3728						READ DATE 10.7.19	COCC	28.16	SEWER
						READ DATE 10.7.19	COCC	71.30	WATER CONSUMPTION 500
								94.82	

**Payment Register  
Previously Paid Liabilities**

Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
3729	COCC	KCL GROUP BENEFITS	10/29/2019	10-2019	Check	11.01.2019-11.30.019	COCC	44.40	44.40 NOV.2019 LIFE AD&D INS \$44.40
<b>Total 3729</b>									
3730	COCC	First National Bank Omaha	10/30/2019	10-2019	Check		COCC	594.73	129.81 GORDONS \$129.81 CHALEY SHAR BINGO 57.93 GORDONS \$57.93 COFFEE/ SUPPLIES 97.52 LITTLE CAESARS \$97.52 FOOD/ RECOVERY MTG 299.00 SKILL PATH TRAINING 10.47 WALMART \$10.47 BOC MTG SUPPLIES
<b>Total 3730</b>									
3731	COCC	ROBERT BILLS	10/30/2019	10-2019	Check		COCC	250.00	50.00 11.04.2019 CLR FEED THY NEIGHBOR 50.00 11.05.2019 CLR FEED THY NEIGHBOR 50.00 11.06.2019 CLR FEED THY NEIGHBOR 50.00 11.07.2019 CLR FEED THY NEIGHBOR 50.00 11.08.2019 CLR FEED THY NEIGHBOR
<b>Total 3731</b>									
3732	COCC	First National Bank Omaha	10/31/2019	10-2019	Check		COCC	684.88	274.14 GORDONS \$274.14 RMTA MEETING FOOD PURCHASE 410.74 OFFICE DEPOT \$410.74 EMPLOYEE RECOGNITION PLAQUE
<b>Total 3732</b>									
3733	COCC	GREATER ANN ARBOR SHRM	10/31/2019	10-2019	Check	300001298	COCC	80.00	80.00 300001298 \$80.00 DEB DAVIS TRAINING ON 11.12.2019
<b>Total 3733</b>									
3734	COCC	JASON NORMAN	10/31/2019	10-2019	Check	JOHNNYS MARKET	COCC	15.85	15.85 TENANT MEETING FOOD PURCHASE ON 10.28.2019 BUILDING REPAIR MTG
<b>Total 3734</b>									
3735	COCC	ANTHONY GITTENS	10/31/2019	10-2019	Check		COCC	153.66	17.22 KROGER 09.09.2019 FOOD PURCH/RIBS 48.90 KROGER 10.02.2019 FOOD PURCH/RIBS 45.43 KROGER 10.03.2019 FOOD PURCH/RIBS 42.11 KROGER 10.04.2019 FOOD PURCH/RIBS
<b>Total 3735</b>									
3720	COCC	ROBERT BILLS	10/31/2019	10-2019	Check	10.9.2019 VOTING SEMINAR	COCC	-210.00	-210.00 ROBERT BILLS - PURCHASED FOOD REIMBURSEMENT FOR 10.9.2019 VOTING SEMINAR VOIDED
<b>Total 3720</b>									
<b>Grand Total</b>								<b>37,550.52</b>	



Payment Register  
Previously Paid Liabilities

HCV  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
55229	hcv	First National Bank Omaha	10/2/2019	10-2019	Check	3640894097	hcv	103.20	GOOGLE APPS SEPT. 2019 INVOICE
<b>Total 55229</b>								<b>103.20</b>	
55230	hcv	City Of Jackson - Finance Department	10/3/2019	10-2019	Check	SEPT.2019 EE & ER CONT. SEPT.2019 EE & ER CONT.	hcv hcv	823.68 1,231.80	EMPLOYEE ADMIN CONTRIBUTION EMPLOYER ADMIN CONTRIBUTION
<b>Total 55230</b>								<b>2,055.48</b>	
55231	hcv	DBI BUSINESS INTERIORS	10/3/2019	10-2019	Check	119741-0, 118704-0	hcv	129.88 129.88	\$129.88 OFC SUPPLIES
<b>Total 55231</b>								<b>129.88</b>	
55232	hcv	JACKSON UTILITY BILLING	10/3/2019	10-2019	Check	READ DATE 08.27.2019 READ DATE 08.27.2019	hcv hcv	17.32 53.82	SEWER WATER CONSUMPTION 0
<b>Total 55232</b>								<b>71.14</b>	
55233	hcv	Jackson Housing Commission	10/3/2019	10-2019	Check	.2019-9.20.2019 INSPECT F	hcv	45.48	INSPECTION FEES ARNOLD/ CRAM
<b>Total 55233</b>								<b>45.48</b>	
55234	hcv	Jackson Housing Commission	10/3/2019	10-2019	Check	OCT.2019 S8 MGMT FEES	hcv	3,000.00	OCT.2019 S8 MGMT FEES \$3000.00
<b>Total 55234</b>								<b>3,000.00</b>	
55235	hcv	PC Solutions	10/3/2019	10-2019	Check	M24683	hcv	146.79	M24683 \$146.79 OCT.2019 IT SUPPORT
<b>Total 55235</b>								<b>146.79</b>	
55236	hcv	LORENZO NEAL	10/3/2019	10-2019	Check	12 12 12 12	hcv hcv hcv hcv	93.50 27.50 49.50 44.00	9.10.2019 4.25HRS@\$22 9.11.2019 1.25HRS@\$22 9.17.2019 2.25HRS@\$22 9.24.2019 2.00HRS@\$22
<b>Total 55236</b>								<b>214.50</b>	
55237	hcv	TDS Metrocom	10/3/2019	10-2019	Check	SEPT.2019 PHONE/ FAX	hcv	89.41	5177876326
<b>Total 55237</b>								<b>89.41</b>	
55238	hcv	WISE CONSULTING	10/3/2019	10-2019	Check	216	hcv	60.00	#216 \$60.00 OCT.2019 ACCOUNTING COST
<b>Total 55238</b>								<b>60.00</b>	
55239	hcv	AMAZON	10/3/2019	10-2019	Check	2-1302751-7410616 +3 MC	hcv	39.09	114-3889281-1608219 \$39.09 OFFICE SUPPLIES
<b>Total 55239</b>								<b>39.09</b>	
55240	hcv	The Neilrod Company	10/4/2019	10-2019	Check	S8/ph 2019 UPDATE	hcv	1,234.00	S8 UTILITY UPDATE 2019 \$1234.00
<b>Total 55240</b>								<b>1,234.00</b>	

**Payment Register**  
**Previously Paid Liabilities**

HCV  
 Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
55241	hcv	AMERICAN OFFICE SOLUTIONS	10/10/2019	10-2019	Check	25692276	hcv	114.93	#25692276 \$114.93 SEPT.2019 COPIES/FAXES MADE FROM COPIER MACHINE
<b>Total 55241</b>								<b>114.93</b>	
55242	hcv	SCOTT ACCOUNTING & COMPUTER SER	10/10/2019	10-2019	Check	144124	hcv	12.00	#144124 \$12.00 SEPT.2019 SOFTWARE MAINT
<b>Total 55242</b>								<b>12.00</b>	
55243	hcv	TALK THE WORK NUMBER	10/10/2019	10-2019	Check	1000904039	hcv	307.75	#1000904039 \$307.75 PRE TENANT SCREENING
<b>Total 55243</b>								<b>307.75</b>	
55244	hcv	AMAZON	10/10/2019	10-2019	Check	*604578781**0569323	hcv	35.33	112-0127580-3939451 \$35.33
<b>Total 55244</b>								<b>35.33</b>	
55244	hcv	AMAZON	10/10/2019	10-2019	Check	*604578781**0569323	hcv	-35.33	112-0127580-3939451 \$35.33 VOIDED
<b>Total 55244</b>								<b>-35.33</b>	
55245	hcv	Nonprofit Network	10/15/2019	10-2019	Check	18857	hcv	800.00	18857 \$800.00 CONSULTING SERVICES
<b>Total 55245</b>								<b>800.00</b>	
55246	hcv	The SBAM Plan	10/15/2019	10-2019	Check	11.01.2019-11.30.2019	hcv	8.50	ADMIN
<b>Total 55246</b>								<b>8.50</b>	
55247	hcv	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check	3134891	hcv	3.50	3134891 \$3.50 SEPT 2019 ACH/ BANK FEES
<b>Total 55247</b>								<b>3.50</b>	
55248	hcv	YARDI SYSTEMS, INC	10/15/2019	10-2019	Check	3024787	hcv	9,424.08	3024787 \$9424.08 10.01.2019-09.30.2020 SOFTWARE COST
<b>Total 55248</b>								<b>9,424.08</b>	
55249	hcv	The Craft Agency, Inc.	10/15/2019	10-2019	Check	1001317426	hcv	330.58	1001317426 \$330.58 WORKERS COMPENSATION
<b>Total 55249</b>								<b>330.58</b>	
55244	hcv	AMAZON	10/10/2019	10-2019	Check	*604578781**0569323	hcv	35.33	112-0127580-3939451 \$35.33
<b>Total 55244</b>								<b>35.33</b>	
55250	hcv	AccuShred, LLC	10/29/2019	10-2019	Check	*604578781**0569323-1	hcv	-35.33	Incorrect Property
<b>Total 55250</b>								<b>0.00</b>	
55251	hcv	Jackson Housing Commission	10/29/2019	10-2019	Check	53929	hcv	27.65	#53929 \$27.65 OCT. 2019 DOCUMENT DESTRUCTION
<b>Total 55251</b>								<b>27.65</b>	
55251	hcv	Jackson Housing Commission	10/29/2019	10-2019	Check	9.23.2019 & 10.07.2019	hcv	26.65	09.23.2019-10.04.2019 \$26.65 INSPECTION FEES
<b>Total 55251</b>								<b>72.04</b>	10.07.2019-10.18.2019 \$72.04 INSPECTION FEES

Payment Register  
Previously Paid Liabilities

HCV  
Period: From 10/1/2019 to 10/31/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
55252	hcv	JACKSON UTILITY BILLING	10/29/2019	10-2019	Check		hcv	28.16	SEWER
						READ DATE 10.7.19	hcv	71.30	WATER CONSUMPTION 500
<b>Total 55252</b>						READ DATE 10.7.19		<b>99.46</b>	
55253	hcv	KCL GROUP BENEFITS	10/29/2019	10-2019	Check		hcv	16.65	NOV.2019 LIFE AD&D INS \$16.65
<b>Total 55253</b>						11.01.2019-11.30.019		<b>16.65</b>	
55254	hcv	LORENZO NEAL	10/29/2019	10-2019	Check		hcv	16.50	10.1.2019 .75 HRS @ \$22 S8 INSPECT
						13	hcv	82.50	10.2.2019 3.75 HRS @ \$22 S8 INSPEC
<b>Total 55254</b>						13	hcv	<b>82.50</b>	10.9.2019 3.75 HRS @ \$22 S8 INSPECT
<b>Grand Total</b>								<b>20,151.19</b>	



**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66278	ph	First National Bank Omaha	11/6/2019	11-2019	Check				
<b>Total 66278</b>						++4988659183672469++ ++4988659183672469++ ++4988659183672469++	amp2 amp1 amp3	141.09 \$141.09 57.48 \$57.48 62.71 \$62.71	OCT.2019 GOOGLE APPS OCT.2019 GOOGLE APPS OCT.2019 GOOGLE APPS
66279	ph	ALLEGRA	11/6/2019	11-2019	Check	47993 47993 47993	amp1 amp2 amp3	35.00 35.00 105.00	#47993 \$35.00 PURCHASE REQUISITIONS #47993 \$35.00 PURCHASE REQUISITIONS #47993 \$35.00 PURCHASE REQUISITIONS
<b>Total 66279</b>									
66280	ph	AMBS CALL CENTER	11/6/2019	11-2019	Check	191011124 191011124 191011124	amp3 amp2 amp1	259.33 627.03 267.75	191011124 \$259.33 NOV.2019 AFTER HRS CALL SERVICE 191011124 \$627.03 NOV.2019 AFTER HRS CALL SERVICE 191011124 \$627.75 NOV.2019 AFTER HRS CALL SERVICE
<b>Total 66280</b>								1,154.11	
66281	ph	CASLER HARDWARE	11/6/2019	11-2019	Check	I-30518, I-30518,	amp2 amp2	39.99 63.38	I-30518 \$39.99 PUSHMATIC I-30552 \$63.38 MISC. MAINT. SUPPLIES
<b>Total 66281</b>								103.37	
66282	ph	CONSUMERS ENERGY	11/6/2019	11-2019	Check	103035283169, 100034186492 103035283169, 100034186492 103035283169, 100034186492 103035283169, 100034186492	amp1 amp3 amp3 amp1	16.69 3.50 4.07 31.18	KWH CONSUMPTION 101 KWH CONSUMPTION 9 MCF CONSUMPTION 0 MCF CONSUMPTION 4
<b>Total 66282</b>								55.44	
66283	ph	DBI BUSINESS INTERIORS	11/6/2019	11-2019	Check	125905,125874,126949,125977 125905,125874,126949,125977 125905,125874,126949,125977 125905,125874,126949,125977	amp2 amp2 amp2 amp2	161.63 36.00 -21.41 -20.09	125874-0 \$161.63 USED C124250-0 125905-0 \$36.00 USED C124252-0 C124250-0 \$-21.41 CREDIT C124252-0 \$-20.09 CREDIT
<b>Total 66283</b>								156.13	
66284	ph	FERGUSON ENTERPRISES, INC.- JACKSON /	11/6/2019	11-2019	Check	5383239	amp1	7.19	#5383239 \$7.19 EXT TUBE
<b>Total 66284</b>								7.19	
66285	ph	Firestone Complete Auto Care	11/6/2019	11-2019	Check	112692	amp3	93.30	#112692 \$93.30 SERVICE ON 2011 FORD F250
<b>Total 66285</b>								93.30	
66286	ph	GRIFFIN PEST SOLUTIONS	11/6/2019	11-2019	Check	1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE 1828098 +21 MORE	amp1 amp3 amp2 amp2 amp2 amp2 amp2 amp2 amp3 amp2	240.00 200.00 3,201.00 80.00 160.00 120.00 80.00 240.00 160.00 40.00	1828098 \$80.00 1860034 \$160.00 1828098 \$80.00 1859843 \$120.00 1833093 \$3201.00 1850923 \$40.00 1860329 \$40.00 1850926 \$40.00 1850935 \$120.00 1850931 \$80.00 1850930 \$80.00 1851017 \$80.00 1851019 \$40.00 1851021 \$40.00 1860096 \$40.00 1851022 \$120.00 1850929 \$120.00 1851104 \$160.00 1859849 \$40.00 1860104 \$120.00 1860054 \$120.00
<b>Total 66286</b>								4,921.00	

Payment Register  
Previously Paid Liabilities  
Public Housing  
11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66287	ph	HAMMOND HARDWARE	11/6/2019	11-2019	Check	C232508 + 4 MORE C232508 + 4 MORE C232508 + 4 MORE C232508 + 4 MORE C232508 + 4 MORE	amp1 amp1 amp2 amp1	67.58 B406390 \$67.58 MAINT. SUPPLIES 34.18 B406426 \$34.18 MAINT. SUPPLIES 32.31 C323508 \$32.31 MAINT. SUPPLIES 44.99 C323771 \$44.99 MAINT. SUPPLIES 39.10 C323995 \$39.10 MAINT. SUPPLIES 218.16	
<b>Total 66287</b>									
66288	ph	HD Supply Facilities Maintenance	11/6/2019	11-2019	Check	9176660211 +3 MORE 9176660211 +3 MORE 9176660211 +3 MORE 9176660211 +3 MORE	amp3 amp3 amp3 amp3	952.43 #9176660211 \$952.43 MAINT. SUPPLIES 68.89 #9176664106 \$68.89 MAINT. SUPPLIES 71.88 #9176728232 \$71.88 MAINT. SUPPLIES 59.96 #9176838480 \$59.96 MAINT. SUPPLIES 1,153.16	
<b>Total 66288</b>									
66289	ph	Jackson Housing Commission	11/6/2019	11-2019	Check	NOV.2019 ASSET MGMT FEE NOV.2019 ASSET MGMT FEE NOV.2019 ASSET MGMT FEE	amp2 amp3 amp1	1,176.00 NOV.2019 ASSET MGMT FEE \$1176.00 480.00 NOV.2019 ASSET MGMT FEE \$480.00 516.00 NOV.2019 ASSET MGMT FEE \$516.00 2,172.00	
<b>Total 66289</b>									
66290	ph	Jackson Housing Commission	11/6/2019	11-2019	Check	NOV.2019 BOOKKEEPING FEES NOV.2019 BOOKKEEPING FEES NOV.2019 BOOKKEEPING FEES	amp2 amp1 amp3	2,168.00 NOV.2019 BOOKKEEPING FEES \$2168.00 870.00 NOV.2019 BOOKKEEPING FEES \$870.00 908.00 NOV.2019 BOOKKEEPING FEES \$908.00 3,946.00	
<b>Total 66290</b>									
66291	ph	Jackson Housing Commission	11/6/2019	11-2019	Check	NOV.2019 PH MGMT FEES NOV.2019 PH MGMT FEES NOV.2019 PH MGMT FEES	amp2 amp3 amp1	13,979.48 NOV.2019 PH MGMT FEES \$13979.48 5,765.26 NOV.2019 PH MGMT FEES \$5765.26 5,867.30 NOV.2019 PH MGMT FEES \$5867.30 25,612.04	
<b>Total 66291</b>									
66292	ph	LIBERTY ENVIRONMENTALISTS, INC.	11/6/2019	11-2019	Check	179747	amp1	40.00 #179748 \$40.00 RUBBISH DROP OFF 40.00	
<b>Total 66292</b>									
66293	ph	MENARDS - JACKSON	11/6/2019	11-2019	Check	68535, 68669, 68744, 69144 68535, 68669, 68744, 69144 68535, 68669, 68744, 69144 68535, 68669, 68744, 69144	amp1 amp1 amp1 amp1	825.61 68535 \$825.61 MAINT. SUPPLIES 36.41 68669 \$36.41 MAINT. SUPPLIES 210.93 68744 \$210.93 MAINT. SUPPLIES 549.99 69144 \$549.99 MAINT. SUPPLIES FRIDGE 1,672.94	
<b>Total 66293</b>									
66294	ph	MINUTEMAN SEWER & DRAIN INC.	11/6/2019	11-2019	Check	19-2126	amp1	435.00 19-2126 \$435.00 1226 HEATHER LN PLUMBING SERVICE 435.00	
<b>Total 66294</b>									
66295	ph	PC Solutions	11/6/2019	11-2019	Check	M24940, M25008 M24940, M25008 M24940, M25008	amp1 amp2 amp3	146.80 M25008 \$146.80 NOV.2019 IT SUPPORT COSTS 146.80 M25008 \$146.80 NOV.2019 IT SUPPORT COSTS 146.80 M25008 \$146.80 NOV.2019 IT SUPPORT COSTS 440.40	
<b>Total 66295</b>									
66296	ph	Postmaster	11/6/2019	11-2019	Check	TENANT MAILBOX KEYS 6 TENANT MAILBOX KEYS 6 TENANT MAILBOX KEYS 6	amp2 amp3 amp1	50.00 MAILBOX KEY - LOWERY AUTMAN 50.00 MAILBOX KEY - WILLIAM- EVANS/ PAWSON 25.00 MAILBOX KEY- BEDELL	

Payment Register  
Previously Paid Liabilities  
Public Housing  
11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66296</b>									
66297	ph	TDS Metrocom	11/6/2019	11-2019	Check	5177871188, +6 MORE 5177871188, +6 MORE 5177871188, +6 MORE	amp2 amp1 amp3	1,152.85 579.02 673.04	5177870169,5177800620,5177800181 PHONE/FAX SERVICE PHONE/FAX SERVICE PHONE/FAX SERVICE
<b>Total 66297</b>									
66298	ph	SOUTHEASTERN DISPUTE RESOLUTION SEI	11/6/2019	11-2019	Check	279, 287 279, 287	amp2 amp2	50.00 100.00	#279 \$50.00 TENANT DISPUTE RESOLUTION #287 \$50.00 TENANT DISPUTE RESOLUTION
<b>Total 66298</b>									
66299	ph	THE HOME DEPOT SUPPLY	11/6/2019	11-2019	Check	5971402, 6020800 5971402, 6020800	amp2 amp2	1,298.00 551.00	5971402 \$1,298.00 MAINT. SUPPLIES 6020800 \$551.00 MAINT. SUPPLIES
<b>Total 66299</b>									
66300	ph	THE WATER STORE INC	11/6/2019	11-2019	Check	261695,267665,267666,267664 261695,267665,267666,267664 261695,267665,267666,267664	amp3 amp1 amp2	5.00 5.00 5.00	267664 \$5.00 NOV.2019 WATER COOLER RENTAL 267665 \$5.00 NOV.2019 WATER COOLER RENTAL 267666 \$5.00 NOV.2019 WATER COOLER RENTAL
<b>Total 66300</b>									
66301	ph	TOMMARK, INC.	11/6/2019	11-2019	Check	56071339.001	amp1	402.96	56071339.001 \$402.96 MAINT. SUPPLIES
<b>Total 66301</b>									
66302	ph	Trail Supply LLC	11/6/2019	11-2019	Check	21328, 21332 21328, 21332	amp2 amp2	1,236.05 54.16	21328 \$1,236.05 JANITORIAL SUPPLY 21332 \$54.16 JANITORIAL SUPPLY
<b>Total 66302</b>									
66303	ph	THE HOME DEPOT PRO	11/6/2019	11-2019	Check	517008348,519098289 + 2 MORE 517008348,519098289 + 2 MORE 517008348,519098289 + 2 MORE 517008348,519098289 + 2 MORE	amp3 amp1 amp2 amp2	492.30 65.10 1,072.44 74.14	514147610 \$492.30 TRANS SHADE 517008348 \$65.10 WINDOW BALANCE 517477154 \$1072.44 FILTERS 519098289 \$74.14 SCREEN, PADS
<b>Total 66303</b>									
66304	ph	First National Bank Omaha	11/7/2019	11-2019	Check	-.4988659183672469, + +.4988659183672469, +	amp1 amp2	552.51 126.54	BAYMONT INN TENANT RELOCATION /FLOOD BAYMONT INN TENANT RELOCATION FLOOD
<b>Total 66304</b>									
66305	ph	CREATIVE PROMOTIONS OF JACKSON	11/15/2019	11-2019	Check	32356	amp2	168.53	#32356 \$168.53 KEY TAGS FOR TENANTS
<b>Total 66305</b>									
66306	ph	JORDAN BURDGE	11/15/2019	11-2019	Check	MILEAGE 11.08.2019-11.13.2019	amp2	130.39	MILEAGE REIMBURSEMENT 11.08.2019-11.13.2019
<b>Total 66306</b>									
66260	ph	MIENARDS - JACKSON	11/15/2019	11-2019	Check	68033 +5 MORE 68033 +5 MORE 68033 +5 MORE 68033 +5 MORE	amp1 amp2 amp1 amp1	-38.66 -307.84 -71.92 -49.99	67073 \$38.66 MAINT. SUPPLIES 67683 \$307.84 MAINT. SUPPLIES 67685 \$71.92 MAINT. SUPPLIES 68033 \$49.99 MAINT. SUPPLIES
<b>Total 66260</b>									

Payment Register  
 Previously Paid Liabilities  
 Public Housing  
 11/1/2019 to 11/30/2019  
 Payment Method

Check #	Bank Code	Payee Name	Check Date	Post Month	Invoice #	Property	Amount	Notes
<b>Total 66260</b>					68033 +5 MORE -1,321.24	amp2	-302.84	68264 \$302.84 MAINT. SUPPLIES VOIDED
66307	ph	MEWARDS - JACKSON	11/18/2019	11-2019	68033, 68080, 68264, 67683, 67685 68033, 68080, 68264, 67683, 67685 68033, 68080, 68264, 67683, 67685 68033, 68080, 68264, 67683, 67685 68033, 68080, 68264, 67683, 67685	amp2 amp2 amp1 amp2	307.84 #67683 \$307.84 MAINT. SUPPLIES 71.92 #67685 \$71.92 MAINT. SUPPLIES 49.99 #68033 \$49.99 MAINT. SUPPLIES 549.99 #68080 \$549.99 FRIDGE 302.84 #68264 \$302.84 MAINT. SUPPLIES 1,282.58	
<b>Total 66307</b>								
66308	ph	FERGUSON ENTERPRISES, INC. - JACKSON #	11/18/2019	11-2019	5364665	amp1	25.47	#5364665 \$25.47 MAINT. SUPPLIES 25.47
<b>Total 66308</b>								
66309	ph	THE HOME DEPOT PRO	11/18/2019	11-2019	516546686, 518877113, 518639562 516546686, 518877113, 518639562	amp1 amp2 amp2	115.62 516546686 \$115.62 MAINT. SUPPLIES 253.92 518639562 \$253.92 MAINT. SUPPLIES 387.08 518877113 \$387.08 MAINT. SUPPLIES 756.62	
<b>Total 66309</b>								
66310	ph	INGRAM	11/18/2019	11-2019	ORG CODE TRAVEL REIMBURSEMENT ORG CODE TRAVEL REIMBURSEMENT ORG CODE TRAVEL REIMBURSEMENT	amp1 amp2 amp3	174.78 ORGCODE. TRAINING @ PITTSBURGH, PA 11.12.2019-11.15.2019 174.78 ORGCODE. TRAINING @ PITTSBURGH, PA 11.12.2019-11.15.2019 174.77 ORGCODE. TRAINING @ PITTSBURGH, PA 11.12.2019-11.15.2019 524.33	
<b>Total 66310</b>								
66311	ph	AFLAC	11/19/2019	11-2019	256015 256015 256015	amp2 amp1 amp3	167.52 #256015 \$167.52 NOV.2019 SUPPLEMENTAL INS 258.50 #256015 \$258.50 NOV.2019 SUPPLEMENTAL INS 84.72 #256015 \$84.72 NOV.2019 SUPPLEMENTAL INS 510.74	
<b>Total 66311</b>								
66312	ph	CASLER HARDWARE	11/19/2019	11-2019	130687 130680 130687 130680	amp3 amp1	66.73 130680 \$66.73 MAINT. SUPPLIES 11.77 130687 \$11.77 MAINT. SUPPLIES 78.50	
<b>Total 66312</b>								
66313	ph	CONSUMERS ENERGY	11/19/2019	11-2019	100035146164 + 12 MORE INVOICES 100035146164 + 12 MORE INVOICES 100035146164 + 12 MORE INVOICES 100035146164 + 12 MORE INVOICES 100035146164 + 12 MORE INVOICES	amp3 amp1 amp1 amp1 amp3	96.50 KWH CONSUMPTION 252 75.06 KWH CONSUMPTION 402 5,475.98 KWH CONSUMPTION 41651 4,244.39 MCF CONSUMPTION 508 84.22 MCF CONSUMPTION 7 89.03 MCF CONSUMPTION 8 10,065.18	
<b>Total 66313</b>								
66314	ph	City Of Jackson - Finance Department	11/19/2019	11-2019	EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB EE&ER NOV.2019 CONTRIB	amp1 amp2 amp3 amp1 amp2 amp3 amp2 amp3 amp1 amp2 amp3	461.24 ADMIN EMPLOYEE CONTRIBUTION 586.45 ADMIN EMPLOYEE CONTRIBUTION 216.12 ADMIN EMPLOYEE CONTRIBUTION 821.88 ADMIN EMPLOYEE CONTRIBUTION 1,045.00 ADMIN EMPLOYEE CONTRIBUTION 385.12 ADMIN EMPLOYEE CONTRIBUTION 1,074.46 MAINT EMPLOYEE CONTRIBUTION 549.05 MAINT EMPLOYEE CONTRIBUTION 1,479.26 MAINT EMPLOYEE CONTRIBUTION 1,691.82 MAINT EMPLOYEE CONTRIBUTION 978.39 MAINT EMPLOYEE CONTRIBUTION	



