

Jackson Housing Commission

Board of Commissioners

Regular Meeting

July 18, 2018 @ 12:00pm

Reed Manor Board Room

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Michelle Woods, Vice-President
Gerald Montgomery, Commissioner
James Stark, Commissioner
Caroline Parker, Commissioner
4. Public Comments (limited to 3 minutes)
5. Approval of Regular Meeting Minutes: June 20, 2018
6. Approval of the Previously Paid Liabilities: June 2018
7. RESOLUTIONS
Resolution No.2018-10: Approval of Collection Losses-July 2018
Resolution No 2018-11: Approval of JHC Smoke Free Policy
8. DIRECTORS REPORTS
Section 8
Leasing and HAP Utilization Report
Public Housing
Tenant Accounts Receivable
Move Outs
Vacant Unit Turnaround
Executive
S8 Income Statement
PH Income Statement
Petty Cash Fund Register
After Hours/Emergency Response Report
Utility Costs and Consumption
9. OTHER BUSINESS
10. ADJOURNMENT

NEXT MEETING: August 15, 2018-Reed Manor Board Room

Jackson Housing Commission

Regular Meeting

June 20, 2018

12:00pm

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on June 20, 2018 in the Chalet Terrace Community Room. President Michelle Woods called the meeting to order at 12:00pm. Upon roll call the following commissioners were present: Michelle Woods, Gerald Montgomery, Caroline Parker, and James Stark.

Also present were:

Laurie Ingram, Executive Director
Shari Boyce, Section 8 Program Director
Tremachel Johnson, Finance Director
Chelsea Poole, Executive Secretary

18-06-20-01 Public Comments

Members of the public were present; no comments were made.

18-06-20-02 Approval of the Minutes of the Regular Meeting held May 16, 2018

Commissioner Parker **MOVED** to approve the Minutes of the Regular Meeting held April 18, 2018. Commissioner Montgomery **SECONDED** and upon voice vote the motion was adopted.

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker
NAYS: None
ABSTAIN: None
ABSENT: None

18-06-20-03 Approval of Previously Paid Liabilities: May 2018

Commissioner Montgomery **MOVED** to approve Previously Paid Liabilities for May 2018. Commissioner Parker **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker
NAYS: None
ABSTAIN: None
ABSENT: None

18-06-20-04 Resolution No.2018-09: Approval Collection Losses: June 2018

Commissioner Parker **MOVED** to approve the Collection Losses in the amount of \$2,942.00 for June 2018. Commissioner Montgomery **SECONDED** and upon roll call the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker
NAYS: None
ABSTAIN: None
ABSENT: None

18-06-20-05 Director's Reports

Staff discussed the Section 8 and Public Housing Programs.

Section 8

A. Leasing HAP Utilization Report

It was noted that Housing Choice Vouchers were fully utilized.

Public Housing

B. Tenant Accounts Receivables

C. Move Outs

D. Vacant Unit Turnaround

The vacant unit turn days are down. However, pest control issues and a sagging floor caused overall unit turn times to lag. Also, time spent preparing for city inspections, as well as, emerging plumbing issues at Bldgs. H and I (Reed) required staff immediate attention.

Executive

E. Income Statement

F. PH Income Statement

G. Petty Cash Fund Register

H. After Hours/Emergency Response Report

I. Utility Costs and Consumption

18-06-20-06 Other Business

Per Ms. Ingram, inspections performed at Reed Manor by the City of Jackson went well, minor repairs are prevalent, but can be easily be addressed. Some key housekeeping issues emphasized by the inspector remain. As a result, Ms. Ingram and President Woods would like to review the current City Ordinance regarding clutter to assure that it does not conflict with the inspector's interpretation of the violation. Also, some board members would like to accompany the inspector at a future inspection.

Ms. Ingram informed that extensive repair work to repair a gate valve at Reed Manor involved tearing out the parking lot. Ms. Ingram also advised that the Non-Smoking Policy will be presented at July's BOC meeting. This Non-Smoking Policy affects all PHA dwellings with the exception of the HCV Program. Ms. Ingram is currently working with an Advisory Panel consisting of residents and staff to identify ways to best implement the smoke free mandate in compliance with HUD guidelines. Mr. Stark expressed concern that the preliminary plans for enforcement in his opinion are too lenient. A discussion involving the perspectives of persons who struggle with smoking addiction and mental health issues were interjected by an Advisory Panel member in attendance.

Ms. Ingram mentioned that she is concerned with persons with limited mobility accessing common smoking areas. The criteria for enforcement and the placement of smoking areas 25ft from dwellings are yet to be determined. The advisory panel meets each Monday at 12:00pm until further notice. BOC members are invited to attend.

Ms. Ingram submitted the Mainstream Voucher Grant to HUD and she informed that the JHC Internship Program will be outlined in July's meeting.

Commissioner Montgomery **MOVED** to adjourn the Regular Meeting of the Jackson Housing Commission at 12:35pm and enter a Closed Session. Commissioner Parker **SECONDED** the motion.

After which Mr. Mike Jenkins, maintenance staff at Chalet Terrace made comments that electrical panel and or shut off locations is needed for staff to turn off power in an event of a fire. Ms. Janna Pool, manager of Chalet Terrace will work to obtain the information.

Commissioner Montgomery **MOVED** to adjourn the Regular Meeting of the Jackson Housing Commission; Commissioner Parker, **SECONDED** the motion.

The Regular Meeting held June 20, 2018 adjourned at 1:25pm.

Respectfully submitted,

Laurie Ingram, MBA, PHM
Executive Director

ATTESTED: _____
Michelle Woods, President

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/01/2018	063667	CITY OF JACKSON - TREASURER	50,866.00		1,196,995.65	Fiscal Year Ended 03.31.2018 Fiscal Year Ended 03.31.2018 MI038000001 \$8,266 MI038000002 \$33,990 MI038000003 \$8,610
06/05/2018	063668	Jackson Housing Commission	2,172.00		1,717,609.75	ASSET MANAGEMENT FEES ASSET MANAGEMENT FEES \$ 2172.00 JUNE 2018
06/05/2018	063669	Jackson Housing Commission	3,946.00		1,713,663.75	BOOKKEEPING FEES BOOKKEEPING FEES \$ 3946.00 JUNE 2018
06/05/2018	063670	Jackson Housing Commission	27,040.60		1,686,623.15	PH MANAGEMENT FEES PH MANAGEMENT FEES \$ 27040.60 JUNE 2018
06/05/2018	063671	Consumer Energy	1,379.00		1,685,244.15	Utility Reimbursement
06/11/2018	063672	A-1 LOCK SHOP	171.68		1,749,476.05	2 INVOICES INV#5555 \$23.34 MAY 2018 INVOICE INV# 5575 \$125.00 INV#5555 \$23.34 MAY 2018 JUNE 2018 INVOICE
06/11/2018	063673	AccuShred, LLC	135.00		1,749,341.05	1 INVOICE INV#44574 \$135.00 MAY 2018 INVOICE
06/11/2018	063674	ADECCO EMPLOYMENT SERVICES	1,539.20		1,747,801.85	OFFICE ID# 025807 INV# 69059522 \$658.60 ENDING 05.20.2018 INV# 69069137 \$503.20 ENDING 05.27.2018 INV# 69078260 \$377.40 ENDING 06.03.2018
06/11/2018	063675	AMBS CALL CENTER	267.06		1,747,534.79	ACCT# 1909 INV# 180511015 \$267.06 JUNE 2018 INVOICE
06/11/2018	063676	American Office Solutions	121.67		1,747,413.12	ACCT# J1087 INV# IN163209 \$118.13 MAY 2018 INVOICE 296903-305959 /9056 @ \$.013044= \$118.13 SHIPPING \$3.54

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Public Housing
From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063677	Aspen One Hour Heating & Air	850.00		1,746,563.12	ACCT# 151323 INV# 377450 \$425.00 MAY 2018 INVOICE INV# 377451 \$425.00 MAY 2018 INVOICE CFP 2016
06/11/2018	063678	Brooklyn Plumbing, Heating & A/C, Inc	88.96		1,746,474.16	1 INVOICE INV# 656425 \$88.96 MAY 2018 INVOICE PLUMBING SERVICE
06/11/2018	063679	CASLER HARDWARE	272.94		1,746,201.22	CUST ACCT# 33561 INV# I21345 \$14.57 MAY 2018 INV# I21437 \$112.84 MAY 2018 INV# I21555 \$39.45 MAY 2018 INV# I21401 \$24.29 MAY 2018 INV# I21417 \$28.74 MAY 2018 INV# I21696 \$53.05 JUNE 2018 MAINTENANCE SUPPLIES
06/11/2018	063680	COMCAST	383.15		1,745,818.07	2 INVOICES 8529114280358478 \$114.85 410 E HIGH 8529114280369913 \$268.30 316 BARBERRY JUNE 2018
06/11/2018	063681	DBI BUSINESS INTERIORS	179.78		1,745,638.29	ACCT# 224241 INV# 29616-0 \$31.26 MAY 2018 INV# 29612-0 \$48.90 MAY 2018 INV# 32062-0 \$64.34 JUNE 2018 INV# 29651-0 \$35.28 MAY 2018 OFFICE SUPPLIES
06/11/2018	063682	DUCTZ	400.00		1,745,238.29	1 INVOICE INV# 919304 \$400.00 MAY 2018 347 MOORMAN DUCT CLEANING
06/11/2018	063683	ETNA Supply	1,747.17		1,743,491.12	CUST# 4218 INV# S102640249.001 \$466.60 MAY 2018 CFP 2016 WATER HEATER INV# S102659796.001 \$1280.57 JUNE 2018 (\$474.32) CFP 2018
06/11/2018	063684	FORESIGHT SUPERSIGN	915.25		1,742,575.87	1 INVOICE

