

JACKSON HOUSING COMMISSION

REGULAR MEETING – July 19, 2017

Reed Manor Board Room
301 Steward Avenue, Bldg. C
Jackson, Michigan 49201

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Michelle Pultz- Orthaus, President
Michelle Woods, Vice-President
Gerald Montgomery, Commissioner
James Stark, Commissioner
Caroline Parker, Commissioner
4. Public Comments (limited to 3 minutes)
5. Approval of Regular Meeting Minutes: June 21, 2017
6. Approval of the Previously Paid Liabilities: June 2017
7. RESOLUTIONS
Resolution No.2017-17: Collection Losses Write Offs –July 2017

DIRECTOR'S REPORTS

Section 8

Leasing and HAP Utilization Report

Public Housing

Tenant Accounts Receivable

Move Outs

Vacant Unit Turnaround

Executive

S8 Income Statement

PH Income Statement

Petty Cash Fund Register

After Hours/Emergency Response Report

Utility Costs and Consumption

8. EXECUTIVE SESSION
9. OTHER BUSINESS
ACOP & Administrative Plan Revisions
10. ADJOURNMENT

NEXT REGULAR MEETING: August 16, 2017-Reed Manor Board Room

Jackson Housing Commission

Regular Meeting

June 21, 2017

12:00pm

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on June 21, 2017 in the Chalet Terrace Community Room. President Pultz-Orthaus called the meeting to order at 12:00pm. Upon roll call the following commissioners were present: Michelle Pultz-Orthaus, Michelle Woods, Gerald Montgomery, and James Stark. The following commissioner was absent: Caroline Parker.

Also present were:

Laurie Ingram, Executive Director
Shari Boyce, Section 8 Director
Tremachel Johnson, Finance Director
Chelsea Bryant, Executive Secretary

17-06-001

Public Comments

Members of the public were present; no comments were made.

17-06-002

Approval of the Minutes of the Regular Meeting held May 17, 2017

Commissioner Woods **MOVED** to approve the Regular Meeting Minutes of the Board of Commissioners meeting held May 17, 2017. Commissioner Stark **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, G. Montgomery, J. Stark

NAYS: None

ABSTAIN: None

ABSENT: C. Parker

17-06-003

Approval of the Previously Paid Liabilities: May 2017

Mr. Stark asked staff to determine if purchasing commercial drain cleaning equipment would allow maintenance to clear drains without having to call a plumber and minimize the expense. Ms. Ingram informed that the purchase of commercial equipment was previously discussed with staff. However, the maintenance leads were concerned that fragile pipes could be damaged if a procedure is performed incorrectly.

Commissioner Woods **MOVED** to approve Previously Paid Liabilities for May 2017.

Commissioner Montgomery **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, G. Montgomery, J. Stark

NAYS: None

ABSTAIN: None

ABSENT: C. Parker

17-06-004

Resolution No.2017-15: Collection Losses: June 2017

Commissioner Stark **MOVED** to approve the Collection Losses June 2017 in the amount of \$20.00. Commissioner Montgomery **SECONDED** and upon roll call the motion was adopted:

AYES: M. Pultz-Orthaus, M. Woods, G. Montgomery, J. Stark

NAYS: None

ABSTAIN: None

ABSENT: C. Parker

17-06-005

Resolution No.2017-16: Approval to Execute Revised Annual Contributions Contract

During a discussion of the proposed ACC, Ms. Ingram mentioned that the BOC approved changing to the revised ACC when it was introduced by HUD in 1995. However, a copy was not found on file at the HUD Field Office, making the transition to no effect. Ms. Ingram also stated that moving to the revised ACC would lengthen contracts for good/services. She also noted that the attorney recommends changing to the 1995 version of the ACC.

During a discussion regarding the property deeds, Mr. Stark recommended leveraging the deeds and working with the City to make renovations to Reed Manor.

AYES: M. Pultz-Orthaus, M. Woods, G. Montgomery

NAYS: J. Stark

ABSTAIN: None

ABSENT: C. Parker

17-06-006

Director's Reports

Staff discussed the Section 8 and Public Housing Programs.

Section 8

A. Leasing HAP Utilization Report

Public Housing

B. Tenant Accounts Receivables

C. Move Outs

D. Vacant Unit Turnaround

Ms. Ingram reported that PIC was uploaded before a correction to an inaccurate entry could be made. Therefore, she contacted HUD to advise that a subsidy payment was received for a vacant unit.

Executive

S8 Income Statement

E. PH Income Statement

F. Petty Cash Fund Register

G. After Hours/Emergency Response Report

Ms. Ingram mentioned that monthly reports will be updated with new a format and a report containing additional information regarding incidents of a serious nature will be added.

H. Utility Costs and Consumption

17-06-07 Other Business

- Due to recent Michigan State Legislative approval of statewide prescriptions of an opioid antagonist drug, a third party opioid-related overdose program is being explored with community partners. Detailed documentation will be submitted to the BOC at a later time.
- Honeywell will provide updates regarding the investment grade audit on Thursday, June 22, 2017.
- The agency is currently in the process of identifying a housing manger to fill a recent leadership vacancy.

President Pultz-Orthaus **MOVED** to adjourn. Commissioner Montgomery **SECONDED**. All members of the board were in favor of adjournment.

The Regular Meeting held June 21, 2017 adjourned at 12:32pm

Respectfully submitted,



Laurie Ingram, MBA, PHM
Executive Director

ATTESTED: _____
Michelle Pultz-Orthaus, President

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/01/2017	062487	Sierra Jones	666.32		(32,241,895.77)	Training Public Housing Specialist Columbus, OH 06.11. - 06.16.2017
06/01/2017	062488	Vicki Quinn	641.71		(32,242,537.48)	Training Public housing Specialist Columbus, OH 06.11-16.2017
06/02/2017	062489	Consumer Energy	1,324.00		(32,243,861.48)	Utility Reimbursement \$207.00 AMP 1 \$1117.00 AMP 2
06/08/2017	062490	AccuShred, LLC	135.00		(32,243,996.48)	1 INVOICE #38765 \$135.00
06/08/2017	062491	AMBS CALL CENTER	547.14		(32,244,543.62)	SERVICES THROUGH 5/12/2017 ACCT# 1909 #170510979 \$547.14
06/08/2017	062492	APCO SUPPLY	834.48		(32,245,378.10)	ACCT# 178131 #1332937-00 \$834.48
06/08/2017	062493	Aspen One Hour Heating & Air	2,778.00		(32,248,156.10)	ACCT#151323 #368417 \$1558.00 CFP #367933 \$1220.00 CFP
06/08/2017	062494	Brooklyn Plumbing, Heating & A/C, Inc	580.50		(32,248,736.60)	2 INVOICES #650542 \$310.92 CFP #649562 \$269.58 CFP WATER HEATER INSTALLATIONS
06/08/2017	062495	CASLER HARDWARE	19.37		(32,248,755.97)	CUST ACCT# 33561 #I-13841 DRAIN CLEANER BRASS CAPS
06/08/2017	062496	CUT-RATE PLUMBING	29.29		(32,248,785.26)	2 INVOICES #880350 \$26.25 #880345 \$3.04 PUTTY, PVC SINK BASKETS
06/06/2017	062497	DAUGHERTY TREE SERVICE	150.00		(32,248,935.26)	1 INVOICE \$150.00 313 WALL ST. REMOVAL HANGING TREE LIMB

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/08/2017	062498	DBI BUSINESS INTERIORS	48.16		(32,248,983.42)	CUST# 224241 #03JM8494 \$33.59 #03JM8730 \$14.57
06/08/2017	062499	ETNA Supply	85.58		(32,249,069.00)	CUST# 4218 #S1022229493.001 DELTA CARTRIDGE
06/08/2017	062500	HAMMOND HARDWARE	177.90		(32,249,246.90)	CUST# 33515 C231836 \$5.35 B355545 \$94.88 C231642 \$17.97 C231146 \$8.05 C231706 \$51.65
06/08/2017	062501	Jackson Housing Commission	26,404.29		(32,275,651.19)	JACKSON HOUSING COMMISSION PH MANAGEMENT FEES-JUNE
06/08/2017	062502	JACKSON KEY WORKS	125.10		(32,275,776.29)	1 INVOICE #1178 \$125.10
06/08/2017	062503	JACKSON WATER COLLECTION	19,450.60		(32,295,226.89)	PLEASE SEE ATTACHMENTS PLEASE SEE ATTACHMENTS AMP1 \$14152.50 AMP2 \$5298.10
06/08/2017	062504	Keepin it Clean	75.00		(32,295,301.89)	1 INVOICE #1772 \$75.00
06/08/2017	062505	LIBERTY ENVIRONMENTALISTS,	40.00		(32,295,341.89)	4 INVOICES #160359 \$10.00 #160452 \$10.00 #160454 \$10.00 #160447 \$10.00
06/08/2017	062506	MARKIESHA DRAPER	95.27		(32,295,437.16)	P-001-1124-13 FINAL ACCOUNTING VACATED UNIT ON 5/19/2017
06/08/2017	062507	MENARDS - JACKSON	2,626.92		(32,298,064.08)	ACCT# 31610470 #88521 \$75.08 #88834 \$26.95 #88701 \$69.41 #89057 \$14.76 #89495 \$207.54 #88856 \$988.20 CFP #89662 \$17.96 #89030 \$604.64 #89026 \$189 CFP #88257 \$419.00 CFP #88949 \$14.38

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/08/2017	062508	MINUTEMAN SEWER & DRAIN INC.	150.00		(32,298,214.08)	1 INVOICE #17-0807 \$150.00
06/08/2017	062509	Nonprofit Network	180.00		(32,298,394.08)	1 INVOICE MEMBERSHIP LEVEL: LEVEL 5 \$300.00
06/08/2017	062510	OSBORNE PROCESS SERVICE	42.00		(32,298,436.08)	1 INVOICE #OBP-2017001335 \$42.00
06/08/2017	062511	Rooney's Sewer Service	190.00		(32,298,626.08)	2 INVOICES #INV-3961 \$100.00 #INV-3981 \$90.00
06/08/2017	062512	SAFETY SYSTEMS INC	168.00		(32,298,794.08)	CUST# 00938 #469743 \$96.00 #469812 \$72.00
06/08/2017	062513	SANDY'S LANDSCAPE SUPPLIES,	36.00		(32,298,830.08)	1 INVOICE #10604 \$36.00
06/08/2017	062514	ServiceMaster Absolute Home and	978.50		(32,299,808.58)	1 INVOICE #5203 \$978.50
06/08/2017	062515	SPRINT	1,025.12		(32,300,833.70)	BIOHAZARD CLEAN UP H-24 ACCT#128763256 #128763256-033 \$1025.12 MAY SRFVICF
06/08/2017	062516	TDS Metrocom	2,350.22		(32,303,183.92)	5 INVOICES 517-787-6494 \$89.88 517-787-1188 \$1722.27 517-787-0168 \$414.30 517-780-0181 \$31.33 517-780-0620 \$92.33
06/08/2017	062517	THE HELPING HAND HANDYMAN	850.00		(32,304,033.92)	1 INVOICE #1031 \$850.00 302 MOORMAN
06/08/2017	062518	White & Hotchkiss, PLLC	450.00		(32,304,483.92)	FILE# 1919 #81333 \$450.00
06/08/2017	062519	WILMAR INDUSTRIES	1,392.08		(32,305,876.00)	ACCT# 70585 #401641386 \$442.65 #402167175 \$23.98 #401641378 \$256.06 #402042816 \$128.03