Payment Register  
 Previously Paid Liabilities  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66314</b>						EBER NOV.2019 CONTRIB	amp1	10,272.89	984.10 MAINT. EMPLOYEE CONTRIBUTION
66315	ph	COMCAST	11/19/2019	11-2019	Check	301 DUE 11.25/109 DUE 11.25 301 DUE 11.25/109 DUE 11.25	amp3 amp2	207.54 225.09	8529114280104708 \$207.54 DUE 11.25.2019 4280363940 \$225.09 301 DUE 11.25.2019
<b>Total 66315</b>								432.63	
66316	ph	AMERICAN OFFICE SOLUTIONS	11/19/2019	11-2019	Check	25879750 25879750 25879750	amp1 amp2 amp3	93.20 93.20 279.60	#25879750 \$93.20 COUNTED COPIES/FAXES MADE COSTS #25879750 \$93.20 COUNTED COPIES/FAXES MADE COSTS #25879750 \$93.20 COUNTED COPIES/FAXES MADE COSTS
<b>Total 66316</b>									
66317	ph	CAMPBELL'S SEWER CLEANING, LLC	11/19/2019	11-2019	Check	1211 LAUREL LANE	amp1	100.00	1211 LAUREL LANE \$100.00 MINOR PLUMBING
<b>Total 66317</b>								100.00	
66318	ph	DBI BUSINESS INTERIORS	11/19/2019	11-2019	Check	126952-0	amp2	69.40	#126952-0 \$69.40 OFFICE SUPPLIES
<b>Total 66318</b>								69.40	
66319	ph	ETNA Supply	11/19/2019	11-2019	Check	S103306909.001, S103307945.001 S103306909.001, S103307945.001	amp1 amp1	1,255.89 -158.11	S103306909.001 \$1255.89 WATER HEATERS S103307945.001 \$-158.11 CREDIT
<b>Total 66319</b>								1,097.78	
66320	ph	GRIFFIN PEST SOLUTIONS	11/19/2019	11-2019	Check	1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES 1849653 + 16 MORE INVOICES	amp1 amp2 amp2 amp2 amp2 amp2 amp2 amp2	325.00 100.00 130.00 200.00 126.50 2,229.50 40.00 50.00	1849653 \$325.00 1850134 \$60.00 1850924 \$40.00 1850673 \$40.00 1862475 \$90.00 1851020 \$40.00 1862185 \$160.00 1860081 \$40.00 1850712 \$86.50 1860124 \$1274.00 1862188 \$955.50 1861943 \$40.00 1862169 \$50.00 1862183 \$40.00 1862710 \$40.00 1862712 \$365.00 1862186 \$557.00
<b>Total 66320</b>								4,203.00	
66321	ph	HAMMOND HARDWARE	11/19/2019	11-2019	Check	C325067/C324245/C324321/B407730 C325067/C324245/C324321/B407730 C325067/C324245/C324321/B407730 C325067/C324245/C324321/B407730	amp1 amp1 amp1 amp1	40.91 19.71 23.36 21.84	B407730 \$40.91 MAINT. SUPPLIES C324245 \$19.71 MAINT. SUPPLIES C324321 \$23.36 MAINT. SUPPLIES C325067 \$21.84 MAINT. SUPPLIES
<b>Total 66321</b>								105.82	
66322	ph	HireRight, Inc.	11/19/2019	11-2019	Check	G2855065	amp2	94.32	G2855065 \$94.32 PRE EMPLOYEE BACKGROUND SCREENING
<b>Total 66322</b>								94.32	
66323	ph	Hirst Electric Company	11/19/2019	11-2019	Check	62084, 62128 62084, 62128	amp2 amp2	88.02 308.12	62084 \$88.02 ELECTRICAL SERVICE H13 62128 \$308.12 ELECTRICAL SERVICES/ UNITS
<b>Total 66323</b>								396.14	
66324	ph	INK CONTRACTING LLC	11/19/2019	11-2019	Check	1480, 1478, 1479 1480, 1481, 1478, 1479	amp2 amp2	2,000.00 1,600.00	#1478 \$1600.00 SEPT.2019 LAWN CARE #1479 \$2000.00 PCT.2019 LAWN CARE

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66324</b>						1480, 1481, 1478, 1479 1480, 1481, 1478, 1479	amp1 amp1	2,800.00 #1480 #2800.00 SEPT. 2019 LAWN CARE 3,500.00 #1481 #3500.00 OCT. 2019 LAWN CARE 9,900.00	
66325	ph	KUBOTA OF JACKSON	11/19/2019	11-2019	Check	06-56837	amp3	1,125.72 06-56837 \$1125.72 SERVICE ON KUBOTA TRACTOR 1,125.72	
<b>Total 66325</b>									
66326	ph	JACKSON APPLIANCE SERVICE LLC	11/19/2019	11-2019	Check	4207	amp1	79.96 #4207 \$79.96 OVEN IGNITERS 79.96	
<b>Total 66326</b>									
66327	ph	JACKSON GLASS WORKS INC	11/19/2019	11-2019	Check	425760	amp2	230.00 #425760 \$230.00 WINDOW REPAIR/ REPLACE 230.00	
<b>Total 66327</b>									
66328	ph	Jackson Transportation Authority (JATA)	11/19/2019	11-2019	Check	0029920-IN 0029920-IN	amp3 amp2	175.04 0029920-IN \$175.04 OCT. 2019 FUEL COST- VEHICLE 208.57 0029920-IN \$208.57 OCT. 2019 FUEL COST- VEHICLE 383.61	
<b>Total 66328</b>									
66329	ph	Johnstone Supply	11/19/2019	11-2019	Check	2021289	amp3	90.06 2021289 \$90.06 MAINT. SUPPLIES 90.06	
<b>Total 66329</b>									
66330	ph	LEUTZ CABINETS	11/19/2019	11-2019	Check	53324, 53322, 53323 53324, 53322, 53323 53324, 53322, 53323	amp2 amp3 amp1	60.00 53322 \$60.00 NEW DRAWER BOX 190.00 53323 \$190.00 NEW DRAWER BOXES 420.00 53324 \$420.00 NEW DRAWER BOXES 670.00	
<b>Total 66330</b>									
66331	ph	LIBERTY ENVIRONMENTALISTS, INC.	11/19/2019	11-2019	Check	179967	amp1	30.00 179967 \$30.00 RUBBISH DROP OFF 30.00	
<b>Total 66331</b>									
66332	ph	MENARDS - JACKSON	11/19/2019	11-2019	Check	69835, 70429, 70266, 70058, 69435 69835, 70429, 70266, 70058, 69435 69835, 70429, 70266, 70058, 69435 69835, 70429, 70266, 70058, 69435 69835, 70429, 70266, 70058, 69435	amp2 amp1 amp1 amp1 amp1	77.88 69435 \$77.88 MAINT. SUPPLIES 865.00 69835 \$865.00 RANGE/ FRIDGE 74.25 70058 \$74.25 MAINT. SUPPLIES 29.98 70266 \$29.98 MAINT SUPPLIES 12.87 70429 \$12.87 MAINT. SUPPLIES 1,059.98	
<b>Total 66332</b>									
66333	ph	MODERN WASTE SYSTEMS	11/19/2019	11-2019	Check	64175, 64176, 63961, 64177, 63962 64175, 64176, 63961, 64177, 63962 64175, 64176, 63961, 64177, 63962 64175, 64176, 63961, 64177, 63962	amp2 amp3 amp1 amp2 amp3	1,006.85 63961 \$1006.85 OCT. 2019 ROLL OFF SERVICE 456.40 63962 \$456.40 OCT. 2019 ROLL OFF SERVICE 2,904.35 64175 \$2904.35 OCT. 2019 TRASH SERVICE 5,518.88 64176 \$5518.88 OCT. 2019 TRASH SERVICE 2,282.43 64177 \$2282.43 OCT. 2019 TRASH SERVICE 12,168.91	
<b>Total 66333</b>									
66334	ph	OSBORNE PROCESS SERVICE	11/19/2019	11-2019	Check	08P-2019003738 + 8 INVOICES 08P-2019003738 + 8 INVOICES 08P-2019003738 + 8 INVOICES 08P-2019003738 + 8 INVOICES 08P-2019003738 + 8 INVOICES 08P-2019003738 + 8 INVOICES	amp2 amp2 amp1 amp1 amp1 amp1	42.17 2019002913 \$42.17 306.17 2019003629 \$306.17 261.17 2019003666 \$261.17 28.61 2019003735 \$28.61 28.61 2019003738 \$28.61 29.83 2019003766 \$29.83 29.83 2019003789 \$29.83	

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 11/1/2019 to 11/30/2019  
 Payment Method

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66334</b>						OBP-2019003738 + 8 INVOICES OBP-2019003738 + 8 INVOICES	amp1 amp1	29.83 29.83	2019003731 \$29.83 2019003827 \$29.83
66335	ph	Postmaster	11/19/2019	11-2019	Check	MAILBOX KEY A BOSS	amp3	25.00	A. BOSS MAILBOX KEY
<b>Total 66335</b>								25.00	
66336	ph	SCOTT ACCOUNTING & COMPUTER SERVIC	11/19/2019	11-2019	Check	144613 144613 144613	amp1 amp2 amp3	12.00 12.00 12.00	144613 \$12.00 OCT.2019 SOFTWARE MAINTENANCE 144613 \$12.00 OCT.2019 SOFTWARE MAINTENANCE 144613 \$12.00 OCT.2019 SOFTWARE MAINTENANCE
<b>Total 66336</b>								36.00	
66337	ph	THE SHERWIN - WILLIAMS CO.	11/19/2019	11-2019	Check	6260-1	amp3	754.00	6260-1 \$754.00 MAINT. SUPPLIES- PAINT
<b>Total 66337</b>								754.00	
66338	ph	TALK THE WORK NUMBER	11/19/2019	11-2019	Check	1000993117 1000993117	amp3 amp1	18.12 18.13	1000993117 \$18.12 PRE TENANT SCREENING 1000993117 \$18.13 PRE TENANT SCREENING
<b>Total 66338</b>								36.25	
66339	ph	THE HOME DEPOT SUPPLY	11/19/2019	11-2019	Check	5011215,1010644,4011298 5011215,1010644,4011298 5011215,1010644,4011298	amp3 amp3 amp2	96.06 226.71 358.06	1010644 \$96.06 MAINT. SUPPLIES 4011298 \$226.71 MAINT. SUPPLIES 4011298 \$358.06 MAINT. SUPPLIES
<b>Total 66339</b>								680.83	
66340	ph	The Craft Agency, Inc.	11/19/2019	11-2019	Check	1001317427 1001317427 1001317427	amp1 amp3 amp2	181.82 198.35 446.29	1001317427 \$181.82 WORKERS COMPENSATION 1001317427 \$198.55 WORKERS COMPENSATION 1001317427 \$446.29 WORKERS COMPENSATION
<b>Total 66340</b>								826.46	
66341	ph	The SBAM Plan	11/19/2019	11-2019	Check	12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019 12.01.2019-12.31.2019	amp1 amp2 amp3 amp1 amp2 amp3 amp1 amp2 amp3	8.50 8.50 8.50 1,168.43 1,146.34 390.12 5,350.48 3,519.39 470.49	ADMIN FEE ADMIN FEE ADMIN FEE ADMIN INSURANCE ADMIN INSURANCE ADMIN INSURANCE MAINTENANCE INSURANCE MAINTENANCE INSURANCE MAINTENANCE INSURANCE
<b>Total 66341</b>								12,070.75	
66342	ph	THE HOME DEPOT PRO	11/19/2019	11-2019	Check	519323620 519323620 519323620 519323620 519323620 519323620 519323620 519323620	amp1 amp1 amp1 amp3 amp1 amp3 amp3 amp3	34.14 109.00 85.20 1,305.58 411.70 151.00 229.96 -73.40	519323620 \$34.14 MAINT. SUPPLIES 519323620 \$109.00 MAINT. SUPPLIES 519323620 \$85.20 MAINT. SUPPLIES 519323620 \$1305.58 MAINT. SUPPLIES 519323620 \$411.70 MAINT. SUPPLIES 519323620 \$151.00 MAINT. SUPPLIES 519323620 \$229.96 MAINT. SUPPLIES 519323620 \$-73.40 CREDIT 516299963 USED FOR 521417832
<b>Total 66342</b>								2,253.18	
66343	ph	TOMMARK, INC.	11/19/2019	11-2019	Check				

Payment Register  
 Previously Paid Liabilities  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66343</b>						56098084.001 56098084.001 56098084.001	amp2 amp2 amp2	-129.40 101.94 639.86	56080602.001 \$-129.40 CREDIT FOR 56100312.001 56098084.001 \$101.94 MAINT SUPPLIES 56100312.001 \$639.86 MAINT SUPPLIES
66344	ph	TRANS UNION LLC	11/19/2019	11-2019	Check	10928558 10928558	amp2 amp3	478.75 7.45	10928558 \$478.75 PRE TENANT SCREENING 10928558 \$7.45 PRE TENANT SCREENING
<b>Total 66344</b>								486.20	
66345	ph	Trail Supply LLC	11/19/2019	11-2019	Check	21339	amp2	232.71	21339 \$232.71 JANITORIAL SUPPLIES
<b>Total 66345</b>								232.71	
66346	ph	White & Hotchkiss, PLLC	11/19/2019	11-2019	Check	3404 3404 3404	amp3 amp1 amp2	101.11 104.40 244.49	101.11 3404 \$101.11 OCTOBER.2019 LEGAL EXPENSE 104.40 3404 \$104.40 OCTOBER.2019 LEGAL EXPENSE 244.49 3404 \$244.49 OCTOBER.2019 LEGAL EXPENSE
<b>Total 66346</b>								450.00	
66347	ph	YARDI SYSTEMS, INC	11/19/2019	11-2019	Check	3225727 3225727 3225727	amp2 amp3 amp1	135.75 41.85 55.80	3225727 \$135.75 OCT.2019 ACH/ CHECK SCAN FEES 3225727 \$41.85 OCT.2019 ACH/ CHECK SCAN FEES 3225727 \$55.80 OCT.2019 ACH/ CHECK SCAN FEES
<b>Total 66347</b>								233.40	
66348	ph	AMAZON	11/19/2019	11-2019	Check	*-6045787810569323*- *-6045787810569323*- *-6045787810569323*-	amp2 amp1 amp1	53.94 145.47 6.99	111-8304976-6464250 \$53.94 OFC SUPPLIES 112-2320502-7573047 \$145.47 OFC SUPPLIES 112-6992234-6560650 \$6.99 OFC SUPPLIES
<b>Total 66348</b>								206.40	
66349	ph	First National Bank Omaha	11/19/2019	11-2019	Check	SHERATON, JCCC, CASCADE SHERATON, JCCC, CASCADE SHERATON, JCCC, CASCADE	amp1 amp2 amp3	135.66 135.66 135.64	SHERATON HOTEL \$406.98 L INGRAM TRAINING SHERATON HOTEL \$406.98 L INGRAM TRAINING SHERATON HOTEL \$406.98 L INGRAM TRAINING
<b>Total 66349</b>								406.96	
66350	ph	INK CONTRACTING LLC	11/19/2019	11-2019	Check	1475	amp2	136,750.00	1475 \$136,750.00 50% DOWN PAYMENT A-BLDG CONCRETE REPAIRS
<b>Total 66350</b>								136,750.00	
66351	ph	LESTER BROTHERS EXCAVATING, INC	11/19/2019	11-2019	Check	124153	amp2	4,960.00	124153 \$4960.00 FRENCH DRAIN INSTALLED
<b>Total 66351</b>								4,960.00	
66352	ph	Petty Cash	11/19/2019	11-2019	Check	TRANS# 1090-1099 TRANS# 1090-1099 TRANS# 1090-1099	amp1 amp2 amp3	485.15 485.15 485.14	REPLENISH PETTY CASH TRANS #1090-1099 REPLENISH PETTY CASH TRANS #1090-1099 REPLENISH PETTY CASH TRANS #1090-1099
<b>Total 66352</b>								1,455.44	
66353	ph	WISE CONSULTING	11/19/2019	11-2019	Check	229 229 229	amp1 amp3 amp2	33.00 36.00 81.00	#229 \$33.00 NOV.2019 MONTHLY SERVICES #229 \$36.00 NOV.2019 MONTHLY SERVICES #229 \$81.00 NOV.2019 MONTHLY SERVICES
<b>Total 66353</b>								150.00	
66354	ph	A-1 LOCK SHOP	11/22/2019	11-2019	Check				

**Payment Register**  
**Previously Paid Liabilities**  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66354</b>						6698	amp1	15.00 #6698 \$15.00 KEYS 15.00	
66355	ph	CASLER HARDWARE	11/22/2019	11-2019	Check	1-31046	amp3	24.78 #1-31046 \$24.78 MAINT. SUPPLIES 24.78	
<b>Total 66355</b>									
66356	ph	CONSUMERS ENERGY	11/22/2019	11-2019	Check	100000472256 +5 MORE INVOICES 100000472256 +5 MORE INVOICES 100000472256 +5 MORE INVOICES 100000472256 +5 MORE INVOICES 100000472256 +5 MORE INVOICES	amp3 amp3 amp2 amp3 amp3	219.08 KWH CONSUMPTION 1229 4.49 KWH CONSUMPTION 18 6,540.36 KWH CONSUMPTION 55960 13.95 MCF CONSUMPTION 2 183.58 MCF CONSUMPTION 22 6,961.46	
<b>Total 66356</b>									
66357	ph	COMCAST	11/22/2019	11-2019	Check	8529114280369921 DUE 11.27.2019	amp3	46.20 852911428036992 \$46.20 221 JANKE 46.20	
<b>Total 66357</b>									
66358	ph	DBI BUSINESS INTERIORS	11/22/2019	11-2019	Check	130450-0	amp2	191.11 #130450-0 \$191.11 OFFICE SUPPLIES 191.11	
<b>Total 66358</b>									
66359	ph	Barry E. Gaudette, CPA, PC	11/22/2019	11-2019	Check	2062 2062 2062	amp1 amp2 amp3	2,200.00 #2062 \$2,200.00 FISCAL YR ENDING 3.31.2019 - AUDIT 2,200.00 #2062 \$2,200.00 FISCAL YR ENDING 3.31.2019 - AUDIT 2,200.00 #2062 \$2,200.00 FISCAL YR ENDING 3.31.2019 - AUDIT 6,600.00	
<b>Total 66359</b>									
66360	ph	CAMPBELL'S SEWER CLEANING, LLC	11/22/2019	11-2019	Check	310 BARBERRY PLUMBING	amp1	125.00 310 BARBERRY \$125.00 MINOR PLUMBING 125.00	
<b>Total 66360</b>									
66361	ph	GRIFFIN PEST SOLUTIONS	11/22/2019	11-2019	Check	1842839+ 8 MORE 1842839+ 8 MORE 1842839+ 8 MORE 1842839+ 8 MORE 1842839+ 8 MORE	amp1 amp3 amp2 amp2 amp3	240.00 1842839 \$80.00 1863541 \$160.00 1,250.00 1863280 \$775.00 1862819 \$475.00 60.00 1863433 \$60.00 1,015.50 1873476 \$60.00 1863047 \$955.50 52.50 1873695 \$70.00 1842840 \$32.50 2,618.00	
<b>Total 66361</b>									
66362	ph	GRIMES PLUMBING COMPANY, INC	11/22/2019	11-2019	Check	7841	amp1	732.50 #7841 \$732.50 WATER HEATER INSTALLATION 216 SUMMIT 732.50	
<b>Total 66362</b>									
66363	ph	HAMMOND HARDWARE	11/22/2019	11-2019	Check	C322413	amp1	22.99 #C322413 \$22.99 MAINT. SUPPLIES 22.99	
<b>Total 66363</b>									
66364	ph	INK CONTRACTING LLC	11/22/2019	11-2019	Check	1482, 1483 1482, 1483	amp1 amp1	657.00 #1482 \$657.00 TENANT CHARGE 1207 LAUREL LN DOOR REPAIR 635.00 #1483 \$635.00 TENANT CHARGE 1234 HEATHER DOOR REPAIR 1,292.00	
<b>Total 66364</b>									
66365	ph	JACKSON UTILITY BILLING	11/22/2019	11-2019	Check	DATE 11.14.2019 & 10.29.2019 DATE 11.14.2019 & 10.29.2019 DATE 11.14.2019 & 10.29.2019 DATE 11.14.2019 & 10.29.2019	amp1 amp2 amp1 amp1	8,783.47 SEWER 2,441.15 SEWER 3,682.50 WATER CONSUMPTION 108000 14,287.74 WATER CONSUMPTION 368500	
<b>Total 66365</b>									

**Payment Register**  
**Previously Paid Liabilities**  
**Public Housing**  
**11/1/2019 to 11/30/2019**

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 66365</b>								<b>29,194.86</b>	
66366	ph	Johnstone Supply	11/22/2019	11-2019	Check	2021289-01	amp3	167.26	#2021289-01 167.26 MAINT. SUPPLIES
<b>Total 66366</b>								<b>167.26</b>	
66367	ph	KCL GROUP BENEFITS	11/22/2019	11-2019	Check	12.01.2019-12.31.2019	amp3	22.20	#24774 \$22.20 DEC.2019 LIFE AD&D INS
						12.01.2019-12.31.2019	amp1	33.30	#24774 \$33.30 DEC.2019 LIFE AD&D INS
						12.01.2019-12.31.2019	amp2	44.40	#24774 \$44.40 DEC.2019 LIFE AD&D INS
<b>Total 66367</b>								<b>99.90</b>	
66368	ph	LIBERTY ENVIRONMENTALISTS, INC.	11/22/2019	11-2019	Check	180568	amp1	30.00	#180568 \$30.00 RUBBISH DROP OFF
<b>Total 66368</b>								<b>30.00</b>	
66369	ph	LIBRA INDUSTRIES, INC. OF MI	11/22/2019	11-2019	Check	INV/2019/14710	amp2	64.00	INV/2019/14710 \$64.00 EMPLOYEE CLOTHING- WIENTZ
<b>Total 66369</b>								<b>64.00</b>	
66370	ph	MENARDS - JACKSON	11/22/2019	11-2019	Check	70914	amp2	73.79	#70914 \$73.79 MAINTENANCE SUPPLIES
<b>Total 66370</b>								<b>73.79</b>	
66371	ph	MINUTEMAN SEWER & DRAIN INC.	11/22/2019	11-2019	Check	19-2138	amp2	250.00	#19-2138 \$250.00 1226 HEATHER MINOR PLUMBING
<b>Total 66371</b>								<b>250.00</b>	
66372	ph	OSBORNE PROCESS SERVICE	11/22/2019	11-2019	Check	OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003747 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003748 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003749 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003757 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003758 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp3	29.83	OBP-2019003768 \$29.83 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003780 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003781 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003782 \$28.17 PROCESS SERVER
						OBP-2019003757 + 9 MORE	amp2	28.17	OBP-2019003783 \$28.17 PROCESS SERVER
<b>Total 66372</b>								<b>283.36</b>	
66373	ph	PDQ SUPPLY, INC.	11/22/2019	11-2019	Check	SI-305438	amp2	337.20	SI-305438 \$337.20 MAINT. SUPPLIES
<b>Total 66373</b>								<b>337.20</b>	
66374	ph	Postmaster	11/22/2019	11-2019	Check	WADE, GREENE, TRUMAN, WRIGHT	amp2	50.00	GREENE, TRUMAN, MAILBOX KEY
						WADE, GREENE, TRUMAN, WRIGHT	amp1	25.00	WADE MAILBOX KEYS
						WADE, GREENE, TRUMAN, WRIGHT	amp2	25.00	WRIGHT MAILBOX KEY
<b>Total 66374</b>								<b>100.00</b>	
66375	ph	PC Solutions	11/22/2019	11-2019	Check	M25083	amp3	2,421.00	\$2421.00 CFP C/SERVER UPGRADE
						M25083	amp2	2,421.50	\$2421.50 CFP C/SERVER UPGRADE
						M25083	amp1	2,421.51	\$2421.51 CFP C/SERVER UPGRADE
						M25083	amp1	4,413.08	\$4413.08 CFP C/SERVER UPGRADE
						M25083	amp2	4,413.09	\$4413.09 CFP C/SERVER UPGRADE
						M25083	amp3	4,413.09	\$4413.09 CFP C/SERVER UPGRADE
<b>Total 66375</b>								<b>20,503.28</b>	

Payment Register  
 Previously Paid Liabilities  
 Public Housing  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
66376	ph	THE HOME DEPOT SUPPLY	11/22/2019	11-2019	Check	9012738 6021167 9012738 6021167	amp2 amp2	669.81 6021167 \$669.81 MAINT. SUPPLIES 17.90 9012738 \$17.90 MAINT. SUPPLIES 687.71	
<b>Total 66376</b>									
66377	ph	TOMMARK, INC.	11/22/2019	11-2019	Check	S6110197.001,S6110108.001 S6110197.001,S6110108.001	amp1 amp1	361.66 S6110108.001 \$361.66 MAINT. SUPPLIES 56.67 S6110197.001 \$56.67 MAINT. SUPPLIES 418.33	
<b>Total 66377</b>									
66378	ph	Trell Supply LLC	11/22/2019	11-2019	Check	21567, 21336 21567, 21336	amp2 amp2	339.36 #21567 \$339.36 JANITORIAL SUPPLIES -200.00 CREDIT MEMO #21336 \$-200.00 139.36	
<b>Total 66378</b>									
66379	ph	WISE CONSULTING	11/22/2019	11-2019	Check	234 234 234	amp1 amp3 amp2	247.50 #234 \$247.50 9/2019 & 10/2019 FINANCIALS 270.00 #234 \$270.00 9/2019 & 10/2019 FINANCIALS 607.50 #234 \$607.50 9/2019 & 10/2019 FINANCIALS 1,125.00	
<b>Total 66379</b>									
66380	ph	THE HOME DEPOT PRO	11/22/2019	11-2019	Check	520006537+ 6 MORE INVOICES 520006537+ 6 MORE INVOICES 520006537+ 6 MORE INVOICES 520006537+ 6 MORE INVOICES 520006537+ 6 MORE INVOICES 520006537+ 6 MORE INVOICES	amp1 amp2 amp1 amp2 amp3 amp2	122.45 519775266 \$122.45 MAINT SUPPLIES 705.97 520006529 \$705.97 MAINT SUPPLIES 816.64 520006537 \$816.64 MAINT SUPPLIES 587.76 520234972 \$587.76 MAINT SUPPLIES 656.40 520467630 \$656.40 MAINT SUPPLIES 562.86 521186924 \$562.86 MAINT SUPPLIES 222.91 521186932 \$222.91 MAINT SUPPLIES 3,674.99	
<b>Total 66380</b>									
66381	ph	Brown	11/22/2019	11-2019	Check	:Refund 11/19/2019:44:40 PM	amp1	87.65 Refunding Q-22403 87.65	
<b>Total 66381</b>									
<b>Grand Total</b>								<b>345,405.31</b>	





