



Addendum #5

Date: July 28, 2020

Solicitation#: JHC-2020-3

Description: Master Planner, Architect and Engineer Services

Prospective respondents and all those concerned are hereby informed that the following changes to the above solicitations are made a part of the bid documents. Please note that the **ACKNOWLEDGEMENT OF ADDENDA FORM** can be found attached to the RFP Solicitation Documents. This form must be completed and returned as a part of the response to this solicitation. **Failure to complete and submit the ACKNOWLEDGEMENT OF ADDENDA FORM will deem this response as non-responsive.**

The following changes have been made: Clarify Addendum 1, 2, 3, 4 numbering sequence

JHC-2020-03 addendums #3 and #4 were posted out of sequence on the Housing Agency Marketplace website. Addendum 5 is to clarify which addendums are Addendums 1, 2, 3 & 4. Please see attached copies of Addendums 1, 2, 3 & 4.

All other requirements of the RFP solicitation remain the same.



Addendum #1

Date: July 20, 2020

Solicitation#: JHC-2020-3

Description: Master Planner, Architect and Engineer Services

Prospective respondents and all those concerned are hereby informed that the following changes to the above solicitations are made a part of the bid documents. Please note that the **ACKNOWLEDGEMENT OF ADDENDA FORM** can be found attached to the RFP Solicitation Documents. This form must be completed and returned as a part of the response to this solicitation. **Failure to complete and submit the ACKNOWLEDGEMENT OF ADDENDA FORM will deem this response as non-responsive.**

The following changes have been made:

Part I. Solicitation Information

A. *Important Due Dates/ Locations/ Time*

| | |
|---------------------------------------|---|
| <p>RFP Published Locations</p> | <p>In addition to the 3 locations published in the RFP, the following are additional locations that the RFP has been published:</p> <ul style="list-style-type: none"> 4. Michigan Planning Association 5. American Planning Association |
| <p>Pre-Proposal Conference</p> | <p><u>July 22, 2020 at 1:00PM, EST</u>- Call-In info for the July 22, 2020 Call at 1:00pm EST is below:</p> |

Jackson Housing Commission
RFP: JHC- 2020-3 Addendum #5

Jackson Housing Commission is inviting you to a scheduled Zoom meeting.

Topic: JHC Master Planning, Architect and Engineering
RFP Time: Jul 22, 2020 01:00 PM Eastern Time (US
and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84365087151?pwd=cWVmSGZVdENGdW53amZsYlFzdG9Odz09>

Meeting ID: 843 6508 7151

Passcod

e:

898247

One tap

mobile

+13017158592,,84365087151#,,,,,0#,,898247# US (Germantown)

+13126266799,,84365087151#,,,,,0#,,898247# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 843 6508 7151

Passcode: 898247

Find your local number: <https://us02web.zoom.us/j/84365087151>

All other requirements of the RFP solicitation remain the same.



Addendum #2

Date: July 20, 2020

Solicitation#: JHC-2020-3

Description: Master Planner, Architect and Engineer Services

Prospective respondents and all those concerned are hereby informed that the following changes to the above solicitations are made a part of the bid documents. Please note that the ACKNOWLEDGEMENT OF ADDENDA FORM can be found attached to the RFP Solicitation Documents. This form must be completed and returned as a part of the response to this solicitation. **Failure to complete and submit the ACKNOWLEDGEMENT OF ADDENDA FORM will deem this response as non-responsive.**

The following changes have been made:

Part I. Solicitation Information

A. Important Due Dates/ Locations/ Time

| | |
|-------------------------------------|--|
| Pre-Proposal Conference | <u>July 29, 2020 at 1:00PM, EST- Call-In info will be posted in an Addendum</u> |
| Questions Due | July 31, 2020 at 12:00PM, EST |
| Proposals Submittal Deadline | August 14, 2020 at 4:00PM, EST |

The Pre-Proposal conference has been changed from July 22, 2020 to July 29, 2020. The last date for Questions has been extended from July 24, 2020 to July 31, 2020. The Proposal Submittal Deadline remains the same.

All other requirements of the RFP solicitation remain the same.