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063685	Grand River Insurance Agency, LLC	656.11		1,741,919.76	INV# 177976 \$915.25 JUNE 2018 SIGNS FOR CHALET ACCT# GRB29414 ACCT# GRB29414 \$656.11 JUNE 2018 07.30.2017-07.30.2018 WORKERS COMP
06/11/2018	063686	GRIFFIN PEST SOLUTIONS	12,306.70		1,729,613.06	5 INVOICES INV# 1607659 \$1075.50 MAY 2018 A-18 INV# 1607677 \$985.50 MAY 2018 G-38 INV# 1605072 \$80.00 MAY 2018 CHALET PEST MONTHLY INV# 1605047 \$3077.20 MAY 2018 REED MONTHLY PEST INV# 1605073 \$100.00 MAY 2018 SHAHAN MONTHLY PEST INV# 1607665 \$1075.50 MAY 2018 INV# 1607683 \$985.50 MAY 2018 INV# 1618698 \$985.50 JUNE 2018 INV# 1618702 \$985.50 JUNE 2018 INV# 1619629 \$985.50 JUNE 2018 INV# 1607690 \$985.50 MAY 2018 INV# 1618703 \$985.50 JUNE 2018
06/11/2018	063687	GRIMES PLUMBING COMPANY, INC	2,242.63		1,727,370.43	4 INVOICES INV# 5042 \$400.00 MAY 2018 CFP 2016 W/H 1227 HEATHER INV# 5056 \$400.00 MAY 2018 CFP 2016 W/H H31 INV# 5062 \$1042.63 JUNE 2018 CFP 2016 PLUMBING INV# 5002 \$400.00 MAY 2018 CFP 2016 W/H
06/11/2018	063688	HAMMOND HARDWARE	265.53		1,727,104.90	CUST# 33515 # B376238 \$79.16 MAY 2018 # B367908 \$22.46 MAY 2018 # C264934 \$37.70 APRIL 2018 # B377235 \$38.75 JUNE 2018 # B376004 \$8.05 MAY 2018 # C269767 \$23.37 MAY 2018 # C270793 \$29.99 MAY 2018 # B375844 \$18.87 MAY 2018

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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
						# B376238 \$7.18 MAY 2018 MAINTENANCE SUPPLIES
06/11/2018	063689	HireRight, Inc.	115.15		1,726,989.75	CUST# 300245 INV# G2450316 \$115.15 MAY 2018 PRE EMPLOYMENT SCREENING
06/11/2018	063690	Hirst Electric Company	108.44		1,726,881.31	1 INVOICE INV# 61303 \$108.44 JUNE 2018 ELECTRICAL SERVICE
06/11/2018	063691	JACKSON GLASS WORKS INC	775.05		1,726,106.26	CUST# JHOU INV# 412958 \$215.13 MAY 2018 INV# 413292 \$68.44 MAY 2018 INV# 413288 \$273.30 JUNE 2018 INV# 413512 \$218.18 JUNE 2018 WINDOW REPLACEMENT OR REPAIR
06/11/2018	063692	JIMMIE'S, INC.	30.00		1,726,076.26	1 INVOICE INV# 93466-1 \$30.00 TOWING OF SILVER CAR. MAY 2018
06/11/2018	063693	KUBOTA OF JACKSON	303.44		1,725,772.82	CUST ID# 659452 INV# 06-25683 \$ 303.44 MAY 2018 INVOICE CFP 2016
06/11/2018	063694	LEUTZ CABINETS	180.00		1,725,592.82	CUST# JAXH INV# 53057 \$120.00 MAY 2018 INV# 53059 \$60.00 MAY 2018
06/11/2018	063695	LIBRA INDUSTRIES, INC. OF MI	56.00		1,725,536.82	CUST# 37126 INV# 45677100 \$56.00 D. WILLIAMS CLOTHING JUNE 2018
06/11/2018	063696	MENARDS - JACKSON	2,790.98		1,722,745.84	ACCT# 31610470 INV# 22394 \$183.41 INV# 23142 \$499.00 FRIDGE INV# 22522 \$296.72 INV# 22670 \$109.84 INV# 23298 \$808.00 INV# 21924 \$187.97 INV# 23876 \$21.00 INV# 24150 \$349.96 INV# 23950 \$219.87 INV# 23875 \$115.21

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063697	MINUTEMAN SEWER & DRAIN INC.	1,685.00		1,721,060.84	MAY/ JUNE 2018 INVOICES 7 INVOICES INV#18-0787 \$125.00 INV#18-0873 \$185.00 INV#18-0856 \$185.00 INV#18-0823 \$200.00 INV#18-0854 \$165.00 INV#18-0780 \$485.00 INV#18-0832 \$155.00 INV# 18-0981 \$185.00 MAY 2018 INVOICES
06/11/2018	063698	PC Solutions	1,063.75		1,719,997.09	CUST ID# JACKSON HOUSING CO #M20713 \$144.60 #M20715 \$272.25 #M20839 \$40.00 #M20677 \$148.50 #M20808 \$458.40 MAY/JUNE 2018 INVOICES
06/11/2018	063699	PLIC - SBD Grand Island	116.64		1,719,880.45	ACCT# 1044559-10001 ACCT# 1044559-10001 \$116.64 06.01.2018-06.30.2018 INVOICE
06/11/2018	063700	POWER BARN	160.27		1,719,720.18	CUST# 104542 INV# 143363 \$160.27 MAY 2018 INVOICE
06/11/2018	063701	REPUBLIC SERVICES #249	12,729.15		1,706,991.03	3 INVOICES ACCT# 3-0249-0142326 \$10575.96 INV# 0249-005960995 JUNE 2018 ACCT# 3-0249-0142776 \$707.41 INV# 0249-005957473 MAY 2018 ACCT# 3-0249-0142777 \$393.08 INV# 0249-005957474 MAY 2018 ACCT# 3-0249-0142776 \$656.61 INV# 0249-005964210 MAY 2018 ACCT# 3-0249-0142777 \$396.09 INV# 0249-005964211
06/11/2018	063702	Rooney's Sewer Service	250.00		1,706,741.03	2 INVOICES INV# 6339 \$125.00 MAY 2018 INV# 5907 \$125.00 MARCH 2018
06/11/2018	063703	SCOTT ACCOUNTING & COMPUTER	36.00		1,706,705.03	CUST# 11421

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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063704	SAFETY SYSTEMS INC	1,530.00		1,705,175.03	INV# 136181 \$36.00 JUNE 2018 INVOICE CUST# 00938 INV# 481025 \$75.00 MAY 2018 INV# 480978 \$123.00 MAY 2018 INV# 481057 \$297.00 MAY 2018 INV# 481058 \$123.00 MAY 2018 INV# 481559 \$912.00 JUNE 2018
06/11/2018	063705	THE SHERWIN -WILLIAMS CO.	870.00		1,704,305.03	ACCT# 5291-3816-6 INV# 0913-1 \$580.00 MAY 2018 INV# 0032-0 \$290.00 MAY 2018
06/11/2018	063706	SPRINT	1,202.89		1,703,102.14	ACCT# 128763256 INV# 128763256-045 \$1202.89 APRIL 24,2018-MAY 23,2018 CELL PHONE SERVICE
06/11/2018	063707	TALX THE WORK NUMBER	125.90		1,702,976.24	CUST# 0210/8805983 INV# B2-312797 \$125.90 JUNE 2018 INVOICE
06/11/2018	063708	TDS Metrocom	2,362.15		1,700,614.09	5 INVOICES 517-787-6494 \$93.04 517-787-1188 \$1711.70 517-787-0168 \$429.57 517-780-0620 \$94.93 517-780-0181 \$32.91 MAY 2018 PHONE/FAX SERVICES
06/11/2018	063709	TEACHOUT SECURITY SOLUTIONS.	6,118.55		1,694,495.54	CUST ID#JAXHC INV#0011934246 \$1502.77 05/17/2018-05/23/2018 INV#0011934327 \$1610.16 05/24/2018-05/30/2018 INV# 0011934181 \$1502.76 05/10/2018-05/16/2018 INV# 0011934502 \$1502.76 05/31/2018-06/06/2018
06/11/2018	063710	THE HOME DEPOT SUPPLY	3,362.00		1,691,133.54	COMM ACCT# 6035322540175928 H2770-38859 \$811.20 MAY 2018 H22700001199181 \$140.70 MAY 2018 H27700000106534 \$309.06 MAY 2018 H27700000146985 \$1933.88 MAY 2018

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063711	Trail Supply LLC	606.47		1,690,527.07	H2770000202804 \$167.12 MAY 2018 MAINTENANCE SUPPLIES ACCT# 10014 INV# 41024 \$305.57 MAY 2018 INV# 41306 \$300.90 JUNE 2018 JANITORIAL SUPPLIES
06/11/2018	063712	TRANS UNION LLC	131.00		1,690,396.07	CUST ID#4408R0064047 INV# 05830256 \$131.00 MAY 2018 PRE TENANT SCREENING
06/11/2018	063713	WEATHERPROOF INC	7.92		1,690,388.15	CUST# JAC HOUS COM INV# 323993 \$7.92 MAY 2018 INVOICE
06/11/2018	063714	White & Hotchkiss, PLLC	450.00		1,689,938.15	FILE# 1919 INV# 87840 \$450.00 MAY 2018 LEGAL EXPENSES
06/11/2018	063715	WILMAR INDUSTRIES	4,063.09		1,685,875.06	ACCT# 70585 INV# 4396344445 \$235.08 MAY 2018 INV# 440820900 \$235.08 MAY 2018 INV# 439634452 \$755.40 MAY 2048 INV# 441468618 \$134.34 MAY 2018 INV# 441468626 \$796.25 MAY 2018 INV# 441638715 \$359.54 MAY 2018 INV# 441468600 \$517.28 MAY 2018 INV# 441315256 \$9.02 MAY 2018 INV# 441468634 \$998.00 MAY 2018 INV# 440484558 \$23.10 MAY 2018 MAINTENANCE SUPPLIES
06/11/2018	063716	JACKSON WATER COLLECTION	21,303.95		1,664,571.11	PLEASE SEE ATTACHEMENTS AMP 1 READ DATE 05.01.2018 \$15556.57 AMP 2 READ DATE 04.26.2018 \$5747.38 WATER/ SEWER INVOICES
06/11/2018	063717	CONSUMERS ENERGY	14,596.32		1,649,974.79	14 INVOICES 103030440145 \$7.91 100000120988 \$1752.32 100000121028 \$2899.23 100000121093 \$1038.00 100000473114 \$1961.61 100000472256 \$1964.30 100000473429 \$3337.57 100035144961 \$1197.39 100035140910 \$101.56 100034278091 \$223.23 103023559042 \$51.19