Payment Register  
Previously Paid Liabilities

COCC  
11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
3736	COCC	ROBERT BILLS	11/5/2019	11-2019	Check				
<b>Total 3736</b>								50.00	11.11.2019 \$50.00 FEED THY NBR FOOD/ SUPPLIES
								50.00	11.12.2019 \$50.00 FEED THY NBR FOOD/ SUPPLIES
								50.00	11.13.2019 \$50.00 FEED THY NBR FOOD/ SUPPLIES
								50.00	11.14.2019 \$50.00 FEED THY NBR FOOD/ SUPPLIES
								50.00	11.15.2019 \$50.00 FEED THY NBR FOOD/ SUPPLIES
								<b>250.00</b>	
3737	COCC	First National Bank Omaha	11/6/2019	11-2019	Check				
								156.77	11.07.2019 OCT.2019 GOOGLE APPS
								15.89	ABODE \$15.89 NOV.2019 APPS
								12.99	GORDON \$12.99 STF MTG 10.31.2019
								98.80	GORDON \$98.80 STF MEETING REFRESHMENTS
								15.93	KROGER \$15.93 STF MTG /SUPPLIES
								33.07	WALMART \$33.07 STF MTG 10.31.2019
								<b>333.45</b>	
<b>Total 3737</b>								35.00	#7993 \$35.00 PURCHASE REQUISITIONS
3738	COCC	ALLEGRA	11/6/2019	11-2019	Check	47993			
<b>Total 3738</b>								35.00	
3739	COCC	DBI BUSINESS INTERIORS	11/6/2019	11-2019	Check				
<b>Total 3739</b>								3.21	126949-0 \$3.21 OFC SUPPLIES
3740	COCC	PC Solutions	11/6/2019	11-2019	Check				
<b>Total 3740</b>								99.00	M24940 \$99.00 IT SUPPORT
								146.80	M25008 \$146.80 NOV.2019 IT SUPPORT COSTS
								<b>245.80</b>	
3741	COCC	TDS Metrocom	11/6/2019	11-2019	Check				
<b>Total 3741</b>								66.50	5177879241 \$66.50 PHONE/FAX SERVICE
3742	COCC	THE WATER STORE INC	11/6/2019	11-2019	Check				
<b>Total 3742</b>								24.50	261695 \$24.25 (4)5 GAL OF PURIFIED WATER/ DELIVER FEE
								<b>24.50</b>	
3743	COCC	First National Bank Omaha	11/7/2019	11-2019	Check				
<b>Total 3743</b>								88.81	GORDONS \$88.81 CHALET HALLOWEEN EVENT
3744	COCC	ROBERT BILLS	11/14/2019	11-2019	Check				
								50.00	11.18.2019 \$50.00 FEED THY NEIGHBOR
								50.00	11.19.2019 \$50.00 FEED THY NEIGHBOR
								50.00	11.20.2019 \$50.00 FEED THY NEIGHBOR
								50.00	11.21.2019 \$50.00 FEED THY NEIGHBOR
								50.00	11.22.2019 \$50.00 FEED THY NEIGHBOR
								<b>250.00</b>	

**Payment Register**  
**Previously Paid Liabilities**  
 COCC  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
3745	COCC	SUBURBAN LANES	11/19/2019	11-2019	Check	25% DUE	COCC	131.00	25% DUE FOR 12.20.2019 FOR WINTER MEETING
<b>Total 3745</b>								<b>131.00</b>	
3746	COCC	Thomas Hardwick & Associates LLC	11/19/2019	11-2019	Check	APPRAISAL #1959267C	COCC	5,000.00	APPRAISAL #1959267C FOR 308 VAN BUREN
<b>Total 3746</b>								<b>5,000.00</b>	
3747	COCC	AFLAC	11/19/2019	11-2019	Check	256015	COCC	165.94	#256015 \$165.94 NOV.2019 SUPPLEMENTAL INS
<b>Total 3747</b>								<b>165.94</b>	
3748	COCC	City Of Jackson - Finance Departm	11/19/2019	11-2019	Check	EE&ER NOV.2019 CONTRIB	COCC	1,780.49	ADMIN EMPLOYEE CONTRIBUTION
<b>Total 3748</b>								<b>3,172.73</b>	ADMIN EMPLOYER CONTRIBUTION
3749	COCC	AMERICAN OFFICE SOLUTIONS	11/19/2019	11-2019	Check	25879750	COCC	93.20	#25879750 \$93.20 COUNTED COPIES/FAXES MADE COSTS
<b>Total 3749</b>								<b>93.20</b>	
3750	COCC	Pentluk, Couvreur & Kobijjak, P.C	11/19/2019	11-2019	Check	114310.001	COCC	216.00	114310.001 \$216.00 OCT.2019 LEGAL EXPENSES
<b>Total 3750</b>								<b>216.00</b>	
3751	COCC	Micheal Fiero	11/19/2019	11-2019	Check	UBWAY/ MEDER REIMBURSEMEN	COCC	28.28	UBWAY/ MEDER REIMBURSEMENT - TEMP DISPLACED
<b>Total 3751</b>								<b>28.28</b>	
3752	COCC	SCOTT ACCOUNTING & COMPUTEI	11/19/2019	11-2019	Check	144613	COCC	12.00	144613 \$12.00 OCT.2019 SOFTWARE MAINTENANCE
<b>Total 3752</b>								<b>12.00</b>	
3753	COCC	The Craft Agency, Inc.	11/19/2019	11-2019	Check	1001317427	COCC	495.88	1001317427 \$495.88 WORKERS COMPENSATION
<b>Total 3753</b>								<b>495.88</b>	
3754	COCC	The SBAM Plan	11/19/2019	11-2019	Check	12.01.2019-12.31.2019	COCC	8.50	ADMIN FEE
<b>Total 3754</b>								<b>7,953.67</b>	ADMIN INSURANCE
3755	COCC	YARDI SYSTEMS, INC	11/19/2019	11-2019	Check	3225727	COCC	4.50	3225727 \$4.50 OCT.2019 ACH/ CHECK SCAN FEES
<b>Total 3755</b>								<b>4.50</b>	
3756	COCC	CASCADE MANOR HOUSE	11/19/2019	11-2019	Check	N2019	COCC	590.00	N2019 \$590.00 STRATEGIC PLANNING RETREAT 11.20.2019
<b>Total 3756</b>								<b>590.00</b>	

**Payment Register**  
**Previously Paid Liabilities**  
 COCC  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
3757	COCC	Davis	11/19/2019	11-2019	Check	199.47	COCC	13.75 PARKING COSTS	
<b>Total 3757</b>						199.47	COCC	50.00 SHRM TRAINING - ADRIAN	
3758	COCC	First National Bank Omaha	11/19/2019	11-2019	Check	199.47	COCC	135.72 TRAVEL REIMBURSEMENT 11.6.2019-11.14.2019 TO TRAINING	
<b>Total 3758</b>							COCC	75.00 CASCADE MANOR \$75.00	
3759	COCC	WISE CONSULTING	11/19/2019	11-2019	Check		COCC	119.00 JCC BRYANT- TRAINING \$119.00	
<b>Total 3759</b>						229	COCC	194.00	
3760	COCC	ROBERT BILLS	11/20/2019	11-2019	Check		COCC	90.00 #229 \$90.00 NOV.2019 MONTHLY SERVICES	
<b>Total 3760</b>							COCC	90.00	
3761	COCC	Dalley's Carpet Cleaning	11/22/2019	11-2019	Check		COCC	50.00 11.25.2019 FEED THY NEIGHBOR	
<b>Total 3761</b>						136856 (2)	COCC	50.00 11.26.2019 FEED THY NEIGHBOR	
3762	COCC	Barry E. Gaudette, CPA,PC	11/22/2019	11-2019	Check		COCC	50.00 12.2.2019 FEED THY NEIGHBOR	
<b>Total 3762</b>						2062	COCC	50.00 12.3.2019 FEED THY NEIGHBOR	
3763	COCC	JACKSON UTILITY BILLING	11/22/2019	11-2019	Check		COCC	50.00 12.4.2019 FEED THY NEIGHBOR	
<b>Total 3763</b>							COCC	50.00 12.5.2019 FEED THY NEIGHBOR	
3764	COCC	KCL GROUP BENEFITS	11/22/2019	11-2019	Check		COCC	50.00 12.6.2019 FEED THY NEIGHBOR	
<b>Total 3764</b>							COCC	350.00	
3765	COCC	CONSUMERS ENERGY	11/22/2019	11-2019	Check		COCC	825.00 #136856 \$825.00 CLEANING OF CARPET IN C-BUILDING	
<b>Total 3765</b>							COCC	825.00	
3766	COCC	First National Bank Omaha	11/22/2019	11-2019	Check		COCC	2,200.00 #2062 \$2200.00 FISCAL YR ENDING 3.31.2019 - AUDIT	
<b>Total 3766</b>							COCC	2,200.00	
3767	COCC	Davis	11/19/2019	11-2019	Check		COCC	29.58 SEWER	
<b>Total 3767</b>							COCC	76.64 WATER CONSUMPTION 500	
3768	COCC	First National Bank Omaha	11/19/2019	11-2019	Check		COCC	106.22	
<b>Total 3768</b>							COCC	33.30 #24774 \$33.30 DEC.2019 LIFE AD&D INS	
3769	COCC	First National Bank Omaha	11/19/2019	11-2019	Check		COCC	33.30	
<b>Total 3769</b>							COCC	168.00	
3770	COCC	First National Bank Omaha	11/19/2019	11-2019	Check		COCC	168.00 103032096978\$ 168.00. 1.POOL APPROVAL. 328 MOORMAN	
<b>Total 3770</b>							COCC	168.00	
3771	COCC	HERTZ, GORDONS	11/19/2019	11-2019	Check		COCC	191.05 GORDONS \$191.05 RMTA THANKSGIVING	
<b>Total 3771</b>							COCC	222.92 HERTZ CAR RENTAL \$222.92	

**Payment Register**  
**Previously Paid Liabilities**  
 COCC  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 3766</b>								<b>413.97</b>	
3767	COCC	PC Solutions	11/22/2019	11-2019	Check	M25083	COCC	6,474.17	
<b>Total 3767</b>								<b>6,474.17</b>	
3768	COCC	WISE CONSULTING	11/22/2019	11-2019	Check	234	COCC	675.00	#234 \$675.00 9/2019 & 10/2019 FINANCIALS
<b>Total 3768</b>								<b>675.00</b>	
<b>Grand Total</b>								<b>35,414.76</b>	

Payment Register  
Previously Paid Liabilities  
HCV  
11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
55255	hcv	First National Bank Omaha	11/6/2019	11-2019	Check	++4988659183672469++	hcv	104.52	\$104.52 OCT.2019 GOOGLE APPS
<b>Total 55255</b>								<b>104.52</b>	
55256	hcv	ALLEGRA	11/6/2019	11-2019	Check	47993	hcv	35.00	#47993 \$35.00 PURCHASE REQUISITIONS
<b>Total 55256</b>								<b>35.00</b>	
55257	hcv	DBI BUSINESS INTERIORS	11/6/2019	11-2019	Check	125905,125874,126949,125977	hcv	290.23	125977-0 \$290.23 OFC SUPPLIES
<b>Total 55257</b>								<b>290.23</b>	
55258	hcv	Jackson Housing Commission	11/6/2019	11-2019	Check	NOV.2019 S8 MGMT FEES	hcv	3,000.00	NOV.2019 S8 MGMT FEES \$3000.00
<b>Total 55258</b>								<b>3,000.00</b>	
55259	hcv	PC Solutions	11/6/2019	11-2019	Check	M24940, M25008	hcv	146.79	M25008 \$146.79 NOV.2019 IT SUPPORT COSTS
<b>Total 55259</b>								<b>146.79</b>	
55260	hcv	TDS Metrocom	11/6/2019	11-2019	Check	5177871188, +6 MORE	hcv	91.69	5177876326 \$91.69 PHONE/FAX SERVICE
<b>Total 55260</b>								<b>91.69</b>	
55261	hcv	SOUTHEASTERN DISPUTE RESOLUTION	11/6/2019	11-2019	Check	279, 287	hcv	150.00	#279 \$50.00 TENANT DISPUTE RESOLUTION
<b>Total 55261</b>								<b>150.00</b>	#287 \$50.00 TENANT DISPUTE RESOLUTION
55262	hcv	AFLAC	11/19/2019	11-2019	Check	256015	hcv	250.44	#256015 \$250.44 NOV.2019 SUPPLEMENTAL INS
<b>Total 55262</b>								<b>250.44</b>	
55263	hcv	City Of Jackson - Finance Department	11/19/2019	11-2019	Check	EE&ER NOV.2019 CONTRIB	hcv	824.08	ADMIN EMPLOYEE CONTRIBUTION
<b>Total 55263</b>								<b>1,232.30</b>	ADMIN EMPLOYER CONTRIBUTION
55264	hcv	AMERICAN OFFICE SOLUTIONS	11/19/2019	11-2019	Check	25879750	hcv	93.18	#25879750 \$93.18 COUNTED COPIES/FAXES MADE COSTS
<b>Total 55264</b>								<b>93.18</b>	
55265	hcv	LORENZO NEAL	11/19/2019	11-2019	Check	14	hcv	22.00	1.00 HR @\$22= \$22.00
<b>Total 55265</b>								<b>22.00</b>	1.00 HR @\$22= \$22.00
								<b>33.00</b>	1.50 HR @\$22= \$33.00
								<b>110.00</b>	5.00 HR @\$22= \$110.00
								<b>143.00</b>	6.50 HR @\$22= \$143.00
<b>Total 55265</b>								<b>330.00</b>	
55266	hcv	SCOTT ACCOUNTING & COMPUTER SER	11/19/2019	11-2019	Check		hcv		

**Payment Register**  
**Previously Paid Liabilities**  
 HCV  
 11/1/2019 to 11/30/2019

Check #	Bank Code	Payee Name	Check Date	Post Month	Payment Method	Invoice #	Property	Amount	Notes
<b>Total 55266</b>						144613	hcv	12.00 144613 \$12.00	OCT.2019 SOFTWARE MAINTENANCE
55267	hcv	TALX THE WORK NUMBER	11/19/2019	11-2019	Check	1000993117	hcv	673.85	1000993117 \$673.85 PRE TENANT SCREENING
<b>Total 55267</b>								<b>673.85</b>	
55268	hcv	The Craft Agency, Inc.	11/19/2019	11-2019	Check	1001317427	hcv	330.58	1001317427 \$330.58 WORKERS COMPENSATION
<b>Total 55268</b>								<b>330.58</b>	
55269	hcv	The SBAM Plan	11/19/2019	11-2019	Check		hcv	8.50	ADMIN FEE
<b>Total 55269</b>						12.01.2019-12.31.2019 12.01.2019-12.31.2019	hcv	<b>1,536.93</b>	ADMIN INSURANCE
55270	hcv	YARDI SYSTEMS, INC	11/19/2019	11-2019	Check	3225727	hcv	4.50	3225727 \$4.50 OCT.2019 ACH/ CHECK SCAN FEES
<b>Total 55270</b>								<b>4.50</b>	
55271	hcv	WISE CONSULTING	11/19/2019	11-2019	Check	229	hcv	60.00	#229 \$60.00 NOV.2019 MONTHLY SERVICES
<b>Total 55271</b>								<b>60.00</b>	
55272	hcv	Barry E. Gaudette, CPA,PC	11/22/2019	11-2019	Check	2062	hcv	2,200.00	#2062 \$2200.00 FISCAL YR ENDING 3.31.2019 - AUDIT
<b>Total 55272</b>								<b>2,200.00</b>	
55273	hcv	JACKSON UTILITY BILLING	11/22/2019	11-2019	Check		hcv	29.58	SEWER
<b>Total 55273</b>								<b>76.64</b>	WATER CONSUMPTION 500
55274	hcv	KCL GROUP BENEFITS	11/22/2019	11-2019	Check		hcv	16.65	#24774 \$16.65 DEC.2019 LIFE AD&D INS
<b>Total 55274</b>								<b>16.65</b>	
55275	hcv	WISE CONSULTING	11/22/2019	11-2019	Check	234	hcv	450.00	#234 \$450.00 9/2019 & 10/2019 FINANCIALS
<b>Total 55275</b>								<b>450.00</b>	
<b>Grand Total</b>								<b>12,097.46</b>	

**Jackson Housing Commission**  
Jackson, MI

The following Resolution introduced by \_\_\_\_\_ read in full and considered:

**RESOLUTION NO. 2019-15**

Pursuant to the Uncollectible Tenants Accounts Policy which authorizes the Commission to write off delinquent accounts after 3 months as shown below:

AMP 1: Chalet Terrace	\$ 15,424.04
AMP 2: Reed Manor	\$ 19,137.44
AMP 3: Shahan Blackstone North	\$ 5,803.49
<b>Total</b>	<b>\$ 40,364.97</b>

The attached Collection Losses Report reflects the delinquent amount of **\$40,364.97** approved for fiscal year 2019-2020 write-off.

Commissioner \_\_\_\_\_ **MOVED** to adopt the foregoing Resolution as read.  
Commissioner \_\_\_\_\_ **SECONDED** the motion and upon roll call, the "AYES" and "NAYS" were as follows:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution adopted at a Regular Meeting of the Jackson Housing Commission on December 18, 2019.

\_\_\_\_\_  
Michelle Woods  
President





# Jackson Housing Commission

## Collection Losses

### December 2019

Property	Account Number	EOP	Amount
Chalet Terrace	T0000112	7/01/19	\$10,466.57
Chalet Terrace	T0000799	7/24/19	\$1,134.24
Chalet Terrace	T0000051	8/01/19	\$2,403.45
Chalet Terrace	T0000393	9/05/19	\$1,419.78
Reed Manor	T0000183	7/08/19	\$3,626.89
Reed Manor	T0000539	7/25/19	\$1,092.34
Reed Manor	T0001882	7/17/19	\$2,859.34
Reed Manor	T0000832	8/12/19	\$2,102.34
Reed Manor	T0001932	8/12/19	\$ 535.34
Reed Manor	T0000035	8/21/19	\$2,931.00
Reed Manor	T0000857	8/29/19	\$ 600.17
Reed Manor	T0000952	9/09/19	\$1,022.34
Reed Manor	T0000418	9/09/19	\$3,085.34
Reed Manor	T0001285	9/09/19	\$1,282.34
Reed Manor	T0004128	9/23/19	\$1,209.34
Reed Manor	T0000267	9/26/19	\$ 716.01
Shahan Blackstone North	T0000724	7/16/19	\$2,585.27
Shahan Blackstone North	T0000156	9/10/19	\$1,292.87

Property	October 2019	October 2018	November 2019	November 2018	December 2019	December 2018
Chalet Terrace	\$ 11,600.81	-0-	\$ 2,403.45	-0-	\$ 1,419.78	-0-
Reed Manor	\$ 7,578.57	\$120.00	\$ 6,168.85	-0-	\$ 5,390.02	\$812.55
Shahan Blackstone North	\$ 2,585.27	\$194.00	-0-	-0-	\$ 3,218.22	\$ 25.00
<b>Total</b>	<b>\$ 21,764.65</b>	<b>\$314.00</b>	<b>\$8,572.30</b>	<b>-0-</b>	<b>\$10,028.02</b>	<b>\$837.55</b>

<b>December 2019 Collection Write Off</b>	
Total	<b>\$40,364.97</b>



**Jackson Housing Commission**  
Jackson, MI

The following Resolution introduced by \_\_\_\_\_, read in full and considered:

**RESOLUTION NO. 2019-16**

**WHEREAS**, the Regular Meeting dates of the Jackson Housing Commission 2020 Calendar Year have been determined.

**THEREFORE BE IT RESOLVED THAT** the Commission hereby approves the attached JHC Board of Commissioners Regular Meeting Schedule 2020.

Commissioner \_\_\_\_\_ **MOVED** to adopt the foregoing Resolution as introduced and amended to rotate meetings among at all three JHC properties. Commissioner \_\_\_\_\_ **SECONDED** the motion, and, upon roll call, the "AYES" and "NAYS" were as follows:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_ declared the motion carried and said Resolution adopted.

I hereby certify that the above Resolution adopted at the Regular Meeting of the Jackson Housing Commission held December 18, 2019.

\_\_\_\_\_  
Michelle Woods  
President



Administrative Offices  
 301 Steward Ave., Bldg. C.  
 Jackson, MI 49201-1132



Phone: (517) 787-9241  
 Fax: (517) 787-6143  
[www.jacksonhousing-mi.org](http://www.jacksonhousing-mi.org)

## JHC Board of Commissioners Meeting Schedule 2020

Month	Meeting	Time	Location
January 15, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
February 19, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
March 18, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
April 15, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
May 20 2020	Regular Meeting	12:00pm	Reed Manor Board Room
*May 27, 2020	Annual Meeting	12:00pm	Reed Manor Board Room
June 17, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
July 15, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
August 19, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
September 16, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
October 21, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
November 18, 2020	Regular Meeting	12:00pm	Reed Manor Board Room
December 16, 2020	Regular Meeting	12:00pm	Reed Manor Board Room

The Jackson Housing Commission approves the mentioned Board of Commissioners Meeting Schedule 2019 and in accordance with the Jackson Housing Commission By-Laws, the Annual Meeting is held on the last Wednesday in April.

Reed Manor  
 301 Steward Avenue  
 Jackson, Michigan 49201

Chalet Terrace  
 316 Barberry Drive  
 Jackson, Michigan 49203

Shahan Blackstone North  
 109 Shahan Drive  
 Jackson, Michigan 49202



**Jackson Housing Commission**  
Jackson, MI

The following resolution introduced by \_\_\_\_\_, read in full and considered

**RESOLUTION NO. 2019-17**

**WHEREAS**, the Jackson Housing Commission 2020 Holiday Calendar has been determined.

**THEREFORE BE IT RESOLVED THAT** the Commission hereby approves the attached JHC 2020 Holiday Calendar.

Commissioner \_\_\_\_\_ **MOVED** to adopt the foregoing Resolution as introduced and read. Commissioner \_\_\_\_\_ **SECONDED** the motion, and upon roll call, the "AYES" and "NAYS" were as follows:

- AYES:
- NAYS:
- ABSTAIN:
- ABSENT:

President Woods declared the motion carried and said Resolution adopted.

I hereby certify the adoption of Resolution 2019-17 at the Regular Meeting of the Jackson Housing Commission on December 18, 2019.

\_\_\_\_\_  
Michelle Woods  
President







## Jackson Housing Commission 2020 Holiday Schedule

Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King Day
Monday, February 17, 2020	President's Day
Friday, April 10, 2020	Good Friday
Monday, May 25, 2020	Memorial Day
Friday, July 3, 2019	Independence Day Observed
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Indigenous Peoples' Day
Wednesday, November 11, 2020	Veterans Day
Thursday, November 26, 2020	Thanksgiving Day
Friday, November 27, 2020	Thanksgiving Holiday
Thursday, December 24, 2020	Christmas Eve
Friday, December 25, 2019	Christmas Day
Monday, December 28, 2020	Christmas Holiday
Tuesday, December 29, 2020	Christmas Holiday
Wednesday, December 30, 2020	Christmas Holiday
Tuesday, December 31, 2020	New Year's Eve



# Leasing and HAP Utilization

CY2019

A	B	C	D	E	F	G	H	I	J	K	L
Month	HAP Funded	Total HAP & URP	HAP Utilization	UML	Avg PUC	% Leased	UMA	Fraud Recovery	Interest Income	Excess/(Deficiency)	NRP Available
Balance Forward											
January	229,217	224,432	98.0%	465	482.65	97.9%	475	474	31	4,785	37,018
February	234,395	203,242	86.7%	458	443.76	96.5%	475	399	35	31,153	42,308
March	220,229	205,050	93.1%	452	453.65	95.2%	475	421	34	15,179	73,895
April	220,229	202,138	91.7%	452	447.21	95.2%	475	818	39	18,091	108,477
May	211,151	203,528	96.3%	453	449.29	95.4%	475	558	40	7,623	116,698
June	189,594	214,186	113.0%	454	471.78	95.6%	475	646	42	(24,592)	92,794
July	207,307	204,166	98.4%	455	448.72	95.8%	475	173	38	3,141	96,146
August	207,307	210,465	101.5%	451	466.66	95.0%	475	547	40	(3,158)	93,575
September	207,599	208,446	100.4%	451	462.18	95.0%	475	396	40	(847)	93,164
October	207,599	201,688	97.1%	448	450.20	94.3%	475	570	38	5,911	99,683
November	140,647	195,445	139.0%	452	432.40	95.2%	475	423	40	(54,798)	45,348
December											
	<b>\$2,275,274</b>	<b>\$2,272,786</b>	<b>101.4%</b>	<b>4,991</b>	<b>\$455.31</b>	<b>95.6%</b>	<b>5,225</b>	<b>\$ 5,425</b>	<b>\$ 417</b>	<b>\$ 2,488</b>	<b>\$93,575</b>

Total      Total      Total      C/B      Total      C/E      E/H      Total      Total      Total      Total      Total      L-K+J+I



# Jackson Housing Commission

## Move Out Report

October 2019

Property	Account Number	EOP	Reason
Chalet Terrace	T0000752	10/01/19	Transfer Onsite
Chalet Terrace	T0000093	10/02/19	Abandoned Unit
Chalet Terrace	T0000346	10/07/19	Relocate
Chalet Terrace	T0000976	10/15/19	Eviction
Reed Manor	T0000195	10/05/19	Relocated
Reed Manor	T0000381	10/05/19	Relocated
Reed Manor	T0000608	10/07/19	Transfer to Chalet
Reed Manor	T0000771	10/07/19	Transfer to Chalet
Reed Manor	T0003851	10/09/19	Eviction
Shahan Blackstone North	A0000738	10/17/19	504 Transfer
Shahan Blackstone North	A0000169	10/07/19	Relocated
Shahan Blackstone North	T0000181	10/02/19	Abandoned Unit



# Jackson Housing Commission

## Move Out Report

November 2019

Property	Account Number	EOP	Reason
Chalet Terrace	A0000987	11/21/19	Right Size Transfer
Reed Manor	T0004107	11/19/19	Eviction
Reed Manor	T0000580	11/04/19	Eviction
Reed Manor	T0001826	11/04/19	Eviction
Shahan Blackstone North	A0000739	11/07/19	Right Size Transfer
Shahan Blackstone North	T0000077	11/14/19	Eviction





# Jackson Housing Commission

## Vacant Unit Turn Around Report Dashboard

November 2019

Property	No. of Units Turned	Vacancy Days	Average Vacancy Days
Chalet Terrace	5	486	97.20
Reed Manor	4	231	57.75
Shahan Blackstone North	3	268	89.33
All AMPS	12	985	82.08



# Jackson Housing Commission

## Vacant Unit Turn Around Report Dashboard

October 2019

Property	No. of Units Turned	Vacancy Days	Average Vacancy Days
Chalet Terrace	5	268	53.60
Reed Manor	16	907	56.69
Shahan Blackstone North	5	407	81.40
All AMPS	26	1582	60.85