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/08/2017	062520	INK CONTRACTING LLC	5,500.00		(32,311,376.00)	1 INVOICE ESTIMATE# 1053 AND INV# 1136 \$5500.00 REPAIR ALL RETAINING WALLS FIX FOUNDATION CORNERS
06/08/2017	062521	PC Solutions	5,567.34		(32,316,943.34)	CUST ID# JACKSON HOUSING CO M17998 \$5567.34 FINAL INSTALLMENT LAUNDRY ROOM CAMERA SYSTEM UPGRADE
06/08/2017	062522	Grand River Insurance Agency, LLC	612.64		(32,317,555.98)	GRB WC 5002339 01 GRB WC 5002339 01 \$612.64 POLICY PERIOD 07/30/2016-07/30/2017
06/19/2017	062523	ADECCO EMPLOYMENT SERVICES	1,287.60		(32,318,843.58)	CUST# 3075780 #68574969 \$562.40 #68583830 \$725.20
06/19/2017	062524	American Office Solutions	83.11		(32,318,926.69)	ACCT# J1087 #IN124174 \$83.11 CT1197-01 4500830X MXM364N 6805 @ \$0.011858
06/19/2017	062525	Aspen One Hour Heating & Air	3,517.00		(32,322,443.69)	ACCT#151323 #368486 \$108.00 #368679 \$300.00 CFP WH #368483 \$1025.00 CFP PLB #368472 \$298.00 CFP PLB #368460 \$1220.00 CFP PLB #368745 \$238.00 CFP PLB #368367 \$238.00 CFP PLB
06/19/2017	062526	AUDITORY RESPONSE SYSTEMS,	408.00		(32,322,851.69)	CUST ID# ARS879 #MTH0001311 \$408.00
06/19/2017	062527	CASLER HARDWARE	32.94		(32,322,884.63)	MEDICAL MONITORING CUST ACCT# 33561 #114739 \$32.94 HD HANDRAIL BRACKET
06/19/2017	062528	City Of Jackson - Finance Department	10,553.53		(32,333,438.16)	EE & ER CONTRIBUTIONS- MAY EE & ER CONTRIBUTIONS- MAY PUBLIC HOUSING

Jackson Housing Commission
Public Housing
Check Register Summary Report

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/19/2017	062529	CONSUMERS ENERGY	11,768.86		(32,345,207.02)	9 INVOICES 100035146164 \$1262.23 100035145687 \$218.81 100000120855 \$732.09 100035145554 \$2519.41 100000120954 \$1833.74 103026538431 \$8.23 100000120905 \$1090.57 100000120798 \$1330.77 100000120764 \$2773.01
06/19/2017	062530	DAVID SCHMIDT	200.00		(32,345,407.02)	REED MANOR TENANT ASSOC. RMTA - STIPEND FOR JULY
06/19/2017	062531	ETNA Supply	1,247.50		(32,346,654.52)	\$40.00 @ 5 MEMBERS CUST# 4218 #S102237884.001 CFP WH #S102232163.001 CFP WH
06/19/2017	062532	FERGUSON ENTERPRISES,	596.31		(32,347,250.83)	CUST# 31919 #4286018 \$114.81 #4285990 \$481.50 CFP WH
06/19/2017	062533	HAMMOND HARDWARE	173.98		(32,347,424.81)	CUST# 33515 B356915 \$34.16 C232853 \$43.18 C232889 \$67.46 C233276 \$6.70 B356735 \$22.48
06/19/2017	062534	INK CONTRACTING LLC	2,200.00		(32,349,624.81)	1 INVOICE #1133 LAWN CARE MAINTENANCE @ CHALET
06/19/2017	062535	LUCINDA MCGINNIS	12.50		(32,349,637.31)	RMTA SUPPLIES REED MANOR TENANT ASSOC. WELCOME SUPPLIES TARGET \$ 8.26 DOLLAR TREE \$4.24
06/19/2017	062536	MENARDS - JACKSON	307.20		(32,349,944.51)	ACCT# 31610470 #90178 \$8.79 #90182 \$36.95 #90356 \$25.41 #90099 \$63.57 #90354 \$69.46 #89815 \$18.87

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/19/2017	062537	MODERN WASTE SYSTEMS	5,887.96		(32,355,832.47)	ACCT# 23056 #54878 \$5887.96
06/19/2017	062538	OSBORNE PROCESS SERVICE	411.66		(32,356,244.13)	14 INVOICES OBP-2017001457 \$25.57 OBP-2017001336 \$42.00 OBP-2017001455 \$28.00 OBP-2017001465 \$28.00 OBP-2017001467 \$28.00 OBP-2017001480 \$28.25 OBP-2017001490 \$28.25 OBP-2017001496 \$28.57 OBP-2017001484 \$28.00 OBP-2017001475 \$28.00 OBP-2017001466 \$28.00 OBP-2017001488 \$30.01 OBP-2017001456 \$30.01 OBP-2017001474 \$28.00
06/19/2017	062539	PC Solutions	9,154.49		(32,365,398.62)	CUST ID# JACKSON HOUSING CO M17906 \$476.40 M17743 \$1905.69 m17742 \$6931.20
06/19/2017	062540	Postmaster	75.00		(32,365,473.62)	POSTMASTER RESIDENT MAILBOX KEYS F. FORD S. ALEXANDER S. ESTES
06/19/2017	062541	SAFETY SYSTEMS INC	276.38		(32,365,750.00)	CUST#00938 #469971 \$180.38 #469813 \$96.00
06/19/2017	062542	SEAONDRA RUSSELL	557.00		(32,366,307.00)	P-003-5512-05 FINAL ACCOUNTING \$ 557.00 VACATED UNIT ON 05/31/2017
06/19/2017	062543	THE SHERWIN -WILLIAMS CO	278.22		(32,366,585.22)	ACCT# 529138166 #5536-5 \$40.17 #5730-4 \$238.05
06/19/2017	062544	TALX THE WORK NUMBER	112.70		(32,366,697.92)	CUST# 8805983 #B1-498343 \$112.70
06/19/2017	062545	TEACHOUT SECURITY SOLUTIONS,	1,851.48		(32,368,549.40)	CUST ID# JAXHC #0011927668 \$1502.76 #0011925957 \$138.72
06/19/2017	062546	THE HELPING HAND HANDYMAN	850.00		(32,369,399.40)	1 INVOICE # 1032 \$850.00

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/19/2017	062547	The SBAM Plan	15,209.97		(32,384,609.37)	122 SHAHAN CID# 281224 CID# 281224 SBAM ID# 92594 07/01/2017-07/31/2017 \$15209.97
06/19/2017	062548	Trail Supply LLC	301.56		(32,384,910.93)	ACCT# 10014 #36234 \$301.56
06/19/2017	062549	TRANS UNION LLC	139.80		(32,385,050.73)	CUST ID# 4408R0064047 #05731092 \$139.80
06/19/2017	062550	WEATHERPROOF INC	209.38		(32,385,260.11)	CUST# JAC HOUS COM #310550 \$209.30
06/19/2017	062551	WILMAR INDUSTRIES	263.16		(32,385,523.27)	ACCT# 70585 #403062425 \$263.16
06/19/2017	062552	INK CONTRACTING LLC	25,000.00		(32,410,523.27)	CLAIM# A7UZ9 FIRE RESTORATION 1201 LAUREL LN CLAIM# A7UZ9 PARTIAL PAYMENT
06/28/2017	062553	HOUSING DATA SYSTEMS, INC.	16.14		(32,410,539.41)	CLIENT ID# 6183 #222846 \$16.14 MARCH INVOICE
06/30/2017	062554	ADECCO EMPLOYMENT SERVICES	1,113.70		(32,411,653.11)	CUST# 3075780 INV# 68603934 WILLIAMS \$521.70 MELCHO \$592.00
06/30/2017	062555	AFLAC	211.56		(32,411,864.67)	ACCT# VX312 INV# 887411 JUNE INVOICE
06/30/2017	062556	APCO SUPPLY	91.62		(32,411,956.29)	ACCT# 178131 #1336394-00 \$47.17 #1334893-00 \$44.45
06/30/2017	062557	Aspen One Hour Heating & Air	725.00		(32,412,681.29)	ACCT# 151323 #369046 \$425.00 WH CFP #369157 \$300.00 WH CFP
06/30/2017	062558	Blue Sea L.L.C.	54.00		(32,412,735.29)	1 INVOICE # 2674 HOSTING FEE JULY- SEPT 2017
06/30/2017	062559	CASLER HARDWARE	28.91		(32,412,764.20)	ACCT# 33561 # I14986 \$16.97

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/30/2017	062560	COLLINS BROTHERS	30.00		(32,412,794.20)	# 114905 \$11.34 1 INVOICE #51225 \$30.00
06/30/2017	062561	Community Action Agency	4,687.53		(32,417,481.73)	3 INVOICES FEB, MAY AND JUNE TENANT SERVICES INVOICES
06/30/2017	062562	CONSUMERS ENERGY	16,774.44		(32,434,256.17)	13 INVOICES 100000120988 \$2053.09 100035145133 \$31.60 100000121028 \$3062.54 100035140910 \$98.55 100000121093 \$1241.21 100034278091 \$231.74 100000472256 \$2211.39 103023559042 \$39.84 100000473114 \$2203.54 103025120025 \$51.43 100035144961 \$1358.38 103026702979 \$6.72 100000473429 \$4184.41
06/30/2017	062563	DBI BUSINESS INTERIORS	13.51		(32,434,269.68)	CUST# 224241 #03JN4777 \$13.51
06/30/2017	062564	ERADICO PEST SERVICES, AN	9,318.50		(32,443,588.18)	CUST# 14338735 \$7907.50 CORRECTED BILLS #5152793 \$384.00 #5152792 \$687.00 #5152791 \$340.00
06/30/2017	062565	ETNA Supply	1,833.84		(32,445,422.02)	CUST# 4218 #S102240470.001 WH CFP \$486.71 #S102246601.001 WH CFP \$486.71 #S10225111.001 WH CFP \$453.86 #S102230213.001 WH CFP \$406.56
06/30/2017	062566	HAMMOND HARDWARE	213.85		(32,445,635.87)	CUST# 33515 #C233588 \$3.99 #C235283 \$52.54 #C235450 \$31.49 #C235569 \$2.69 #C233502 \$40.48 #C233876 \$13.01 #C234224 \$4.02 #B357130 \$65.63
06/30/2017	062567	INK CONTRACTING LLC	6,215.00		(32,451,850.87)	9 INVOICES #1144 \$240.00 #1149 \$525.00 #1151 \$250.00 #1138 \$775.00 CFP COUNTER TP #1118 \$760.00 #1148 \$1385.00

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
						#1150 \$350.00 #1145 \$260.00 #1101 \$1670.00 CFP COUNTER TP
06/30/2017	062568	JACKSON GLASS WORKS INC	569.72		(32,452,420.59)	CUST# JHOU #404725 \$569.72
06/30/2017	062569	Jackson Transportation Authority	141.50		(32,452,562.09)	1 INVOICE FUEL SERVICE MAY 2017 PH #0027752-IN
06/30/2017	062570	JACKSON WATER COLLECTION	7,295.05		(32,459,857.14)	16 INVOICES PLEASE SEE ATTACHMENTS
06/30/2017	062571	LIBERTY ENVIRONMENTALISTS,	10.00		(32,459,867.14)	1 INVOICE #160969 \$10.00
06/30/2017	062572	MENARDS - JACKSON	1,086.47		(32,460,953.61)	ACCT# 31610470 #91837 \$113.98 #91067 \$42.94 +(\$429.00 CFP PD) RANGE #91089 \$25.36 #91461 \$22.25 #91862 \$23.94 #90440 \$429.00 CFP FRIDGE
06/30/2017	062573	MODERN WASTE SYSTEMS	12.00		(32,460,965.61)	1 INVOICE #773379 \$12.00
06/30/2017	062574	OSBORNE PROCESS SERVICE	577.36		(32,461,542.97)	8 INVOICES OBP--201 /001 /8/ \$28.89 OBP--2017001817 \$28.57 OBP--2017001804 \$28.89 OBP--2017001792 \$28.00 OBP--2017001822 \$377.00 OBP--2017001823 \$28.00 OBP--2017001810 \$28.00 OBP--2017001793 \$30.01
06/30/2017	062575	PC Solutions	839.90		(32,462,382.87)	CUST# JACKSON HOUSING CO M18081 \$148.50 M18018 \$62.00 M18017 \$42.00 M17796 \$164.00 M17875 \$199.90 M17795 \$223.50
06/30/2017	062576	PDQ SUPPLY, INC.	362.60		(32,462,745.47)	CUST ACCT# 118660 #SI-255310 \$362.60