Addendum #3

Date: July 24, 2020

Solicitation#: JHC-2020-3

Description: Master Planner, Architect and Engineering Services

Prospective respondents and all those concerned are hereby informed that the following changes to the above solicitations are made a part of the bid documents. Please note that the **ACKNOWLEDGEMENT OF ADDENDA FORM** can be found attached to the RFP Solicitation Documents. This form must be completed and returned as a part of the response to this solicitation. **Failure to complete and submit the ACKNOWLEDGEMENT OF ADDENDA FORM will deem this response as non-responsive.**

The following changes have been made:

- Answers provided to questions received as of 7/20/20:

Question 1. We would like to place a bid on the project "Master Plan, Architectural & Engineering Services ". Please send the plans and scope for the projects. This project has IDIQ requirement, we are interested in having IDIQ. If you know how to get IDIQ please guide me.

Answer –

1. Definition of IDIQ

In U.S. Federal government contracting, IDIQ is an abbreviation of the term indefinite delivery/indefinite quantity. This is a type of contract that provides for an indefinite quantity of supplies or services during a fixed period of time. The legal origin of IDIQ contracts is the Federal Acquisition Regulation (FAR) section 16.504(a) (48 C.F.R. 16.504(a)). IDIQs are also sometimes called "Task Orders" or "Delivery Order Contracts."

Indefinite delivery, indefinite quantity contracts provide for an indefinite quantity of services for a fixed time. They are used when an organization can't determine the precise quantities of supplies or services that they will require during the contract period. IDIQs help streamline the contract process and speed service delivery.

IDIQ contracts are most often used for service contracts, particularly architect-engineering services. Awards are usually for base years and option years. The government places delivery orders (for supplies) or task orders (for services) against a basic contract for individual requirements.

2. IDIQ in relation to this RFP for Master Planner, Architectural and Engineering Services

- a. Pgs 8 and 9 of this RFP explain that at this time Jackson Housing Commission (JHC) is putting into place the various consultants/disciplines/technical expertise that is believed to be needed in order to develop architectural plans regarding the improvements at the developments. There are no scopes or plans at this time. JHC endeavors to have the selected architect(s) etc. to be a part of the scope setting process and to develop plans. The specific tasks to be requested of the architect(s) etc. would be what is outlined in Task Orders and the Architects etc. charges for the specific tasks would be determined at that time.
- b. Excerpted from pg 10 of this RFP for Master Planner, Architectural and Engineering Services:

To satisfy the requirements under this RFP, JHC will procure 1 or 2 Indefinite Quantity/Indefinite Delivery (IDIQ) contracts (ie – 1-2 architects will be selected under this RFP). As specific work under this RFP is further defined, Task Orders will be issued to the firm(s) that will specify their specific development/scope of work and dollar amount for the work and will be awarded based on funding availability. The contract term will be for two (2) base years with three (3) one-year option periods.

- c. Excerpted from pg 10 of this RFP for Master Planner, Architectural and Engineering Services:

Fee Structure. Hourly rates are required. Selected firm(s) will be provided task orders by JHC, whereby the firm will provide a Fixed Fee or Not to exceed price for the specific task.

All other requirements of the RFP solicitation remain the same.



Addendum #4

Date: July 27, 2020

Solicitation#: JHC-2020-3

Description: Master Planner, Architect and Engineer Services

Prospective respondents and all those concerned are hereby informed that the following changes to the above solicitations are made a part of the bid documents. Please note that the ACKNOWLEDGEMENT OF ADDENDA FORM can be found attached to the RFP Solicitation Documents. This form must be completed and returned as a part of the response to this solicitation. **Failure to complete and submit the ACKNOWLEDGEMENT OF ADDENDA FORM will deem this response as non-responsive.**

The following changes have been made:

Part I. Solicitation Information

A. *Important Due Dates/ Locations/ Time*

| | |
|-------------------------|---|
| Pre-Proposal Conference | <u>July 29, 2020 at 1:00PM, EST- Call-In</u> info for the July 29, 2020 Call at 1:00pm EST is below: |
|-------------------------|---|

Jackson Housing Commission
RFP: JHC- 2020-3 Addendum #5

Jackson Housing Commission is inviting you to a scheduled Zoom meeting.

Topic: JHC Master Planning, Architect and Engineering
RFP

Time: Jul 29, 2020 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85741787993?pwd=Tnp1Z2xoWkRqS110aFJKbnNxbTlydz09>

Meeting ID: 857 4178 7993

Passcode: 946916

One tap mobile

+13126266799,,85741787993#,,,,,0#,,946916# US (Chicago)

+16465588656,,85741787993#,,,,,0#,,946916# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 857 4178 7993

Passcode: 946916

Find your local number: <https://us02web.zoom.us/j/kcGKZ5Jju4>

All other requirements of the RFP solicitation remain the same.