# Vacant Unit Turnaround Time

Chalet Terrace (amp1)  
Units Turned between 10/01/2019 and 11/01/2019

Property: Unit / Move-Out	#Error	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days	
							Make Ready	Lease Up	Total non-exempt	Capital Fund	Other
00000086 1217 Heather Lane 09/05/2019 HUD: MI038000-001 1 BR: 1		Vacant - Down	09/06/2019	10/01/2019	26	26	-	-	26	-	0
00000021 1217 Laurel Lane 08/26/2019 HUD: MI038000-001 2 BR: 2		Vacant - Down	08/27/2019	10/07/2019	42	42	-	-	42	-	0
00000030 1228 Heather Lane 01/01/1900 HUD: MI038000-001 2 BR: 3		Vacant - Down	06/20/2019	10/31/2019	134	134	-	-	134	-	0
916 916 N Blackstone 01/01/1900 HUD: MI038000-001 4 BR: 3		Vacant - Down	09/11/2019	10/20/2019	40	40	-	-	40	-	0
1713 1713 S. Milwaukee 01/01/1900 HUD: MI038000-001 47 BR: 3		Vacant - Down	09/21/2019	10/16/2019	26	26	-	-	26	-	0
B-6 301 Steward Ave B-6 01/01/1900 HUD: MI038000-002 B-6 BR: 1		Vacant - Down	08/22/2019	10/17/2019	57	57	-	-	57	-	0
B-8 301 Steward Ave B-8 01/01/1900 HUD: MI038000-002 B-8 BR: 1		Vacant - Down	08/10/2019	10/02/2019	54	54	-	-	54	-	0
<b>Property Totals:</b>					268	268	0	0	268	0	0
<b>Averages:</b>					53.60	53.60	0.00	0.00	53.60	0.00	0.00
<b>Units Turned:</b>					5	5	0	0	5	0	0



Property: Unit / Move-Out	#Error	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days			
							Make Ready	Lease Up	Total non-exempt	Capital Fund	Other		
E-17 08/12/2019 301 Steward Ave E-17 HUD: M1038000-002 E-17 BR: 0		Vacant - Down	08/13/2019	10/09/2019	58 58	58	-	-	58	-	58	0	0
E-19 08/19/2019 301 Steward Ave E-19 HUD: M1038000-002 E-19 BR: 0		Vacant - Down	08/20/2019	09/30/2019	42 42	42	-	-	42	-	42	0	0
E-26 01/01/1900 301 Steward Ave E-26 HUD: M1038000-002 E-26 BR: 0		Vacant - Down	09/10/2019	10/08/2019	29 29	29	-	-	29	-	29	0	0
F-19 01/01/1900 301 Steward Ave F-19 HUD: M1038000-002 F-19 BR: 0		Vacant - Down	08/13/2019	10/24/2019	73 73	73	-	-	73	-	73	0	0
F-20 09/23/2019 301 Steward Ave F-20 HUD: M1038000-002 F-20 BR: 0		Vacant - Down	09/24/2019	10/22/2019	29 29	29	-	-	29	-	29	0	0
F-23 01/01/1900 301 Steward Ave F-23 HUD: M1038000-002 F-23 BR: 0		Vacant - Down	06/10/2019	10/20/2019	133 133	133	-	-	133	-	133	0	0
G-10 09/09/2019 301 Steward Avenue G-10 HUD: M1038000-002 G-10 BR: 0		Vacant - Down	09/10/2019	10/14/2019	35 35	35	-	-	35	-	35	0	0
G-6 01/01/1900 301 Steward Avenue G-6 HUD: M1038000-002 G-6 BR: 0		Vacant - Down	09/10/2019	10/09/2019	29 29	29	-	-	29	-	29	0	0
H-14 01/01/1900 207 Steward Avenue H-14 HUD: M1038000-002 H-14 BR: 0		Vacant - Down	05/21/2019	10/23/2019	156 156	156	-	-	156	-	156	0	0

Vacant Unit Turnaround Time





Property: #Error Unit / Move-Out	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days	
						Make Ready	Lease Up	Total non-exempt	Capital Fund	Other
H-2 01/01/1900 207 Steward Avenue H-2 HUD: MI038000-002 H-2 BR: 0	Vacant - Down	09/20/2019	10/23/2019	34 34	34	-	-	34	-	0
I-16 01/01/1900 315 Steward Avenue I-16 HUD: MI038000-002 I-16 BR: 0	Vacant - Down	08/06/2019	10/01/2019	57 57	57	-	-	57	-	0
I-18 09/17/2019 315 Steward Avenue I-18 HUD: MI038000-002 I-18 BR: 0	Vacant - Down	09/18/2019	10/15/2019	28 28	28	-	-	28	-	0
I-53 01/01/1900 315 Steward Avenue I-53 HUD: MI038000-002 I-53 BR: 0	Vacant - Down	08/10/2019	10/31/2019	83 83	83	-	-	83	-	0
I-75 01/01/1900 315 Steward Avenue I-75 HUD: MI038000-002 I-75 BR: 1	Vacant - Down	10/06/2019	10/15/2019	10 10	10	-	-	10	-	0
<b>Units Turned: 16</b>										
<b>Property Totals:</b>										
<b>Averages:</b>										
334 08/25/2019 334 Moorman Drive HUD: MI038000-003 1 BR: 2	Vacant - Down	08/26/2019	09/30/2019	36 36	36	-	-	36	-	0
302 01/01/1900 302 Moorman Drive HUD: MI038000-003 1 BR: 2	Vacant - Down	08/21/2019	10/17/2019	58 58	58	-	-	58	-	0
341 01/01/1900 341 Moorman Drive HUD: MI038000-003 1 BR: 2	Vacant - Down	09/17/2019	10/27/2019	41 41	41	-	-	41	-	0
<b>Property Totals:</b>										
<b>Averages:</b>										
<b>907</b>										
<b>56.69</b>										
<b>0.00</b>										
<b>56.69</b>										
<b>36</b>										
<b>36</b>										
<b>58</b>										
<b>58</b>										
<b>41</b>										
<b>41</b>										
<b>0.00</b>										
<b>0.00</b>										
<b>0</b>										
<b>0</b>										



Property: Unit / Move-Out	#Error	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days	
							Make Ready	Lease Up	Total non-exempt	Capital Fund	Other
104 01/01/1900	104 Shahan Drive HUD: MI038000-003 3 BR: 2	Vacant - Down	04/16/2019	10/31/2019	199	199	-	-	199	-	0
323 01/01/1900	323 Moorman Drive HUD: MI038000-003 6 BR: 3	Vacant - Down	08/13/2019	10/24/2019	73	73	-	-	73	-	0
		<b>Units Turned:</b>	<b>5</b>	<b>Property Totals:</b>	<b>407</b>	<b>407</b>	<b>0</b>	<b>0</b>	<b>407</b>	<b>0</b>	<b>0</b>
		<b>Averages:</b>		<b>Averages:</b>		<b>81.40</b>	<b>0.00</b>	<b>0.00</b>	<b>81.40</b>	<b>0.00</b>	<b>0.00</b>

Vacancy Days	Down	Turnaround Days			Exempt Days	
		Make Ready	Lease Up	Total non-exempt	Capital Fund	Other
1,582	1,582	0	0	1,582	0	0
60.85	60.85	0.00	0.00	60.85	0.00	0.00
<b>Grand Totals:</b>		<b>1,582</b>	<b>0</b>	<b>1,582</b>	<b>0</b>	<b>0</b>
<b>Averages:</b>		<b>60.85</b>	<b>0.00</b>	<b>60.85</b>	<b>0.00</b>	<b>0.00</b>

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# Jackson Housing Commission

## Vacant Unit Turn Around Report Dashboard

November 2019

Property	No. of Units Turned	Vacancy Days	Average Vacancy Days
Chalet Terrace	5	486	97.20
Reed Manor	4	231	57.75
Shahan Blackstone North	3	268	89.33
All AMPS	12	985	82.08



### Vacant Unit Turnaround Time

Chalet Terrace (amp1)  
Units Turned between 11/01/2019 and 12/01/2019

Property: Unit / Move-Out	#Error	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days	
							Make Ready	Lease Up	Total non-exempt	Capital Fund	Other
00000030 1228 Heather Lane HUD: MI038000-001 2 BR: 3		Vacant - Down	06/20/2019	10/31/2019	134 134	134 134	-	0	134 134	-	0
00000131 1203 Laurel Lane HUD: MI038000-001 2 BR: 2		Vacant - Down	10/02/2019	11/20/2019	50 50	50 50	-	0	50 50	-	0
00000133 1229 Heather Lane HUD: MI038000-001 2 BR: 3		Vacant - Down	10/02/2019	11/21/2019	51 51	51 51	-	0	51 51	-	0
1207 1207 Heather Lane HUD: MI038000-001 4 BR: 1		Vacant - Down	05/31/2019	11/18/2019	172 172	172 172	-	0	172 172	-	0
117 117 E Mansion HUD: MI038000-001 48 BR: 3		Vacant - Down	09/02/2019	11/19/2019	79 79	79 79	-	0	79 79	-	0
E-5 301 Steward Ave E-5 HUD: MI038000-002 E-5 BR: 0		<b>Units Turned: 5</b>		<b>Property Totals:</b>	486	486	0	0	486	0	0
10/09/2019				<b>Averages:</b>	97.20	97.20	0.00	0.00	97.20	0.00	0.00
G-37 301 Steward Avenue G-37 HUD: MI038000-002 G-37 BR: 0		Vacant - Down	10/10/2019	11/20/2019	42 42	42 42	-	0	42 42	-	0
01/01/1900		Vacant - Down	09/04/2019	11/18/2019	76 76	76 76	-	0	76 76	-	0





Property: Unit / Move-Out	#Error	PHA Unit Status	Start Date	End Date	Vacancy Days	Down	Turnaround Days			Exempt Days			
							Make Ready	Lease Up	Total non-exempt	Capital Fund	Other		
I-32 01/01/1900	315 Steward Avenue I-32 HUD: MI038000-002 I-32 BR: 0	Vacant - Down	10/06/2019	11/04/2019	30	30	-	-	-	30	-	0	0
I-53 01/01/1900	315 Steward Avenue I-53 HUD: MI038000-002 I-53 BR: 0	Vacant - Down	08/10/2019	10/31/2019	83	83	-	-	-	83	-	0	0
<b>Units Turned: 4</b>					<b>Property Totals:</b>	231	0	0	0	231	0	0	0
					<b>Averages:</b>	57.75	0.00	0.00	0.00	57.75	0.00	0.00	0.00
104 01/01/1900	104 Shahan Drive HUD: MI038000-003 3 BR: 2	Vacant - Down	04/16/2019	10/31/2019	199	199	-	-	-	199	-	0	0
128 10/20/2019	128 Shahan Drive HUD: MI038000-003 4 BR: 2	Vacant - Down	10/21/2019	11/07/2019	18	18	-	-	-	18	-	0	0
309 01/01/1900	309 Moorman Drive HUD: MI038000-003 5 BR: 3	Vacant - Down	10/02/2019	11/21/2019	51	51	-	-	-	51	-	0	0
<b>Units Turned: 3</b>					<b>Property Totals:</b>	268	0	0	0	268	0	0	0
					<b>Averages:</b>	89.33	0.00	0.00	0.00	89.33	0.00	0.00	0.00
<b>Units Turned: 12</b>					<b>Grand Totals:</b>	985	0	0	0	985	0	0	0
					<b>Averages:</b>	82.08	0.00	0.00	0.00	82.08	0.00	0.00	0.00



**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_is

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Tenant Screening	0	0	-839	0
Fraud Recovery	0	0	14,218	0
Total Other Tenant Income	0	0	13,379	0
<b>NET TENANT INCOME</b>	<b>0</b>	<b>0</b>	<b>13,379</b>	<b>0</b>
<b>GRANT INCOME</b>				
Section 8 HAP Earned	207,194	0	1,444,767	0
Section 8 Admin. Fee Income	21,352	0	152,302	0
<b>TOTAL GRANT INCOME</b>	<b>228,546</b>	<b>0</b>	<b>1,597,069</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	78	0	559	0
<b>TOTAL OTHER INCOME</b>	<b>78</b>	<b>0</b>	<b>559</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>228,624</b>	<b>0</b>	<b>1,611,007</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	6,708	0	52,982	0
Employee Benefit Contribution-Admin	5,968	0	39,552	0
<b>Total Administrative Salaries</b>	<b>12,676</b>	<b>0</b>	<b>92,534</b>	<b>0</b>
<b>Legal Expense</b>				
Tenant Screening	308	0	819	0
<b>Total Legal Expense</b>	<b>308</b>	<b>0</b>	<b>819</b>	<b>0</b>
<b>Other Admin Expenses</b>				
Staff Training	0	0	199	0
Accounting Fees	60	0	3,390	0
Port Out Admin Fee Paid	67	0	430	0
Management Fee	3,000	0	21,000	0
Consultants	800	0	800	0
<b>Total Other Admin Expenses</b>	<b>3,927</b>	<b>0</b>	<b>25,819</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	386	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	169	0	943	0
Telephone	89	0	631	0
Postage	0	0	999	0
Software License Fees	9,424	0	9,424	0
Copiers	115	0	768	0
Software	1,337	0	3,625	0
Bank Fees	4	0	25	0
Other Misc Admin Expenses	153	0	1,288	0
<b>Total Miscellaneous Admin Expenses</b>	<b>11,291</b>	<b>0</b>	<b>18,223</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>28,201</b>	<b>0</b>	<b>137,395</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Tenant Services Contract Costs	0	0	4,583	0

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = /sj\_is

	Period to Date	%	Year to Date	%
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>0</b>	<b>0</b>	<b>4,583</b>	<b>0</b>
<b>UTILITIES</b>				
Water	125	0	601	0
Garbage/Trash Removal	28	0	163	0
Sewer	45	0	256	0
<b>TOTAL UTILITY EXPENSES</b>	<b>198</b>	<b>0</b>	<b>1,020</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
Contract Costs				
Contract-IT Contracts	159	0	1,094	0
Contract-Fee For Service	396	0	2,717	0
<b>Total Contract Costs</b>	<b>555</b>	<b>0</b>	<b>3,811</b>	<b>0</b>
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>555</b>	<b>0</b>	<b>3,811</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Employee Benefits	17	0	117	0
Workers Compensation	331	0	1,873	0
<b>TOTAL GENERAL EXPENSES</b>	<b>347</b>	<b>0</b>	<b>1,990</b>	<b>0</b>
<b>HOUSING ASSISTANCE PAYMENTS</b>				
Housing Assistance Payments	196,250	0	1,404,090	0
Tenant Utility Payments-Voucher	2,827	0	22,396	0
Portable Out HAP Payments	2,247	0	12,646	0
<b>TOTAL HOUSING ASSISTANCE PAYMENTS</b>	<b>201,324</b>	<b>0</b>	<b>1,439,132</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>230,626</b>	<b>0</b>	<b>1,587,931</b>	<b>0</b>
<b>NET INCOME</b>	<b>-2,002</b>	<b>0</b>	<b>23,077</b>	<b>0</b>

**Balance Sheet**

Period = Oct 2019

Book = Accrual . Tree = ysi\_bs

**Current Balance**

All

**ASSETS****CURRENT ASSETS:****CASH**

## Unrestricted Cash

Cash Operating 1

Total Unrestricted Cash

233,718

233,718

## Restricted Cash

Cash Restricted-HAP

Total Restricted Cash

-17,344

-17,344

TOTAL CASH

216,374

**ACCOUNTS AND NOTES RECEIVABLE**

## A/R-Tenants

Allowance for Doubtful Accounts-Other

9,847

-206

**TOTAL ACCOUNTS AND NOTES RECEIVABLE**

9,641

**OTHER CURRENT ASSETS**

Investments-Unrestricted

Prepaid Insurance

3,668

1,775

**TOTAL OTHER CURRENT ASSETS**

5,444

**TOTAL CURRENT ASSETS**

231,459

**FIXED ASSETS**

Furniture and Equipment-Admin.

Accum Depreciation-Furn &amp; Equip Admin

33,341

-33,341

**TOTAL FIXED ASSETS (NET)**

0

**TOTAL ASSETS**

231,459

**LIABILITIES & EQUITY****LIABILITIES:****CURRENT LIABILITIES:**

A/P Vendors and Contractors

Employee FICA Withholding

Employee Medicare Withholding

Retirement W/H

Supplemental Insurance W/H

Tenant Prepaid Rents

Accrued Compensated Absences-Current

1,427

0

11,153

4,168

-1,628

453

3,044

**TOTAL CURRENT LIABILITIES**

18,617

**TOTAL LIABILITIES**

18,617

**EQUITY****RETAINED EARNINGS:**

Invested in Capital Assets-Net of Debt

Retained Earnings-Unrestricted Net Assets

Retained Earnings-Restricted Net Assets

59,570

114,105

39,168

**TOTAL RETAINED EARNINGS:**

212,842

**TOTAL EQUITY**

212,842

## Balance Sheet

Period = Oct 2019

Book = Accrual ; Tree = ysi\_bs

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**Current Balance**

**231,459**

TOTAL LIABILITIES AND EQUITY

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_js

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Rental Income				
Tenant Rent	21,388	0	173,071	0
Utility Reimb.-LIPH	-399	0	-2,976	0
Utility Reimbursement Recovery	0	0	-414	0
<b>Total Rental Income</b>	<b>20,989</b>	<b>0</b>	<b>169,681</b>	<b>0</b>
Other Tenant Income				
Laundry and Vending	0	0	567	0
Damages	198	0	777	0
Late Charges	775	0	6,350	0
Legal Fees - Tenant	261	0	4,514	0
Tenant Owed Utilities	0	0	44	0
Tenant Screening	0	0	-288	0
Misc.Tenant Income	6,733	0	7,313	0
TPA Rent	4,158	0	13,150	0
TPA Damage	64	0	64	0
TPA Legal	-84	0	-447	0
<b>Total Other Tenant Income</b>	<b>12,688</b>	<b>0</b>	<b>36,300</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>33,677</b>	<b>0</b>	<b>205,981</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	1,223	0	299,677	0
Capital Fund Grants	1,520	0	13,188	0
<b>TOTAL GRANT INCOME</b>	<b>2,743</b>	<b>0</b>	<b>312,865</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	46	0	325	0
Miscellaneous Other Income	80	0	1,047	0
Insurance Proceeds	3,661	0	3,772	0
<b>TOTAL OTHER INCOME</b>	<b>3,787</b>	<b>0</b>	<b>5,144</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>40,207</b>	<b>0</b>	<b>523,990</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Administrative Salaries				
Administrative Salaries	7,112	0	57,102	0
Employee Benefit Contribution-Admin	2,452	0	16,350	0
<b>Total Administrative Salaries</b>	<b>9,563</b>	<b>0</b>	<b>73,452</b>	<b>0</b>
Legal Expense				
Tenant Screening	33	0	124	0
General Legal Expense	104	0	2,655	0
<b>Total Legal Expense</b>	<b>138</b>	<b>0</b>	<b>2,778</b>	<b>0</b>
Other Admin Expenses				
Staff Training	0	0	203	0
Travel	0	0	55	0
Mailbox Keys/Postmaster	50	0	325	0
Accounting Fees	33	0	2,669	0
Management Fee	5,561	0	41,836	0
Asset Management Fees	516	0	3,612	0

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysj\_is

	Period to Date	%	Year to Date	%
Consultants	800	0	800	0
Total Other Admin Expenses	6,960	0	49,500	0
Miscellaneous Admin Expenses				
Membership and Fees	239	0	1,309	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	26	0	903	0
Telephone	579	0	3,695	0
Postage	0	0	366	0
Software License Fees	9,424	0	9,424	0
Copiers	115	0	769	0
Software	103	0	681	0
Internet	307	0	2,068	0
Payroll Services Fees	666	0	3,170	0
Bank Fees	48	0	458	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	8	0	114	0
Total Miscellaneous Admin Expenses	11,515	0	23,258	0
TOTAL ADMINISTRATIVE EXPENSES	28,177	0	148,989	0
TENANT SERVICES				
Other Tenant Svcs.	3,781	0	3,781	0
Tenant Services Contract Costs	-750	0	5,152	0
Tenant Relocation	0	0	3,519	0
TOTAL TENANT SERVICES EXPENSES	3,031	0	12,453	0
UTILITIES				
Water	0	0	29,823	0
Electricity	5,825	0	45,483	0
Electricity-Vacant Units	141	0	352	0
Gas	1,569	0	18,465	0
Gas-Vacant Units	130	0	512	0
Garbage/Trash Removal	3,127	0	19,695	0
Sewer	0	0	17,975	0
TOTAL UTILITY EXPENSES	10,792	0	132,303	0
MAINTENANCE AND OPERATIONS				
General Maint Expense				
Maintenance Salaries	11,866	0	83,566	0
Employee Benefit Contribution-Maint.	10,317	0	47,440	0
Maintenance Uniforms	119	0	435	0
Vehicle Gas, Oil, Grease	46	0	380	0
Total General Maint Expense	22,349	0	131,821	0
Materials				
Supplies-Appliance	550	0	5,766	0
Supplies-Electrical	0	0	149	0
Supplies-Janitorial/Cleaning	1,015	0	1,370	0
Supplies-Maint/Repairs	4,935	0	34,440	0
Supplies-Plumbing	90	0	2,038	0
Total Materials	6,590	0	43,763	0
Contract Costs				
Contract-Alarm/Extinguisher	0	0	401	0
Contract-Building Repairs	0	0	3,783	0
Contract-Decorating/Painting	0	0	1,475	0
Contract-Electrical	0	0	1,135	0



**Balance Sheet**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_bs

**Current Balance**

All

**ASSETS****CURRENT ASSETS:****CASH**

## Unrestricted Cash

Cash Operating 1

271,263

Petty Cash

3,866

Total Unrestricted Cash

275,130

## Restricted Cash

Cash Restricted-Security Deposits

20,889

Total Restricted Cash

20,889

TOTAL CASH

296,019**ACCOUNTS AND NOTES RECEIVABLE**

A/R-Tenants

50,726

Allowance for Doubtful Accounts-Tenants

-4,843

AR - TPA

10,965

TOTAL ACCOUNTS AND NOTES RECEIVABLE

56,847**OTHER CURRENT ASSETS**

Investments-Unrestricted

143,382

Prepaid Insurance

22,861

TOTAL OTHER CURRENT ASSETS

166,243

TOTAL CURRENT ASSETS

519,109

**FIXED ASSETS**

Buildings

5,436,781

Furniture and Equipment-Dwelling

81,701

Furniture and Equipment-Admin.

63,818

Accum Depreciation-Buildings

-5,305,983

TOTAL FIXED ASSETS (NET)

276,316

**CFP Funding**

CFP 16 Operations

11,923

CFP 16 Mgmt Improvements

18,781

CFP 16 Administration

59,618

CFP 16 Dwelling Structures

159,612

CFP 16 Non-Dwelling Structures

3,333

CFP 16 Non-Dwelling Equipment

22,735

TOTAL CFP FUNDING

276,003

TOTAL ASSETS

1,071,428**LIABILITIES & EQUITY****LIABILITIES:****CURRENT LIABILITIES:**

A/P Vendors and Contractors

741

Tenant Security Deposits

20,439

Security Deposit Clearing Account

-545

Employee FICA Withholding

0

Supplemental Insurance W/H

-1,680

Other Current Liabilities

9,933

Tenant Prepaid Rents

2,543

Accrued Compensated Absences-Current

2,233

TOTAL CURRENT LIABILITIES

33,664

Thursday, November 14, 2019

01:23 PM

**Balance Sheet**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_bs

**Current Balance****NONCURRENT LIABILITIES:**

Accrued Compensated Absences-LT

-5,135**TOTAL NONCURRENT LIABILITIES**-5,135**TOTAL LIABILITIES**28,529**EQUITY****RETAINED EARNINGS:**

Retained Earnings-Unrestricted Net Assets

1,042,899**TOTAL RETAINED EARNINGS:**1,042,899**TOTAL EQUITY**1,042,899**TOTAL LIABILITIES AND EQUITY**1,071,428

**Income Statement**

Period = Oct 2019

Book = Accrual . Tree = ysi\_js

	Period to Date	%	Year to Date	%
Contract-Pest Control	1,845	0	7,124	0
Contract-Grounds	0	0	15,775	0
Contract-Janitorial/Cleaning	1,311	0	2,521	0
Contract-Plumbing	688	0	5,297	0
Contract-HVAC	0	0	266	0
Contract-Vehicle Maintenance	0	0	595	0
Contract-Alarm Monitoring	136	0	2,325	0
Contract-IT Contracts	159	0	1,150	0
Contract-Bookkeeping Fees	870	0	6,090	0
Contract-Fee For Service	37,462	0	40,719	0
Contract Costs-Other	0	0	1,079	0
Total Contract Costs	42,470	0	89,735	0
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>71,409</b>	<b>0</b>	<b>265,318</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Payments in Lieu of Taxes	0	0	-2,447	0
Employee Benefits	33	0	255	0
Workers Compensation	182	0	1,030	0
Bad Debt-Tenant Rents	0	0	9,461	0
Security/Law Enforcement	0	0	2,632	0
<b>TOTAL GENERAL EXPENSES</b>	<b>215</b>	<b>0</b>	<b>10,932</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>113,624</b>	<b>0</b>	<b>569,995</b>	<b>0</b>
<b>NET INCOME</b>	<b>-73,417</b>	<b>0</b>	<b>-46,005</b>	<b>0</b>



**Income Statement**

Period = Oct 2019

Book = Accrual : Tree = ysi\_is

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Rental Income				
Tenant Rent	47,476	0	391,529	0
Utility Reimbursement Recovery	0	0	157	0
<b>Total Rental Income</b>	<b>47,476</b>	<b>0</b>	<b>391,686</b>	<b>0</b>
Other Tenant Income				
Laundry and Vending	991	0	9,547	0
Damages	0	0	68	0
Late Charges	950	0	6,608	0
Legal Fees - Tenant	767	0	7,980	0
Tenant Screening	-594	0	-1,452	0
Misc. Tenant Income	225	0	1,081	0
TPA Rent	10,402	0	25,697	0
TPA Damage	0	0	50	0
TPA Legal	-596	0	-1,072	0
<b>Total Other Tenant Income</b>	<b>13,692</b>	<b>0</b>	<b>57,239</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>61,168</b>	<b>0</b>	<b>448,925</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	5,151	0	1,466,975	0
Capital Fund Grants	2,853	0	7,382	0
<b>TOTAL GRANT INCOME</b>	<b>8,004</b>	<b>0</b>	<b>1,474,356</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	46	0	325	0
Miscellaneous Other Income	0	0	1,146	0
Insurance Proceeds	2,252	0	83,550	0
Operating Transfers IN	0	0	153,000	0
<b>TOTAL OTHER INCOME</b>	<b>2,298</b>	<b>0</b>	<b>238,021</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>71,470</b>	<b>0</b>	<b>2,161,303</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Administrative Salaries				
Administrative Salaries	9,252	0	66,377	0
Employee Benefit Contribution-Admin	4,243	0	26,695	0
<b>Total Administrative Salaries</b>	<b>13,494</b>	<b>0</b>	<b>93,072</b>	<b>0</b>
Legal Expense				
Criminal Background Checks	49	0	284	0
General Legal Expense	1,177	0	7,716	0
<b>Total Legal Expense</b>	<b>1,226</b>	<b>0</b>	<b>8,000</b>	<b>0</b>
Other Admin Expenses				
Staff Training	190	0	516	0
Mailbox Keys/Postmaster	425	0	1,500	0
Accounting Fees	81	0	5,343	0
Management Fee	13,418	0	95,407	0
Asset Management Fees	1,176	0	8,232	0
Consultants	800	0	800	0
<b>Total Other Admin Expenses</b>	<b>16,090</b>	<b>0</b>	<b>111,798</b>	<b>0</b>