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/30/2017	062577	Pety Cash	853.30		(32,463,598.77)	PETTY CASH REPLENISHMENT PETTY CASH REPLENISHMENT TRANS# 640-653
06/30/2017	062578	PURCHASE POWER	319.69		(32,463,918.46)	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$ 319.69 PH POSTAGE
06/30/2017	062579	PLIC - SBD Grand Island	89.08		(32,464,007.54)	ACCT# 144559-10001 ACCT# 144559-10001 \$89.08 BILLING PERIOD 07/01/2017-07/31/2017
06/30/2017	062580	Postmaster	25.00		(32,464,032.54)	1 INVOICE MAILBOX KEY K. BICY
06/30/2017	062581	Rooney's Sewer Service	180.00		(32,464,212.54)	2 INVOICES #INV-4067 \$90.00 #INV-4109 \$90.00
06/30/2017	062582	American Speedy Printing	126.00		(32,464,338.54)	ACCT# 7225 #39287 \$126.00
06/30/2017	062583	TEACHOUT SECURITY SOLUTIONS,	9,333.19		(32,473,671.73)	CUSTID# JAXHC #0011926891 \$210 #0011927023 \$1502.76 #0011927297 \$1502.76 #0011927438 \$1501.99 #0011927536 \$1610.16 #0011827825 \$1502.76 #0011927933 \$1502.76
06/30/2017	062584	TDS Metrocom	3,192.45		(32,476,864.18)	5 INVOICES 517-787-6494 \$91.26 517-787-0168 \$420.60 517-787-1188 \$2556.22 517-780-0620 \$92.46 517-780-0181 \$31.80
06/30/2017	062585	TERRANCE POWELL	222.00		(32,477,086.18)	P-002-4393-07 FINAL ACCOUNTING VACATED UNIT ON 6/1/2017
06/30/2017	062586	Trail Supply LLC	539.11		(32,477,625.29)	ACCT# 10014 #36482 \$539.11
06/30/2017	062587	WEATHERPROOF INC	68.95		(32,477,694.24)	CUST# JAC HOUS COM 3318875 \$68.95
06/30/2017	062588	WILMAR INDUSTRIES	945.13		(32,478,639.37)	ACCT# 70585

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/30/2017	062589	INK CONTRACTING LLC	56,000.00		(32,534,639.37)	COMMON AREA REPAIR COMMON AREA REPAIR PHASE 1 THIS IS A PARTIAL PAYMENT OF \$56,000.00 LEAVING A BALANCE OWED OF \$84962.00 THIS IS FOR PURCHASE OF MATERIALS
Total:			293,409.92	0.00		

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/05/2017	054552	Community Action Agency	520.99		(615,985.14)	TENANT SERVICES CONTRACT TENANT SERVICES CONTRACT - APRIL 04/1/2017-04/30/2017
06/08/2017	054553	AccuShred, LLC	25.00		(616,010.14)	1 INVOICE #38765 \$25.00 SERVICES THROUGH 5/12/2017
06/08/2017	054554	Jackson Housing Commission	3,000.00		(619,010.14)	JACKSON HOUSING COMMISSION SECTION 8 MANAGEMENT FEES- JUNE \$3000.00
06/08/2017	054555	JACKSON WATER COLLECTION	56.40		(619,066.54)	1 INVOICE #STEW-000301-0000-03 \$56.40
06/08/2017	054556	NAN MCKAY & Associates, Inc.	224.00		(619,290.54)	CUST ID# JAC49201 #INV222029 \$224.00 MODEL ADMISS. & CONT. POLICY REVISION SERV ON CD
06/08/2017	054557	Nonprofit Network	60.00		(619,350.54)	1 INVOICE MEMBERSHIP LEVEL: LEVEL 5 \$60.00
06/08/2017	054558	SPRINT	10.00		(619,360.54)	ACCT# 128763256 #128763256-033 \$10.00
06/08/2017	054559	TDS Metrocom	77.18		(619,437.72)	1 INVOICE 517-787-6326 \$77.18
06/08/2017	054560	Grand River Insurance Agency, LLC	245.06		(619,682.78)	GRB WC5002339 01 GRB WC 5002339 01 \$245.06 POLICY PERIOD 07/30/2016-07/30/2017
06/19/2017	054561	City Of Jackson - Finance Department	2,091.50		(621,774.28)	EE & ER CONTRIBUTIONS- MAY EE & ER CONTRIBUTIONS-MAY SECTION 8 \$2091.50
06/19/2017	054562	JASMINE SMITH	0.61		(621,774.89)	FINAL ACCOUNTING REPAY FINAL ACCOUNTING REPAY
06/19/2017	054563	Jackson Housing Commission	2,481.91		(624,256.80)	SECTION 8 INSPECTION FEES SECTION 8 INSPECTION FEES PERIOD 04/24/2017-05/05/2017 \$1205.70 PERIOD 05/08/2017-05/19/2017 \$671.28 PERIOD 05/22/2017-06/02/2017 \$604.93
06/19/2017	054564	PC Solutions	158.79		(624,415.59)	CUST ID# JACKSON HOUSING CO M17906 \$158.79

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/19/2017	054565	RUBY JACKSON	1.57		(624,417.16)	FINAL ACCOUNTING REPAY FINAL ACCOUNTING REPAY
06/19/2017	054566	TALX THE WORK NUMBER	221.15		(624,638.31)	CUST# 8805983 #B1-498343 \$221.15
06/19/2017	054567	TRANS UNION LLC	7.45		(624,645.76)	CUST ID# 4408R0064047 #05731092 \$7.45
06/19/2017	054568	The SBAM Plan	2,313.29		(626,959.05)	CID# 281224 CID# 281224 SBAM ID# 92594 07/01/2017-07/31/2017 \$2313.29
06/28/2017	054509	HOUSING DATA SYSTEMS, INC.	5.36		(626,964.41)	CLIET ID# 6183 #222846 \$3.36 MARCH INVOICE
06/30/2017	054570	AFLAC	250.44		(627,214.85)	ACCT# VX312 #887411 \$250.44 JUNE BILLING PERIOD
06/30/2017	054571	Blue Sea L.L.C.	18.00		(627,232.85)	1 INVOICE #2674 \$18.00 WEB HOSTING FEE JULY-SEPT 2017
06/30/2017	054572	Community Action Agency	1,562.46		(628,795.31)	3 INVOICES FEB MAY JUNE TENANT SERVICES
06/30/2017	054573	American Speedy Printing	47.00		(628,837.31)	ACCT# 7225 #39287 \$42.00
06/30/2017	054574	Jackson Transportation Authority	90.09		(628,927.40)	1 INVOICE #0027752-IN \$90.09 FUEL SERVICE MAY
06/30/2017	054575	JACKSON WATER COLLECTION	81.06		(629,008.46)	1 INVOICE PLEASE SEE ATTACHMENTS
06/30/2017	054576	PLIC - SBD Grand Island	19.44		(629,027.90)	ACCT# 1044559-10001 ACCT# 1044559-10001 \$19.44 JULY BILLING PERIOD
06/30/2017	054577	PURCHASE POWER	127.88		(629,155.78)	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$127.88 POSTAGE
06/30/2017	054578	TDS Metrocom	75.35		(629,231.13)	1 INVOICE 517-787-6326 \$75.35

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/30/2017	054579	DBI BUSINESS INTERIORS	120.73		(629,351.86)	CUST# 224241 #03JN3455 \$120.73

Total: 13,887.71 0.00

Jackson Housing Commission
Check Register Summary Report
General COCC Account

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/01/2017	002886	First National Bank Omaha	3,200.91		(1,035,098.26)	ACCT# 4988659183672469 ACCT# 4988659183672469 \$3200.91 STATEMENT CLOSING DATE 5/18/2017
06/06/2017	002887	PHADA	310.00		(1,035,408.26)	FORUM REGISTRATION - L. INGRAM FORUM REGISTRATION FOR L. INGRAM LEGISLATIVE FORUM @ WASHINGTON DC 9/10/17-9/12/2017
06/08/2017	002888	AccuShred, LLC	25.00		(1,035,433.26)	1 INVOICE #38765 \$25.00 SERVICES THROUGH 5/12/2017
06/08/2017	002889	DBI BUSINESS INTERIORS	5.99		(1,035,439.25)	CUST# 224241 #03JM8555 \$5.99
06/08/2017	002890	JACKSON WATER COLLECTION	56.41		(1,035,495.66)	1 INVOICE STEW-000301-0000-03 \$56.41
06/08/2017	002891	Nonprofit Network	60.00		(1,035,555.66)	1 INVOICE MEMBERSHIP LEVEL: LEVEL 5 \$60.00
06/08/2017	002892	PC Solutions	30.00		(1,035,585.66)	CUST ID# JACKSON HOUSING CO #M17864 \$30.00
06/08/2017	002893	SPRINT	297.27		(1,035,882.93)	ACCT# 128763256 #128763256-033 \$297.27
06/08/2017	002894	TDS Metrocom	58.74		(1,035,941.67)	1 INVOICE 517-787-9241 \$58.74
06/08/2017	002895	Grand River Insurance Agency, LLC	367.58		(1,036,309.25)	GRB WC5002339 01 GRB WC 5002339 01 \$367.58 POLICY PERIOD 07/30/2016-07/30/2017
06/13/2017	002896	GORDON FOOD SERVICE STORE	138.83		(1,036,448.08)	TENANT APPRECIATION 1) \$41.52 2) \$55.79 3) \$41.52
06/13/2017	002897	HINKLEY BAKERY	277.00		(1,036,725.08)	TENANT APPRECIATION 1) \$75.60 2) \$113.40 3) \$88.00
06/15/2017	002898	JASON OMO	59.67		(1,036,784.75)	SHAHAN GAME NIGHT SHAHAN GAME NIGHT

Jackson Housing Commission
Check Register Summary Report
General COCC Account

From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/15/2017	002899	First National Bank Omaha	3,664.96		(1,040,449.71)	\$40.00 @ LITTLE CAESARS \$19.67 @ TARGET ACCT# 4988659183672469 ACCT# 4988659183672469 \$3664.96
06/19/2017	002900	City Of Jackson - Finance Department	6,712.97		(1,047,162.68)	EE & ER CONTRIBUTIONS- MAY EE & ER CONTRIBUTIONS- MAY COCC \$ 6712.97
06/19/2017	002901	DBI BUSINESS INTERIORS	47.53		(1,047,210.21)	CUST# 224241 #03JN3180 \$47.53
06/19/2017	002902	PAMELA STILSON- POSTMA	66.43		(1,047,276.64)	TENANT LUNCH TENANT LUNCH REIMBURSEMENT GORDONS \$66.43
06/19/2017	002903	PC Solutions	158.80		(1,047,435.44)	JACKSON HOUSING CO M17906 \$158.80
06/19/2017	002904	Pentiuk, Couvreur & Kobijak, P.C	2,850.72		(1,050,286.16)	ACCT# 114310.001 #31347 \$2850.72
06/19/2017	002905	SCOTT ACCOUNTING & COMPUTER	60.00		(1,050,346.16)	CUST# 11421 #130736 \$60.00
06/19/2017	002906	The SBAM Plan	8,462.99		(1,058,809.15)	CID# 281224 CID# 281224 SBAM ID# 92594 07/01/2017-07/31/2017 \$8462.99
06/30/2017	002907	AFLAC	133.64		(1,058,942.79)	ACCT# VX312 #887411 \$133.64 JUNE BILLING
06/30/2017	002908	American Speedy Printing	42.00		(1,058,984.79)	ACCT# 7225 #39287 \$42.00
06/30/2017	002909	Blue Sea L.L.C.	18.00		(1,059,002.79)	1 INVOICE #2674N #18.00 JULY - SEPT 2017 WEB SERVICE
06/30/2017	002910	COMCAST	526.45		(1,059,529.24)	5 INVOICES 8529114280369913 \$126.54 316 BAR 8529114280358478 \$114.35 410 E HIGH 8529114280369921 \$12.19 221 JANKE 8529114280363940 \$166.83 301 OFC 8529114280104708 \$106.54 109 SHAHAN
06/30/2017	002911	DBI BUSINESS INTERIORS	153.46		(1,059,682.70)	CUST# 224241