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	063718	CITY OF JACKSON - CITY CLERK	50.00		1,649,924.79	1 INVOICE INV# 00063396 \$50.00 VIOLATION TALL TREES/GRASS/ WEED 1101 MAPLE AVE MAY 2018 INVOICE
06/11/2018	063719	City Of Jackson - Finance Department	8,895.62		1,641,029.17	EE & ER CONTRIBUTIONS EE & ERCONTRIBUTIONS MAY 2018
06/11/2018	063720	COMCAST	439.59		1,640,589.58	3 INVOICES 8529114280369921 \$34.45 221 JANKE 8529114280104708 \$193.79 109 SHAHAN DR 8529114280363940 \$211.35 301 STEWARD MAY 2018 INVOICES
06/11/2018	063721	Jannaa Pool	108.13		1,640,481.45	MILEAGE REIMBURSEMENT 05/01/2018-05/20/2018 =198.40 MILES X .545 =\$108.13 MILEAGE REIMBURSEMENT
06/11/2018	063722	LIBERTY ENVIRONMENTALISTS,	10.00		1,640,471.45	1 INVOICE TICKET# 16840 \$10.00 JUNE 2018 CHALET
06/11/2018	063723	The SBAM Plan	12,346.17		1,628,125.28	CID# 281224 CID#281224 SBAM ID# 92594 \$12346.17 07/01/2018-07/31/2018 EMPLOYEE INSURANCE
06/14/2018	063724	APCO SUPPLY	1,121.47		1,632,418.48	ACCT# 178131 INV# 1394917-00 \$1076.32 MAY 2018 INV# 1397512-00 \$45.15 MAY 2018
06/14/2018	063725	AUDITORY RESPONSE SYSTEMS,	408.00		1,632,010.48	CUST# ARS879 INV# MTH0001678 \$408.00 JUNE 2018 MEDICAL MONITORING
06/14/2018	063726	COLLINS BROTHERS	642.00		1,631,368.48	1 INVOICE INV# 51988 \$642.00 JUNE 2018 MAINTENANCE SUPPLIES

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/14/2018	063727	CONSUMERS ENERGY	5,027.82		1,626,340.66	4 INVOICES 100000120905 \$703.29 100000120798 \$1938.33 100000120855 \$313.40 100000120764 \$2072.80 JUNE 2018 INVOICE
06/14/2018	063728	FERGUSON ENTERPRISES,	7.35		1,626,333.31	CUST# 31919 INV# 4733342 \$7.35 MAY 2018 MAINTENANCE SUPPLIES
06/14/2018	063729	GLG PRINT	8.85		1,626,324.46	1 INVOICE INV# 57350 \$8.85 LYNNE S. BUSINESS CARDS
06/14/2018	063730	GRIFFIN PEST SOLUTIONS	985.50		1,625,338.96	1 INVOICE INV# 1607669 \$985.50 JUNE 2018 PEST MAINTENANCE
06/14/2018	063731	GRIMES PLUMBING COMPANY, INC	10,038.00		1,615,300.96	2 INVOICES INV# 5095 \$312.50 INV# 5109 \$9725.50 CFP 2016 MAIN JUNE 2018 INVOICES
06/14/2018	063732	INK CONTRACTING LLC	9,075.00		1,606,225.96	4 INVOICES INV# 1281 \$3875.00 CFP 2016 CABINETS & COUNTER TOPS JUNE 2018 INV# 1291 \$2200.00 INV# 1290 \$800.00 INV\$ 1289 \$2200.00 JUNE 2018 INVOICES
06/14/2018	063733	JACKSON GLASS WORKS INC	1,650.00		1,604,575.96	CUST# JHOU INV# 413562 \$1650.00 JUNE 2018 120 SHAHAN COMM ROOM FRONT DOOR
06/14/2018	063734	JOHN C. DIPIERO, P.C	12,681.00		1,591,894.96	1 INVOICE 156/HR @ \$85/HR COMPUTER SOFTWARE USE \$350/ MO YEAR END ACCRUALS REPORT PREP SUBMISSION OF REAC JUNE 2018
06/14/2018	063735	MENARDS - JACKSON	292.71		1,591,602.25	ACCT# 31610470 INV# 24227 \$70.35

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From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/14/2018	063736	MINUTEMAN SEWER & DRAIN INC.	195.00		1,591,407.25	INV# 23973 \$169.31 INV# 23815 \$53.05 JUNE 2018 INVOICES
						1 INVOICE INV# 18-0971 \$195.00 MAY 2018
06/14/2018	063737	OSBORNE PROCESS SERVICE	473.56		1,590,933.69	15 INVOICES 2018001429 \$31.30 2018001059 \$0.00 2018001397 \$33.54 2018001462 \$29.53 2018001431 \$29.05 2018001432 \$29.05 2018001396 \$31.78 2018001394 \$28.89 2018001405 \$28.25 2018001395 \$28.00 2018001430 \$28.89 2018000864 \$85.14 2018001459 \$33.00 2018001461 \$28.89 2018001458 \$28.25
06/14/2018	063738	PC Solutions	18.00		1,590,915.69	CUST ID# JACKSON HOUSING CO INV# M20881 \$18.00 JUNE 2018
06/14/2018	063739	Postmaster	300.00		1,590,615.69	TENANT MAILBOX KEYS AMP 1 MALLETT, LEWIS, BARBEE, ESTES AMP2 OSHEA, RICE, BANKS, AKERS, MCGUIRE, TINLSEY, SUCHS AMP3 COBURN \$25.00 PER PERSON
08/14/2018	063740	Routney's Sewer Service	225.00		1,590,390.69	1 INVOICE INV# 6601 \$225.00 JUNE 2018 MINOR PLUMBING
06/14/2018	063741	SANDY'S LANDSCAPE SUPPLIES,	205.00		1,590,185.69	1 INVOICE INV# 123394 \$205.00 JUNE 2018 INVOICE
06/14/2018	063742	SHARPS COMPLIANCE, INC.	571.17		1,589,614.52	CUST# 159294 INV#001711147 \$571.17 MAY 2018 INVOICE
06/27/2018	063743	KANSAS CITY LIFE INSURANCE CO	72.15		1,591,182.87	1 INVOICE JACKSON HOUSING COMMISSION LIFE AD&D INSURANCE JULY 2018
06/27/2018	063743	**VOID** KANSAS CITY LIFE	(72.15)		1,591,255.02	1 INVOICE Void Refer 063743

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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/27/2018	063744	CITY OF JACKSON - CITY CLERK	41,937.65		1,549,317.37	LBA LEAD- BASED ABATEMENT PROJECT# MILHB064717 PAYMENT ID# 039-00039271 AMOUNT \$41937.65
06/27/2018	063744	**VOID** CITY OF JACKSON - CITY	(41,937.65)		1,591,255.02	Void Refer 063744
06/28/2018	063745	KANSAS CITY LIFE INSURANCE CO	72.15		1,591,182.87	1 INVOICE JACKSON HOUSING COMMISSION LIFE AD&D INSURANCE JULY 2018
06/28/2018	063746	CITY OF JACKSON - CITY CLERK	41,937.65		1,549,245.22	LBA LEAD- BASED ABATEMENT PROJECT# MILHB064717 PAYMENT ID# 039-00039271 AMOUNT \$41937.65
06/29/2018	063747	A-1 LOCK SHOP	29.01		1,549,216.21	1 INVOICE INV# 5621 \$29.01 MAINTENANCE SUPPLIES JUNE 2018
06/29/2018	063748	ADECCO EMPLOYMENT SERVICES	1,565.10		1,547,651.11	CUST# 3075780 INV# 69101758 \$592.00 ENDING 6/17/2018 INV# 69051090 \$499.50 ENDING 5/13/2018 INV# 69090231 \$473.60 ENDING 6/10/2018 J. BERRY TEMP SERVICE FEES
06/29/2018	063749	ALLEGIANCE OCCUPATIONAL	185.60		1,547,465.51	GUARANTOR ACCT# 6000149860 ACCT# 801101422 \$185.60 PRE EMPLOYMENT SCREENING
06/29/2018	063750	American Office Solutions	66.69		1,547,398.82	ACCT# J1087 INV# IN166393 \$66.69 305959-310923= 4964 @ 0.013044 JUNE 2018 INVOICE
06/29/2018	063751	CASLER HARDWARE	504.05		1,546,894.77	CUST ACCT# 33561 #I-21837 \$55.92 JUNE 2018 #I-21815 \$6.99 JUNE 2018 #I-21890 \$94.73 JUNE 2018 #I-21939 \$55.92 JUNE 2018 #I-22229 \$19.47 JUNE 2018 #I-21953 \$246.67 JUNE 2018