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysl\_is

	Period to Date	%	Year to Date	%
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	1,203	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	511	0	2,985	0
Telephone	1,152	0	9,192	0
Postage	0	0	899	0
Software License Fees	9,424	0	9,424	0
Copiers	115	0	387	0
Software	103	0	681	0
Internet	215	0	1,516	0
Payroll Services Fees	666	0	4,115	0
Bank Fees	227	0	1,484	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	460	0	2,302	0
Total Miscellaneous Admin Expenses	12,874	0	34,489	0
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>43,685</b>	<b>0</b>	<b>247,359</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Tenant Services Salaries	0	0	480	0
Other Tenant Svcs.	14,933	0	14,933	0
Tenant Services Contract Costs	-750	0	16,791	0
Tenant Relocation	93	0	660	0
Community Living Room	0	0	2,850	0
Community Living Room Supplies	0	0	412	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>14,276</b>	<b>0</b>	<b>36,125</b>	<b>0</b>
<b>UTILITIES</b>				
Water	7,428	0	27,235	0
Electricity	14,073	0	111,326	0
Gas	1,746	0	20,098	0
Garbage/Trash Removal	6,781	0	40,864	0
Sewer	4,975	0	18,075	0
<b>TOTAL UTILITY EXPENSES</b>	<b>35,003</b>	<b>0</b>	<b>217,598</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
<b>General Maint Expense</b>				
Maintenance Salaries	14,875	0	109,942	0
Employee Benefit Contribution-Maint.	6,409	0	42,757	0
Maintenace Uniforms	0	0	1,130	0
Vehicle Gas, Oil, Grease	173	0	1,721	0
Total General Maint Expense	21,457	0	155,550	0
<b>Materials</b>				
Supplies-Appliance	0	0	4,108	0
Supplies-Electrical	92	0	542	0
Supplies-Janitorial/Cleaning	661	0	3,293	0
Supplies-Maint/Repairs	12,098	0	54,276	0
Supplies-Plumbing	0	0	518	0
Total Materials	12,850	0	62,737	0
<b>Contract Costs</b>				
Contract-Alarm/Extinguisher	0	0	625	0
Contract-Building Repairs	0	0	43,523	0
Contract-Decorating/Painting	0	0	2,600	0
Contract-Electrical	243	0	540	0
Contract-Pest Control	10,662	0	75,539	0

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_js

	Period to Date	%	Year to Date	%
Contract-Grounds	0	0	7,050	0
Contract-Janitorial/Cleaning	1,586	0	4,758	0
Contract-Plumbing	435	0	6,361	0
Contract-HVAC	0	0	13,773	0
Contract-Vehicle Maintenance	0	0	140	0
Contract-Elevator Monitoring	0	0	11,921	0
Contract-Alarm Monitoring	342	0	5,331	0
Contract-IT Contracts	189	0	2,182	0
Contract-Bookkeeping Fees	2,168	0	15,176	0
Total Contract Costs	15,625	0	189,519	0
TOTAL MAINTENACE EXPENSES	49,933	0	407,806	0
GENERAL EXPENSES				
Insurance	0	0	22,420	0
Property Insurance	0	0	-18,210	0
Payments in Lieu of Taxes	0	0	-13,236	0
Employee Benefits	44	0	289	0
Workers Compensation	446	0	2,529	0
Bad Debt-Tenant Rents	-672	0	12,308	0
Security/Law Enforcement	0	0	33,431	0
TOTAL GENERAL EXPENSES	-181	0	39,530	0
HOUSING ASSISTANCE PAYMENTS				
Tenant Utility Payments-Voucher	22	0	110	0
TOTAL HOUSING ASSISTANCE PAYMENTS	22	0	110	0
NON-OPERATING ITEMS				
Operating Transfers OUT	0	0	153,000	0
TOTAL NON-OPERATING ITEMS	0	0	153,000	0
TOTAL EXPENSES	142,738	0	1,101,529	0
CFP CY Received				
CFP 16 Received	0	0	4,499	0
TOTAL CFP CY Received	0	0	4,499	0
NET INCOME	-71,268	0	1,064,273	0





**Balance Sheet**

Period = Oct 2019

Book = Accrual : Tree = ysi\_bs

	Current Balance
All	
<b>ASSETS</b>	
<b>CURRENT ASSETS:</b>	
<b>CASH</b>	
Unrestricted Cash	
Cash Operating 1	2,924,189
Petty Cash	3,744
Total Unrestricted Cash	<u>2,927,934</u>
Restricted Cash	
Cash Restricted-Security Deposits	39,808
Total Restricted Cash	<u>39,808</u>
TOTAL CASH	<u>2,967,742</u>
<b>ACCOUNTS AND NOTES RECEIVABLE</b>	
A/R-Tenants	92,017
Allowance for Doubtful Accounts-Tenants	-7,967
AR - TPA	32,093
TOTAL ACCOUNTS AND NOTES RECEIVABLE	<u>116,143</u>
<b>OTHER CURRENT ASSETS</b>	
Investments-Unrestricted	273,047
Prepaid Insurance	46,938
TOTAL OTHER CURRENT ASSETS	<u>319,985</u>
TOTAL CURRENT ASSETS	<u>3,403,870</u>
<b>FIXED ASSETS</b>	
Buildings	16,885,791
Furniture and Equipment-Dwelling	289,249
Furniture and Equipment-Admin.	156,059
Accum Depreciation-Buildings	-14,486,708
TOTAL FIXED ASSETS (NET)	<u>2,844,391</u>
<b>CFP Funding</b>	
CFP 16 Operations	3,975
CFP 16 Mgmt Improvements	75,485
CFP 16 Administration	19,873
CFP 16 Dwelling Structures	2,209,467
CFP 16 Non-Dwelling Structures	693,285
CFP 16 Non-Dwelling Equipment	4,813
TOTAL CFP FUNDING	<u>3,006,899</u>
TOTAL ASSETS	<u>9,255,159</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES:</b>	
<b>CURRENT LIABILITIES:</b>	
A/P Vendors and Contractors	110
Tenant Security Deposits	48,568
Security Deposit Clearing Account	203
Employee FICA Withholding	0
Supplemental Insurance W/H	-1,089
Other Current Liabilities	11,194
Tenant Prepaid Rents	6,708
Contract Retentions	-686,224
Accrued Compensated Absences-Current	-6,930

**Balance Sheet**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_bs

	<u>Current Balance</u>
TOTAL CURRENT LIABILITIES	-627,460
NONCURRENT LIABILITIES:	
Accrued Compensated Absences-LT	-4,421
TOTAL NONCURRENT LIABILITIES	-4,421
TOTAL LIABILITIES	-631,881
EQUITY	
RETAINED EARNINGS:	
Invested in Capital Assets-Net of Debt	3,655,232
Retained Earnings-Unrestricted Net Assets	6,231,808
TOTAL RETAINED EARNINGS:	9,887,040
TOTAL EQUITY	9,887,040
TOTAL LIABILITIES AND EQUITY	9,255,159

**Income Statement**

Period = Oct 2019

Book = Accrual . Tree = ysi\_is

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Rental Income				
Tenant Rent	13,186	0	77,917	0
Utility Reimb.-LIPH	-921	0	-7,813	0
Utility Reimbursement Recovery	0	0	29	0
<b>Total Rental Income</b>	<b>12,265</b>	<b>0</b>	<b>70,133</b>	<b>0</b>
Other Tenant Income				
Laundry and Vending	0	0	231	0
Damages	250	0	590	0
Late Charges	475	0	3,125	0
Legal Fees - Tenant	70	0	1,333	0
Tenant Owed Utilities	0	0	-36	0
Tenant Screening	0	0	-288	0
Misc.Tenant Income	0	0	6,840	0
TPA Rent	-268	0	9,114	0
TPA Damage	0	0	7	0
TPA Legal	0	0	-240	0
<b>Total Other Tenant Income</b>	<b>679</b>	<b>0</b>	<b>22,595</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>12,944</b>	<b>0</b>	<b>92,728</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	39,242	0	339,004	0
Capital Fund Grants	0	0	127,203	0
<b>TOTAL GRANT INCOME</b>	<b>39,242</b>	<b>0</b>	<b>466,207</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	46	0	325	0
Miscellaneous Other Income	13	0	963	0
Insurance Proceeds	0	0	111	0
<b>TOTAL OTHER INCOME</b>	<b>58</b>	<b>0</b>	<b>1,399</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>52,244</b>	<b>0</b>	<b>560,334</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Administrative Salaries				
Administrative Salaries	2,796	0	22,025	0
Employee Benefit Contribution-Admin	991	0	6,991	0
<b>Total Administrative Salaries</b>	<b>3,787</b>	<b>0</b>	<b>29,016</b>	<b>0</b>
Legal Expense				
Criminal Background Checks	0	0	159	0
Tenant Screening	33	0	101	0
General Legal Expense	101	0	1,633	0
<b>Total Legal Expense</b>	<b>134</b>	<b>0</b>	<b>1,893</b>	<b>0</b>
Other Admin Expenses				
Staff Training	0	0	203	0
Travel	0	0	55	0
Mailbox Keys/Postmaster	150	0	475	0
Accounting Fees	36	0	2,806	0
Management Fee	5,612	0	39,234	0

**Income Statement**

Period = Oct 2019

Book = Accrual : Tree = ysl\_js

	Period to Date	%	Year to Date	%
Asset Management Fees	480	0	3,360	0
Consultants	800	0	800	0
<b>Total Other Admin Expenses</b>	<b>7,078</b>	<b>0</b>	<b>46,933</b>	<b>0</b>
Miscellaneous Admin Expenses				
Membership and Fees	302	0	1,536	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	141	0	741	0
Telephone	673	0	4,302	0
Postage	0	0	400	0
Software License Fees	9,424	0	9,424	0
Copiers	115	0	769	0
Software	1,712	0	2,290	0
Internet	234	0	1,676	0
Payroll Services Fees	666	0	3,169	0
Bank Fees	33	0	321	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	8	0	313	0
<b>Total Miscellaneous Admin Expenses</b>	<b>13,308</b>	<b>0</b>	<b>25,242</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>24,308</b>	<b>0</b>	<b>103,085</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Other Tenant Svcs.	6,001	0	6,001	0
Tenant Services Contract Costs	-750	0	5,152	0
Tenant Relocation	0	0	208	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>5,251</b>	<b>0</b>	<b>11,361</b>	<b>0</b>
<b>UTILITIES</b>				
Water	12,724	0	32,670	0
Electricity	295	0	2,230	0
Electricity-Vacant Units	60	0	640	0
Gas	68	0	1,000	0
Gas-Vacant Units	57	0	628	0
Garbage/Trash Removal	2,808	0	17,230	0
Sewer	7,378	0	18,278	0
<b>TOTAL UTILITY EXPENSES</b>	<b>23,390</b>	<b>0</b>	<b>72,677</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
General Maint Expense				
Maintenance Salaries	7,258	0	53,483	0
Employee Benefit Contribution-Maint.	1,976	0	11,685	0
Maintenance Uniforms	0	0	589	0
Vehicle Gas, Oil, Grease	40	0	645	0
<b>Total General Maint Expense</b>	<b>9,274</b>	<b>0</b>	<b>66,402</b>	<b>0</b>
Materials				
Supplies-Electrical	0	0	202	0
Supplies-Janitorial/Cleaning	0	0	967	0
Supplies-Maint/Repairs	2,651	0	17,342	0
<b>Total Materials</b>	<b>2,651</b>	<b>0</b>	<b>18,511</b>	<b>0</b>
Contract Costs				
Contract-Alarm/Extinguisher	0	0	518	0
Contract-Building Repairs	0	0	2,833	0
Contract-Decorating/Painting	0	0	4,600	0
Contract-Electrical	0	0	158	0
Contract-Pest Control	1,830	0	15,830	0

**Income Statement**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_is

	Period to Date	%	Year to Date	%
Contract-Grounds	0	0	13,700	0
Contract-Janitorial/Cleaning	0	0	3,080	0
Contract-Plumbing	0	0	391	0
Contract-Alarm Monitoring	156	0	2,390	0
Contract-IT Contracts	159	0	1,298	0
Contract-Bookkeeping Fees	908	0	6,356	0
Contract Costs-Other	125,350	0	125,350	0
Total Contract Costs	128,403	0	176,504	0
<b>TOTAL MAINTENACE EXPENSES</b>	<b>140,328</b>	<b>0</b>	<b>261,417</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Payments in Lieu of Taxes	0	0	13	0
Employee Benefits	22	0	105	0
Workers Compensation	198	0	1,124	0
Bad Debt-Tenant Rents	0	0	9,395	0
Security/Law Enforcement	0	0	2,718	0
<b>TOTAL GENERAL EXPENSES</b>	<b>221</b>	<b>0</b>	<b>13,355</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>193,497</b>	<b>0</b>	<b>461,895</b>	<b>0</b>
<b>NET INCOME</b>	<b>-141,253</b>	<b>0</b>	<b>98,439</b>	<b>0</b>



# Balance Sheet

Period = Oct 2019

Book = Accrual . Tree = ysl\_bs

Current Balance

All

## ASSETS

### CURRENT ASSETS:

#### CASH

##### Unrestricted Cash

Cash Operating 1 73,314

Petty Cash 3,866

Total Unrestricted Cash 77,180

##### Restricted Cash

Cash Restricted-Security Deposits 14,680

Total Restricted Cash 14,680

TOTAL CASH 91,860

#### ACCOUNTS AND NOTES RECEIVABLE

##### A/R-Tenants

15,020

Allowance for Doubtful Accounts-Tenants -3,410

AR - TPA 7,479

A/R-HUD 0

TOTAL ACCOUNTS AND NOTES RECEIVABLE 19,089

#### OTHER CURRENT ASSETS

Investments-Unrestricted 508

Prepaid Insurance 10,080

TOTAL OTHER CURRENT ASSETS 10,588

TOTAL CURRENT ASSETS 121,537

#### FIXED ASSETS

Buildings 6,440,929

Furniture and Equipment-Dwelling 85,196

Furniture and Equipment-Admin. 64,685

Accum Depreciation-Buildings -6,424,301

TOTAL FIXED ASSETS (NET) 166,509

#### CFP Funding

CFP 16 Operations 975

CFP 16 Mgmt Improvements -464

CFP 16 Administration 19,873

CFP 16 Dwelling Structures 8,411

CFP 16 Non-Dwelling Structures 212,193

TOTAL CFP FUNDING 240,987

TOTAL ASSETS 529,033

## LIABILITIES & EQUITY

### LIABILITIES:

#### CURRENT LIABILITIES:

A/P Vendors and Contractors 1,558

Tenant Security Deposits 15,059

Security Deposit Clearing Account 342

Employee FICA Withholding 0

Supplemental Insurance W/H -551

Other Current Liabilities 4,682

Tenant Prepaid Rents 2,867

Accrued Compensated Absences-Current 5,649

TOTAL CURRENT LIABILITIES 29,607

**Balance Sheet**

Period = Oct 2019

Book = Accrual ; Tree = ysl\_bs

**Current Balance**

<b>NONCURRENT LIABILITIES:</b>	
Accrued Compensated Absences-LT	-2,125
<b>TOTAL NONCURRENT LIABILITIES</b>	<u>-2,125</u>
<b>TOTAL LIABILITIES</b>	<u>27,482</u>
<b>EQUITY</b>	
<b>RETAINED EARNINGS:</b>	
Retained Earnings-Unrestricted Net Assets	501,551
<b>TOTAL RETAINED EARNINGS:</b>	<u>501,551</u>
<b>TOTAL EQUITY</b>	<u>501,551</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>529,033</u>



**Income Statement**

Period = Oct 2019

Book = Accrual , Free = ysl\_js

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>OTHER INCOME</b>				
Management Fee Income	33,710	0	240,304	0
Miscellaneous Other Income	45	0	27,939	0
Insurance Proceeds	0	0	900	0
Operating Transfers IN	0	0	153,000	0
<b>TOTAL OTHER INCOME</b>	<b>33,755</b>	<b>0</b>	<b>422,143</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>33,755</b>	<b>0</b>	<b>422,143</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	17,986	0	141,997	0
Employee Benefit Contribution-Admin	19,033	0	122,219	0
<b>Total Administrative Salaries</b>	<b>37,020</b>	<b>0</b>	<b>264,216</b>	<b>0</b>
<b>Legal Expense</b>				
Criminal Background Checks	0	0	92	0
General Legal Expense	684	0	2,472	0
<b>Total Legal Expense</b>	<b>684</b>	<b>0</b>	<b>2,564</b>	<b>0</b>
<b>Other Admin Expenses</b>				
Staff Training	379	0	885	0
Travel	0	0	38	0
Meals	1,115	0	7,439	0
Accounting Fees	90	0	4,642	0
Consultants	800	0	800	0
<b>Total Other Admin Expenses</b>	<b>2,384</b>	<b>0</b>	<b>13,805</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	296	0	1,497	0
Publications	0	0	104	0
Advertising	0	0	141	0
Office Supplies	725	0	4,236	0
Computer Parts	4,674	0	4,674	0
Telephone	67	0	464	0
Postage	0	0	679	0
Software License Fees	9,424	0	9,424	0
Copiers	115	0	769	0
Software	119	0	809	0
Bank Fees	20	0	190	0
Other Misc Admin Expenses	8	0	3,144	0
<b>Total Miscellaneous Admin Expenses</b>	<b>15,448</b>	<b>0</b>	<b>26,130</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>55,535</b>	<b>0</b>	<b>306,715</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Community Living Room	1,295	0	2,952	0
Community Living Room Supplies	837	0	1,218	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>2,132</b>	<b>0</b>	<b>4,170</b>	<b>0</b>
<b>UTILITIES</b>				
Water	125	0	601	0
Garbage/Trash Removal	28	0	283	0

**Income Statement**

Period = Oct 2019

Book = Accrual; Tree = ysl\_js

	Period to Date	%	Year to Date	%
Sewer	46	0	256	0
<b>TOTAL UTILITY EXPENSES</b>	<b>198</b>	<b>0</b>	<b>1,140</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
<b>General Maint Expense</b>				
Employee Benefit Contribution-Maint.	2,736	0	2,736	0
Maintenance Uniforms	54	0	104	0
<b>Total General Maint Expense</b>	<b>2,790</b>	<b>0</b>	<b>2,840</b>	<b>0</b>
<b>Materials</b>				
Supplies-Janitorial/Cleaning	0	0	820	0
<b>Total Materials</b>	<b>0</b>	<b>0</b>	<b>820</b>	<b>0</b>
<b>Contract Costs</b>				
Contract-Pest Control	0	0	694	0
Contract-Vehicle Maintenance	0	0	794	0
Contract-Alarm Monitoring	0	0	372	0
Contract-IT Contracts	258	0	2,787	0
Contract-Fee For Service	0	0	1,615	0
<b>Total Contract Costs</b>	<b>258</b>	<b>0</b>	<b>6,261</b>	<b>0</b>
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>3,048</b>	<b>0</b>	<b>9,921</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Employee Benefits	44	0	250	0
Retiree Insurance	0	0	16,296	0
Workers Compensation	496	0	2,810	0
<b>TOTAL GENERAL EXPENSES</b>	<b>540</b>	<b>0</b>	<b>19,356</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>61,454</b>	<b>0</b>	<b>341,303</b>	<b>0</b>
<b>NET INCOME</b>	<b>-27,698</b>	<b>0</b>	<b>80,840</b>	<b>0</b>

**Balance Sheet**

Period = Oct 2019

Book = Accrual ; Tree = ysi\_bs

	Current Balance
All	
<b>ASSETS</b>	
<b>CURRENT ASSETS:</b>	
<b>CASH</b>	
Unrestricted Cash	
Cash Operating 1	177,825
Petty Cash	1,099
Total Unrestricted Cash	<u>178,925</u>
<b>TOTAL CASH</b>	178,925
OTHER CURRENT ASSETS	
<b>TOTAL OTHER CURRENT ASSETS</b>	<u>0</u>
<b>TOTAL CURRENT ASSETS</b>	178,925
<b>FIXED ASSETS</b>	
Buildings	583,527
Furniture and Equipment-Dwelling	49,378
Accum Depreciation-Buildings	-632,904
<b>TOTAL FIXED ASSETS (NET)</b>	<u>0</u>
<b>TOTAL ASSETS</b>	<u>178,925</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES:</b>	
<b>CURRENT LIABILITIES:</b>	
State Tax Withholding	0
Supplemental Insurance W/H	-1,079
Other Current Liabilities	7,696
Accrued Compensated Absences-Current	6,532
<b>TOTAL CURRENT LIABILITIES</b>	<u>13,149</u>
<b>TOTAL LIABILITIES</b>	<u>13,149</u>
<b>EQUITY</b>	
<b>CONTRIBUTED CAPITAL:</b>	
Donations	2,250
<b>TOTAL CONTRIBUTED CAPITAL</b>	<u>2,250</u>
<b>RETAINED EARNINGS:</b>	
Retained Earnings-Unrestricted Net Assets	163,525
<b>TOTAL RETAINED EARNINGS:</b>	<u>163,525</u>
<b>TOTAL EQUITY</b>	<u>165,775</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>178,925</u>



**Income Statement**

Period = Nov 2019

Book = Accrual : Tree = ysi\_jis

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Tenant Screening	0	0	-839	0
Fraud Recovery	886	0	15,104	0
Total Other Tenant Income	886	0	14,265	0
<b>NET TENANT INCOME</b>	<b>886</b>	<b>0</b>	<b>14,265</b>	<b>0</b>
<b>GRANT INCOME</b>				
Section 8 HAP Earned	140,647	0	1,585,414	0
Section 8 Admin. Fee Income	20,692	0	172,994	0
<b>TOTAL GRANT INCOME</b>	<b>161,339</b>	<b>0</b>	<b>1,758,408</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	82	0	641	0
Miscellaneous Other Income	453	0	453	0
<b>TOTAL OTHER INCOME</b>	<b>535</b>	<b>0</b>	<b>1,094</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>162,760</b>	<b>0</b>	<b>1,773,767</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	6,705	0	59,687	0
Employee Benefit Contribution-Admin	5,967	0	45,519	0
<b>Total Administrative Salaries</b>	<b>12,673</b>	<b>0</b>	<b>105,206</b>	<b>0</b>
<b>Legal Expense</b>				
Tenant Screening	674	0	1,493	0
<b>Total Legal Expense</b>	<b>674</b>	<b>0</b>	<b>1,493</b>	<b>0</b>
<b>Other Admin Expenses</b>				
Staff Training	0	0	199	0
Accounting Fees	510	0	3,900	0
Auditing Fees	2,200	0	2,200	0
Port Out Admin Fee Paid	67	0	497	0
Management Fee	3,000	0	24,000	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	<b>5,777</b>	<b>0</b>	<b>31,596</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	386	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	325	0	1,268	0
Telephone	92	0	723	0
Postage	0	0	999	0
Software License Fees	0	0	9,424	0
Copiers	93	0	861	0
Software	105	0	3,729	0
Bank Fees	4	0	30	0
Other Misc Admin Expenses	8	0	1,297	0
<b>Total Miscellaneous Admin Expenses</b>	<b>628</b>	<b>0</b>	<b>18,851</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>19,751</b>	<b>0</b>	<b>157,146</b>	<b>0</b>



**Income Statement**

Period = Nov 2019

Book = Accrual : Tree = ysi\_js

	Period to Date	%	Year to Date	%
<b>TENANT SERVICES</b>				
Tenant Services Contract Costs	300	0	4,883	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>300</b>	<b>0</b>	<b>4,883</b>	<b>0</b>
<b>UTILITIES</b>				
Water	77	0	678	0
Garbage/Trash Removal	0	0	163	0
Sewer	30	0	285	0
<b>TOTAL UTILITY EXPENSES</b>	<b>106</b>	<b>0</b>	<b>1,127</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
Contract Costs				
Contract-IT Contracts	159	0	1,252	0
Contract-Fee For Service	330	0	3,047	0
Total Contract Costs	489	0	4,299	0
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>489</b>	<b>0</b>	<b>4,299</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Employee Benefits	17	0	133	0
Workers Compensation	331	0	2,204	0
<b>TOTAL GENERAL EXPENSES</b>	<b>347</b>	<b>0</b>	<b>2,337</b>	<b>0</b>
<b>HOUSING ASSISTANCE PAYMENTS</b>				
Housing Assistance Payments	191,435	0	1,595,525	0
Tenant Utility Payments-Voucher	2,168	0	24,564	0
Portable Out HAP Payments	2,247	0	14,893	0
<b>TOTAL HOUSING ASSISTANCE PAYMENTS</b>	<b>195,850</b>	<b>0</b>	<b>1,634,982</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>216,844</b>	<b>0</b>	<b>1,804,774</b>	<b>0</b>
<b>NET INCOME</b>	<b>-54,084</b>	<b>0</b>	<b>-31,007</b>	<b>0</b>





**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_is

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Tenant Screening	0	0	-839	0
Fraud Recovery	886	0	15,104	0
Total Other Tenant Income	886	0	14,265	0
<b>NET TENANT INCOME</b>	886	0	14,265	0
<b>GRANT INCOME</b>				
Section 8 HAP Earned	140,647	0	1,585,414	0
Section 8 Admin. Fee Income	20,692	0	172,994	0
<b>TOTAL GRANT INCOME</b>	161,339	0	1,758,408	0
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	82	0	641	0
Miscellaneous Other Income	453	0	453	0
<b>TOTAL OTHER INCOME</b>	535	0	1,094	0
<b>TOTAL INCOME</b>	162,760	0	1,773,767	0
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	6,705	0	59,687	0
Employee Benefit Contribution-Admin	5,967	0	45,519	0
<b>Total Administrative Salaries</b>	12,673	0	105,206	0
<b>Legal Expense</b>				
Tenant Screening	674	0	1,493	0
<b>Total Legal Expense</b>	674	0	1,493	0
<b>Other Admin Expenses</b>				
Staff Training	0	0	199	0
Accounting Fees	510	0	3,900	0
Auditing Fees	2,200	0	2,200	0
Port Out Admin Fee Paid	67	0	497	0
Management Fee	3,000	0	24,000	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	5,777	0	31,596	0
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	386	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	325	0	1,268	0
Telephone	92	0	723	0
Postage	0	0	999	0
Software License Fees	0	0	9,424	0
Copiers	93	0	861	0
Software	105	0	3,729	0
Bank Fees	4	0	30	0
Other Misc Admin Expenses	8	0	1,297	0
<b>Total Miscellaneous Admin Expenses</b>	628	0	18,851	0
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	19,751	0	157,146	0

**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_is

	Period to Date	%	Year to Date	%
<b>TENANT SERVICES</b>				
Tenant Services Contract Costs	300	0	4,883	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>300</b>	<b>0</b>	<b>4,883</b>	<b>0</b>
<b>UTILITIES</b>				
Water	77	0	678	0
Garbage/Trash Removal	0	0	163	0
Sewer	30	0	285	0
<b>TOTAL UTILITY EXPENSES</b>	<b>106</b>	<b>0</b>	<b>1,127</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
Contract Costs				
Contract-IT Contracts	159	0	1,252	0
Contract-Fee For Service	330	0	3,047	0
Total Contract Costs	489	0	4,299	0
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>489</b>	<b>0</b>	<b>4,299</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Employee Benefits	17	0	133	0
Workers Compensation	331	0	2,204	0
<b>TOTAL GENERAL EXPENSES</b>	<b>347</b>	<b>0</b>	<b>2,337</b>	<b>0</b>
<b>HOUSING ASSISTANCE PAYMENTS</b>				
Housing Assistance Payments	191,435	0	1,595,525	0
Tenant Utility Payments-Voucher	2,168	0	24,564	0
Portable Out HAP Payments	2,247	0	14,893	0
<b>TOTAL HOUSING ASSISTANCE PAYMENTS</b>	<b>195,850</b>	<b>0</b>	<b>1,634,982</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>216,844</b>	<b>0</b>	<b>1,804,774</b>	<b>0</b>
<b>NET INCOME</b>	<b>-54,084</b>	<b>0</b>	<b>-31,007</b>	<b>0</b>

**Balance Sheet**

Period = Nov 2019

Book = Accrual , Tree = ysj\_bs

All

Current Balance

**ASSETS**

## CURRENT ASSETS:

## CASH

## Unrestricted Cash

Cash Operating 1

179,294

Total Unrestricted Cash

179,294

## Restricted Cash

Cash Restricted-HAP

-17,344

Total Restricted Cash

-17,344

TOTAL CASH

161,951

## ACCOUNTS AND NOTES RECEIVABLE

## A/R-Tenants

10,068

Allowance for Doubtful Accounts-Other

-206

TOTAL ACCOUNTS AND NOTES RECEIVABLE

9,862

## OTHER CURRENT ASSETS

Investments-Unrestricted

3,669

Prepaid Insurance

1,775

TOTAL OTHER CURRENT ASSETS

5,445

TOTAL CURRENT ASSETS

177,258

## FIXED ASSETS

Furniture and Equipment-Admin.