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 06/01/2017 To: 06/30/2017

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/30/2017	002912	Jannaa Pool	164.76		(1,059,847.46)	SUPPLIES REIMBURSEMENT FATHERS DAY EVENT CHALET AND SHAHAN GORDONS 3.98 GORDONS 125.78 DOLLAR TREE 32.00 DOLLAR TREE 3.00
06/30/2017	002913	JACKSON WATER COLLECTION	81.06		(1,059,928.52)	1 INVOICE PLEASE SEE ATTACHMENT
06/30/2017	002914	PC Solutions	392.28		(1,060,320.80)	CUST ID# JACKSON HOUSING CO M17795 \$223.50 M17968 \$168.78
06/30/2017	002915	PLIC - SBD Grand Island	38.88		(1,060,359.68)	ACCT# 1044559-10001 ACCT# 1044559-10001 \$38.88 BILLING PERIOD 07/01/2017-07/31/2017
06/30/2017	002916	PURCHASE POWER	191.81		(1,060,551.49)	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$191.81 POSTAGE
06/30/2017	002917	TDS Metrocom	55.48		(1,060,606.97)	1 INVOICE 517 787 8241 \$55.48
Total:			28,709.62	0.00		

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____, read in full and considered:

RESOLUTION NO. 2017-17

Pursuant to the Uncollectible Tenants Accounts Policy which authorizes the Commission to write off delinquent accounts after 3 months as shown below:

AMP 1: Chalet Terrace	\$----0----
AMP 2: Reed Manor	\$1,385.00
AMP 3: Shahan-Blackstone Apts.	<u>\$----0----</u>
Total	\$1,385.00

The attached Collection Losses Report reflects the delinquent amount of **\$1,385.00** and is hereby approved for fiscal year 2017 write-off.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as read. Commissioner _____ **SECONDED** the motion and by voice vote the "AYES" and "NAYS" were as follows:

AYES:
NAYS:
ABSTAIN:
ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on July 19, 2017.

Michelle Pultz-Orthaus
President

Collection Losses Report

Three Months or Greater
July 2017

Property	Account	Move Out	Amount
Reed Manor	P-002-3267-07	4-10-17	\$ 205.00
Reed Manor	P-002-4485-05	4-13-17	\$1,180.00

Property	Total
Reed Manor	\$1,385.00
Total Write Off	\$1,385.00

Leasing and HAP Utilization

CY 2017

A	B	C	D	E	F	G	H	I	J	K	L
Month	HAP Funded	Total HAP & URP	HAP Utilization	UML	Avg PUC	% Leased	UMA	Fraud Recovery	Interest Income	Excess/(Deficiency)	NRP Available
Balance Forward											289,281
January	000,000	209,149	0.0%	460	454.67	96.9%	475	452	5		80,589
February	214,217	215,112	100.5%	469	458.66	98.8%	475	1,031	3	(895)	80,728
March	212,241	219,062	103.3%	469	467.08	98.8%	475	1,286	2	(6,821)	75,195
April	212,241	215,003	101.3%	461	466.38	97.1%	475	727	6	(2,762)	73,166
May	212,241	216,861	102.2%	463	468.38	97.5%	475	1,232	5	(4,620)	69,783
June	212,241	225,389	106.2%	469	480.57	98.8%	475	757	5	(13,148)	57,397
July											
August											
September											
October											
November											
December											
	\$1,063,181	\$1,300,576	102.7%	2791	\$465.96	98.0%	2850	\$5,485	\$26	(\$28,825)	

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2017
 Project: 001 - Chalet Terrace

A. Basic Identification Data

3. Total Units Available: 128 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 06/30/2017

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 125 2. Total Charges: 29,523.95 3. Dwelling Rental: 28,989.06 4. Retroactive Rent: 0.00 5. Excess Utility: 430.50 6. Additional Charges: 104.39

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	7	676.00	0.00	25.00	81.50	782.50
Over One Month Delinquent	51	5,885.00	0.00	142.50	17,687.31	23,714.81
Total for TIP	58					24,497.31
Vacated TAR	4					1,053.50
Total	62					25,550.81

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	34	15,428.05
Under Formal Repayment Agreement with Payments Up-to-Date	34	15,428.05
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	24	9,069.26

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date) 06/30/2017	Prior FY (one year to date) 06/30/2016	Previous FY (two years to date) 06/30/2015
1. Percent of Accounts Delinquent to No. of Tenants in Possession	46	46	52
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	31	40	52

F. Collection Losses

1. Amount Charged to Loss this Period 0.00
 2. Amount Charged to Loss this Year to Date 7,596.30

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2017
 Project: 002 - Reed Manor

A. Basic Identification Data

3. Total Units Available: 292 5. Fiscal Year Beginning: 04/01/2017 6. Repor: Period Ending Date: 06/30/2017

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 287 2. Total Charges: 60,645.81 3. Dwelling Rental: 59,013.26 4. Retroactive Rent: 49.00 5. Excess Utility: 1,016.00 6. Additional Charges: 567.55

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	16	116.00	0.00	37.00	501.00	654.00
Over One Month Delinquent	71	6,059.49	0.00	74.00	22,418.36	28,551.85
Total for TIP	87					29,205.85
Vacated TAR	15					14,168.30
Total	102					43,374.15

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	52	19,470.21
Under Formal Repayment Agreement with Payments Up-to-Date	52	19,470.21
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	35	9,735.64

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prir FY (one year to date)	Previous FY (two years to date)
	06/30/2017	03/30/2016	06/30/2015
1. Percent of Accounts Delinquent to No. of Tenants In Possession	30	29	41
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	16	9	24

F. Collection Losses

1. Amount Charged to Loss this Period 0.00
 2. Amount Charged to Loss this Year to Date 870.20

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2017
 Project: 003 - Shahan-Blackstone

A. Basic Identification Data

3. Total Units Available: 120 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 06/30/2017

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 118 2. Total Charges: 15,310.51 3. Dwelling Rental: 15,021.60 4. Retroactive Rent: 0.00 5. Excess Utility: 25.00 6. Additional Charges: 263.91

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	9	157.00	0.00	0.00	504.00	661.00
Over One Month Delinquent	28	1,908.00	0.00	134.12	10,087.85	12,129.97
Total for TIP	37					12,790.97
Vacated TAR	1					1,179.00
Total	38					13,969.97

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	19	9,403.69
Under Formal Repayment Agreement with Payments Up-to-Date	19	9,403.69
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	18	3,387.28

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date) 06/30/2017	Prior FY (one year to date) 06/30/2016	Previous FY (two years to date) 06/30/2015
1. Percent of Accounts Delinquent to No. of Tenants In Possession	31	24	33
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	22	64	91

F. Collection Losses

1. Amount Charged to Loss this Period 0.00
 2. Amount Charged to Loss this Year to Date 0.00

Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2017
 Project: ALL - Summary

A. Basic Identification Data

3. Total Units Available: 540 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 06/30/2017

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 530 2. Total Charges: 105,480.27 3. Dwelling Rental: 103,023.92 4. Retroactive Rent: 49.00 5. Excess Utility: 1,471.50 6. Additional Charges: 935.85

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	32	949.00	0.00	62.00	1,086.50	2,097.50
Over One Month Delinquent	150	13,852.49	0.00	350.62	50,193.52	64,396.63
Total for TIP	182					66,494.13
Vacated TAR	20					16,400.80
Total	202					82,894.93

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	105	44,301.95
Under Formal Repayment Agreement with Payments Up-to-Date	105	44,301.95
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	77	22,192.18

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	06/30/2017	06/30/2016	06/30/2015
1. Percent of Accounts Delinquent to No. of Tenants In Possession	34	32	42
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	21	22	39

F. Collection Losses

1. Amount Charged to Loss this Period	0.00
2. Amount Charged to Loss this Year to Date	8,466.50

Move Out Report

June 2017

AMP	Account	Move Out	Reason
Reed Manor	P -002-4371-06	06/01/2017	Assisted Living
Reed Manor	P -002-4393-07	06/01/2017	Assisted Living
Chalet Terrace	P -001-1184-06	06/01/2017	Notice Given
Chalet Terrace	P -001-7639-06	06/02/2017	Section 8
Chalet Terrace	P -001-7653-04	06/17/2017	Section 8
Shahan Blackstone North	P -003-6559-11	06/19/2017	Notice Given
Reed Manor	P -002-3240-08	06/20/2017	Eviction
Reed Manor	P -002-3253-06	06/21/2017	Eviction
Reed Manor	P -002-4430-14	06/23/2017	Eviction

PHAS - Vacant Unit Turnaround Time

Public Housing

for Units Re-Occupied between: 04/01/2017 and 04/30/2017

Exempt Days

Prj-Unit	Street	Apt.#	Vacated	Issued to Maintenance	Down-Time Days	Maintenance Completed	Make-Ready Days	Re-Occupied	Lease-Up Days	Vacancy Days	Capital Funds	Other	
												Down Time	Make Lease Up
001-7636	1014 Chittock		01/20/2017	01/20/2017	0	04/03/2017	73	04/19/2017	15	88	0	0	0
003-5518	110 Shahan Drive		02/06/2017	02/07/2017	0	03/30/2017	52	04/06/2017	6	58	0	0	0
002-3234	301 Steward Ave	B-11	03/02/2017	03/02/2017	0	03/03/2017	1	04/01/2017	28	29	0	0	0
003-6573	330 Moorman Drive		03/12/2017	03/14/2017	1	04/10/2017	28	04/17/2017	6	35	0	0	0
001-1171	325 Barbary Drive		03/13/2017	03/13/2017	0	03/22/2017	9	04/12/2017	20	29	0	0	0
003-6566	323 Moorman Drive		03/13/2017	03/14/2017	0	04/21/2017	39	04/24/2017	2	41	0	0	0
001-1169	319 Barbary Drive		03/26/2017	03/27/2017	0	04/05/2017	10	04/18/2017	12	22	0	0	0
001-1150	1232 Heather Lane		03/27/2017	03/27/2017	0	04/06/2017	10	04/19/2017	12	22	0	0	0
002-3275	301 Steward Ave	E-2	04/03/2017	04/03/2017	0	04/07/2017	4	04/13/2017	5	9	0	0	0
002-3267	301 Steward Ave	D-20	04/10/2017	04/10/2017	0	04/12/2017	1	04/12/2017	0	1	0	0	0
002-3320	301 Steward Ave	F-21	04/10/2017	04/10/2017	0	04/17/2017	7	04/28/2017	10	17	0	0	0
002-3267	301 Steward Ave	D-20	04/12/2017	04/12/2017	0	04/12/2017	0	04/19/2017	6	6	0	0	0
002-4485	315 Steward Avenue	I-72	04/13/2017	04/13/2017	0	04/19/2017	6	04/24/2017	4	10	0	0	0
002-4425	315 Steward Avenue	I-12	04/17/2017	04/17/2017	0	04/24/2017	7	04/28/2017	3	10	0	0	0
002-3331	301 Steward Avenue	G-6	04/17/2017	04/17/2017	0	04/20/2017	2	04/20/2017	0	2	0	0	0
Total Units:									129	379	0	0	0

