

## **Maintenance Worker**

The Jackson Housing Commission is seeking a qualified candidate for the position of Maintenance Worker. The Commission manages 540 units of Public Housing and 475 Housing Choice Vouchers. The Maintenance Worker will prepare vacated units for new tenants and complete routine work orders. The Maintenance Worker will be placed in an on-call rotation and respond to calls after hours after completing required training.

A high school diploma or general equivalent is required with 2-3 years' experience in general maintenance, patching, painting, minor electrical/plumbing and excellent customer service skills. Must also possess basic computer skills, a valid Michigan Driver's License and have reliable transportation.

Hourly wage of \$15/hour with a desirable benefits package consisting of medical, dental, vision, EAP, vacation/sick time accrual, thirteen paid holidays, pension and life insurance. Work schedule: Monday-Friday 7:30am – 4:00pm.

JHC complies with Section 3 of the Housing and Urban Development Act of 1968. Therefore, to the greatest extent feasible, at least thirty-percent (30%) of the aggregate annual number of its internal new hires will be residents and other Section 3 eligible persons. A Section 3 resident seeking preference in employment must fulfill the requirements/qualifications of the sought position and must provide evidence of their Section 3 status (e.g., receipt of public assistance, address of residency, etc.).

The final candidate must pass pre-employment background checks and a drug test. Position open until filled.

Please submit a resume to [jobs@jacksonhousing-mi.org](mailto:jobs@jacksonhousing-mi.org), fax (517) 990-0181 or mail to:

**Jackson Housing Commission  
Attn: Maintenance Worker Position  
301 Steward Avenue  
Jackson, MI 49201**

**Equal Opportunity Employer**

**No phone calls please**