

Groundskeeper

The Jackson Housing Commission is seeking a qualified candidate for the position of **Groundskeeper**. The Commission manages 540 units of Public Housing and 475 Housing Choice Vouchers. The **Groundskeeper** is an integral member of the maintenance team, works under general supervision, and performs most tasks with some independence. The position performs custodial and maintenance activities for all JHC grounds, street landscaping areas, equipment, parking areas and drives, and facilities.

A high school diploma/or general equivalent along with 2-3 years experience in groundskeeping and excellent customer service skills. Years of work will be considered in place of diploma or GED. Must also possess basic computer skills, a valid Michigan Driver's License and have reliable transportation.

Hourly wage of \$16.00/hour with a desirable benefits package consisting of medical, dental, vision, EAP, vacation/sick time accrual, sixteen paid holidays, STD/LTD, pension and life insurance. Work schedule: Monday-Friday 7:30am – 4:00pm.

JHC complies with Section 3 of the Housing and Urban Development Act of 1968. Therefore, to the greatest extent feasible, at least thirty-percent (30%) of the aggregate annual number of its internal new hires will be residents and other Section 3 eligible persons. A Section 3 resident seeking preference in employment must fulfill the requirements/qualifications of the sought position and must provide evidence of their Section 3 status (e.g., receipt of public assistance, address of residency, etc.).

The final candidate must pass pre-employment background checks and a drug test. Position open until filled. Options for resume submission: e-mail jobs@jacksonhousing-mi.org, fax (517) 990-0181 or mail:

Jackson Housing Commission
Attn: Maintenance Worker Position
301 Steward Avenue
Jackson, MI 49201

Equal Opportunity Employer

No phone calls please