1 249

PHAS - Vacant Unit Turnaround Time

Public Housing

for Units Re-Occupied between: 04/01/2017 and 04/30/2017

Element # - Description

V12400 - Total number of turnaround days:	379
V12500 - Total number of vacancy days exempted for Capital Funds:	0
V12600 - Total number of vacancy days exempted for other reasons:	0
V12700 - Total number of vacant units turned around:	15
V12800 - Average number of days units were in down time:	0.07
V12900 - Average number of days units were in make-ready:	16.60
V13000 - Average number of days units were in lease-up:	8.60
V13100 - Average unit turnaround days:	25.27

Jackson Housing Commission PH AMP 1**Balance Sheet****Assets**

Current assets:	Jun-17
Cash	(758,508.71)
A/R due from COCc	23,705.10
Allowance for Doubtful Accounts	(4,160.53)
Tenants A/R	109,673.64
A/R Other	12,825.49
Accounts Receivable from AMP2	323,270.08
Accounts Receivable from AMP1	283,097.29
Prepaid Insurance	22,860.94
Deferred Compensation	(2,149.50)
CFP HUD Rec/Deferred Revenue	(496,888.88)
Total current assets	(486,275.08)

Fixed assets:

Property and equipment	81,701.00
Leasehold improvements	63,357.84
Equipment - Admin	63,817.92
Buildings	5,329,598.78
Less accumulated depreciation	(4,106,742.55)
Total fixed assets	1,431,732.99

Total assets **945,457.91****Liabilities and owner's equity**

Current liabilities:

Accounts payable other	(729,262.25)
Tenants Security Deposit	16,577.88
Supplemental Insurance W/H	47,828.42
Accrued Comp Absences	2,724.46
pilot Accrued	10,210.71
Total current liabilities	(651,920.78)

Long-term liabilities:

Comp Absences	6,794.20
Total long-term liabilities	6,794.20
Total liabilities	(645,126.58)

Owner's equity:

Capitalized Assets	1,431,935.62
Unrestricted Assets	37,451.99
Current Year Net Income (Loss)	121,196.88
Total owner's equity	1,590,584.49

Total liabilities and owner's equity **945,457.91**

Balance

-

Jackson Housing Commission PH AMP 2

Balance Sheet

Assets

Current assets:	Jun-17
Cash	1,087,556.40
Allowance for Doubtful Accounts	246,280.03
Accounts Receivable AMP 1	41,980.76
General Investments Investments	413,414.12
Prepaid Insurance	16,736.15
CFP HUD Rec/Deferred Revenue	49,731.21
Total current assets	1,855,698.67

Fixed assets:

Property and equipment	14,345,534.85
Leasehold improvements	1,221,847.00
Less accumulated depreciation	(11,141,954.94)
Furn, Equip, Mach - Dwelling	168,437.27
Equipment - ADM	135,269.04
Total fixed assets	4,729,133.22

Total assets **6,584,831.89**

Liabilities and owner's equity

Current liabilities:

Accounts payable other	(2,080.90)
Tenants Security Deposit	40,387.95
Supplemental Insurance W/H	878,466.33
A/P to AMP 1	100,725.19
A/P Due to COCC	5,484.01
Accrued Comp Absences	8,337.73
pilot Accrued	29,775.63
Total current liabilities	1,061,095.94

Long-term liabilities:

Comp Absences	5,375.20
Total long-term liabilities	5,375.20
Total liabilities	1,066,471.14

Owner's equity:

Capitalized Assets	4,958,427.78
Unrestricted Assets	356,536.40
Current Year Net Income (Loss)	203,396.57
Total owner's equity	5,518,360.75

Total liabilities and owner's equity **6,584,831.89**

Balance

(0.00)

Jackson Housing Commission PH AMP 3**Balance Sheet****Assets**

Current assets:	Jun-17
Cash	554,261.42
Allowance for Doubtful Accounts	35,779.77
Accounts Receivable Other	(910.14)
Accounts Receivable AMP 1	11,295.77
Prepaid Insurance	10,080.14
MI City Tax	(144.46)
CFP HUD Rec/Deferred Revenue	(32,077.65)
Total current assets	578,284.85

Fixed assets:

Property and equipment	6,503,425.10
Leasehold improvements	56,353.67
Less accumulated depreciation	(4,953,991.22)
Total fixed assets	1,605,787.55

Total assets**2,184,072.40****Liabilities and owner's equity**

Current liabilities:

Tenants Security Deposit	16,511.09
Supplemental Insurance W/H	337,775.50
Other current liabilities	(8,851.94)
A/P to AMP 3	40,180.50
Accrued Comp Absences	6,262.15
pilot Accrued	8,225.97
Total current liabilities	400,103.27

Long-term liabilities:

Comp Absences	1,870.40
Total long-term liabilities	1,870.40
Total liabilities	401,973.67

Owner's equity:

Capitalized Assets	1,547,320.75
Unrestricted Assets	119,215.15
Current Year Net Income (Loss)	115,562.83
Total owner's equity	1,782,098.73

Total liabilities and owner's equity**2,184,072.40**

Balance

-

Jackson Housing Commission COCC**Balance Sheet****Assets**

Current assets:	Jun-17
Cash	69,089.86
Petty Cash	1,099.17
Accounts Receivable Other	(58,511.13)
Accounts Receivable AMP 1	33,412.80
General Investments Investments	25,154.17
Prepaid Insurance	2,119.95
MI City Tax	85.76
CFP HUD Rec/Deferred Revenue	1,293.53
Total current assets	73,744.11

Fixed assets:

Property and equipment	583,527.00
Less accumulated depreciation	(606,090.65)
Equipment - Admin	49,377.50
Total fixed assets	26,813.85

Total assets**100,557.96****Liabilities and owner's equity**

Current liabilities:

Accounts payable other	68,297.13
Tenants Security Deposit	-
Supplemental Insurance W/H	96,314.33
Accrued Wages - Payroll	11,989.61
Accrued Comp Absences	7,707.18
Total current liabilities	184,308.25

Long-term liabilities:

Comp Absences	4,243.00
Total long-term liabilities	4,243.00
Total liabilities	188,551.25

Owner's equity:

Capitalized Assets	(302,274.77)
Unrestricted Assets	234,344.90
Current Year Net Income (Loss)	(20,063.42)
Total owner's equity	(87,993.29)

Total liabilities and owner's equity**100,557.96****Balance****(0.00)**

Jackson Housing Commission S8**Balance Sheet****Assets**

Current assets:	Jun-17
Cash	214,595.24
Accounts Receivable Portabel	21,499.93
General Investments Investments	-
Prepaid Insurance	5,416.40
Deferred Compensation	(2,667.58)
Total current assets	238,843.99

Fixed assets:

Furniture, Equipment - Admin	33,341.00
Less accumulated depreciation	(33,341.00)
Total fixed assets	-

Total assets **238,843.99**

Liabilities and owner's equity

Current liabilities:

Retiremnet W/H	11,296.54
Accounts payable other	55,326.77
Other current liabilities	6,280.25
A/P to AMP 1	(1,198.34)
Accrued Comp Absences	13,482.09
Total current liabilities	85,187.31

Long-term liabilities:

Comp Absences	-
Total long-term liabilities	-
Total liabilities	85,187.31

Owner's equity:

Unrestricted Assets	50,674.60
Invested Capital	134,054.02
Prepaid Annual Contribution	653,577.00
Net HAP	63,333.00
Current Year Net Income (Loss)	(747,981.94)
Total owner's equity	153,656.68

Total liabilities and owner's equity **238,843.99**

Balance **(0.00)**

Jackson Housing PH AMP 1

Board Operating Statement / Budget

June, 2017

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	28,333.00	219.64	26,827.83	207.97	83,308.00	215.27	80,483.50	207.97
Interest Earned	0.00	0.00	0.00	0.00	70.26	0.18	0.00	0.00
Other Income	482.00	3.74	2,701.42	20.94	4,045.55	10.45	8,104.25	20.94
Subsidy Earned	34,270.63	265.66	40,246.25	311.99	225,503.40	582.70	120,738.75	311.99
Operating Income	63,085.63	489.04	69,775.50	540.90	312,927.21	808.60	209,326.50	540.90
Expenses								
Administrative Salaries	3,798.92	29.45	6,954.58	53.91	16,006.76	41.36	20,863.75	53.91
Legal Expense	484.62	3.76	519.83	4.03	202.86	0.52	1,559.50	4.03
Staff Training	0.00	0.00	833.33	6.46	0.00	0.00	2,500.00	6.46
Travel	26.48	0.21	0.00	0.00	166.05	0.43	0.00	0.00
Audit Fee Exp	0.00	0.00	166.67	1.29	0.00	0.00	500.00	1.29
Sundry - Administrative	2,279.92	17.67	481.08	3.73	4,493.75	11.61	1,443.25	3.73
Management Fee Expense	8,555.72	66.32	9,025.25	69.96	28,095.11	72.60	27,075.75	69.96
Tenant Services - Salaries	0.00	0.00	256.25	1.99	0.00	0.00	768.75	1.99
Tenant Services - Materials	133.38	1.03	0.00	0.00	133.38	0.34	0.00	0.00
Tenant Services - Contract	1,562.51	12.11	208.33	1.61	2,709.34	7.00	625.00	1.61
Water	15,349.83	118.99	5,375.75	41.67	15,349.83	39.66	16,127.25	41.67
Electricity	5,724.13	44.37	6,053.50	46.93	24,029.45	62.09	18,160.50	46.93
Gas	3,106.90	24.08	4,176.42	32.38	5,694.92	14.72	12,529.25	32.38
Other Utilities Expense	371.82	2.88	201.42	1.56	754.77	1.95	604.25	1.56
Labor	11,910.51	92.33	12,360.83	95.82	34,827.18	89.99	37,082.50	95.82
Materials	3,178.07	24.64	5,303.08	41.11	10,523.85	27.19	15,909.25	41.11
Contract Cost	6,100.72	47.29	1,748.03	13.55	14,015.31	36.22	5,244.10	13.55
Garbage	1,707.51	13.24	2,135.80	16.56	5,115.91	13.22	6,407.40	16.56
Insurance-Comp Liability	33.03	0.26	2,789.00	21.62	10,000.61	25.84	8,367.00	21.62
Payments in Lieu of Taxes	0.00	0.00	221.58	1.72	0.00	0.00	664.75	1.72
Employee Benefits - Maint	9,294.62	72.05	10,402.84	80.64	19,611.25	50.68	31,208.50	80.64
Operating Expenses	73,618.69	570.69	69,213.57	536.54	191,730.33	495.43	207,640.75	536.54
Operating Profit / (Loss)	(10,533.06)	(81.65)	561.93	4.36	121,196.88	313.17	1,685.75	4.36
Non-Operating Expenses								
Total Operating Funds Available	(10,533.06)	(81.65)	561.93	4.36	121,196.88	313.17	1,685.75	4.36
Retained Earnings					121,196.88	313.17	1,685.75	4.36