33,341

Accum Depreciation-Furn &amp; Equip Admin

-33,341

TOTAL FIXED ASSETS (NET)

0

TOTAL ASSETS

177,258

## LIABILITIES &amp; EQUITY

## LIABILITIES:

## CURRENT LIABILITIES:

A/P Vendors and Contractors

2,013

Employee FICA Withholding

0

Employee Medicare Withholding

11,153

Retirement W/H

4,168

Supplemental Insurance W/H

-1,878

Accrued Compensated Absences-Current

3,044

TOTAL CURRENT LIABILITIES

18,499

TOTAL LIABILITIES

18,499

## EQUITY

## RETAINED EARNINGS:

Invested in Capital Assets-Net of Debt

59,570

Retained Earnings-Unrestricted Net Assets

60,021

Retained Earnings-Restricted Net Assets

39,168

TOTAL RETAINED EARNINGS:

158,759

TOTAL EQUITY

158,759

TOTAL LIABILITIES AND EQUITY

177,258



**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysr\_js

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Rental Income				
Tenant Rent	27,491	0	200,562	0
Utility Reimb.-LIPH	-342	0	-3,318	0
Utility Reimbursement Recovery	0	0	-414	0
<b>Total Rental Income</b>	<b>27,149</b>	<b>0</b>	<b>196,830</b>	<b>0</b>
Other Tenant Income				
Laundry and Vending	155	0	721	0
Damages	0	0	777	0
Late Charges	400	0	6,750	0
Legal Fees - Tenant	78	0	4,592	0
Tenant Owed Utilities	0	0	44	0
Tenant Screening	0	0	-288	0
Misc.Tenant Income	348	0	7,660	0
TPA Rent	-254	0	12,896	0
TPA Damage	0	0	64	0
TPA Legal	0	0	-447	0
<b>Total Other Tenant Income</b>	<b>1,169</b>	<b>0</b>	<b>37,470</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>28,319</b>	<b>0</b>	<b>234,300</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	0	0	299,677	0
Capital Fund Grants	6,835	0	20,022	0
<b>TOTAL GRANT INCOME</b>	<b>6,835</b>	<b>0</b>	<b>319,700</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	47	0	373	0
Miscellaneous Other Income	17	0	1,065	0
Insurance Proceeds	0	0	3,772	0
<b>TOTAL OTHER INCOME</b>	<b>65</b>	<b>0</b>	<b>5,209</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>35,218</b>	<b>0</b>	<b>559,208</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Administrative Salaries				
Administrative Salaries	7,612	0	64,714	0
Employee Benefit Contribution-Admin	2,452	0	18,802	0
<b>Total Administrative Salaries</b>	<b>10,063</b>	<b>0</b>	<b>83,516</b>	<b>0</b>
Legal Expense				
Tenant Screening	18	0	142	0
General Legal Expense	281	0	2,936	0
<b>Total Legal Expense</b>	<b>299</b>	<b>0</b>	<b>3,077</b>	<b>0</b>
Other Admin Expenses				
Staff Training	0	0	203	0
Travel	0	0	55	0
Mailbox Keys/Postmaster	50	0	375	0
Accounting Fees	280	0	2,949	0
Auditing Fees	2,200	0	2,200	0
Management Fee	5,867	0	47,704	0

**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysl\_jis

	Period to Date	%	Year to Date	%
Asset Management Fees	516	0	4,128	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	<b>8,914</b>	<b>0</b>	<b>58,414</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	1,309	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	192	0	1,095	0
Telephone	579	0	4,274	0
Postage	0	0	366	0
Software License Fees	0	0	9,424	0
Copiers	93	0	862	0
Software	57	0	738	0
Internet	0	0	2,068	0
Payroll Services Fees	360	0	3,530	0
Bank Fees	56	0	514	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	8	0	123	0
<b>Total Miscellaneous Admin Expenses</b>	<b>1,347</b>	<b>0</b>	<b>24,604</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>20,623</b>	<b>0</b>	<b>169,612</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Other Tenant Svcs.	0	0	3,781	0
Tenant Services Contract Costs	-750	0	4,402	0
Tenant Relocation	553	0	4,072	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>-197</b>	<b>0</b>	<b>12,256</b>	<b>0</b>
<b>UTILITIES</b>				
Water	14,288	0	44,110	0
Electricity	5,476	0	50,959	0
Electricity-Vacant Units	92	0	443	0
Gas	4,244	0	22,710	0
Gas-Vacant Units	120	0	632	0
Garbage/Trash Removal	3,004	0	22,699	0
Sewer	8,783	0	26,758	0
<b>TOTAL UTILITY EXPENSES</b>	<b>36,008</b>	<b>0</b>	<b>168,311</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
<b>General Maint Expense</b>				
Maintenance Salaries	12,752	0	96,318	0
Employee Benefit Contribution-Maint.	7,814	0	55,253	0
Maintenance Uniforms	0	0	435	0
Vehicle Gas, Oil, Grease	0	0	380	0
<b>Total General Maint Expense</b>	<b>20,566</b>	<b>0</b>	<b>152,387</b>	<b>0</b>
<b>Materials</b>				
Supplies-Appliance	1,415	0	7,181	0
Supplies-Electrical	0	0	149	0
Supplies-Janitorial/Cleaning	0	0	1,370	0
Supplies-Maint/Repairs	6,959	0	41,399	0
Supplies-Plumbing	0	0	2,038	0
<b>Total Materials</b>	<b>8,374</b>	<b>0</b>	<b>52,137</b>	<b>0</b>
<b>Contract Costs</b>				
Contract-Alarm/Extinguisher	0	0	401	0
Contract-Building Repairs	1,292	0	5,075	0
Contract-Decorating/Painting	0	0	1,475	0

**Income Statement**

Period = Nov 2019

Book = Accrual : Tree = yst\_js

	Period to Date	%	Year to Date	%
Contract-Electrical	0	0	1,135	0
Contract-Pest Control	805	0	7,929	0
Contract-Grounds	6,300	0	22,075	0
Contract-Janitorial/Cleaning	0	0	2,521	0
Contract-Plumbing	1,392	0	6,689	0
Contract-HVAC	0	0	266	0
Contract-Vehicle Maintenance	0	0	595	0
Contract-Alarm Monitoring	268	0	2,593	0
Contract-IT Contracts	159	0	1,309	0
Contract-Bookkeeping Fees	870	0	6,960	0
Contract-Fee For Service	0	0	40,719	0
Contract Costs-Other	0	0	1,079	0
Total Contract Costs	11,086	0	100,821	0
<b>TOTAL MAINTENACE EXPENSES</b>	<b>40,026</b>	<b>0</b>	<b>305,345</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Payments in Lieu of Taxes	0	0	-2,447	0
Employee Benefits	33	0	289	0
Workers Compensation	182	0	1,212	0
Bad Debt-Tenant Rents	0	0	9,461	0
Security/Law Enforcement	0	0	2,632	0
<b>TOTAL GENERAL EXPENSES</b>	<b>215</b>	<b>0</b>	<b>11,147</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>96,674</b>	<b>0</b>	<b>666,670</b>	<b>0</b>
<b>NET INCOME</b>	<b>-61,456</b>	<b>0</b>	<b>-107,461</b>	<b>0</b>





**Balance Sheet**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_bs

	Current Balance
All	
<b>ASSETS</b>	
<b>CURRENT ASSETS:</b>	
<b>CASH</b>	
Unrestricted Cash	
Cash Operating 1	203,859
Petty Cash	4,351
Total Unrestricted Cash	<u>208,211</u>
Restricted Cash	
Cash Restricted-Security Deposits	21,384
Total Restricted Cash	<u>21,384</u>
<b>TOTAL CASH</b>	<u>229,595</u>
<b>ACCOUNTS AND NOTES RECEIVABLE</b>	
A/R-Tenants	49,824
Allowance for Doubtful Accounts-Tenants	-4,843
AR - TPA	10,385
<b>TOTAL ACCOUNTS AND NOTES RECEIVABLE</b>	<u>55,365</u>
<b>OTHER CURRENT ASSETS</b>	
Investments-Unrestricted	143,430
Prepaid Insurance	22,861
<b>TOTAL OTHER CURRENT ASSETS</b>	<u>166,291</u>
<b>TOTAL CURRENT ASSETS</b>	<u>451,250</u>
<b>FIXED ASSETS</b>	
Buildings	5,436,781
Furniture and Equipment-Dwelling	81,701
Furniture and Equipment-Admin.	63,818
Accum Depreciation-Buildings	-5,305,983
<b>TOTAL FIXED ASSETS (NET)</b>	<u>276,316</u>
<b>CFP Funding</b>	
CFP 16 Operations	11,923
CFP 16 Mgmt Improvements	23,504
CFP 16 Administration	59,618
CFP 16 Dwelling Structures	159,612
CFP 16 Non-Dwelling Structures	3,333
CFP 16 Non-Dwelling Equipment	25,157
<b>TOTAL CFP FUNDING</b>	<u>283,148</u>
<b>TOTAL ASSETS</b>	<u>1,010,715</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES:</b>	
<b>CURRENT LIABILITIES:</b>	
A/P Vendors and Contractors	1,083
Tenant Security Deposits	20,798
Employee FICA Witholding	0
Supplemental Insurance W/H	-1,939
Other Current Liabilities	9,933
Tenant Prepaid Rents	2,298
Accrued Compensated Absences-Current	2,233
<b>TOTAL CURRENT LIABILITIES</b>	<u>34,407</u>

**Balance Sheet**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_bs

**Current Balance**

<b>NONCURRENT LIABILITIES:</b>	
Accrued Compensated Absences-LT	-5,135
<b>TOTAL NONCURRENT LIABILITIES</b>	<b>-5,135</b>
<b>TOTAL LIABILITIES</b>	<b>29,272</b>
<b>EQUITY</b>	
<b>RETAINED EARNINGS:</b>	
Retained Earnings-Unrestricted Net Assets	981,443
<b>TOTAL RETAINED EARNINGS:</b>	<b>981,443</b>
<b>TOTAL EQUITY</b>	<b>981,443</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>1,010,715</b>

**Income Statement**

Period = Nov 2019

Book = Accrual , Tree = ysi\_js

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
Rental Income				
Tenant Rent	54,733	0	446,262	0
Utility Reimb.-LIPH	95	0	95	0
Utility Reimbursement Recovery	0	0	157	0
<b>Total Rental Income</b>	<b>54,828</b>	<b>0</b>	<b>446,514</b>	<b>0</b>
Other Tenant Income				
Laundry and Vending	1,433	0	10,981	0
Damages	0	0	68	0
Late Charges	850	0	7,458	0
Legal Fees - Tenant	990	0	8,970	0
Tenant Screening	0	0	-1,452	0
Misc. Tenant Income	100	0	1,181	0
TPA Rent	2,170	0	27,867	0
TPA Damage	0	0	50	0
TPA Legal	-55	0	-1,127	0
<b>Total Other Tenant Income</b>	<b>5,852</b>	<b>0</b>	<b>63,091</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>60,681</b>	<b>0</b>	<b>509,606</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	4,499	0	1,471,474	0
Capital Fund Grants	6,835	0	14,216	0
<b>TOTAL GRANT INCOME</b>	<b>11,334</b>	<b>0</b>	<b>1,485,690</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	47	0	373	0
Miscellaneous Other Income	0	0	1,146	0
Insurance Proceeds	17,304	0	100,854	0
Operating Transfers IN	0	0	153,000	0
<b>TOTAL OTHER INCOME</b>	<b>17,352</b>	<b>0</b>	<b>255,373</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>89,366</b>	<b>0</b>	<b>2,250,669</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Administrative Salaries				
Administrative Salaries	9,452	0	75,829	0
Employee Benefit Contribution-Admin	2,778	0	29,473	0
<b>Total Administrative Salaries</b>	<b>12,229</b>	<b>0</b>	<b>105,302</b>	<b>0</b>
Legal Expense				
Criminal Background Checks	94	0	378	0
Tenant Screening	479	0	479	0
General Legal Expense	1,108	0	8,824	0
<b>Total Legal Expense</b>	<b>1,681</b>	<b>0</b>	<b>9,681</b>	<b>0</b>
Other Admin Expenses				
Staff Training	0	0	516	0
Travel	130	0	130	0
Mailbox Keys/Postmaster	125	0	1,625	0
Accounting Fees	688	0	6,031	0
Auditing Fees	2,200	0	2,200	0

**Income Statement**

Period = Nov 2019

Book = Accrual : Tree = ysi\_is

	Period to Date	%	Year to Date	%
Management Fee	13,979	0	109,387	0
Asset Management Fees	1,176	0	9,408	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	<b>18,299</b>	<b>0</b>	<b>130,097</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	1,203	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	679	0	3,664	0
Telephone	1,153	0	10,345	0
Postage	0	0	899	0
Software License Fees	0	0	9,424	0
Copiers	93	0	480	0
Software	141	0	822	0
Internet	225	0	1,741	0
Payroll Services Fees	360	0	4,475	0
Bank Fees	187	0	1,671	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	8	0	2,311	0
<b>Total Miscellaneous Admin Expenses</b>	<b>2,847</b>	<b>0</b>	<b>37,336</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>35,056</b>	<b>0</b>	<b>282,416</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Tenant Services Salaries	0	0	480	0
Other Tenant Svcs.	0	0	14,933	0
Tenant Services Contract Costs	-600	0	16,191	0
Tenant Relocation	127	0	786	0
Community Living Room	0	0	2,850	0
Community Living Room Supplies	0	0	412	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>-473</b>	<b>0</b>	<b>35,652</b>	<b>0</b>
<b>UTILITIES</b>				
Water	3,682	0	30,918	0
Electricity	6,540	0	117,866	0
Gas	0	0	20,098	0
Garbage/Trash Removal	6,526	0	47,390	0
Sewer	2,441	0	20,516	0
<b>TOTAL UTILITY EXPENSES</b>	<b>19,190</b>	<b>0</b>	<b>236,788</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
<b>General Maint Expense</b>				
Maintenance Salaries	15,909	0	125,851	0
Employee Benefit Contribution-Maint.	6,286	0	49,043	0
Maintenace Uniforms	64	0	1,194	0
Vehicle Gas, Oil, Grease	209	0	1,930	0
<b>Total General Maint Expense</b>	<b>22,468</b>	<b>0</b>	<b>178,018</b>	<b>0</b>
<b>Materials</b>				
Supplies-Appliance	0	0	4,108	0
Supplies-Electrical	0	0	542	0
Supplies-Janitorial/Cleaning	1,662	0	4,955	0
Supplies-Maint/Repairs	8,079	0	62,354	0
Supplies-Plumbing	0	0	518	0
<b>Total Materials</b>	<b>9,741</b>	<b>0</b>	<b>72,478</b>	<b>0</b>
<b>Contract Costs</b>				
Contract-Alarm/Extinguisher	0	0	625	0

**Income Statement**

Period = Nov 2019

Book = Accrual : Tree = ysl\_js

	Period to Date	%	Year to Date	%
Contract-Building Repairs	0	0	43,523	0
Contract-Decorating/Painting	0	0	2,600	0
Contract-Electrical	396	0	936	0
Contract-Pest Control	9,224	0	84,763	0
Contract-Grounds	3,600	0	10,650	0
Contract-Janitorial/Cleaning	0	0	4,758	0
Contract-Plumbing	5,210	0	11,571	0
Contract-HVAC	0	0	13,773	0
Contract-Vehicle Maintenance	0	0	140	0
Contract-Elevator Monitoring	0	0	11,921	0
Contract-Alarm Monitoring	627	0	5,958	0
Contract-IT Contracts	159	0	2,341	0
Contract-Bookkeeping Fees	2,168	0	17,344	0
Contract-Fee For Service	136,750	0	136,750	0
Total Contract Costs	158,134	0	347,653	0
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>190,343</b>	<b>0</b>	<b>598,149</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Insurance	0	0	22,420	0
Property Insurance	0	0	-18,210	0
Payments in Lieu of Taxes	0	0	-13,236	0
Employee Benefits	44	0	333	0
Workers Compensation	446	0	2,975	0
Bad Debt-Tenant Rents	-8	0	12,300	0
Security/Law Enforcement	0	0	33,431	0
<b>TOTAL GENERAL EXPENSES</b>	<b>483</b>	<b>0</b>	<b>40,013</b>	<b>0</b>
<b>HOUSING ASSISTANCE PAYMENTS</b>				
Tenant Utility Payments-Voucher	-110	0	0	0
<b>TOTAL HOUSING ASSISTANCE PAYMENTS</b>	<b>-110</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-OPERATING ITEMS</b>				
Operating Transfers OUT	0	0	153,000	0
<b>TOTAL NON-OPERATING ITEMS</b>	<b>0</b>	<b>0</b>	<b>153,000</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>244,489</b>	<b>0</b>	<b>1,346,018</b>	<b>0</b>
CFP CY Received				
CFP 16 Received	-4,499	0	0	0
<b>TOTAL CFP CY Received</b>	<b>-4,499</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME</b>	<b>-159,622</b>	<b>0</b>	<b>904,651</b>	<b>0</b>



**Balance Sheet**

Period = Nov 2019

Book = Accrual . Tree = ysi\_bs

**Current Balance**

All

**ASSETS**

**CURRENT ASSETS:**

**CASH**

Unrestricted Cash

Cash Operating 1 2,750,586

Petty Cash 4,229

Total Unrestricted Cash 2,754,816

Restricted Cash

Cash Restricted-Security Deposits 39,605

Total Restricted Cash 39,605

**TOTAL CASH** 2,794,421

**ACCOUNTS AND NOTES RECEIVABLE**

A/R-Tenants

95,357

Allowance for Doubtful Accounts-Tenants -7,967

AR - TPA 34,901

**TOTAL ACCOUNTS AND NOTES RECEIVABLE** 122,291

**OTHER CURRENT ASSETS**

Investments-Unrestricted 273,094

Prepaid Insurance 46,938

**TOTAL OTHER CURRENT ASSETS** 320,033

**TOTAL CURRENT ASSETS** 3,236,744

**FIXED ASSETS**

Buildings 16,885,791

Furniture and Equipment-Dwelling 289,249

Furniture and Equipment-Admin. 156,059

Accum Depreciation-Buildings -14,486,708

**TOTAL FIXED ASSETS (NET)** 2,844,391

**CFP Funding**

CFP 16 Operations 3,975

CFP 16 Mgmt Improvements 80,209

CFP 16 Administration 19,873

CFP 16 Dwelling Structures 2,209,467

CFP 16 Non-Dwelling Structures 693,285

CFP 16 Non-Dwelling Equipment 7,235

**TOTAL CFP FUNDING** 3,014,044

**TOTAL ASSETS** 9,095,179

**LIABILITIES & EQUITY**

**LIABILITIES:**

**CURRENT LIABILITIES:**

A/P Vendors and Contractors 341

Tenant Security Deposits 48,489

Employee FICA Withholding 0

Supplemental Insurance W/H -1,256

Other Current Liabilities 11,194

Tenant Prepaid Rents 6,567

Contract Retentions -686,224

Accrued Compensated Absences-Current -6,930

**TOTAL CURRENT LIABILITIES** -627,818

**Balance Sheet**

Period = Nov 2019

Book = Accrual : Tree = ysi\_bs

**Current Balance**

<b>NONCURRENT LIABILITIES:</b>	
Accrued Compensated Absences-LT	-4,421
<b>TOTAL NONCURRENT LIABILITIES</b>	<b>-4,421</b>
<hr/>	
<b>TOTAL LIABILITIES</b>	<b>-632,239</b>
<b>EQUITY</b>	
<b>RETAINED EARNINGS:</b>	
Invested in Capital Assets-Net of Debt	3,655,232
Retained Earnings-Unrestricted Net Assets	6,072,186
<b>TOTAL RETAINED EARNINGS:</b>	<b>9,727,418</b>
<hr/>	
<b>TOTAL EQUITY</b>	<b>9,727,418</b>
<hr/>	
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>9,095,179</b>



**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_us

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>TENANT INCOME</b>				
<b>Rental Income</b>				
Tenant Rent	15,426	0	93,342	0
Utility Reimb.-LIPH	-990	0	-8,803	0
Utility Reimbursement Recovery	0	0	29	0
<b>Total Rental Income</b>	<b>14,436</b>	<b>0</b>	<b>84,568</b>	<b>0</b>
<b>Other Tenant Income</b>				
Laundry and Vending	68	0	1,507	0
Damages	69	0	300	0
Late Charges	0	0	590	0
Legal Fees - Tenant	725	0	3,850	0
Legal Fees - Tenant	212	0	1,545	0
Tenant Owed Utilities	0	0	-36	0
Tenant Screening	0	0	-288	0
Misc. Tenant Income	60	0	6,900	0
TPA Rent	2	0	9,116	0
TPA Damage	0	0	7	0
TPA Legal	0	0	-240	0
<b>Total Other Tenant Income</b>	<b>1,136</b>	<b>0</b>	<b>23,731</b>	<b>0</b>
<b>NET TENANT INCOME</b>	<b>15,572</b>	<b>0</b>	<b>108,299</b>	<b>0</b>
<b>GRANT INCOME</b>				
HUD PHA Operating Grants/Subsidy	0	0	339,004	0
Capital Fund Grants	92,770	0	219,972	0
<b>TOTAL GRANT INCOME</b>	<b>92,770</b>	<b>0</b>	<b>558,977</b>	<b>0</b>
<b>OTHER INCOME</b>				
Investment Income - Unrestricted	47	0	373	0
Miscellaneous Other Income	0	0	963	0
Insurance Proceeds	0	0	111	0
<b>TOTAL OTHER INCOME</b>	<b>47</b>	<b>0</b>	<b>1,446</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>108,389</b>	<b>0</b>	<b>668,722</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	6,356	0	28,381	0
Employee Benefit Contribution-Admin	991	0	7,983	0
<b>Total Administrative Salaries</b>	<b>7,347</b>	<b>0</b>	<b>36,363</b>	<b>0</b>
<b>Legal Expense</b>				
Criminal Background Checks	0	0	159	0
Tenant Screening	26	0	127	0
General Legal Expense	131	0	1,764	0
<b>Total Legal Expense</b>	<b>157</b>	<b>0</b>	<b>2,050</b>	<b>0</b>
<b>Other Admin Expenses</b>				
Staff Training	0	0	203	0
Travel	0	0	55	0
Mailbox Keys/Postmaster	75	0	550	0
Accounting Fees	306	0	3,112	0
Auditing Fees	2,200	0	2,200	0

**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_is

	Period to Date	%	Year to Date	%
Management Fee	5,765	0	45,000	0
Asset Management Fees	480	0	3,840	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	<b>8,826</b>	<b>0</b>	<b>55,760</b>	<b>0</b>
Miscellaneous Admin Expenses				
Membership and Fees	0	0	1,536	0
Publications	0	0	104	0
Advertising	0	0	31	0
Office Supplies	40	0	781	0
Telephone	673	0	4,975	0
Postage	0	0	400	0
Software License Fees	0	0	9,424	0
Copiers	93	0	862	0
Software	63	0	2,352	0
Internet	254	0	1,930	0
Payroll Services Fees	360	0	3,529	0
Bank Fees	42	0	362	0
Sponsorships	0	0	167	0
Other Misc Admin Expenses	8	0	322	0
<b>Total Miscellaneous Admin Expenses</b>	<b>1,533</b>	<b>0</b>	<b>26,775</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>17,863</b>	<b>0</b>	<b>120,947</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Other Tenant Svcs.	0	0	6,001	0
Tenant Services Contract Costs	-750	0	4,402	0
Tenant Relocation	0	0	208	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>-750</b>	<b>0</b>	<b>10,611</b>	<b>0</b>
<b>UTILITIES</b>				
Water	0	0	32,670	0
Electricity	224	0	2,454	0
Electricity-Vacant Units	100	0	740	0
Gas	198	0	1,198	0
Gas-Vacant Units	88	0	716	0
Garbage/Trash Removal	2,739	0	19,968	0
Sewer	0	0	18,278	0
<b>TOTAL UTILITY EXPENSES</b>	<b>3,348</b>	<b>0</b>	<b>76,025</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
General Maint Expense				
Maintenance Salaries	7,258	0	60,741	0
Employee Benefit Contribution-Maint.	1,998	0	13,683	0
Maintenace Uniforms	0	0	589	0
Vehicle Gas, Oil, Grease	175	0	820	0
<b>Total General Maint Expense</b>	<b>9,431</b>	<b>0</b>	<b>75,833</b>	<b>0</b>
Materials				
Supplies-Electrical	0	0	202	0
Supplies-Janitorial/Cleaning	0	0	967	0
Supplies-Maint/Repairs	4,486	0	21,828	0
<b>Total Materials</b>	<b>4,486</b>	<b>0</b>	<b>22,997</b>	<b>0</b>
Contract Costs				
Contract-Alarm/Extinguisher	0	0	518	0
Contract-Building Repairs	0	0	2,833	0
Contract-Decorating/Painting	0	0	4,600	0
Contract-Electrical	0	0	158	0

**Income Statement**

Period = Nov 2019

Book = Accrual . Tree = ysi\_js

	Period to Date	%	Year to Date	%
Contract-Pest Control	1,712	0	17,542	0
Contract-Grounds	0	0	13,700	0
Contract-Janitorial/Cleaning	0	0	3,080	0
Contract-Plumbing	0	0	391	0
Contract-Vehicle Maintenance	1,219	0	1,219	0
Contract-Alarm Monitoring	259	0	2,649	0
Contract-IT Contracts	159	0	1,457	0
Contract-Bookkeeping Fees	908	0	7,264	0
Contract Costs-Other	0	0	125,350	0
Total Contract Costs	4,258	0	180,762	0
TOTAL MAINTENACE EXPENSES	18,174	0	279,592	0
<b>GENERAL EXPENSES</b>				
Payments in Lieu of Taxes	0	0	13	0
Employee Benefits	22	0	128	0
Workers Compensation	198	0	1,322	0
Bad Debt-Tenant Rents	0	0	9,395	0
Security/Law Enforcement	0	0	2,718	0
TOTAL GENERAL EXPENSES	221	0	13,576	0
TOTAL EXPENSES	38,856	0	500,751	0
NET INCOME	69,533	0	167,972	0



**Balance Sheet**

Period = Nov 2019

Book = Accrual : Tree = ysj\_bs

**Current Balance**

All

**ASSETS****CURRENT ASSETS:****CASH**

## Unrestricted Cash

Cash Operating 1

132,336

Petty Cash

4,351

Total Unrestricted Cash

136,688

## Restricted Cash

Cash Restricted-Security Deposits

14,388

Total Restricted Cash

14,388

TOTAL CASH

151,076

**ACCOUNTS AND NOTES RECEIVABLE**

## A/R-Tenants

18,831

Allowance for Doubtful Accounts-Tenants

-3,410

## AR - TPA

7,587

A/R-HUD

0

TOTAL ACCOUNTS AND NOTES RECEIVABLE

23,008

**OTHER CURRENT ASSETS**

Investments-Unrestricted

555

Prepaid Insurance

10,080

TOTAL OTHER CURRENT ASSETS

10,635

TOTAL CURRENT ASSETS

184,718

**FIXED ASSETS**

Buildings

6,440,929

Furniture and Equipment-Dwelling

85,196

Furniture and Equipment-Admin.