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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	063752	CITY OF JACKSON - CITY CLERK	477.17		1,546,417.60	#1-21711 \$24.35 JUNE 2018 8 INVOICES INV #S 00060118 \$121.50 329 E ROBIN T.CHARGE 00059610 \$50.00 329 E ROBIN T.CHARGE 00058987 \$50.00 122 STANLEY T. CHARGE 00063867 \$50.00 329 E ROBIN T. CHARGE 00063296 \$50.00 117 E MANSION T. CHARGE 00059844 \$50.63 217 SUMMIT 00062081 \$50.63 940 MAPLE 00049375 \$54.41 217 SUMMIT CODE ENFORCEMENT
06/29/2018	063753	COLLINS BROTHERS	856.10		1,545,561.50	1 INVOICE INV# 52015 \$856.10 MAINTENANCE SUPPLIES JUNE 2018
06/29/2018	063754	Community Action Agency	3,437.52		1,542,123.98	1 INVOICE TENANT SERVICES CONTRACT 05/01/2018-05/31/2018
06/29/2018	063755	DAUGHERTY TREE SERVICE	1,350.00		1,540,773.98	1 INVOICE 1101 MAPLE REMOVAL OF TREE JUNE 2018
06/29/2018	063756	ETNA Supply	1,412.06		1,539,361.92	CUST# 22603 INV# S102671415.001 \$462.19 CPF 2016 INV# S102676677.001 \$531.82 CFP 2016 INV# S102662315.001 \$418.05 JUNE 2018 INVOICES
06/29/2018	063757	FERGUSON ENTERPRISES,	39.85		1,539,322.07	CUST# 31919 INV# 4753049 \$10.58 INV# 4772338 \$29.27 JUNE 2018 INVOICE
06/29/2018	063758	Firestone Complete Auto Care	1,629.81		1,537,692.26	STORE# 006181 CUST INV# 106491 \$1629.81 2011 FORD F-250 SUPER DUTY
06/29/2018	063759	GRIFFIN PEST SOLUTIONS	4,502.70		1,533,189.56	5 INVOICES INV#S 1624997 \$985.50 1622132 \$325.00 1622259 \$35.00 1621199 \$3077.20

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Public Housing
From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	063760	GRIMES PLUMBING COMPANY, INC	400.00		1,532,789.56	1621187 \$80.00 JUNE 2018 INVOICES 1 INVOICE INV# 5172 \$400.00 I-65 JUNE 2018 INVOICE
06/29/2018	063761	HAMMOND HARDWARE	147.21		1,532,642.35	CUST# 33515 INV#S C273792 \$14.79 JUNE 2018 C275020 \$19.78 JUNE 2018 B378311 \$79.38 JUNE 2018 C271757 \$33.26 MAY 2018
06/29/2018	063762	Hirst Electric Company	68.00		1,532,574.35	1 INVOICE INV# 61336 \$68.00 JUNE 2018 INVOICE
06/29/2018	063763	JACKSON GLASS WORKS INC	371.61		1,532,202.74	CUST# JHOU INV# 413723 \$313.50 INV# 413772 \$58.11 JUNE 2018 INVOICES
06/29/2018	063764	Jackson Transportation Authority	318.86		1,531,883.88	1 INVOICE INV# 0028682-IN \$318.86 FUEL SERVICES FOR MAY 2018
06/29/2018	063765	JACKSON WATER COLLECTION	8,630.05		1,523,253.83	PLEASE SEE ATTACHMENTS AMP 1 \$23026.32 CONSUMPTION 43900 AMP 2 \$6323.73 CONSUMPTION 131000
06/29/2018	063766	JACKSON YMCA	288.75		1,522,965.08	YMCA MEMBERSHIP JULY, AUGUST, SEPTEMBER 2018 INVOICES \$288.75
06/29/2018	063767	Janna Pool	130.80		1,522,834.28	MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT \$130.80 6/25/2018 KALAMAZOO 6/26/2018 TRAINING 240 MILES X .545
06/29/2018	063768	KUBOTA OF JACKSON	383.44		1,522,450.84	CUSTID# 659452 INV# 06-27992 \$383.44 JUNE 2018 INVOICE NON CFP

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 Public Housing
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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	063769	LESTER BROTHERS EXCAVATING,	642.00		1,521,808.84	1 INVOICE INV# 100242 \$642.00 JUNE 2018
06/29/2018	063770	LIBERTY ENVIRONMENTALISTS,	120.00		1,521,688.84	12 INVOICES INV#'S/ TICKET NUMBERS 169124 \$10.00 169115 \$10.00 169111 \$10.00 169100 \$10.00 169056 \$10.00 169049 \$10.00 168702 \$10.00 168638 \$10.00 168647 \$10.00 168663 \$10.00 168693 \$10.00 168625 \$10.00 JUNE 2018 INVOICES
06/29/2018	063771	MENARDS - JACKSON	3,490.49		1,518,198.35	ACCT# 31610470 INV#'S 25852 \$61.82 24657 \$413.46 25351 \$165.12 24747 \$239.70 25411 \$39.99 23854 \$379.00 GAS RANGE AMP 1 24624 \$117.97 25443 \$351.89 25539 \$848.76 (FRIDGE 794 AMP 2 25417 \$872.78
06/29/2018	063772	MINUTEMAN SEWER & DRAIN INC.	275.00		1,517,923.35	1 INVOICE INV# 18-1013 \$275.00 JUNE 2018 INVOICE
06/29/2018	063773	OSBORNE PROCESS SERVICE	205.32		1,517,718.03	2 INVOICES OBP-2018001410 \$33.54 OBP-2018001411 \$28.89 OBP-2018001419 \$142.89 MAY/JUNE 2018 INVOICES
06/29/2018	063774	PDQ SUPPLY, INC.	568.38		1,517,149.65	CUST ACCT# 118660 INV# SI-276255 \$464.70 INV# SI-276548 \$103.68 JNE 2018 INVOICES
06/29/2018	063775	Petty Cash	911.59		1,516,238.06	REPLENISH PETTY CASH CURRENT AMOUNT IN PETTY CASH \$ 1088.41 TRANS# 810-840 REPLENISH AMOUNT NEEDED\$ 911.59

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Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	063776	PITNEY BOWES GLOBAL	205.92		1,516,032.14	ACCT# 0010054937 LEASE INVOICE# 3306449725 \$205.92 BILLING PERIOD 04/20/2018-07/19/2018
06/29/2018	063777	Postmaster	125.00		1,515,907.14	TENANT MAILBOX KEYS AMP2 HADSALL, TUCKER, FORD AMP3 PARKUS, RODRIGUEZ
06/29/2018	063778	PURCHASE POWER	250.00		1,515,657.14	ACCT NAME: JACKSON HOUSING ACCT# 8000-9000-0062-0884 \$250.00 POSTAGE REFILL JUNE 2018
06/29/2018	063779	Rooney's Sewer Service	100.00		1,515,557.14	1 I INVOICE INV# 6768 \$100.00 MINOR PLUMBING SERVICE JUNE 2018 INVOICE
06/29/2018	063780	SAFETY SYSTEMS INC	123.00		1,515,434.14	CUST# 00938 INV# 481992 \$123.00 JUNE 2018 INVOICE
06/29/2018	063781	SANDY'S LANDSCAPE SUPPLIES,	294.00		1,515,140.14	2 INVOICES #123481 \$121.00 #123292 \$173.00 JUNE 2018 INVOICES
06/29/2018	063782	SCOTT ACCOUNTING & COMPUTER	1,584.09		1,513,556.05	CUST# 11421 INV# 136371 \$1584.09 JUNE 2018 INVOICE
06/29/2018	063783	THE SHERWIN -WILLIAMS CO.	642.47		1,512,913.58	ACCT# 5291-3816-6 INV# 2517-8 \$580.00 INV# 2600-2 \$62.47 JUNE 2018 INVOICES
06/29/2018	063784	TEACHOUT SECURITY SOLUTIONS,	3,003.67		1,509,909.91	CUST ID# JAXHC INV# 0011934619 \$1500.91 06/07/2018-06/13/2018 INV# 0011934733 \$1502.76 06/14/2018-06/20/2018
06/29/2018	063785	THE HELPING HAND HANDYMAN	3,370.00		1,506,539.91	4 INVOICES INV# 1084 \$450.00 INV# 1086 \$1045.00 INV# 1085 \$850.00

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	063786	TOMMARK, INC.	53.90		1,506,486.01	INV# 1083 \$1025.00 JUNE 2018 INVOICES CUST ID# 100596 INV# 812707615 \$53.90 JUNE 2018 INVOICE
06/29/2018	063787	WEATHERPROOF INC	884.00		1,505,602.01	CUST# JAC HOUS COM INV# 324344 \$884.00 JUNE 2018 INVOICE
06/29/2018	063788	WILMAR INDUSTRIES	2,700.71		1,502,901.30	ACCT# 70585 INV# 443078381 \$499.40 INV# 443445648 \$122.49 INV# 443793021 \$835.65 INV# 443078373 \$558.63 INV# 443793039 \$331.02 INV# 444291009 \$353.52 JUNE 2018 INVOICES
06/29/2018	063789	CONSUMERS ENERGY	27,392.16		1,475,509.14	17 INVOICES 100035140910 \$87.40 100000473429 \$5141.82 100034278091 \$230.98 100035144961 \$1713.96 103023559042 \$43.32 103030795399 \$7.75 103030770590 \$38.35 100071388449 \$41.44 100035146164 \$1591.73 100035145687 \$198.08 100035145554 \$2823.27 100000120954 \$2326.59 100000120988 \$2553.42 100000121028 \$3156.80 100000121093 \$1524.36 100000472256 \$2809.27 100000473114 \$3103.53 JUNE 2018 INVOICES
06/29/2018	063790	REPUBLIC SERVICES #249	11,361.41		1,464,147.73	3 INVOICES ACCT# 3-0249-0142326 \$10659.96 INV# 0249-005997161 ACCT# 3-0249-0142777 \$359.54 INV# 0249-005993588 ACCT# 3-0249-0142776 \$341.91 INV# 0249-005993587
06/29/2018	063791	AFLAC	276.90		1,463,870.83	ACCT# VX312 INV# 027653 \$276.90 JUNE 2018 INVOICE
06/30/2018	063792	First National Bank Omaha	2,714.75		1,461,156.08	acct# 4988659183672469 statement ending 06/18/2018 \$2714.75