Jackson Housing PH AMP 2

Board Operating Statement / Budget

June, 2017

	<u>Monthly Totals</u>	PUM	<u>Monthly Budget</u>	PUM	<u>YTD Totals</u>	PUM	<u>YTD Budget</u>	PUM
Income								
Dwelling Rent	59,140.00	201.16	58,096.83	197.61	176,928.00	200.60	174,290.50	197.61
Other Income	2,855.42	9.71	5,293.58	18.01	6,600.69	7.48	15,880.75	18.01
Subsidy Earned	57,697.18	196.25	152,787.50	519.69	372,907.07	422.80	458,362.50	519.69
Operating Income	119,692.60	407.12	216,177.91	735.30	556,435.76	630.88	648,533.75	735.30
Expenses								
Administrative Salaries	6,427.86	21.86	17,792.75	60.52	16,279.52	18.46	53,378.25	60.52
Legal Expense	746.49	2.54	2,083.33	7.09	1,872.47	2.12	6,250.00	7.09
Staff Training	0.00	0.00	1,666.67	5.67	0.00	0.00	5,000.00	5.67
Travel	62.18	0.21	0.00	0.00	131.30	0.15	0.00	0.00
Sundry-Administrative	3,573.32	12.15	3,698.84	12.58	7,308.83	8.29	11,096.50	12.58
Management Fee Expense	29,293.65	99.64	18,847.17	64.11	76,990.98	87.29	56,541.50	64.11
Tenant Services - Salaries	200.00	0.68	597.92	2.03	550.00	0.62	1,793.75	2.03
Tenant Services - Materials	34.50	0.12	0.00	0.00	1,048.16	1.19	0.00	0.00
Tenant Services - Contract	1,562.51	5.31	1,666.67	5.67	3,897.10	4.42	5,000.00	5.67
Water	11,395.82	38.76	5,363.00	18.24	14,459.07	16.39	16,089.00	18.24
Electricity	16,314.56	55.49	14,652.33	49.84	48,400.72	54.88	43,957.00	49.84
Gas	2,723.58	9.26	4,109.92	13.98	6,747.32	7.65	12,329.75	13.98
Other Utilities Expense	81.03	0.28	416.67	1.42	1,996.64	2.26	1,250.00	1.42
Labor	17,063.27	58.04	18,609.58	63.30	50,297.99	57.03	55,828.75	63.30
Materials	1,723.68	5.86	9,413.75	32.02	12,744.34	14.45	28,241.25	32.02
Contract Cost	18,698.88	63.60	36,761.89	125.04	57,755.53	65.48	110,285.68	125.04
Garbage	2,090.23	7.11	1,669.44	5.68	6,262.59	7.10	5,008.32	5.68
Insurance-Comp Liability	2,775.86	9.44	4,178.92	14.21	19,599.45	22.22	12,536.75	14.21
Payments in Lieu of Taxes	0.00	0.00	2,482.08	8.44	0.00	0.00	7,446.25	8.44
Employee Benefits - Maint	12,481.76	42.45	18,164.50	61.78	26,697.18	30.27	54,493.50	61.78
Operating Expenses	127,249.18	432.82	162,175.43	551.62	353,039.19	400.27	486,526.25	551.62
Operating Profit / (Loss)	(7,556.58)	(25.70)	54,002.48	183.68	203,396.57	230.61	162,007.50	183.68
Non-Operating Expenses								
Total Operating Funds Available	(7,556.58)	(25.70)	54,002.48	183.68	203,396.57	230.61	162,007.50	183.68
Retained Earnings					203,396.57	230.61	162,007.50	183.68

Jackson Housing PH AMP 3

Board Operating Statement / Budget

June, 2017

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	16,340.00	136.17	9,802.58	81.69	45,701.00	126.95	29,407.75	81.69
Management Fee Income	800.00	6.67	1,162.33	9.69	1,490.81	4.14	3,487.00	9.69
Subsidy Earned	33,059.68	275.50	38,360.08	319.67	194,636.58	540.66	115,080.25	319.67
Operating Income	50,199.68	418.33	49,324.99	411.04	241,828.39	671.75	147,975.00	411.04
Expenses								
Administrative Salaries	2,801.60	23.35	4,325.17	36.04	8,254.81	22.93	12,975.50	36.04
Legal Expense	261.12	2.18	833.33	6.94	463.33	1.29	2,500.00	6.94
Staff Training	0.00	0.00	333.33	2.78	0.00	0.00	1,000.00	2.78
Travel	19.80	0.17	0.00	0.00	138.87	0.39	0.00	0.00
Audit Fee	0.00	0.00	166.67	1.39	0.00	0.00	500.00	1.39
Sundry	1,873.23	15.61	351.16	2.93	3,008.74	8.36	1,053.50	2.93
Management Fee Expense	7,492.93	62.44	7,130.42	59.42	23,367.99	64.91	21,391.25	59.42
Tenant Services - Materials	92.38	0.77	243.75	2.03	92.38	0.26	731.25	2.03
Tenant Services - Contract	1,562.51	13.02	208.33	1.74	2,709.34	7.53	625.00	1.74
Water	0.00	0.00	4,135.17	34.46	7,333.36	20.37	12,405.50	34.46
Electricity	339.09	2.83	393.00	3.28	1,030.89	2.86	1,179.00	3.28
Gas	85.50	0.71	271.67	2.26	620.71	1.72	815.00	2.26
Other Utilities Expense	1,120.69	9.34	159.42	1.33	7,199.56	20.00	478.25	1.33
Labor	6,360.73	53.01	5,876.92	48.97	17,724.40	49.23	17,630.75	48.97
Materials	2,879.69	24.00	6,286.42	52.39	10,006.12	27.79	18,859.25	52.39
Contract Cost	8,001.74	66.68	5,342.01	44.52	18,943.43	52.62	16,026.04	44.52
Garbage	2,090.22	17.42	2,071.32	17.26	6,262.58	17.40	6,213.96	17.26
Insurance Comprehensive Liability	1,738.42	14.49	2,010.84	16.76	8,740.59	24.28	6,032.50	16.76
Payments in Lieu of Taxes	0.00	0.00	543.50	4.53	0.00	0.00	1,630.50	4.53
Employee Benefit Cont.	5,164.39	43.04	7,407.25	61.73	10,368.46	28.80	22,221.75	61.73
Operating Expenses	41,884.04	349.03	48,089.68	400.75	126,265.56	350.74	144,269.00	400.75
Operating Profit / (Loss)	8,315.64	69.30	1,235.31	10.29	115,562.83	321.01	3,706.00	10.29
Non-Operating Expenses								
Total Operating Funds Available	8,315.64	69.30	1,235.31	10.29	115,562.83	321.01	3,706.00	10.29
Retained Earnings					115,562.83	321.01	3,706.00	10.29

Jackson Housing Commission - COCC

Board Operating Statement / Budget

June, 2017

	<u>Monthly</u> <u>Totals</u>	<u>PUM</u>	<u>Monthly</u> <u>Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Management Fee Income	31,886.20	0.00	42,554.33	0.00	144,747.88	0.00	127,663.00	0.00
Operating Income	31,886.20	0.00	42,554.33	0.00	144,747.88	0.00	127,663.00	0.00
Expenses								
Administrative Salaries	29,699.84	0.00	20,999.50	0.00	92,208.44	0.00	62,998.50	0.00
Legal Expense	2,850.72	0.00	2,083.33	0.00	4,374.72	0.00	6,250.00	0.00
Staff Travel	96.99	0.00	833.33	0.00	347.27	0.00	2,500.00	0.00
Audit Fee	0.00	0.00	166.67	0.00	0.00	0.00	500.00	0.00
Computer Support	8,326.16	0.00	3,483.58	0.00	16,654.60	0.00	10,450.75	0.00
Water	137.47	0.00	0.00	0.00	137.47	0.00	0.00	0.00
Labor	0.00	0.00	0.00	0.00	(66.66)	0.00	0.00	0.00
Materials	0.00	0.00	0.00	0.00	46.00	0.00	0.00	0.00
Vehicle Maintenance	0.00	0.00	416.67	0.00	1,438.00	0.00	1,250.00	0.00
Insurance	5,236.99	0.00	1,067.42	0.00	15,445.89	0.00	3,202.25	0.00
Employee Benefit Cont.	11,607.73	0.00	8,306.83	0.00	34,225.57	0.00	24,920.50	0.00
Operating Expenses	57,955.90	0.00	37,357.33	0.00	164,811.30	0.00	112,072.00	0.00
Operating Profit / (Loss)	(26,069.70)	0.00	5,197.00	0.00	(20,063.42)	0.00	15,591.00	0.00
Non-Operating Expenses								
Total Operating Funds Available	(26,069.70)	0.00	5,197.00	0.00	(20,063.42)	0.00	15,591.00	0.00
Retained Earnings					(20,063.42)	0.00	15,591.00	0.00

Jackson Housing Commission - Section 8

Board Operating Statement / Budget

June, 2017

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Interest Earned on GF	10.75	0.00	0.00	0.00	33.27	0.00	0.00	0.00
Other Income	757.13	0.00	3,617.84	0.00	2,716.46	0.00	10,853.50	0.00
Admin Fee Received	19,673.00	0.00	19,673.00	0.00	53,333.00	0.00	59,019.00	0.00
Annual Contributions Earned Units Rented 0								
Operating Income	20,440.88	0.00	23,290.84	0.00	56,082.73	0.00	69,872.50	0.00
Expenses								
Administrative Salaries	10,020.06	0.00	12,244.08	0.00	29,673.32	0.00	36,732.25	0.00
Staff Training	0.00	0.00	833.33	0.00	3,543.84	0.00	2,500.00	0.00
Travel	0.00	0.00	0.00	0.00	90.19	0.00	0.00	0.00
Audit Costs	0.00	0.00	166.67	0.00	0.00	0.00	500.00	0.00
Sundry	9,080.83	0.00	7,580.00	0.00	43,646.71	0.00	22,740.00	0.00
Port Out Admin Fees Pd	0.00	0.00	0.00	0.00	550.28	0.00	0.00	0.00
Other General Expense	0.00	0.00	0.00	0.00	1,678.58	0.00	0.00	0.00
Insurance	2,570.79	0.00	924.50	0.00	7,331.81	0.00	2,773.50	0.00
Employee Benefit Cont.	2,806.21	0.00	5,576.33	0.00	8,626.24	0.00	16,729.00	0.00
Operating Expenses	24,477.89	0.00	27,324.91	0.00	95,140.97	0.00	81,974.75	0.00
Operating Profit / (Loss)	(4,037.01)	0.00	(4,034.07)	0.00	(29,058.24)	0.00	(12,102.25)	0.00
Non-Operating Expenses								
Total Operating Funds Available	(4,037.01)	0.00	(4,034.07)	0.00	(29,058.24)	0.00	(12,102.25)	0.00
Retained Earnings					(29,058.24)	0.00	(12,102.25)	0.00
HAP Activity								
Prepaid Annual Contribution	213,222.00	0.00	212,241.00	0.00	653,577.00	0.00	636,723.00	0.00
Net	213,222.00	0.00	0.00	0.00	653,577.00	0.00	212,241.00	0.00
HAP Payments	225,034.02	0.00	0.00	0.00	655,590.70	0.00	0.00	0.00
Net HAP	(11,812.02)	0.00	0.00	0.00	(2,013.70)	0.00	212,241.00	0.00