64,685

Accum Depreciation-Buildings

-6,424,301

TOTAL FIXED ASSETS (NET)

166,509

## CFP Funding

CFP 16 Operations

975

CFP 14 Mgmt Improvements

4,413

CFP 16 Mgmt Improvements

-154

CFP 16 Administration

19,873

CFP 16 Dwelling Structures

8,411

CFP 16 Non-Dwelling Structures

212,193

CFP 16 Non-Dwelling Equipment

2,421

TOTAL CFP FUNDING

248,132

TOTAL ASSETS

599,359

**LIABILITIES & EQUITY****LIABILITIES:****CURRENT LIABILITIES:**

A/P Vendors and Contractors

2,548

Tenant Security Deposits

15,383

Employee FICA Witholding

0

Supplemental Insurance W/H

-635

Other Current Liabilities

4,682

Tenant Prepaid Rents

2,773

Accrued Compensated Absences-Current

5,649

Wednesday, December 11, 2019

10:55 AM



**Balance Sheet**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_bs

	<b>Current Balance</b>
TOTAL CURRENT LIABILITIES	<u>30,400</u>
NONCURRENT LIABILITIES:	
Accrued Compensated Absences-LT	-2,125
TOTAL NONCURRENT LIABILITIES	<u>-2,125</u>
TOTAL LIABILITIES	<u>28,275</u>
EQUITY	
RETAINED EARNINGS:	
Retained Earnings-Unrestricted Net Assets	571,084
TOTAL RETAINED EARNINGS:	<u>571,084</u>
TOTAL EQUITY	<u>571,084</u>
TOTAL LIABILITIES AND EQUITY	<u>599,359</u>





**Balance Sheet**

Period = Nov 2019

Book = Accrual ; Tree = ysi\_bs

**Current Balance**

All

**ASSETS****CURRENT ASSETS:****CASH**

## Unrestricted Cash

Cash Operating 1 132,336

Petty Cash 4,351

Total Unrestricted Cash 136,688

## Restricted Cash

Cash Restricted-Security Deposits 14,388

Total Restricted Cash 14,388

TOTAL CASH 151,076

**ACCOUNTS AND NOTES RECEIVABLE**

## A/R-Tenants

18,831

Allowance for Doubtful Accounts-Tenants -3,410

AR - TPA 7,587

A/R-HUD 0

TOTAL ACCOUNTS AND NOTES RECEIVABLE 23,008

**OTHER CURRENT ASSETS**

Investments-Unrestricted 555

Prepaid Insurance 10,080

TOTAL OTHER CURRENT ASSETS 10,635

TOTAL CURRENT ASSETS 184,718

**FIXED ASSETS**

Buildings 6,440,929

Furniture and Equipment-Dwelling 85,196

Furniture and Equipment-Admin. 64,685

Accum Depreciation-Buildings -6,424,301

TOTAL FIXED ASSETS (NET) 166,509

**CFP Funding**

CFP 16 Operations 975

CFP 14 Mgmt Improvements 4,413

CFP 16 Mgmt Improvements -154

CFP 16 Administration 19,873

CFP 16 Dwelling Structures 8,411

CFP 16 Non-Dwelling Structures 212,193

CFP 16 Non-Dwelling Equipment 2,421

TOTAL CFP FUNDING 248,132

TOTAL ASSETS 599,359

**LIABILITIES & EQUITY****LIABILITIES:****CURRENT LIABILITIES:**

A/P Vendors and Contractors 2,548

Tenant Security Deposits 15,383

Employee FICA Withholding 0

Supplemental Insurance W/H -635

Other Current Liabilities 4,682

Tenant Prepaid Rents 2,773

Accrued Compensated Absences-Current 5,649

Wednesday, December 11, 2019

10:55 AM

**Balance Sheet**

Period = Nov 2019

Book = Accrual : Tree = ysj\_bs

	<u>Current Balance</u>
TOTAL CURRENT LIABILITIES	30,400
NONCURRENT LIABILITIES:	
Accrued Compensated Absences-LT	-2,125
TOTAL NONCURRENT LIABILITIES	-2,125
TOTAL LIABILITIES	28,275
EQUITY	
RETAINED EARNINGS:	
Retained Earnings-Unrestricted Net Assets	571,084
TOTAL RETAINED EARNINGS:	571,084
TOTAL EQUITY	571,084
TOTAL LIABILITIES AND EQUITY	599,359

**Income Statement**

Period = Nov 2019

Book = Accrual ; Tree = yst\_us

	Period to Date	%	Year to Date	%
<b>Revenue &amp; Expenses</b>				
<b>INCOME</b>				
<b>OTHER INCOME</b>				
Management Fee Income	31,730	0	272,034	0
Miscellaneous Other Income	3,099	0	31,037	0
Insurance Proceeds	0	0	900	0
Operating Transfers IN	0	0	153,000	0
<b>TOTAL OTHER INCOME</b>	<b>34,829</b>	<b>0</b>	<b>456,972</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>34,829</b>	<b>0</b>	<b>456,972</b>	<b>0</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
<b>Administrative Salaries</b>				
Administrative Salaries	17,922	0	159,919	0
Employee Benefit Contribution-Admin	10,914	0	133,133	0
<b>Total Administrative Salaries</b>	<b>28,835</b>	<b>0</b>	<b>293,051</b>	<b>0</b>
<b>Legal Expense</b>				
Criminal Background Checks	0	0	92	0
General Legal Expense	5,216	0	7,688	0
<b>Total Legal Expense</b>	<b>5,216</b>	<b>0</b>	<b>7,780</b>	<b>0</b>
<b>Other Admin Expenses</b>				
Staff Training	169	0	1,054	0
Travel	372	0	411	0
Mailbox Keys/Postmaster	89	0	89	0
Meals	1,176	0	8,615	0
Accounting Fees	765	0	5,408	0
Auditing Fees	2,200	0	2,200	0
Consultants	0	0	800	0
<b>Total Other Admin Expenses</b>	<b>4,771</b>	<b>0</b>	<b>18,576</b>	<b>0</b>
<b>Miscellaneous Admin Expenses</b>				
Membership and Fees	0	0	1,497	0
Publications	0	0	104	0
Advertising	0	0	141	0
Office Supplies	63	0	4,298	0
Computer Parts	0	0	4,674	0
Telephone	66	0	531	0
Postage	0	0	679	0
Software License Fees	0	0	9,424	0
Copiers	93	0	862	0
Software	173	0	982	0
Bank Fees	10	0	199	0
Other Misc Admin Expenses	8	0	3,152	0
<b>Total Miscellaneous Admin Expenses</b>	<b>413</b>	<b>0</b>	<b>26,543</b>	<b>0</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>39,236</b>	<b>0</b>	<b>345,950</b>	<b>0</b>
<b>TENANT SERVICES</b>				
Community Living Room	850	0	3,802	0
Community Living Room Supplies	0	0	1,218	0
<b>TOTAL TENANT SERVICES EXPENSES</b>	<b>850</b>	<b>0</b>	<b>5,020</b>	<b>0</b>
<b>UTILITIES</b>				

**Income Statement**

Period = Nov 2019

Book = Accrual; Tree = ysi\_js

	Period to Date	%	Year to Date	%
Water	77	0	678	0
Electricity	168	0	168	0
Garbage/Trash Removal	0	0	283	0
Sewer	30	0	285	0
<b>TOTAL UTILITY EXPENSES</b>	<b>274</b>	<b>0</b>	<b>1,415</b>	<b>0</b>
<b>MAINTENANCE AND OPERATIONS</b>				
<b>General Maint Expense</b>				
Maint. Empl. Rent Free Unit	7,954	0	7,954	0
Employee Benefit Contribution-Maint.	0	0	2,736	0
Maintenance Uniforms	0	0	104	0
<b>Total General Maint Expense</b>	<b>7,954</b>	<b>0</b>	<b>10,794</b>	<b>0</b>
<b>Materials</b>				
Supplies-Janitorial/Cleaning	0	0	820	0
<b>Total Materials</b>	<b>0</b>	<b>0</b>	<b>820</b>	<b>0</b>
<b>Contract Costs</b>				
Contract-Carpet Cleaning	825	0	825	0
Contract-Pest Control	0	0	694	0
Contract-Vehicle Maintenance	0	0	794	0
Contract-Alarm Monitoring	0	0	372	0
Contract-IT Contracts	6,732	0	9,519	0
Contract-Fee For Service	0	0	1,615	0
<b>Total Contract Costs</b>	<b>7,557</b>	<b>0</b>	<b>13,818</b>	<b>0</b>
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>15,511</b>	<b>0</b>	<b>25,432</b>	<b>0</b>
<b>GENERAL EXPENSES</b>				
Employee Benefits	33	0	283	0
Retiree Insurance	2,736	0	19,032	0
Workers Compensation	496	0	3,306	0
<b>TOTAL GENERAL EXPENSES</b>	<b>3,265</b>	<b>0</b>	<b>22,621</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>59,136</b>	<b>0</b>	<b>400,438</b>	<b>0</b>
<b>NET INCOME</b>	<b>-24,307</b>	<b>0</b>	<b>56,533</b>	<b>0</b>

**Balance Sheet**

Period = Nov 2019

Book = Accrual : Tree = ysi\_bs

	Current Balance
All	
<b>ASSETS</b>	
<b>CURRENT ASSETS:</b>	
<b>CASH</b>	
Unrestricted Cash	
Cash Operating 1	153,352
Petty Cash	1,099
Total Unrestricted Cash	<u>154,452</u>
<b>TOTAL CASH</b>	<u>154,452</u>
<b>TOTAL CURRENT ASSETS</b>	<u>154,452</u>
<b>FIXED ASSETS</b>	
Buildings	583,527
Furniture and Equipment-Dwelling	49,378
Accum Depreciation-Buildings	<u>-632,904</u>
<b>TOTAL FIXED ASSETS (NET)</b>	<u>0</u>
<b>TOTAL ASSETS</b>	<u>154,452</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES:</b>	
<b>CURRENT LIABILITIES:</b>	
State Tax Withholding	0
Supplemental Insurance WH	-1,245
Other Current Liabilities	7,696
Accrued Compensated Absences-Current	<u>6,532</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>12,983</u>
<b>TOTAL LIABILITIES</b>	<u>12,983</u>
<b>EQUITY</b>	
<b>CONTRIBUTED CAPITAL:</b>	
Donations	2,250
<b>TOTAL CONTRIBUTED CAPITAL</b>	<u>2,250</u>
<b>RETAINED EARNINGS:</b>	
Retained Earnings-Unrestricted Net Assets	<u>139,218</u>
<b>TOTAL RETAINED EARNINGS:</b>	<u>139,218</u>
<b>TOTAL EQUITY</b>	<u>141,468</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>154,452</u>



**JACKSON HOUSING COMMISSION  
COMMISSION MEETING  
PETTY CASH REPORT  
October 2019**

DATE	TRANS#	DESCRIPTION	AMP#	AMOUNT	ADJUSTMENT	REMAINING
				<b>USED:</b>		<b>BALANCE</b>
			91800.1	\$ 8.70		
			91800.2	\$ 8.70		
			91800.3	\$ 8.70		
10.01.2019	1083	Lynne Smereka mileage reimbursement 09.03.2019-09.30.2019	91800.4	\$ 34.80		\$ 1,672.50
10.02.2019	1084	Anthony Gittens reimbursement gas dryer	92400.2	\$ 47.69		\$ 1,624.81
10.04.2019	1085	Lynne Smereka court filing costs	91700.1	\$ 15.00		\$ 1,609.81
10.11.2019	1086	Darek Graves mileage reimbursement 9.7.2019-10.9.2019	91800.3	\$ 59.74		\$ 1,550.07
10.11.2019	1087	Deb Davis mileage reimbursement 9.10.2019-10.02.2019	91800.4	\$ 51.97		\$ 1,498.10
			91800.1	\$ 37.12		
10.11.2019	1088	Jannaa Pool mileage reimbursement 9.3.2019-9.27.2019	91800.3	\$ 74.24		\$ 1,423.86
10.14.2019	1089	Replenish Petty Cash chk#66223		\$ (576.14)		\$ 2,000.00
10.15.2019	1090	Michael Lewis mileage reimbursement 9.2.2019-10.11.2019	91800.2	\$ 41.18		\$ 1,958.82
			92400.1	\$ 15.90		
10.17.2019	1091	Jannaa Pool reimbursement for bingo supplies Chalet & Shahan 10.16.19	92400.3	\$ 31.80		\$ 1,927.02
10.18.2019	1092	Jordan Burdge mileage reimbursement 10.15.2019- 10.15.2019	91800.2	\$ 11.72		\$ 1,915.30
			91700.1	\$ 15.00		
			91700.2	\$ 135.00		
10.23.2019	1093	Lynne Smereka court filing costs	91700.3	\$ 165.00		\$ 1,750.30
			91700.1	\$ 330.00		
10.29.2019	1094	Lynne Smereka court filing costs	91700.2	\$ 880.00		\$ 870.30
			91700.3	\$ 55.00		
			91800.1	\$ 9.98		
			91800.2	\$ 9.98		
10.30.2019	1095	Lynne Smereka mileage reimbursement 10.02.2019-10.30.2019	91800.3	\$ 9.98		\$ 830.39
			91800.4	\$ 39.91		





**JACKSON HOUSING COMMISSION**  
**COMMISSION MEETING**  
**PETTY CASH REPORT**  
 November 2019

DATE	TRANS#	DESCRIPTION	AMP#	AMOUNT	ADJUSTMENT	REMAINING
11.06.2019	1097	Dustin Williams mileage reimbursement 10.25.2019-10.27.2019	91800.1	43.74		<i>BALANCE</i>
11.12.2019	1098	Darek Graves mileage reimbursement 10.18.2019-11.03.2019	91800.3	96.28		\$ 717.75
11.12.2019	1099	Jannaa Pool mileage reimbursement	91800.1	76.91		\$ 621.47
11.14.2019	1100	Replenish Petty Cash Tran# 1090-1099 chk#66352		(1,455.44)		\$ 544.56
						\$ 2,000.00
				<i>USED:</i>		
				\$		
				\$		
				\$		
				\$		



**Emergency Work Order Detail**

Chalet Terrace (amp1)

Emergency Work Orders active between 11/01/2019 and 12/01/2019

**Work Orders Completed within 24 Hours**

Property	Unit	WO	WO Priority	WO Category	WO Brief Description	Call Date	Date Work Completed	Hours to Complete
amp1	00000008	6146	Emergency	Emergency		11/03/2019 2:59 PM	11/03/2019 3:49 PM	0.83
amp1	00000071	6209	Emergency	HVAC	No Heat	11/07/2019 10:09 AM	11/07/2019 11:15 AM	1.10
amp1	00000113	6230	Emergency	HVAC	No heat	11/07/2019 9:42 AM	11/07/2019 10:17 AM	0.58
amp1	216	6223	Emergency	Plumbing	Grimes	11/06/2019 4:00 PM	11/06/2019 5:20 PM	1.33
amp2	A-10	6474	Emergency	Plumbing	Clogged toilet.	11/28/2019 8:56 AM	11/28/2019 9:37 AM	0.68
amp2	B-11	6471	Emergency	Plumbing	Leak.	11/29/2019 3:23 PM	11/29/2019 4:30 PM	1.12
amp2	B-13	6472	Emergency	Doors/Locks	Lock out.	11/29/2019 10:36 AM	11/29/2019 10:56 AM	0.33
amp2	B-16	6322	Emergency	Doors/Locks	Lock out.	11/19/2019 12:30 AM	11/19/2019 1:00 AM	0.50
amp2	B-23	6155	Emergency	Doors/Locks	Lock out.	11/04/2019 3:00 AM	11/04/2019 3:30 AM	0.50
amp2	B-4	6158	Emergency	HVAC	Furnace is making noise.	11/03/2019 6:45 PM	11/03/2019 7:30 PM	0.75
amp2	D-22	6315	Emergency	Plumbing	No hot water.	11/15/2019 7:35 PM	11/15/2019 7:49 PM	0.23
amp2	D-25	6295	Emergency	Doors/Locks	Lock out.	11/08/2019 4:30 PM	11/08/2019 5:00 PM	0.50
amp2	D-25	6308	Emergency	Doors/Locks	Lock out.	11/13/2019 6:45 PM	11/13/2019 7:00 PM	0.25
amp2	D-8	6130	Emergency	HVAC	No Heat	11/01/2019 3:00 PM	11/01/2019 3:15 PM	0.25
amp2	E-24	6148	Emergency	Doors/Locks	Lock out.	11/02/2019 3:51 AM	11/02/2019 4:17 AM	0.43
amp2	E-24	6319	Emergency	HVAC	No Heat	11/15/2019 9:01 PM	11/15/2019 10:15 PM	1.23
amp2	E-4	6316	Emergency	Electrical	No Power.	11/15/2019 7:50 PM	11/15/2019 8:30 PM	0.67
amp2	F-16	6187	Emergency	Doors/Locks	Lock out.	11/04/2019 9:45 PM	11/04/2019 10:00 PM	0.25
amp2	F-16	6429	Emergency	Doors/Locks	Lock out.	11/30/2019 9:12 PM	11/30/2019 9:32 PM	0.33
amp2	F-17	6156	Emergency	Doors/Locks	Lock out.	11/03/2019 8:30 AM	11/03/2019 8:45 AM	0.25
amp2	F-21	6149	Emergency	Doors/Locks	Lock out.	11/02/2019 9:46 AM	11/02/2019 10:10 AM	0.40
amp2	F-21	6427	Emergency	Doors/Locks	Lock out.	11/29/2019 12:36 PM	11/29/2019 12:59 PM	0.38
amp2	F-6	6379	Emergency	Plumbing	Leak.	11/21/2019 6:30 PM	11/21/2019 7:15 PM	0.75
amp2	G-1	6151	Emergency	HVAC	No Heat	11/03/2019 10:14 AM	11/03/2019 11:12 AM	0.97
amp2	G-12	6401	Emergency	Appliances	Fridge isn't working.	11/23/2019 12:53 AM	11/23/2019 1:35 AM	0.70
amp2	G-19	6314	Emergency	Doors/Locks	Lock out.	11/15/2019 5:41 PM	11/15/2019 6:00 PM	0.32
amp2	G-19	6309	Emergency	Doors/Locks	Lock out.	11/13/2019 6:15 PM	11/13/2019 6:30 PM	0.25
amp2	G-23	6324	Emergency	Plumbing	Clogged toilet.	11/19/2019 7:15 AM	11/19/2019 8:15 AM	1.00
amp2	G-24	6414	Emergency	Plumbing	Clogged toilet.	11/25/2019 5:30 PM	11/25/2019 5:45 PM	0.25
amp2	G-32	6380	Emergency	Doors/Locks	Lock out.	11/21/2019 7:45 PM	11/21/2019 7:45 PM	0.00
amp2	G-32	6467	Emergency	Doors/Locks	Lock out.	11/30/2019 11:00 AM	11/30/2019 11:15 AM	0.25
amp2	G-36	6242	Emergency	Doors/Locks	Lock out.	11/11/2019 5:30 PM	11/11/2019 6:00 PM	0.50
amp2	G-42	6312	Emergency	HVAC	No Heat	11/15/2019 4:11 PM	11/15/2019 5:00 PM	0.82
amp2	G-44	6207	Emergency	Doors/Locks	Door isn't secure.	11/07/2019 8:24 AM	11/07/2019 10:08 AM	1.73
amp2	H-2	6323	Emergency	Doors/Locks	Lock out.	11/19/2019 12:30 AM	11/19/2019 1:00 AM	0.50
amp2	H-2	6320	Emergency	Doors/Locks	Lock out.	11/16/2019 10:30 PM	11/16/2019 10:55 PM	0.42
amp2	H-23	6129	Emergency	HVAC	No Heat	11/01/2019 12:30 PM	11/01/2019 1:27 PM	0.95
amp2	H-3	6430	Emergency	Plumbing	Leak in ceiling	11/30/2019 5:21 PM	11/30/2019 8:22 PM	3.02
amp2	H-31	6244	Emergency	Doors/Locks	Lock out.	11/10/2019 4:15 PM	11/10/2019 4:30 PM	0.25
amp2	H-34	6469	Emergency	Doors/Locks	Lock out.	11/27/2019 8:49 AM	11/27/2019 8:49 AM	0.00
amp2	H-4	6432	Emergency	Plumbing	Leak	11/30/2019 9:54 AM	11/30/2019 11:41 AM	1.78
amp2	H-42	6236	Emergency	HVAC	No Heat	11/12/2019 11:40 AM	11/12/2019 12:30 PM	0.83
amp2	I-17	6169	Emergency	Doors/Locks	No Heat	11/02/2019 10:10 AM	11/02/2019 10:57 AM	0.78
amp2	I-17	6373	Emergency	Appliances	No Heat	11/20/2019 4:16 PM	11/20/2019 6:03 PM	1.78
amp2	I-18	6171	Emergency	Doors/Locks	Lock out.	11/03/2019 12:24 PM	11/03/2019 12:51 PM	0.45
amp2	I-38	6340	Emergency	Doors/Locks	Lock Change.	11/19/2019 2:00 PM	11/19/2019 2:15 PM	0.25
amp2	I-38	6468	Emergency	Doors/Locks	Lock out.	11/27/2019 5:00 PM	11/27/2019 5:15 PM	0.25
amp2	I-51	6167	Emergency	Doors/Locks	Lock out.	11/01/2019 7:08 PM	11/01/2019 7:37 PM	0.48
amp2	I-56	6431	Emergency	Doors/Locks	Lock out.	11/30/2019 12:41 PM	11/30/2019 1:04 PM	0.38
amp2	I-57	6165	Emergency	Doors/Locks	Lock out.	11/01/2019 7:08 PM	11/01/2019 7:39 PM	0.52
amp2	I-57	6243	Emergency	Doors/Locks	Lock out.	11/07/2019 8:45 PM	11/07/2019 9:15 PM	0.50
amp2	I-59	6403	Emergency	Plumbing	No hot water.	11/26/2019 9:43 AM	11/26/2019 1:48 PM	4.08
amp2	I-6	6279	Emergency	HVAC	Thermostat not working	11/15/2019 8:00 AM	11/15/2019 8:30 AM	0.50
amp2	I-6	6473	Emergency	Plumbing	No hot water.	11/29/2019 8:35 AM	11/29/2019 9:09 AM	0.57
amp2	I-71	6144	Emergency	Doors/Locks	Key stuck	11/04/2019 9:24 AM	11/04/2019 9:35 AM	0.18
amp2	I-71	6282	Emergency	Appliances	Freezer stopped freezing	11/15/2019 11:40 AM	11/15/2019 12:35 PM	0.92

amp2	I-71	6313	Emergency	Appliances	Fridge isn't working.	11/15/2019 5:00 PM	11/15/2019 5:40 PM	0.67
amp2	I-75	6470	Emergency	Doors/Locks	Lock Change.	11/29/2019 11:45 PM	11/30/2019 12:20 AM	0.58
amp2		6168	Emergency	Doors/Locks	Maintenance Garage	11/01/2019 4:41 PM	11/01/2019 5:08 PM	0.45
amp2		6292	Emergency	Doors/Locks	C Building	11/08/2019 7:35 PM	11/08/2019 8:00 PM	0.42
amp2		6241	Emergency	Smoke Detectors	Reed Manor Garage	11/11/2019 9:15 PM	11/11/2019 9:30 PM	0.25
amp2		6294	Emergency	Doors/Locks	C Building	11/09/2019 10:20 AM	11/09/2019 11:15 AM	0.92
amp2		6307	Emergency	Doors/Locks	C Building	11/13/2019 7:15 PM	11/13/2019 7:45 PM	0.50
amp2		6321	Emergency	Windows/Blinds	Broken Glass	11/16/2019 7:30 PM	11/16/2019 10:15 PM	2.75
amp3	00000104	6382	Emergency	Plumbing	Toilet leaking	11/22/2019 2:52 PM	11/22/2019 3:30 PM	0.63
amp3	107	6256	Emergency	Plumbing	Pipes	11/13/2019 10:13 AM	11/13/2019 10:20 AM	0.12
amp3	132	6140	Emergency	Plumbing	Leak	11/02/2019 11:16 AM	11/02/2019 2:00 PM	2.73
amp3	150	6359	Emergency	HVAC	No heat	11/20/2019 3:00 PM	11/20/2019 3:45 PM	0.75
amp3	210	6134	Emergency	HVAC	No heat	11/01/2019 3:00 PM	11/01/2019 4:00 PM	1.00
amp3	210	6139	Emergency	HVAC	No heat	11/02/2019 2:00 PM	11/02/2019 3:29 PM	1.48
amp3	310	6257	Emergency	HVAC	No heat	11/13/2019 10:48 AM	11/13/2019 11:05 AM	0.28
amp3	310	6417	Emergency	Plumbing	Toilet Clogged	11/30/2019 6:57 AM	11/30/2019 9:02 AM	2.08
amp3	3121	6418	Emergency	HVAC	No heat	11/30/2019 11:41 AM	11/30/2019 12:40 PM	0.98
amp3	316	6276	Emergency	HVAC	No heat	11/15/2019 7:56 AM	11/15/2019 8:25 AM	0.48
amp3	323	6112	Emergency	HVAC	No heat	11/01/2019 9:30 AM	11/01/2019 10:00 AM	0.50
amp3	329	6416	Emergency	HVAC	No heat	11/29/2019 2:00 PM	11/29/2019 2:45 PM	0.75
amp3	332	6181	Emergency	HVAC	No heat	11/05/2019 10:15 AM	11/05/2019 10:30 AM	0.25
amp3	333	6296	Emergency	Plumbing	Clogged Toilet	11/11/2019 1:20 PM	11/11/2019 2:00 PM	0.67
amp3	349	6103	Emergency	Exterior Repairs	Leak	11/01/2019 11:00 AM	11/01/2019 11:30 AM	0.50
amp3	911	6147	Emergency	HVAC	No heat	11/04/2019 12:30 PM	11/04/2019 1:00 PM	0.50
amp3		6141	Emergency	Doors/Locks	Community Room	11/04/2019 8:15 AM	11/04/2019 8:15 AM	0.00
amp3		6304	Emergency	Doors/Locks	Office	11/08/2019 6:25 PM	11/08/2019 6:45 PM	0.33
<b>Work Orders Completed within 24 Hours</b>								<b>82</b>