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
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Total:			380,950.42	0.00		
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 Section 8 Housing Voucher Prog
 From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/01/2018	ADJUST		216,595.78		157,703.50	ACH HAP Payment ACH HAP Payment
06/04/2018	ADJUST		7,138.00		150,565.50	ACH HAP Payment ACH HAP Payment
06/05/2018	054822	Jackson Housing Commission	3,000.00		147,565.50	SECTION 8 MANAGEMENT FEES SECTION 8 MANAGEMENT FEES \$3000.00 JUNE 2018
06/07/2018	ADJUST		2,335.78		145,704.72	Paychex Payroll Paychex Payroll
06/07/2018	ADJUST		821.53		144,883.19	Paychex Payroll Taxes Paychex Payroll Taxes
06/11/2018	054823	AccuShred, LLC	25.00		144,858.19	1 INVOICE INV# 44574 \$25.00 MAY 2018 INVOICE
06/11/2018	054824	PLIC - SBD Grand Island	262.44		144,595.75	ACCT# GRB 29414 ACCT# GRB 29414 \$262.44 JUNE 2018 INVOICE
06/11/2018	054824	**VOID** PLIC - SBD Grand Island	(262.44)		144,858.19	ACCT# GRB 29414 Void Refer 054824 Payee was supposed to be Grand River NOT PLIC Voided and reissued corrected payee.
06/11/2018	054825	Jackson Housing Commission	57.77		144,800.42	SECTION 8 INSPECTION FEES SECTION 8 INSPECTION FEES \$57.77 J. ARNOLD 05/07/2018-05/18/2018
06/11/2018	054826	JACKSON WATER COLLECTION	114.27		144,686.15	STEW-000301-0000-03 STEW-000301-0000-03 \$ 114.27 READ DATE 04/26/2018
06/11/2018	054827	LIBRA INDUSTRIES, INC. OF MI	57.00		144,629.15	CUST# 37126 INV# 45334800 \$57.00 S. BOYCE EMPLOYEE CLOTHING MAY 2018
06/11/2018	054828	NAN MCKAY & Associates, Inc.	199.00		144,430.15	CUST ID# JAC49201 INV# 230942 \$199.00 MAY 2018 POLICY REVISION S8
06/11/2018	054829	PC Solutions	927.17		143,502.98	CUST ID# JACKSON HOUSING CO INV# M20808 \$152.79 JUNE 2018

Jackson Housing Commission
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Section 8 Housing Voucher Prog
From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	054830	PLIC - SBD Grand Island	19.44		143,483.54	INV# M20713 \$48.19 MAY 2018 INV# M20852 \$726.19 JUNE 2018 COMPUTER SUPPORTS
06/11/2018	054831	SCOTT ACCOUNTING & COMPUTER	12.00		143,471.54	ACCT# 1044559-10001 ACCT# 1044559-10001 \$19.44 06/01/2018-06/30/2018
06/11/2018	054832	SPRINT	61.06		143,410.48	CUST# 11421 INV# 136181 \$12.00 JUNE 2018 INVOICE
06/11/2018	054833	TALX THE WORK NUMBER	162.05		143,248.43	ACCT# 128763256 INV# 128763256-045 \$61.06 04/24/2018-05/23/2018
06/11/2018	054834	TDS Metrocom	77.60		143,170.83	CUST# 0210/8805983 INV# B2-312797 \$162.05 JUNE 2018 INVOICE
06/11/2018	054835	TRANS UNION LLC	81.95		143,088.88	1 INVOICE 517-787-6326 \$77.60 MAY 2018 INVOICE
06/11/2018	054836	City Of Jackson - Finance Department	1,357.05		141,731.83	CUST ID# 4408R00647047 INV# 05830256 \$81.95 04/26/2018-05/25/2018
06/11/2018	054837	The SBAM Plan	1,654.53		140,077.30	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS \$ 1357.05 MAY 2018
06/12/2018	054838	Grand River Insurance Agency, LLC	262.44		139,983.84	EE & ER CONTRIBUTIONS \$ 1357.05 MAY 2018
06/14/2018	054839	GLG PRINT	14.75		140,028.85	EE & ER CONTRIBUTIONS \$ 1357.05 MAY 2018
06/14/2018	054840	JOHN C. DIPIERO, P.C	4,227.00		135,801.85	CID# 281224 CID# 281224 SBAM ID# 92594 \$1654.53 07/01/2018-07/31/2018
						ACCT# GRB 29414 ACCT# GRB 29414 \$262.44 JUNE 2018 INVOICE
						1 INVOICE INV# 57350 \$14.75 A. CUNNINGHAM BUSINESS CARDS
						1 INVOICE 156/HR @ \$85/HR COMPUTER SOFTWARE USE \$350/ MO YEAR END ACCRUALS REPORT PREP

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 Section 8 Housing Voucher Prog
 From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/14/2018	054841	PC Solutions	6.00		135,795.85	SUBMISSION OF REAC CUST ID# JACKSON HOUSING CO INV# M20881 \$6.00 JUNE 2018
06/14/2018	054842	The Neilrod Company	1,649.00		134,146.85	CUST ID# JACKSON, MI INV# ZR15929-2017 \$1649.00 EZ RENT DETERMINATION SECTION8
06/14/2018	054843	DBI BUSINESS INTERIORS	111.29		134,035.56	ACCT# 224241 INV# 32771-0 \$111.29 JUNE 2018 INVOICE
06/27/2018	054844	KANSAS CITY LIFE INSURANCE CO	28.86		134,006.70	1 INVOICE JACKSON HOUSING COMMISSION LIFE AD&D INSURANCE JULY 2018
06/29/2018	054845	ALLEGIANCE OCCUPATIONAL	118.20		133,888.50	ACCT# 801101422 GUARANTOR# 6000149860 \$118.20 PRE EMPLOYMENT SCREENING
06/29/2018	054846	Community Action Agency	1,145.81		132,742.69	1 INVOICE TENANT SUPPORT SERVICES 05/01/2018-05/31/2018 \$1145.81
06/29/2018	054847	GLG PRINT	2.95		132,739.74	1 INVOICE INV# 57350 \$2.95 JUNE 2018 INVOICE
06/29/2018	054848	J McEldowney Inc.	903.36		131,836.38	2 INVOICES INV# 88702 \$453.36 01/01/2018-06/30/2018 INV# 88701 \$450.00 07/01/2018-12/31/2018
06/29/2018	054849	Jackson Housing Commission	31.48		131,804.90	SECTION 8 INSPECTION FEES SECTION 8 INSPECTION FEES ARNOLD \$31.48 06/04/2018-06/15/2018
06/29/2018	054850	JACKSON WATER COLLECTION	95.29		131,709.61	STEW-000301-0000-03 STEW-000301-0000-03 \$95.29 WATER/ SEWER CONSUMPTION 500
06/29/2018	054851	KENNETH LIPPS	713.00		130,996.61	SECTION 8 INSPECTION FEES 5/8/2018 5.5 HRS@ \$23=\$126.00 5/16/2018 4 HRS @ \$23=\$92.00

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 From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	054852	PITNEY BOWES GLOBAL	82.37		130,914.24	5/22/2018 2 HRS @ \$23=\$46.00 5/30/2018 1.5 HRS @ \$23=\$34.50 6/5/2018 6.5 HRS @ \$23=149.50 6/6/2018 6.5 HRS @ \$23=149.50 6/19/2018 5 HRS @ \$23=115.00
06/29/2018	054853	PURCHASE POWER	100.00		130,814.24	ACCT# 0010054937 LEASE INV# 3306449725 \$82.37 04/20/2018-07/19/2015
06/29/2018	054854	SCOTT ACCOUNTING & COMPUTER	528.03		130,286.21	ACCT NAME: JACKSON HOUSING ACCT# 8000-9000-0062-0884 \$100.00 POSTAGE REFILL
06/29/2018	054855	STAMPCO	23.00		130,263.21	CUST# 11421 INV# 136371 \$528.03 JUNE 2018 INVOICE
06/29/2018	054856	AFLAC	250.44		130,012.77	1 INVOICE INV# 32423 \$23.00 SIGNATURE STAMP CUNNINGHAM JUNE 2018 INVOICE
06/30/2018	054857	First National Bank Omaha	62.74		129,950.03	ACCT# VX312 INV# 027653 \$250.44 JUNE 2018 INVOICE
						acct# 4988659183672469 statement ending 06/18/2018 \$62.74
			Total:			245,052.99
						0.00

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General COCC Account
From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/01/2018	ADJUST		800.00		47,141.30	Paychex Employee Advance Paychex Employee Advance
06/07/2018	ADJUST		9,130.34		38,010.96	Paychex Payroll Paychex Payroll
06/07/2018	ADJUST		3,982.59		34,028.37	Paychex Payroll Taxes Paychex Payroll Taxes
06/11/2018	003228	AccuShred, LLC	25.00		70,161.97	1 INVOICE INV# 44574 \$25.00 MAY 2018 INVOICE
06/11/2018	003229	DBI BUSINESS INTERIORS	147.83		70,014.14	ACCT# 224241 INV# 28541-0 \$5.70 INV# 29172-0 \$9.55 INV# 29564-0 \$7.53 INV# 31538-0 \$147.83 MAY 2018 INVOICES
06/11/2018	003230	Grand River Insurance Agency, LLC	393.66		69,620.48	ACCT# GRB 29414 ACCT# GRB 29414 \$393.66 JUNE 2018 INVOICE
06/11/2018	003231	JACKSON WATER COLLECTION	114.25		69,506.23	STEW-000301-0000-03 STEW-000301-0000-03 \$114.25 READ DATE 04/26/2018
06/11/2018	003232	NAHRO	270.00		69,236.23	ORDER# 1006344818 INV# 0006349653 \$270.00 CLASSIFICATION ADS FOR COCC MAY 2018 INVOICE
06/11/2018	003233	PC Solutions	201.00		69,035.23	CUST ID# JACKSON HOUSING CO INV# M20808 \$152.80 INV# M20713 \$48.20 MAY 2018 AND JUNE 2018 INVOICES
06/11/2018	003234	PLIC - SBD Grand Island	25.92		69,009.31	ACCT# 1044559-10001 ACCT# 1044559-10001 \$25.92 06/01/2018-06/30/2018
06/11/2018	003235	SCOTT ACCOUNTING & COMPUTER	12.00		68,997.31	CUST# 11421 INV# 136181 \$12.00 JUNE 2018 INVOICE
06/11/2018	003236	SPRINT	229.49		68,767.82	ACCT# 128763256 INV# 128763256-045 \$229.49 04/24/2018-05/23/2018