**JACKSON HOUSING COMMISSION
COMMISSION MEETING
PETTY CASH REPORT
Jun-17**

AMP#	AMOUNT	ADJUSTMENT	AMP#	AMOUNT	ADJUSTMENT	REMAINING
06.07.2017	643	Tammy Lovely mileage reimbursement 05.15.2017-05.25.2017	91800.4	\$ 26.75		\$ 1,896.26
06.07.2017	644	Samuel Tomlin mileage reimbursement 05.19.2017-06.1.2017	91800.3	\$ 44.95		\$ 1,851.31
			91700.1	\$165		
			91700.2	\$235		
06.13.2017	645	Tammy Lovely court filings	91700.3	\$ 455.00		\$ 1,396.31
06.15.2017	646	Tammy Lovely mileage reimbursement 05.30.2017-06.09.2017	91800.4	\$ 30.28		\$ 1,366.03
06.20.2017	647	Tammy Lovely court filings	91700.2	\$ 15.00		\$ 1,351.03
06.20.2017	648	Michael Spang mileage reimbursement 06.09.2017-06.14.2017	91800.2	\$ 26.48		\$ 1,324.55
06.21.2017	649	Shannon Brooks totes for a tenant @ Chalet	92400.1	\$ 50.00		\$ 1,274.55
			94200.2	\$2.00		
06.22.2017	650	Tammy Lovely- 3 bed bug kits @ Dollar Tree	94200.3	\$ 3.00		\$ 1,271.55
			91900.2	\$20.00		
06.22.2017	651	Tammy Lovely - 3 bed bug kits/materials	91900.3	\$ 30.00		\$ 1,241.55
06.27.2017	652	Chelsea Bryant BOC (@chalet) supplies	91900.4	\$ 4.85		\$ 1,236.70
			91700.1	\$45.00		
06.29.2017	653	Tammy Lovely court filings	91700.2	\$ 90.00		\$ 1,146.70
				USED:		BALANCE

JHC Emergency Work Orders
June 2017

WO #	Date On	Time On	Date Off	Time Off	Problem	Unit Description	Eisspd. Hrs.
88318	6/6/2017	09:47 AM	6/6/2017	10:30 AM	Locked out of the apartment. Unlock apartment.	1201 Merriman	0.72
88345	6/6/2017	01:40 PM	6/6/2017	02:15 PM	Maintenance put enzymes in house, but resident still smells gas.	1211 Laurel Lane	0.58
88453	6/8/2017	12:58 PM	6/8/2017	03:45 PM	Door is stuck. Has groceries and cannot get in house.	1211 Laurel Lane	2.78
88570	6/14/2017	02:40 PM	6/14/2017	03:30 PM	Freezer is not freezing.	1415 Merriman	0.83
88590	6/15/2017	08:31 AM	6/15/2017	10:00 AM	Freezer is not working.	1513 Merriman	1.48
88594	6/15/2017	10:03 AM	6/15/2017	11:00 AM	Toilet clogged and leaking.	313 Barbary Drive	0.95
88629	6/16/2017	10:12 AM	6/16/2017	01:00 PM	Hot water heater keeps breaking down.	1419 Plymouth	2.8
88711	6/21/2017	09:37 AM	6/21/2017	10:10 AM	Water heater not working. Resident says this happens every month, or so.	1265 Laurel Lane	0.55
88717	6/21/2017	01:04 PM	6/21/2017	01:40 PM	Toilet handle isn't working.	1513 Merriman	0.6
88754	6/22/2017	03:20 PM	6/22/2017	03:40 PM	Hot water heater is out.	1211 Laurel Lane	0.33
88817	6/27/2017	09:32 AM	6/27/2017	10:15 AM	Hot water heater is leaking- BR light is flickering-Window by the back door is off track.	1241 Laurel Lane	0.72
88848	6/28/2017	08:16 AM	6/28/2017	08:45 AM	Smoke alarm beeping (upstairs)	1215 Laurel Lane	0.48
88856	6/28/2017	09:31 AM	6/28/2017	02:30 PM	Downstairs bathroom toilet is leaking.	1211 Laurel Lane	4.98
88905	6/30/2017	02:19 PM	6/30/2017	02:55 PM	Someone urinated in the dryer.	316 Barbary Drive	0.27
89015	6/4/2017	06:50 PM	6/4/2017	07:55 PM	Toilet	152 Shahan Drive	1.08
89016	6/3/2017	03:15 PM	6/3/2017	03:50 PM	Water leak in kitchen	118 Shahan Drive	0.58
89017	6/24/2017	11:15 AM	6/24/2017	11:45 AM	Close C Bldg	301 Steward Avenue	0.5
89019	6/24/2017	08:15 AM	6/24/2017	08:45 AM	Open C-Bldg	301 Steward Avenue	0.5
89020	6/25/2017	12:45 PM	6/25/2017	01:15 PM	Close C-Bldg	301 Steward Avenue	0.5
89022	6/4/2017	04:55 PM	6/4/2017	05:45 PM	Fridge not working	301 Steward Ave #F-14	0.83
89023	6/4/2017	01:45 PM	6/4/2017	02:15 PM	No hot water	301 Steward Ave #D-22	0.5
89024	6/16/2017	04:30 PM	6/16/2017	06:00 PM	Water heater installed	103 Shahan Drive	1.5
89025	6/3/2017	02:30 PM	6/3/2017	03:00 PM	Locked out	301 Steward Ave #F-21,	0.5
89026	6/3/2017	01:45 PM	6/3/2017	02:15 PM	Open community room	301 Steward Avenue #G-10	0.5
89027	6/10/2017	08:00 AM	6/10/2017	08:30 AM	Smoke alarm going off	324 Moorman Drive	0.5
89028	6/29/2017	06:00 PM	6/29/2017	06:45 PM	Tenant got jumped and keys took	140 Shahan Drive	0.45
89029	6/10/2017	06:35 PM	6/10/2017	07:05 PM	Co 2 going off	202 Janke Street	0.5
89031	6/10/2017	05:50 PM	6/10/2017	06:35 PM	Clogged toilet	319 Moorman Drive	0.75
89034	6/14/2017	06:20 PM	6/14/2017	06:50 PM	Alarm not set	109 Janke	0.5
89035	6/20/2017	05:00 PM	6/20/2017	05:45 PM	Alarm	316 Barbary Drive	0.75
89037	6/3/2017	11:55 AM	6/3/2017	12:15 PM	Pipe busted under sink	1215 Laurel Lane	0.33
89054	6/1/2017	06:15 PM	6/1/2017	06:30 PM	No hot water	301 Steward Ave #E-8	0.25
89055	6/6/2017	09:30 AM	6/6/2017	10:30 AM	Water leaking in kitchen ceiling	207 Steward Avenue #H-15	1
89056	6/18/2017	08:30 AM	6/18/2017	09:15 AM	Wellness check	207 Steward Avenue #H-32	0.75
89058	6/9/2017	06:00 PM	6/9/2017	07:45 PM	Toilet leaking from base	301 Steward Avenue #G-2	1.75
89060	6/9/2017	10:15 PM	6/9/2017	11:15 PM	Toilet over flow	301 Steward Avenue #G-21	1
89062	6/10/2017	01:45 AM	6/10/2017	02:15 PM	Toilet overflow	301 Steward Avenue #G-21	12.5
89064	6/10/2017	08:30 AM	6/10/2017	08:15 AM	Water on carpet	301 Steward Avenue #G-21	0.75
89065	6/10/2017	10:45 AM	6/10/2017	11:00 AM	Lock out	315 Steward Avenue #I-37	0.25
89068	6/10/2017	09:45 AM	6/10/2017	10:45 AM	Water in hallway met with plumber	301 Steward Avenue #G-2	1
89069	6/10/2017	01:15 PM	6/10/2017	01:45 PM	Lock out	301 Steward Ave #D-16	0.5
89070	6/13/2017	07:30 PM	6/13/2017	08:15 PM	Fridge not working	315 Steward Avenue #I-63	0.75
89072	6/20/2017	04:05 PM	6/20/2017	04:50 PM	Alarm	316 Barbary Drive	0.75
89073	6/17/2017	05:10 PM	6/17/2017	05:50 PM	Water leaking	1202 Heather Lane	0.67
89080	6/17/2017	08:30 AM	6/17/2017	09:15 AM	Plug toilet	1226 Heather Lane	0.75
89081	6/16/2017	09:50 PM	6/16/2017	10:45 PM	No power	323 Barbary Drive	0.92

JHC Emergency Work Orders
June 2017

89082 6/24/2017 01:30 PM 6/24/2017 2:15 PM
89083 6/10/2017 12:15 PM 6/10/2017 12:30 PM

Broken window
Door handle on front door wasn't working

1218 Laurel Lane
1211 Laurel Lane

1.45
0.25

Utility Cost and Consumption Report

Chalet Terrace (AMP 1)

MONTH	ELECTRICITY		GAS		NET		WATER		SEWER		TOTAL		TOTAL MONTHLY UTILITY 2017
	KW HOURS CONSUMP	NET BILL	MCF CONSUMP	CONSUMP	NET BILL	CCF CONSUMP	WATER BILL	SEWER BILL	WATER BILL	TOTAL WATER BILL	TOTAL		
Jan-16	50,674	\$ 6,395.37	927		\$ 7,314.07	-					\$ -	\$ 13,709.44	
Jan-17	52,856	\$ 6,850.81	1,193		\$ 8,693.31							\$ 15,544.12	
Feb-16	53,802	\$ 6,630.98	946		\$ 7,676.79	234,300	\$ 7,713.28	\$ 4,123.68	\$ 11,836.96		\$ 26,144.73		
Feb-17	48,896	\$ 5,515.38	923		\$ 7,825.76	253,700	\$ 9,066.86	\$ 4,876.41	\$ 13,943.27		\$ 27,284.41		
Mar-16	48,672	\$ 5,923.22	1,127		\$ 8,346.41	24,600	\$ 751.29	\$ 418.10	\$ 1,169.39		\$ 15,439.02		
Mar-17	62,449	\$ 8,096.95	1,426		\$ 7,997.86	21,300	\$ 733.73	\$ 407.16	\$ 1,140.89		\$ 17,235.70		
Apr-16	51,640	\$ 6,539.83	866		\$ 10,760.42						\$ -	\$ 17,300.25	
Apr-17	36,254	\$ 12,559.54	8		\$ 76.92							\$ 12,636.46	
May-16	45,200	\$ 5,914.46	470		\$ 5,666.76	249,400	\$ 8,077.28	\$ 4,335.05	\$ 12,412.33		\$ 23,993.55		
May-17	45,552	\$ 5,735.68	312		\$ 2,489.97	262,900	\$ 9,189.57	\$ 4,952.93	\$ 14,152.50		\$ 22,378.15		
Jun-16	47,380	\$ 6,146.72	361		\$ 2,411.12	27,400	\$ 805.93	\$ 450.38	\$ 1,256.31		\$ 9,814.15		
Jun-17	42,298	\$ 5,724.13	386		\$ 3,106.90	22,500	\$ 770.40	\$ 426.93	\$ 1,197.33		\$ 10,028.36		
Jul-16	45,216	\$ 5,350.28	224		\$ 501.48	324,379	\$ 10,798.27	\$ 5,912.81	\$ 16,711.08		\$ 22,562.84		
Jul-17												\$ -	
Aug-16	40,419	\$ 5,640.32	172		\$ 522.53	19,000	\$ 745.56	\$ 393.26	\$ 1,138.82		\$ 9,814.15		
Aug-17												\$ -	
Sep-16	44,245	\$ 6,065.11	188		\$ 40.09	24,400	\$ 818.77	\$ 455.98	\$ 1,274.75		\$ 7,379.95		
Sep-17												\$ -	
Oct-16	49,928	\$ 6,378.64	201		\$ 706.64						\$ -	\$ 7,085.28	
Oct-17												\$ -	
Nov-16	68,661	\$ 5,422.74	418		\$ 2,129.16	301,821	\$ 9,568.10	\$ 5,182.18	\$ 14,750.28		\$ 22,302.18		
Nov-17												\$ -	
Dec-16	23,930	\$ 6,296.30	780		\$ 3,975.60	21,900	\$ 754.96	\$ 417.72	\$ 1,172.68		\$ 11,444.58		
Dec-17												\$ -	
2016	569,767	\$ 72,703.97	6,680		\$ 50,051.07	1,227,200	\$ 40,033.44	\$ 21,689.16	\$ 61,722.60		\$ 184,477.64		
2017	288,305	\$ 44,482.49	4,248		\$ 30,190.72	560,400	\$ 19,760.56	\$ 10,673.43	\$ 30,433.99		\$ 105,107.20		

Utility Cost and Consumption Report

Reed Manor (AMP 2)