Total number of emergency work orders:	82
Total number of emergency work orders completed/abated within 24 hours	82
Percentage of emergency work orders completed/abated within 24 hours	100 %

**Emergency Work Order Detail**

Chalet Terrace (amp1)

Emergency Work Orders active between 10/01/2019 and 11/01/2019

**Work Orders Completed within 24 Hours**

Property	Unit	WO	WO Priority	WO Category	WO Brief Description	Call Date	Date Work Completed	Hours to Complete	
amp1		00000021	5710	Emergency	Plumbing	Water Leaking	10/04/2019 1:14 PM	10/04/2019 1:45 PM	0.52
amp1	1421	5799	Emergency	HVAC	No Heat	10/09/2019 11:28 AM	10/09/2019 1:00 PM	1.53	
amp1		00000049	5879	Emergency	Plumbing	Plumbing	10/09/2019 6:49 PM	10/09/2019 8:13 PM	1.40
amp1	905	5880	Emergency	HVAC	No heat	10/13/2019 12:15 PM	10/13/2019 12:45 PM	0.50	
amp1		5899	Emergency	Emergency	Check water temp	10/15/2019 7:38 AM	10/15/2019 8:45 AM	1.12	
amp1		00000048	5734	Emergency	Plumbing	Plumbing	10/05/2019 6:34 PM	10/05/2019 7:58 PM	1.40
amp1		00000028	5735	Emergency	Plumbing	Plumbing	10/09/2019 9:22 PM	10/09/2019 10:17 PM	0.92
amp1		00000049	5736	Emergency	Plumbing	Plumbing	10/04/2019 6:14 PM	10/04/2019 7:25 PM	1.18
amp1		00000027	5883	Emergency	HVAC	No heat	10/12/2019 8:45 AM	10/12/2019 9:15 AM	0.50
amp1		00000081	5925	Emergency	HVAC	No heat	10/15/2019 5:30 PM	10/15/2019 6:20 PM	0.83
amp1	905	5881	Emergency	HVAC	No heat	10/12/2019 12:10 PM	10/12/2019 12:55 PM	0.75	
amp1		00000039	5885	Emergency	No Heat	10/15/2019 9:40 AM	10/15/2019 11:30 AM	1.83	
amp1		00000141	5992	Emergency	Appliances	Fridge	10/22/2019 2:46 PM	10/22/2019 3:15 PM	0.48
amp1		6013	Emergency	Emergency	Alarm	10/23/2019 8:23 PM	10/23/2019 8:53 PM	0.50	
amp1		00000089	5983	Emergency	Emergency	10/18/2019 4:00 PM	10/18/2019 5:25 PM	1.42	
amp1	914	6089	Emergency	HVAC	No heat	10/30/2019 9:45 AM	10/30/2019 10:20 AM	0.58	
amp1		00000106	6113	Emergency	HVAC	No heat	10/27/2019 8:30 AM	10/27/2019 9:15 AM	0.75
amp1		00000104	6114	Emergency	Exterior Repairs	Tree Fell	10/27/2019 9:30 AM	10/27/2019 10:30 AM	1.00
amp1		6115	Emergency	Doors/Locks	Chalet Community Room	10/25/2019 7:00 PM	10/25/2019 7:30 PM	0.50	
amp2	G-6	5687	Emergency	Drywall	Flooding	10/03/2019 11:21 AM	10/03/2019 12:00 PM	0.65	
amp2	G-36	5719	Emergency	Doors/Locks	Lock out charge.	10/06/2019 7:41 PM	10/06/2019 8:08 PM	0.45	
amp2	G-34	5720	Emergency	Doors/Locks	Lock out charge.	10/05/2019 6:34 PM	10/05/2019 7:16 PM	0.70	
amp2	G-23	5721	Emergency	Plumbing	Clogged toilet.	10/05/2019 6:34 PM	10/05/2019 7:16 PM	0.70	
amp2	G-2	5723	Emergency	Plumbing	Sewage Issue	10/06/2019 9:30 PM	10/06/2019 11:17 PM	1.78	
amp2	I-37	5725	Emergency	Doors/Locks	Lock out charge.	10/07/2019 12:17 AM	10/07/2019 12:42 AM	0.42	
amp2		5726	Emergency	Doors/Locks	C Building	10/05/2019 8:34 PM	10/05/2019 9:01 PM	0.45	
amp2	G-36	5662	Emergency	Doors/Locks	Lock out.	10/01/2019 3:09 PM	10/01/2019 3:09 PM	0.00	
amp2	A-13	5757	Emergency	Smoke Detectors	smoke detector going off	10/08/2019 9:55 AM	10/08/2019 10:30 AM	0.58	
amp2	G-1	5760	Emergency	Plumbing	Sewage Issue	10/07/2019 8:42 PM	10/07/2019 9:37 PM	0.92	
amp2	A-15	5796	Emergency	Plumbing	Clogged toilet.	10/09/2019 10:41 AM	10/09/2019 11:02 AM	0.35	
amp2	I-73	5811	Emergency	Doors/Locks	Lock out.	10/09/2019 11:00 PM	10/09/2019 11:15 PM	0.25	
amp2	G-38	5812	Emergency	Appliances	Fridge isn't working.	10/09/2019 7:00 PM	10/09/2019 10:00 PM	3.00	
amp2	I-9	5813	Emergency	Doors/Locks	Lock out.	10/08/2019 10:45 PM	10/08/2019 11:00 PM	0.25	
amp2	G-12	5816	Emergency	Plumbing	Toilet wont flush	10/10/2019 1:24 PM	10/10/2019 2:00 PM	0.60	
amp2	D-6	5818	Emergency		Toilet handle is broken.	10/10/2019 2:37 PM	10/10/2019 3:01 PM	0.40	
amp2	I-40	5823	Emergency	Appliances	Fridge is leaking .	10/11/2019 8:30 AM	10/11/2019 10:00 AM	1.50	
amp2	I-17	5860	Emergency	HVAC	No heat.	10/12/2019 9:16 AM	10/12/2019 9:45 AM	0.48	
amp2	I-17	5861	Emergency	HVAC	Furnace broke down.	10/12/2019 9:30 AM	10/12/2019 10:15 AM	0.75	
amp2	F-16	5863	Emergency	Doors/Locks	Lock out.	10/12/2019 2:45 PM	10/12/2019 3:15 PM	0.50	
amp2	I-68	5864	Emergency	Doors/Locks	Lock out.	10/12/2019 12:00 PM	10/12/2019 12:45 PM	0.75	
amp2	G-22	5862	Emergency	Plumbing	Clogged toilet.	10/15/2019 2:00 PM	10/15/2019 2:35 PM	0.58	
amp2	A-14	5741	Emergency	Plumbing	No hot water.	10/07/2019 1:04 PM	10/07/2019 1:26 PM	0.37	
amp2	D-12	5764	Emergency	Doors/Locks	Lock Change.	10/03/2019 5:51 PM	10/03/2019 6:13 PM	0.37	
amp2	F-2	5766	Emergency	Smoke Detectors	Co2 detector	10/03/2019 9:42 PM	10/03/2019 10:32 PM	0.83	
amp2	B-16	5767	Emergency	Doors/Locks	Lock out.	10/04/2019 12:32 PM	10/04/2019 12:43 PM	0.18	
amp2	D-25	5769	Emergency	Doors/Locks	Lock out.	10/07/2019 6:00 PM	10/07/2019 6:15 PM	0.25	
amp2	I-57	5771	Emergency	Doors/Locks	Lock out.	10/07/2019 6:15 PM	10/07/2019 6:30 PM	0.25	
amp2	I-7	5773	Emergency	Electrical	No Power.	10/07/2019 6:30 PM	10/07/2019 7:00 PM	0.50	
amp2	B-23	5774	Emergency	Doors/Locks	Lock out.	10/08/2019 4:00 AM	10/08/2019 4:15 AM	0.25	
amp2	G-1	5775	Emergency	Plumbing	Sewage Issue	10/07/2019 8:15 PM	10/07/2019 11:15 PM	3.00	
amp2	I-57	5724	Emergency	Doors/Locks	Lock out charge.	10/05/2019 9:10 PM	10/05/2019 9:39 PM	0.48	
amp2	E-4	5727	Emergency	Plumbing	No hot water.	10/05/2019 6:34 PM	10/05/2019 7:16 PM	0.70	
amp2	G-38	5805	Emergency	Smoke Detectors	Co2 detector needs battery	10/10/2019 3:15 PM	10/10/2019 3:30 PM	0.25	
amp2	A-15	5815	Emergency	Plumbing	Leak.	10/10/2019 12:45 PM	10/10/2019 12:45 PM	0.00	
amp2	A-18	5824	Emergency	Appliances	Fridge is leaking .	10/11/2019 10:30 AM	10/11/2019 12:30 PM	2.00	
amp2	I-43	5887	Emergency	Doors/Locks	Lock Change	10/15/2019 9:51 AM	10/15/2019 10:30 AM	0.65	



# Utility Cost and Consumption Report

Chalet Terrace (AMP 1)

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS MCF CONSUMP	NET BILL	WATER CCF CONSUMP	WATER BILL	SEWER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2018-19
Jan-18	67,252	\$ 8,482.44	1,587	\$ 11,183.44	-	-	-	\$ -	\$ 19,665.88
Jan-19	59,075	\$ 7,594.43	1,154	\$ 9,301.95	-	-	-	\$ -	\$ 16,896.38
Feb-18	53,483	\$ 7,113.56	1,210	\$ 9,814.33	331,500	\$ 12,218.89	\$ 6,676.54	\$ 18,895.43	\$ 35,823.32
Feb-19	57,018	\$ 11,315.51	1,329	\$ 10,911.71	336,300	\$ 13,057.55	\$ 7,479.86	\$ 20,537.41	\$ 42,764.63
Mar-18	49,494	\$ 6,669.40	1,020	\$ 8,101.11	25,700	\$ 937.62	\$ 525.03	\$ 1,462.65	\$ 16,233.16
Mar-19	56,705	\$ 6,922.02	1,182	\$ 9,530.31	27,640	\$ 1,033.56	\$ 613.51	\$ 1,647.07	\$ 18,099.40
Apr-18	54,724	\$ 7,066.29	1,010	\$ 7,488.32	-	-	-	\$ -	\$ 14,554.61
Apr-19	47,161	\$ 5,871.84	795	\$ 6,421.10	-	-	-	\$ -	\$ 12,292.94
May-18	43,613	\$ 5,998.15	428	\$ 3,184.04	263,400	\$ 10,075.32	\$ 5,481.25	\$ 15,556.57	\$ 24,738.76
May-19	45,058	\$ 5,580.26	416	\$ 3,338.46	342,200	\$ 12,880.50	\$ 7,529.51	\$ 20,410.01	\$ 29,328.73
Jun-18	47,512	\$ 6,924.55	408	\$ 2,970.14	43,900	\$ 1,469.15	\$ 837.17	\$ 2,306.32	\$ 12,201.01
Jun-19	45,278	\$ 5,991.26	441	\$ 3,414.46	23,800	\$ 958.64	\$ 597.19	\$ 1,555.83	\$ 10,961.55
Jul-18	64,140	\$ 8,913.78	681	\$ 1,373.15	-	-	-	\$ -	\$ 10,286.93
Jul-19	51,335	\$ 7,099.69	176	\$ 1,445.60	-	-	-	\$ -	\$ 8,545.29
Aug-18	62,144	\$ 8,701.94	158	\$ 1,235.37	382,000	\$ 14,222.86	\$ 8,285.34	\$ 22,508.20	\$ 32,445.51
Aug-19	58,458	\$ 7,994.76	138	\$ 1,020.59	398,900	\$ 15,055.37	\$ 9,354.17	\$ 24,409.54	\$ 33,424.89
Sep-18	66,713	\$ 8,966.94	173	\$ 1,373.64	26,500	\$ 1,003.70	\$ 593.23	\$ 1,596.93	\$ 11,937.51
Sep-19	54,359	\$ 7,244.14	159	\$ 1,327.87	23,500	\$ 928.09	\$ 493.86	\$ 1,421.95	\$ 9,993.96
Oct-18	53,155	\$ 6,798.53	232	\$ 1,865.17	-	-	-	\$ -	\$ 8,663.70
Oct-19	45,689	\$ 5,982.60	205	\$ 1,730.23	-	-	-	\$ -	\$ 7,712.83
Nov-18	45,624	\$ 5,962.02	527	\$ 4,369.13	326,100	\$ 12,432.60	\$ 7,208.41	\$ 19,641.01	\$ 29,972.16
Nov-19	42,053	\$ 5,548.04	516	\$ 4,333.42	368,500	\$ 14,287.74	\$ 8,783.47	\$ 23,071.21	\$ 32,952.67
Dec-18	57,900	\$ 7,263.39	1,018	\$ 9,513.55	29,000	\$ 1,074.19	\$ 638.94	\$ 1,713.13	\$ 18,490.07
Dec-19									
<b>2018</b>	<b>665,754</b>	<b>\$ 88,860.99</b>	<b>8,452</b>	<b>\$ 62,471.39</b>	<b>1,428,100</b>	<b>\$ 53,434.33</b>	<b>\$ 30,245.91</b>	<b>\$ 83,680.24</b>	<b>\$ 235,012.62</b>
<b>2019</b>	<b>562,189</b>	<b>\$ 77,144.55</b>	<b>6,511</b>	<b>\$ 52,775.70</b>	<b>1,520,840</b>	<b>\$ 58,201.45</b>	<b>\$ 34,851.57</b>	<b>\$ 93,053.02</b>	<b>\$ 222,973.27</b>

# Utility Cost and Consumption Report

Reed Manor (AMP 2)

<u>MONTH</u>	<u>ELECTRICITY KW HOURS CONSUMP</u>	<u>NET BILL</u>	<u>GAS MCF CONSUMP</u>	<u>NET BILL</u>	<u>WATER CCF CONSUMP</u>	<u>WATER BILL</u>	<u>SEWER BILL</u>	<u>TOTAL WATER BILL</u>	<u>TOTAL MONTHLY UTILITY 2018-19</u>
Jan-18	162,240	\$ 20,046.02	1,349	\$ 10,151.46	136,000	\$ 4,086.40	\$ 2,510.91	\$ 6,597.31	\$ 36,794.79
Jan-19	133,140	\$ 16,400.42	1,160	\$ 9,758.52	123,000	\$ 3,906.21	\$ 2,509.50	\$ 6,415.71	\$ 32,574.65
Feb-18	126,720	\$ 16,500.43	1,230	\$ 9,923.86	115,000	\$ 3,625.83	\$ 2,792.27	\$ 6,418.10	\$ 32,842.39
Feb-19	150,760	\$ 17,195.55	1,330	\$ 10,698.79	157,000	\$ 4,865.01	\$ 3,184.16	\$ 8,049.17	\$ 35,943.51
Mar-18	125,040	\$ 16,171.87	950	\$ 7,575.31	135,000	\$ 4,100.19	\$ 2,503.98	\$ 6,604.17	\$ 30,351.35
Mar-19	120,400	\$ 14,244.65	1,201	\$ 9,667.46	101,000	\$ 3,335.94	\$ 2,085.23	\$ 5,421.17	\$ 29,333.28
Apr-18	118,600	\$ 15,478.19	901	\$ 6,658.32	115,000	\$ 3,566.95	\$ 2,143.60	\$ 5,710.55	\$ 27,847.06
Apr-19	105,240	\$ 12,941.05	807	\$ 6,534.80	121,000	\$ 3,942.29	\$ 2,483.50	\$ 6,425.79	\$ 25,901.64
May-18	105,640	\$ 14,146.42	593	\$ 4,312.62	119,000	\$ 3,748.35	\$ 2,227.55	\$ 5,975.90	\$ 24,434.94
May-19	101,840	\$ 12,386.26	555	\$ 4,409.16	148,000	\$ 4,644.50	\$ 3,002.49	\$ 7,646.99	\$ 24,442.41
Jun-18	125,580	\$ 19,720.24	287	\$ 2,099.13	132,000	\$ 4,056.29	\$ 2,458.00	\$ 6,514.29	\$ 28,333.66
Jun-19	122,280	\$ 15,309.57	348	\$ 2,702.63	101,000	\$ 3,319.71	\$ 2,081.15	\$ 5,400.86	\$ 23,413.06
Jul-18	162,800	\$ 21,748.51	207	\$ 1,536.05	108,000	\$ 3,436.47	\$ 2,028.01	\$ 5,464.48	\$ 28,749.04
Jul-19	153,040	\$ 19,262.39	234	\$ 1,738.39	126,000	\$ 4,287.08	\$ 2,852.21	\$ 7,139.29	\$ 28,140.07
Aug-18	152,240	\$ 20,391.54	236	\$ 1,735.36	91,000	\$ 3,181.73	\$ 1,953.14	\$ 5,134.87	\$ 27,261.77
Aug-19	149,080	\$ 19,425.54	156	\$ 1,284.48	138,000	\$ 4,566.38	\$ 3,100.61	\$ 7,666.99	\$ 28,377.01
Sep-18	159,600	\$ 20,466.11	201	\$ 1,502.09	100,350	\$ 3,452.23	\$ 2,115.06	\$ 5,567.29	\$ 27,535.49
Sep-19	140,600	\$ 17,928.19	208	\$ 1,655.47	112,000	\$ 3,855.80	\$ 2,540.69	\$ 6,396.49	\$ 25,980.15
Oct-18	116,480	\$ 14,976.98	264	\$ 2,052.03	177,444	\$ 5,177.21	\$ 3,539.60	\$ 8,716.81	\$ 25,745.82
Oct-19	113,280	\$ 14,073.10	220	\$ 1,717.81	111,000	\$ 3,822.32	\$ 2,525.46	\$ 6,347.78	\$ 22,138.69
Nov-18	113,840	\$ 14,215.37	529	\$ 4,340.60	114,000	\$ 3,735.77	\$ 2,360.72	\$ 6,096.49	\$ 24,652.46
Nov-19	113,560	\$ 13,766.08	1,134	\$ 9,257.84	109,000	\$ 3,835.78	\$ 2,500.31	\$ 6,336.09	\$ 29,360.01
Dec-18	126,120	\$ 15,771.22	1,102	\$ 10,278.38	140,000	\$ 4,334.71	\$ 2,936.05	\$ 7,270.76	\$ 33,320.36
Dec-19									
<b>2018</b>	<b>1,594,900</b>	<b>\$ 209,632.90</b>	<b>7,849</b>	<b>\$ 62,165.21</b>	<b>1,482,794</b>	<b>\$ 46,502.13</b>	<b>\$ 29,568.89</b>	<b>\$ 76,071.02</b>	<b>\$ 347,869.13</b>
<b>2019</b>	<b>1,403,220</b>	<b>\$ 172,932.80</b>	<b>7,353</b>	<b>\$ 59,425.35</b>	<b>1,347,000</b>	<b>\$ 44,381.02</b>	<b>\$ 28,865.31</b>	<b>\$ 73,246.33</b>	<b>\$ 305,604.48</b>



# Utility Cost and Consumption Report

Shahan-Blackstone North Apartments (AMP 3)

MONTH	ELECTRICITY		GAS		WATER		SEWER		TOTAL	
	KW HOURS CONSUMP	NET BILL	MCF CONSUMP	NET BILL	CCF CONSUMP	WATER BILL	SEWER BILL	WATER BILL	TOTAL MONTHLY UTILITY 2018-19	
Jan-18	3,293	\$ 580.81	112	\$ 837.04	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$ 14,127.08	
Jan-19	2,842	\$ 520.51	108	\$ 863.82	268,600	\$ 9,884.35	\$ 5,295.59	\$ 15,179.94	\$ 16,564.27	
Feb-18	1,862	\$ 333.96	66	\$ 532.74					\$ 866.70	
Feb-19	2,845	\$ 508.83	98	\$ 789.67					\$ 1,298.50	
Mar-18	1,699	\$ 308.46	51	\$ 442.68					\$ 751.14	
Mar-19	3,229	\$ 586.36	98	\$ 803.93					\$ 1,390.29	
Apr-18	1,971	\$ 352.64	61	\$ 472.15	194,600	\$ 8,165.83	\$ 4,057.86	\$ 12,223.69	\$ 13,048.48	
Apr-19	2,005	\$ 385.10	38	\$ 259.43	230,550	\$ 9,546.10	\$ 5,063.36	\$ 14,609.46	\$ 15,253.99	
May-18	1,457	\$ 266.32	17	\$ 176.52					\$ 442.84	
May-19	1,620	\$ 295.83	13	\$ 133.12					\$ 428.95	
Jun-18	1,948	\$ 340.26	5	\$ 96.16					\$ 436.42	
Jun-19	1,646	\$ 305.63	5	\$ 81.19					\$ 386.82	
Jul-18	2,866	\$ 461.70	4	\$ 74.71	224,100	\$ 9,420.06	\$ 4,671.90	\$ 14,091.96	\$ 14,628.37	
Jul-19	3,129	\$ 540.71	5	\$ 122.16	241,474	\$ 10,334.73	\$ 5,836.69	\$ 16,171.42	\$ 16,834.29	
Aug-18	2,990	\$ 482.79	4	\$ 78.81					\$ 561.60	
Aug-19	3,003	\$ 511.92	4	\$ 86.36		\$ 65.44		\$ 65.44	\$ 663.72	
Sep-18	2,798	\$ 447.73	4	\$ 84.61					\$ 532.34	
Sep-19	2,216	\$ 352.40	4	\$ 134.20					\$ 486.60	
Oct-18	1,882	\$ 313.19	8	\$ 105.45	256,200	\$ 10,373.24	\$ 5,622.51	\$ 15,995.75	\$ 16,414.39	
Oct-19	1,729	\$ 330.96	4	\$ 94.32	315,676	\$ 12,724.16	\$ 7,377.83	\$ 20,101.99	\$ 20,527.27	
Nov-18	1,632	\$ 280.17	35	\$ 294.46					\$ 574.63	
Nov-19	1,829	\$ 389.33	35	\$ 326.17					\$ 715.50	
Dec-18	2,716	\$ 455.57	123	\$ 702.84					\$ 1,158.41	
Dec-19									\$ -	
2018	27,114	\$ 4,623.60	490	\$ 3,898.17	878,400	\$ 36,430.30	\$ 18,590.33	\$ 55,020.63	\$ 63,542.40	
2019	26,093	\$ 4,727.58	412	\$ 3,694.37	1,056,300	\$ 42,554.78	\$ 23,573.47	\$ 66,128.25	\$ 74,550.20	

# Utility Cost and Consumption Report

All Amps

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS MCF CONSUMP	NET BILL	WATER CCF CONSUMP	WATER BILL	SEWER BILL	NET WATER BILL	TOTAL MONTHLY UTILITY 2018-19
Jan-18	232,785	\$ 29,109.27	3,048	\$ 22,171.94	339,500	\$ 12,557.57	\$ 6,748.97	\$ 19,306.54	\$ 70,587.75
Jan-19	195,057	\$ 24,515.36	2,422	\$ 19,924.29	391,600	\$ 13,790.56	\$ 7,805.09	\$ 21,595.65	\$ 66,035.30
Feb-18	182,065	\$ 23,947.95	2,506	\$ 20,270.93	446,500	\$ 15,844.72	\$ 9,468.81	\$ 25,313.53	\$ 69,532.41
Feb-19	210,623	\$ 29,019.89	2,757	\$ 22,400.17	493,300	\$ 17,922.56	\$ 10,664.02	\$ 28,586.58	\$ 80,006.64
Mar-18	176,233	\$ 23,149.73	2,021	\$ 16,119.10	160,700	\$ 5,037.81	\$ 3,029.01	\$ 8,066.82	\$ 47,335.65
Mar-19	180,334	\$ 21,753.03	2,481	\$ 20,001.70	128,640	\$ 4,369.50	\$ 2,698.74	\$ 7,068.24	\$ 48,822.97
Apr-18	175,295	\$ 22,897.12	1,972	\$ 14,618.79	309,600	\$ 11,732.78	\$ 6,201.46	\$ 17,934.24	\$ 55,450.15
Apr-19	154,406	\$ 19,197.99	1,640	\$ 13,215.33	351,550	\$ 13,488.39	\$ 7,546.86	\$ 21,035.25	\$ 53,448.57
May-18	150,710	\$ 20,410.89	1,038	\$ 7,673.18	382,400	\$ 13,823.67	\$ 7,708.80	\$ 21,532.47	\$ 49,616.54
May-19	148,518	\$ 18,262.35	984	\$ 7,880.74	490,200	\$ 17,525.00	\$ 10,532.00	\$ 28,057.00	\$ 54,200.09
Jun-18	175,040	\$ 26,985.05	700	\$ 5,165.43	175,900	\$ 5,525.44	\$ 3,295.17	\$ 8,820.61	\$ 40,971.09
Jun-19	169,204	\$ 21,606.46	794	\$ 6,198.28	124,800	\$ 4,278.35	\$ 2,678.34	\$ 6,956.69	\$ 34,761.43
Jul-18	229,806	\$ 31,123.99	892	\$ 2,983.91	332,100	\$ 12,856.53	\$ 6,699.91	\$ 19,556.44	\$ 53,664.34
Jul-19	207,504	\$ 26,902.79	415	\$ 3,306.15	367,474	\$ 14,621.81	\$ 8,688.90	\$ 23,310.71	\$ 53,519.65
Aug-18	217,374	\$ 29,576.27	398	\$ 3,049.54	473,000	\$ 17,404.59	\$ 10,238.48	\$ 27,643.07	\$ 60,268.88
Aug-19	207,538	\$ 27,932.22	298	\$ 2,391.43	536,900	\$ 19,687.19	\$ 12,454.78	\$ 32,141.97	\$ 62,465.62
Sep-18	229,111	\$ 29,880.78	378	\$ 2,960.34	126,850	\$ 4,455.93	\$ 2,708.29	\$ 7,164.22	\$ 40,005.34
Sep-19	197,175	\$ 25,524.73	371	\$ 3,117.54	135,500	\$ 4,783.89	\$ 3,034.55	\$ 7,818.44	\$ 36,460.71
Oct-18	171,517	\$ 22,088.70	504	\$ 4,022.65	433,644	\$ 15,550.45	\$ 9,162.11	\$ 24,712.56	\$ 50,823.91
Oct-19	160,698	\$ 20,386.66	429	\$ 3,542.36	426,676	\$ 16,546.48	\$ 9,903.29	\$ 26,449.77	\$ 50,378.79
Nov-18	161,096	\$ 20,457.56	1,091	\$ 9,004.19	440,100	\$ 16,168.37	\$ 9,569.13	\$ 25,737.50	\$ 55,199.25
Nov-19	157,442	\$ 19,703.45	1,685	\$ 13,917.43	477,500	\$ 18,123.52	\$ 11,283.78	\$ 29,407.30	\$ 63,028.18
Dec-18	186,736	\$ 23,490.18	2,243	\$ 20,494.77	169,000	\$ 5,408.90	\$ 3,574.99	\$ 8,983.89	\$ 52,968.84
Dec-19	0	\$ 0	0	\$ 0	0	\$ 0	\$ 0	\$ 0	\$ 0
2018	2,287,768	\$ 303,117.49	16,791	\$ 128,534.77	3,789,294	\$ 136,366.76	\$ 78,405.13	\$ 214,771.89	\$ 646,424.15
2019	1,988,499	\$ 254,804.93	14,276	\$ 115,895.42	3,924,140	\$ 145,137.25	\$ 87,290.35	\$ 232,427.60	\$ 603,127.95