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 General COCC Account
 From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/11/2018	003237	TDS Metrocom	55.81		68,712.01	1 INVOICE 517-787-9241 \$55.81 MAY 2018 INVOICE
06/11/2018	003238	THE WATER STORE INC	55.55		68,656.46	ACCT# 004793 INV# 134710 \$55.55 MAY 2018 INVOICE
06/11/2018	003239	City Of Jackson - Finance Department	4,734.38		63,922.08	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS \$4734.38 MAY 2018
06/11/2018	003240	The SBAM Plan	7,836.59		56,085.49	CID# 281224 CID# 281224 SBAM ID# 92594 \$7836.59 07/01/2018-07/31/2018
06/11/2018	003241	Pentiuk, Couvreur & Koblijak, P.C	1,272.00		54,813.49	ACCT# 114310.001 INV# 36395 \$1272.00 MAY 2018 LEGAL EXPENSES
06/14/2018	003242	GLG PRINT	13.03		54,800.46	2 INVOICES INV# 57350 \$ 2.95 INV# 57351 \$10.08 JUNE 2018 INVOICES
06/14/2018	003243	JOHN C. DIPIERO, P.C	4,227.00		50,573.46	1 INVOICE 156/HR @ \$85/HR COMPUTER SOFTWARE USE \$350/ MO YEAR END ACCRUALS R-PORTI PRFP SUBMISSION OF REAC
06/14/2018	003244	PC Solutions	6.00		50,567.46	CUST ID# JACKSON HOUSING CO INV# M20881 \$6.00 JUNE 2018
06/14/2018	003245	DBI BUSINESS INTERIORS	42.86		50,524.60	ACCT# 224241 INV# 32777-0 \$42.86 JUNE 2018
06/27/2018	003246	KANSAS CITY LIFE INSURANCE CO	43.29		50,481.31	1 INVOICE JACKSON HOUSING COMMISSION LIFE AD&D INSURANCE JULY 2018
06/29/2018	003247	ALLEGIANCE OCCUPATIONAL	23.20		50,458.11	ACCT# 801101422 GUARANTOR# 6000149860 \$23.20 PRE EMPLOYMENT SCREENING JUNE 2018

Jackson Housing Commission
Check Register Summary Report
 General COCC Account
 From: 06/01/2018 To: 06/30/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
06/29/2018	003248	J McEldowney Inc.	514.47		49,943.64	2 INVOICES INV# 88700 \$214.47 01/01/2018-06/30/2018 DATES
06/29/2018	003249	JPS FOOD SERVICE	255.00		49,688.64	1 INVOICE INV# 1614 \$255.00 MTO OMELETS APRIL 2018 INVOICE DELAY IN INVOICE
06/29/2018	003250	JACKSON WATER COLLECTION	95.27		49,593.37	STEW-000301-0000-03 STEW-000301-0000-03 \$95.27 CONSUMPTION 500
06/29/2018	003251	JACKSON YMCA	288.75		49,304.62	MEMBERSHIP FEES JULY, AUGUST, SEPTEMBER MEMBERSHIP FEES \$288.75
06/29/2018	003252	PITNEY BOWES GLOBAL	123.55		49,181.07	ACCT# 0010054937 LEASE INVOICE# 3306449725 \$123.55 04/20/2018-07/19/2018
06/29/2018	003253	PURCHASE POWER	150.00		49,031.07	ACCT NAME: JACKSON HOUSING ACCT# 8000-9000-0062-0884 \$150.00 POSTAGE REFILL
06/29/2018	003254	SCOTT ACCOUNTING & COMPUTER	528.03		48,503.04	CUST# 11421 INV# 136371 \$528.03 YEAR END AND ACCOUNTING SERVICES JUNE 2018 INVOICE
06/29/2018	003255	AFLAC	92.24		48,410.80	ACCT# VX312 INV# 027653 \$92.24 JUNE 2018 INVOICE
06/29/2018	003256	AMAZON	1,104.86		47,305.94	ACCT# 6045787810569323
06/29/2018	003257	First National Bank Omaha	469.25		46,836.69	acct# 4988659183672469 statement ending 06/18/2018 \$469.25
06/29/2018	003258	JASON OMO	31.88		46,804.81	WATER REIMBURSEMENT WATER REIMBURSEMENT FOR TENANT WATER SHUT OFF MUGGS & BOPPS \$31.88
06/29/2018	003259	Jannaa Pool	13.65		46,791.16	FOOD REIMBURSEMENT

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
			37,308.74	0.00		J. POOL FOOD REIMBURSEMENT DURING TRAINING. \$13.65

Total: 37,308.74 0.00

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____ and considered:

RESOLUTION NO. 2018-10

Pursuant to the Uncollectible Tenants Accounts Policy which authorizes the Commission to write off delinquent accounts after 3 months as shown below:

AMP 1: Chalet Terrace	\$ 139.00
AMP 2: Reed Manor	\$ 484.35
AMP 3: Shahan Blackstone North	25.00
Total	\$ 648.35

The attached Collection Losses Report reflects the delinquent amount of **\$648.35** and is hereby approved for fiscal year 2018-2019 write-off.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as read.
Commissioner _____ **SECONDED** the motion and upon roll call the "AYES" and "NAYS" were as follows:

AYES:
NAYS:
ABSTAIN:
ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on July 18, 2018.

Michelle Woods
President

Jackson Housing Commission

Collections Losses Report

Three Months or Greater
July 2018

Account	EOP	Amount
P -002-4391-03	4/01/2018	\$ 31.00
P -001-1199-07	4/16/2018	\$ 2.00
P -001-1167-11	4/16/2018	\$137.00
P -003-6590-12	4/19/2018	\$ 25.00
P -002-3290-08	4/24/2018	\$453.35

Property	July 2018	July 2017
Chalet Terrace	\$ 139.00	-0-
Reed Manor	\$484.35	\$1,385.00
Shahan Blackstone North	\$ 25.00	-0-
Total Write Off	\$648.35	\$1,385.00

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____ and considered:

RESOLUTION NO. 2018-11

WHEREAS, the Department of Housing and Urban Development (HUD) announced a Final Rule requiring each Public Housing Agency (PHA) to implement a “smoke-free” policy no later than 18 months from the effective date of the rule banning the use of prohibited tobacco products in all public housing living units, indoor common areas in public housing, and in PHA administrative office buildings;

WHEREAS, HUD regulations require that the “smoke-free” policy must also extend to all outdoor areas up to 25 feet from the public housing and administrative office buildings;

WHEREAS, an advisory council consisting of JHC staff and residents reviewed HUD regulations, solicited input from all parties involved to determine a course of action that would result in the successful implementation of the JHC Smoke-Free Policy.

THEREFORE BE IT RESOLVED THAT the Jackson Housing Commission in accordance with HUD regulations approves the JHC Smoke-Free Policy and authorizes the Executive Director to execute its immediate implementation.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as read.

Commissioner _____ **SUPPORTED** the motion, and, upon roll call the "AYES" and "NAYS" were as follows:

AYES:
NAYS:
ABSTAIN:
ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on July 18, 2018.

Michelle Woods
President



Lease Addendum - Smoke-Free Housing

To insure the quality of air and the safety of residents in all housing owned and operated by the Jackson Housing Commission, the Commission has declared that all residential buildings shall be smoke free. Smoking is not permitted in any area of the buildings both private and common, including apartments, effective August 1, 2018.

All tenants, employees, contactors and guests must abide by this policy.

The Resident and all members of the Resident's household are parties to a written lease with the Jackson Housing Commission. This Addendum states the following additional terms, conditions, and rules which are hereby incorporated into the lease. Any deviation from this smoke-free policy by any tenant, member of a tenant's household, or guest of a tenant will be considered a lease violation and will be subject to enforcement of the policy described herein; all other Lease Provisions still apply.

1. Purpose of a Non Smoking Policy. The parties desire to mitigate the irritation and known health risks from secondhand smoke; the increased maintenance and cleaning costs; and the increased fire risk from smoking.
2. Definition of Smoking. The term "smoking" means inhaling, exhaling, breathing, or carrying any lighted cigar, cigarette, or other tobacco product or similar lighted product in any manner or form. Marijuana is not permitted on any JHC property, at any time.
3. Smoke-Free Complex. Resident agrees and acknowledges that the premises to be occupied by the Resident's household have been designated as a smoke-free living environment. The Resident and all household members shall not smoke anywhere in the rental unit, or in any other area of a JHC property not specifically designated as a smoking area, including but not limited to, hallways, community rooms, laundry rooms, common areas, playgrounds, ball courts, or office spaces owned or managed by the Jackson Housing; nor shall Resident permit any guests or visitors under the control of the Resident to do so. Smoking is permitted only in designated smoking areas at each property. These areas are clearly delineated, and marked for smoking. Smoking anywhere else on JHC property is a violation of the Lease, and will be enforced as such. Marijuana use is prohibited, even in the designated smoking areas.
4. Resident to Promote No-Smoking Policy and to alert Landlord of Violations. Resident shall inform all guests of the no-smoking policy. Further, Resident shall promptly give Landlord a written statement of any incident where tobacco smoke is migrating into the unit from outside sources.
5. Landlord to Promote No-Smoking Policy. The Landlord shall post no-smoking and or smoke free signs at entrances/exits, in common areas, hallways, and on the grounds.
6. Landlord not a guarantor of smoke-free environment. Resident acknowledges that Landlord's adoption of a smoke-free living environment, and efforts to designate the building/complex as smoke-free, do not make the Landlord or any of its managing agents the guarantor of the smoke-free condition of the

"Housing Jackson, one family at a time."



Resident’s unit and the common areas. However, Landlord shall take reasonable steps to enforce the smoke-free terms of its lease and to make the building/complex smoke-free.