MONTH	ELECTRICITY KW HOURS CONSUMP	GAS		NET BILL	WATER CCF CONSUMP	WATER BILL	SEWER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2017
		NET BILL	MCF CONSUMP						
Jan-16	137,240	\$ 16,186.52	980	\$ 7,324.78	106,832	\$ 2,854.29	\$ 1,667.13	\$ 4,521.42	\$ 28,032.72
Jan-17	129,480	\$ 16,272.98	1,203	\$ 9,046.28	131,000	\$ 3,644.42	\$ 2,199.35	\$ 5,843.77	\$ 31,163.03
Feb-16	107,320	\$ 13,307.44	1,096	\$ 8,355.90	127,333	\$ 3,297.12	\$ 1,964.79	\$ 5,261.91	\$ 26,925.25
Feb-17	111,280	\$ 14,391.81	1,165	\$ 9,844.46	120,000	\$ 3,416.79	\$ 2,031.79	\$ 5,448.58	\$ 29,684.85
Mar-16	102,320	\$ 12,133.57	1,021	\$ 8,032.16	121,818	\$ 3,074.83	\$ 1,861.67	\$ 4,936.50	\$ 25,102.23
Mar-17	104,600	\$ 13,646.19	886	\$ 7,289.52	111,000	\$ 3,242.66	\$ 1,893.91	\$ 5,136.57	\$ 26,072.28
Apr-16	101,640	\$ 12,748.07	769	\$ 5,076.35	125,500	\$ 3,289.13	\$ 1,943.25	\$ 5,232.38	\$ 23,056.80
Apr-17	114,960	\$ 13,721.92	819	\$ 6,369.58	103,000	\$ 3,063.25	\$ 1,768.47	\$ 4,831.72	\$ 24,923.22
May-16	102,360	\$ 11,363.36	548	\$ 25.60	101,100	\$ 2,718.79	\$ 1,576.03	\$ 4,294.82	\$ 15,683.78
May-17	97,240	\$ 12,027.30	517	\$ 3,991.10	121,000	\$ 3,286.58	\$ 2,011.52	\$ 5,298.10	\$ 21,316.50
Jun-16	114,200	\$ 14,106.71	292	\$ 1,939.95	83,300	\$ 2,349.84	\$ 1,322.65	\$ 3,672.49	\$ 19,719.15
Jun-17	124,280	\$ 16,314.56	338	\$ 2,723.58	142,000	\$ 3,754.34	\$ 2,343.38	\$ 6,097.72	\$ 25,135.86
Jul-16	138,600	\$ 16,657.41	228	\$ 25.04	104,900	\$ 3,147.82	\$ 1,813.32	\$ 4,961.14	\$ 21,643.59
Jul-17									\$ -
Aug-16	160,440	\$ 19,393.01	189	\$ 1,427.16	418,779	\$ 13,637.57	\$ 7,542.58	\$ 21,180.15	\$ 42,000.32
Aug-17									\$ -
Sep-16	135,120	\$ 16,866.82	185	\$ 1,438.38	125,600	\$ 3,508.83	\$ 2,118.21	\$ 5,627.04	\$ 23,932.24
Sep-17									\$ -
Oct-16	114,200	\$ 14,889.27	288	\$ 2,062.35	147,700	\$ 4,064.60	\$ 2,470.82	\$ 6,535.42	\$ 23,287.04
Oct-17									\$ -
Nov-16	120,160	\$ 13,237.76	371	\$ 2,817.99	142,100			\$ -	\$ 16,055.75
Nov-17									\$ -
Dec-16	126,280	\$ 14,082.56	890	\$ 7,016.59	291,831	\$ 3,006.33	\$ 1,760.06	\$ 4,766.39	\$ 25,865.54
Dec-17									\$ -
2016	1,459,880	\$ 174,772.50	6,837	\$ 45,542.25	1,896,793	\$ 44,949.15	\$ 26,040.51	\$ 70,989.66	\$ 291,304.41
2017	681,840	\$ 86,374.76	4,928	\$ 39,264.52	728,000	\$ 20,408.04	\$ 12,248.42	\$ 32,656.46	\$ 158,295.74

Utility Cost and Consumption Report

Shahan-Blackstone North Apartments (AMP 3)

<u>MONTH</u>	<u>ELECTRICITY</u>		<u>GAS</u>		<u>WATER</u>		<u>SEWER</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>KW HOURS</u>	<u>NET</u>	<u>MCF</u>	<u>NET</u>	<u>CCF</u>	<u>WATER</u>	<u>SEWER</u>	<u>WATER</u>	<u>WATER</u>	<u>MONTHLY</u>	
	<u>CONSUMP</u>	<u>BILL</u>	<u>CONSUMP</u>	<u>BILL</u>	<u>CONSUMP</u>	<u>BILL</u>	<u>BILL</u>	<u>BILL</u>	<u>BILL</u>	<u>UTILITY 2017</u>	
Jan-16	1,975	\$ 308.55	33	\$ 258.86	186,800	\$ 6,571.76	\$ 3,238.58	\$ 9,810.34	\$ 10,377.75		
Jan-17	2,823	\$ 501.07	90	\$ 724.74	217,600	\$ 8,058.63	\$ 4,041.48	\$ 12,100.11	\$ 13,325.92		
Feb-16	1,375	\$ 517.53	28	\$ 801.13					\$ 1,318.66		
Feb-17	2,623	\$ 468.39	79	\$ 627.20					\$ 1,095.59		
Mar-16	1,447	\$ 352.59	21	\$ 370.33					\$ 722.92		
Mar-17	2,454	\$ 436.65	68	\$ 524.70					\$ 961.35		
Apr-16	1,685	\$ 266.59	19	\$ 142.39	245,750	\$ 6,571.11	\$ 3,285.72	\$ 9,856.83	\$ 10,265.81		
Apr-17	1,690	\$ 332.20	32	\$ 283.12	190,500	\$ 7,333.36	\$ 3,619.33	\$ 10,952.69	\$ 11,568.01		
May-16	1,172	\$ 197.90	6	\$ 65.96					\$ 263.86		
May-17	1,524	\$ 274.12	16	\$ 145.75					\$ 419.87		
Jun-16	1,974	\$ 315.79	3	\$ 47.94					\$ 363.73		
Jun-17	1,950	\$ 339.09	10	\$ 85.50					\$ 424.59		
Jul-16	2,722	\$ 416.02	2	\$ 39.23	256,050	\$ 8,885.56	\$ 4,610.25	\$ 13,495.81	\$ 13,951.06		
Jul-17									\$ -		
Aug-16	2,606	\$ 408.82	1	\$ 38.56					\$ 447.38		
Aug-17									\$ -		
Sep-16	2,346	\$ 378.34	1	\$ 39.33					\$ 417.67		
Sep-17									\$ -		
Oct-16	1,795	\$ 381.43	4	\$ 128.24	323,200	\$ 10,805.40	\$ 5,653.59	\$ 16,458.99	\$ 16,968.66		
Oct-17									\$ -		
Nov-16	1,431	\$ 427.27	9	\$ 365.06					\$ 792.33		
Nov-17									\$ -		
Dec-16	1,687	\$ 722.53	26	\$ 895.90					\$ 1,618.43		
Dec-17									\$ -		
2016	22,215	\$ 4,693.36	153	\$ 3,192.93	1,011,800	\$ 32,833.83	\$ 16,788.14	\$ 49,621.97	\$ 57,508.26		
2017	13,064	\$ 2,351.52	295	2,391.01	408,100	\$ 15,391.99	\$ 7,660.81	\$ 23,052.80	\$ 27,795.33		

Utility Cost and Consumption Report

All Amps

MONTH	ELECTRICITY		GAS		WATER		SEWER	NET	TOTAL	
	KW HOURS	CONSUMPTION	NET BILL	MCF CONSUMPTION	NET BILL	CCF CONSUMPTION				WATER BILL
Jan-16	189,889		\$ 22,890.44	1,940	\$ 14,897.71	293,632	\$ 9,426.05	\$ 4,905.71	\$ 14,331.76	\$ 52,119.91
Jan-17	185,159		\$ 23,624.86	2,486	\$ 18,464.33	348,600	\$ 11,703.05	\$ 6,240.83	\$ 17,943.88	\$ 60,033.07
Feb-16	162,497		\$ 20,455.95	2,070	\$ 16,833.82	361,633	\$ 11,010.40	\$ 6,088.47	\$ 17,098.87	\$ 54,388.64
Feb-17	162,799		\$ 20,375.58	2,167	\$ 17,670.22	373,700	\$ 12,483.65	\$ 6,908.20	\$ 19,391.85	\$ 58,064.85
Mar-16	152,439		\$ 18,409.38	2,169	\$ 16,748.90	146,418	\$ 3,826.12	\$ 2,279.77	\$ 6,105.89	\$ 41,264.17
Mar-17	169,503		\$ 22,179.79	2,380	\$ 15,812.08	132,300	\$ 3,976.39	\$ 2,301.07	\$ 6,277.46	\$ 44,269.33
Apr-16	154,965		\$ 19,554.49	1,654	\$ 15,979.16	371,250	\$ 9,860.24	\$ 5,228.97	\$ 15,089.21	\$ 50,622.86
Apr-17	152,904		\$ 26,613.66	859	\$ 6,729.62	293,500	\$ 10,396.61	\$ 5,387.80	\$ 15,784.41	\$ 49,127.69
May-16	148,732		\$ 17,475.72	1,024	\$ 5,758.32	350,500	\$ 10,796.07	\$ 5,911.08	\$ 16,707.15	\$ 39,941.19
May-17	144,316		\$ 18,037.10	845	\$ 6,626.82	383,900	\$ 12,476.15	\$ 6,974.45	\$ 19,450.60	\$ 44,114.52
Jun-16	163,554		\$ 20,569.22	656	\$ 4,399.01	110,700	\$ 3,155.77	\$ 1,773.03	\$ 4,928.80	\$ 29,897.03
Jun-17	168,528		\$ 22,377.78	734	\$ 5,915.98	164,500	\$ 4,524.74	\$ 2,770.31	\$ 7,295.05	\$ 35,588.81
Jul-16	186,538		\$ 22,423.71	454	\$ 565.75	685,329	\$ 22,831.65	\$ 12,336.38	\$ 35,168.03	\$ 58,157.49
Jul-17	0		\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Aug-16	203,465		\$ 19,801.83	362	\$ 1,988.25	437,779	\$ 14,383.13	\$ 7,935.84	\$ 22,318.97	\$ 49,749.37
Aug-17	0		\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Sep-16	181,711		\$ 23,310.27	374	\$ 1,517.80	150,000	\$ 4,327.60	\$ 2,574.19	\$ 6,901.79	\$ 31,729.86
Sep-17	0		\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Oct 16	165,923		\$ 21,440.34	473	\$ 2,897.23	470,900	\$ 14,870.00	\$ 8,124.41	\$ 22,994.41	\$ 47,340.98
Oct-17	0		\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Nov-16	190,252		\$ 19,087.77	798	\$ 5,312.21	443,921	\$ 9,568.10	\$ 5,182.18	\$ 14,750.28	\$ 39,150.26
Nov-17	0		\$ 16,272.98	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Dec-16	151,897		\$ 21,101.39	1,696	\$ 11,888.09	313,731	\$ 3,761.29	\$ 2,177.78	\$ 5,939.07	\$ 38,928.55
Dec-17	0		\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
2016	2,051,862		\$ 246,529.51	13,670	\$ 98,786.25	4,135,793	\$ 117,816.42	\$ 64,517.81	\$ 182,334.23	\$ 527,649.99
2017	983,209		\$ 149,481.75	9,471	\$ 71,219.05	1,696,500	\$ 55,560.59	\$ 32,883.73	\$ 88,444.32	\$ 309,145.12