- 7. Other Residents are Third-Party Beneficiaries of Resident’s Agreement. Resident agrees that the other Residents are the third-party beneficiaries of Resident’s smoke-free agreements with the Landlord, meaning that Resident’s commitments in this Addendum are made to the other Residents as well as to the Landlord. A Resident may sue another Resident for an injunction to prohibit smoking or for damages, but does not have the right to evict another Resident. Any suit between Residents herein shall not create a presumption that the Landlord breached this Addendum.
- 8. Effect of Breach and Right to Terminate Lease. A breach of this Lease Addendum shall give each party all the rights contained herein, as well as the rights in the Lease. A material breach of this Addendum by the Residents shall be a material breach of the lease and grounds for action against the lease, up to and including immediate termination of the Lease by the Landlord.
- 9. Enforcement. JHC will enforce a non-smoking policy in the same way that it enforces any lease violation – with a progressive enforcement model. This process is meant to emphasize that JHC is smoke-free, but not smoker-free. Below is outlined the steps for smoke-free enforcement; however, at the discretion of JHC Administration, the steps of this recommended process can be skipped, or repeated, as necessary, up to and including immediate termination of the Lease.
 - a. Step 1, after a credible complaint: Housing staff visits unit and provides a copy of the policy
 - b. Step 2: Housing staff issues a lease violation
 - c. Step 3: Tenant and Housing Manager meet to discuss specific steps related to a plan for the tenant to be compliant with smoke-free policy, the tenant must then sign an action plan pledging compliance
 - d. Step 4: 30-day notice, begin eviction action
- 10. Disclaimer by Landlord. Resident acknowledges that Landlord does not and cannot guarantee or promise that the rental premises or common areas will be free of secondhand smoke. Resident acknowledges that Landlord’s ability to police, monitor, or enforce this Addendum is dependent in significant part on voluntary compliance by Residents and their guests. Landlord does not assume any higher duty to enforce this Addendum than any other landlord obligation under the Lease.
- 11. Resident Certification. Each resident will receive two (2) copies of the Smoke-Free Policy. After review, the tenant will sign both copies and return one to the Housing Commission to be placed in the resident’s file. **Resident failure or refusal to sign does not exempt them from this smoke-free policy.**

I have read and understand the Smoke-Free Policy and I agree to comply fully with the provisions in this addendum. I understand that failure to comply may constitute reason for termination of my Lease.

Head of Household

Date

Co-Head/Other Adult Member of Household

Date

Address



Leasing and HAP Utilization

CY2018

A	B	C	D	E	F	G	H	I	J	K	L
Month	HAP Funded	Total HAP & URP	HAP Utilization	UML	Avg PUC	% Leased	UMA	Fraud Recovery	Interest Income	Excess/(Deficiency)	NRP Available
Balance Forward											80,911
January	221,652	214,503	96.8%	461	465.30	97.1%	475	404	5	7,149	88,469
February	219,748	221,090	100.7%	457	483.79	96.3%	475	1,829	5	(1,342)	88,961
March	221,647	213,885	96.5%	467	458.00	98.4%	475	972	5	7,762	97,700
April	222,333	222,576	100.1%	471	472.56	99.2%	475	1,491	5	(243)	98,953
May	218,793	227,477	104.0%	475	478.90	100.0%	475	831	5	(8,684)	91,105
June	139,077	223,532	161.0%	475	467.64	100.0%	478	428	5	(84,455)	07,083
July											
August											
September											
October											
November											
December											
	\$1,243,250	\$1,323,063	109.4%	2,806	471.03	98.5%	2,853	5,955	30	\$ (79,813)	

Total Total C/B Total C/E E/H Total Total Total Total B - C L-K+J+I

Report of Tenants Accounts Receivable (TARs)

Public Housing - June 2018
 Project: 001 - Chalet Terrace

A. Basic Identification Data

3. Total Units Available: 128 5. Fiscal Year Beginning: 04/01/2018 6. Report Period Ending Date: 06/30/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 124 2. Total Charges: 30,471.29 3. Dwelling Rental: 27,296.65 4. Retroactive Rent: 25.00 5. Excess Utility: 375.40 6. Additional Charges: 2,774.24

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	50	9,295.37	0.00	102.00	1,071.91	10,469.28
Over One Month Delinquent	60	20,132.99	50.00	333.40	16,493.99	37,010.38
Total for TIP	110					47,479.66
Vacated TAR	6					9,546.84
Total	116					57,026.50

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	40	11,554.80
Under Formal Repayment Agreement with Payments Up-to-Date	40	11,554.80
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	70	35,924.86

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	06/30/2018	06/30/2017	06/30/2016
1. Percent of Accounts Delinquent to No. of Tenants in Possession	89	46	46
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	118	31	40

F. Collection Losses

1. Amount Charged to Loss this Period	0.00
2. Amount Charged to Loss this Year to Date	1,400.82

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2018
 Project: 002 - Reed Manor

A. Basic Identification Data

3. Total Units Available: 292 5. Fiscal Year Beginning: 04/01/2018 6. Report Period Ending Date: 06/30/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 288 2. Total Charges: 63,013.50 3. Dwelling Rental: 60,190.50 4. Retroactive Rent: 49.00 5. Excess Utility: 696.00 6. Additional Charges: 2,078.00

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	159	32,244.07	0.00	552.00	788.00	33,584.07
Over One Month Delinquent	114	30,514.00	73.00	108.00	21,936.10	52,631.10
Total for TIP	273					86,215.17
Vacated TAR	16					7,224.85
Total	289					93,440.02

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	55	17,609.10
Under Formal Repayment Agreement with Payments Up-to-Date	55	17,609.10
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	218	68,606.07

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	06/30/2018	06/30/2017	06/30/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	95	30	29
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	109	16	9

F. Collection Losses

1. Amount Charged to Loss this Period 0.00
 2. Amount Charged to Loss this Year to Date 2,856.50

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - June 2018
 Project: 003 - Shahan-Blackstone

A. Basic Identification Data

3. Total Units Available: 119 5. Fiscal Year Beginning: 04/01/2018 6. Report Period Ending Date: 06/30/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 115 2. Total Charges: 16,998.37 3. Dwelling Rental: 15,446.00 4. Retroactive Rent: 0.00 5. Excess Utility: 17.00 6. Additional Charges: 1,535.37

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	36	6,678.02	-18.27	0.00	335.00	6,994.75
Over One Month Delinquent	49	11,812.55	0.00	17.00	15,083.32	26,912.87
Total for TIP	85					33,907.62
Vacated TAR	2					1,087.31
Total	87					34,994.93

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	30	11,640.15
Under Formal Repayment Agreement with Payments Up-to-Date	30	11,640.15
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	55	22,267.47

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	06/30/2018	06/30/2017	06/30/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	74	31	24
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	131	22	64

F. Collection Losses

1. Amount Charged to Loss this Period	0.00
2. Amount Charged to Loss this Year to Date	0.00

Report of Tenants Accounts Receivable (TARs)

Public Housing - June 2018
 Project: ALL - Summary

A. Basic Identification Data

3. Total Units Available: 539 5. Fiscal Year Beginning: 04/01/2018 6. Repor: Period Ending Date: 06/30/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 527 2. Total Charges: 110,483.16 3. Dwelling Rental: 102,933.15 4. Retroactive Rent: 74.00 5. Excess Utility: 1,088.40 6. Additional Charges: 6,387.61

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	245	48,217.46	-18.27	654.00	2,194.91	51,048.10
Over One Month Delinquent	223	62,459.54	123.00	458.40	53,513.41	116,554.35
Total for TIP	468					167,602.45
Vacated TAR	24					17,859.00
Total	492					185,461.45

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	125	40,804.05
Under Formal Repayment Agreement with Payments Up-to-Date	125	40,804.05
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	343	126,798.40

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date) 06/30/2018	Prior FY (one year to date) 06/30/2017	Previous FY (two years to date) 06/30/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	89	34	32
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	115	21	22

F. Collection Losses

1. Amount Charged to Loss this Period	0.00
2. Amount Charged to Loss this Year to Date	4,257.32

Jackson Housing Commission

Move Outs

June 2018

Account	EOP	Reason
P -002-3349-03	06/06/2018	Transfer to Chalet Terrace
P -002-2209-10	06/09/2018	Notice Given
P -001-1143-12	06/12/2018	Evicted
P -002-3303-10	06/18/2018	Moved Out of State
P -002-4409-11	06/25/2018	No Notice Given

PHAS - Vacant Unit Turnaround Time

Public Housing

for Units Re-Occupied between: 06/01/2018 and 06/30/2018

Prj-Unit	Street	Apt #	Vacated	Issued to Maintenance	Down-Time Days	Maintenance Completed	Make-Ready Days	Re-Occupied	Lease-Up Days	Vacancy Days	Capital Funds	Exempt Days		
												Down Time	Make Ready	Lease Up
002-4463	315 Steward Avenue	I-50	03/31/2018	04/13/2018	12	04/27/2018	15	06/01/2018	34	61	0	0	0	0
002-4484	315 Steward Avenue	I-71	04/10/2018	04/17/2018	6	05/15/2018	29	06/01/2018	16	51	0	0	0	0
002-3307	301 Steward Ave	F-8	05/06/2018	05/09/2018	2	06/01/2018	24	06/13/2018	11	37	0	0	0	0
002-4456	315 Steward Avenue	I-43	05/07/2018	05/29/2018	21	06/05/2018	8	06/12/2018	6	35	0	0	0	0
002-4409	207 Steward Avenue	H-40	06/25/2018	06/25/2018	0	06/26/2018	0	06/26/2018	0	0	0	0	0	0
Total Units:		5			41		76		67	184	0	0	0	0

PHAS - Vacant Unit Turnaround Time
Public Housing
for Units Re-Occupied between: 06/01/2018 and 06/30/2018

Element # - Description	
V12400 - Total number of turnaround days:	184
V12500 - Total number of vacancy days exempted for Capital Funds:	0
V12600 - Total number of vacancy days exempted for other reasons:	0
V12700 - Total number of vacant units turned around:	5
V12800 - Average number of days units were in down time:	8.20
V12900 - Average number of days units were in make-ready:	15.20
V13000 - Average number of days units were in lease-up:	13.40
V13100 - Average unit turnaround days:	36.80

**JACKSON HOUSING COMMISSION
COMMISSION MEETING
PETTY CASH REPORT
Jun-18**

DATE	TRANS#	DESCRIPTION	AMP#	AMOUNT USED:	ADJUSTMENT	REMAINING BALANCE
06.01.2018	832	Gary Cram Water key for Reed Manor	94200.2	\$ 95.40		\$ 1,409.71
06.06.2018	833	Shannon Brooks bed bug prep d25,h39,g16,h38	92400.2	\$ 40.00		\$ 1,369.71
06.06.2018	834	Shannon Brooks bed bug prep i29	92400.2	\$ 10.00		\$ 1,359.71
06.12.2018	835	Jannaa Pool AMP3 father's day party supplies reimbursement	92400.3	\$ 25.00		\$ 1,334.71
06.14.2018	836	Jannaa Pool AMP1 father's day party supplies reimbursement	92400.1	\$ 40.28		\$ 1,294.43
			91800.2	\$22.08		
06.14.2018	837	Denny Parks mileage reimbursement 05.25.2018-05.31.2018	91800.3	\$ 44.15		\$ 1,250.28
06.27.2018	838	Sierra Jones mileage reimbursement 05.15.2018-05.16.2018	91800.3	\$ 47.96		\$ 1,202.32
06.28.2018	839	Denny Parks mileage reimbursement 06.08.2018-06.19.2018	91800.3	\$ 52.87		\$ 1,149.45
06.28.2018	840	Tremachel Johnson mileage reimbursement 06.1.2018-06.22.2018	91800.4	\$ 61.04		\$ 1,088.41
06.28.2018	841	Replenish Petty Cash		\$ (911.59)		\$ 2,000.00

**Jackson Housing Commission
Completed Emergency Work Orders
June 2018**

WO#	Date On	Time On	Date Off	Time Off	Problem	AMP	Unit Address	Elsprd. Hrs.
94832	6/1/2018	08:14 AM	6/1/2018	09:45 AM	Secured door. door latch has no screws	002	301 Steward Ave #E-11, Jackson	1.52
94833	6/1/2018	08:33 AM	6/1/2018	02:15 PM	Toilet leaking from bottom	001	301 Steward Avenue #G-23, Jackson	5.7
94837	6/1/2018	09:56 AM	6/1/2018	10:30 AM	Tub water leaking into vent downstairs.	001	1265 Laurel Lane, JACKSON	0.57
94854	6/3/2018	10:45 AM	6/3/2018	10:57 AM	No power	003	116 Shahan Drive, Jackson	0.2
94863	6/4/2018	10:40 AM	6/4/2018	11:15 AM	CO2 beeping - Change CO2	001	1217 Heather Lane, Jackson	0.58
94864	6/4/2018	10:45 AM	6/4/2018	02:15 PM	No hot water	002	301 Steward Ave #B-19, Jackson	3.5
94876	6/2/2018	02:45 PM	6/2/2018	02:50 PM	Lock Out	002	315 Steward Avenue #I-51, Jackson	0.08
94877	6/2/2018	07:40 PM	6/2/2018	08:05 PM	Lock Out	002	315 Steward Avenue #I-52, Jackson	0.42
94878	6/2/2018	02:37 PM	6/2/2018	02:40 PM	Lock Out	002	315 Steward Avenue #I-63, Jackson	0.05
94880	6/4/2018	02:00 PM	6/4/2018	02:00 PM	Water pouring from ceiling in kitchen.	002	301 Steward Ave #E-4, Jackson	0.1
94915	6/2/2018	06:11 PM	6/2/2018	07:30 PM	Smell of gas from stove/furnace not working.	001	1246 Laurel Lane, Jackson	1.32
94935	6/3/2018	11:11 AM	6/3/2018	02:55 PM	Water leaking thru ceiling, ceiling collapse.	002	428 Wildwood Ave #A-7, Jackson	3.73
94938	6/7/2018	08:45 AM	6/7/2018	02:15 PM	No hot water	002	301 Steward Avenue #G-29, Jackson	5.5
94988	6/12/2018	09:25 AM	6/12/2018	09:40 AM	Oven is not working	002	301 Steward Ave #E-7, Jackson	0.25
94989	6/9/2018	05:30 PM	6/9/2018	05:45 PM	Alarms going off vacant unit	003	334 Moorman Drive, Jackson	0.25
94990	6/11/2018	08:00 PM	6/11/2018	08:15 PM	Lockout	003	328 Moorman Drive, Jackson	0.25
94993	6/8/2018	10:15 PM	6/8/2018	11:00 PM	Response Form- Alarm not set.	001	410 High Street	0.75
94996	6/12/2018	01:32 PM	6/12/2018	03:00 PM	Toilet is clogged.	002	315 Steward Avenue #I-50, Jackson	1.47
95019	6/12/2018	09:30 PM	6/12/2018	10:15 PM	Clogged toilet.	001	1225 Laurel Lane, Jackson	0.75
95025	6/14/2018	11:27 AM	6/14/2018	01:45 PM	Toilet isn't filling up with the water	002	315 Steward Avenue #I-30, Jackson	2.3
95026	6/14/2018	11:28 AM	6/14/2018	11:30 AM	No power	002	315 Steward Avenue #I-63, Jackson	0.03
95033	6/14/2018	02:55 PM	6/14/2018	03:15 PM	Toilet leaking all over the floor	002	301 Steward Ave #D-12, Jackson	0.33
95041	6/9/2018	05:00 PM	6/9/2018	05:15 PM	Smoke Alarm	002	301 Steward Ave #F-1, Jackson	0.25
95043	6/10/2018	10:00 AM	6/10/2018	10:45 AM	Clogged Toilet	002	315 Steward Avenue #I-34, Jackson	0.75
95044	6/8/2018	02:00 AM	6/8/2018	04:30 AM	Fire at Reed; Replace door	002	207 Steward Avenue #H-19, Jackson	2.5
95050	6/9/2018	09:30 AM	6/9/2018	10:00 AM	Lock Out	002	207 Steward Avenue #H-2, Jackson	0.5
95051	6/12/2018	05:00 PM	6/12/2018	05:30 PM	Stuck Elevator	002	301 Steward Avenue	0.5
95064	6/16/2018	05:30 PM	6/16/2018	07:15 PM	Lockouts for I-68 and H-33 and D-17 (door knob broke)	002	301 Steward Ave #D-17, Jackson	1.75
95067	6/17/2018	05:00 PM	6/17/2018	05:30 PM	Lock Out	002	301 Steward Ave #B-23, Jackson	0.5
95068	6/17/2018	10:45 AM	6/17/2018	11:15 AM	Fire Alarm	002	301 Steward Avenue	0.5
95070	6/17/2018	09:15 AM	6/17/2018	09:45 AM	Lock Out	002	301 Steward Ave #D-7, Jackson	0.5
95085	6/19/2018	11:02 AM	6/19/2018	12:30 PM	Change locks	002	207 Steward Avenue #H-6, Jackson	1.47
95116	6/21/2018	01:22 PM	6/21/2018	02:15 PM	Toilet is still leaking and the flooring is damaged.	002	301 Steward Ave #F-6, Jackson	0.88
95121	6/22/2018	08:55 AM	6/22/2018	09:15 AM	Toilet backed up.	002	301 Steward Ave #E-4, Jackson	0.33
95178	6/16/2018	12:30 AM	6/16/2018	02:15 AM	Emergency- 1 nck change	001	1205 Heather Lane, Jackson	1.75
95179	6/17/2018	08:30 AM	6/17/2018	09:15 AM	No hot water.	001	1238 Laurel Lane, Jackson	0.75
95180	6/15/2018	11:00 PM	6/15/2018	11:45 PM	Emergency- Lock out.	001	1205 Heather Lane, Jackson	0.75
95181	6/29/2018	04:30 PM	6/29/2018	05:00 PM	Lock tenant door for Ink.	001	1240 Laurel Lane, Jackson	0.5

Utility Cost and Consumption Report

Chalet Terrace (AMP 1)

MONTH	ELECTRICITY		GAS		NET		WATER		SEWER		TOTAL		TOTAL MONTHLY UTILITY 2017
	KW HOURS CONSUMP	NET BILL	MCF CONSUMP	NET BILL	CCF CONSUMP	WATER BILL	SEWER BILL	WATER BILL	TOTAL WATER BILL	TOTAL WATER BILL	TOTAL WATER BILL		
Jan-18	67,252	\$ 8,482.44	1,587	\$ 11,183.44	-	-	-	-	-	-	-	\$ 19,665.88	
Jan-17	52,856	\$ 6,850.81	1,193	\$ 8,693.31								\$ 15,544.12	
Feb-18	53,483	\$ 7,113.56	1,210	\$ 9,814.33	331,500	\$ 12,218.89	\$ 6,676.54	\$ 18,895.43	\$ 18,895.43	\$ 18,895.43	\$ 35,823.32		
Feb-17	48,896	\$ 5,515.38	923	\$ 7,825.76	253,700	\$ 9,066.86	\$ 4,876.41	\$ 13,943.27	\$ 13,943.27	\$ 13,943.27	\$ 27,284.41		
Mar-18	49,494	\$ 6,669.40	1,020	\$ 8,101.11	25,700	\$ 937.62	\$ 525.03	\$ 1,462.65	\$ 1,462.65	\$ 1,462.65	\$ 16,233.16		
Mar-17	62,449	\$ 8,096.95	1,426	\$ 7,997.86	21,300	\$ 733.73	\$ 407.16	\$ 1,140.89	\$ 1,140.89	\$ 1,140.89	\$ 17,235.70		
Apr-18	54,724	\$ 7,066.29	1,010	\$ 7,488.32								\$ 14,554.61	
Apr-17	36,254	\$ 12,559.54	8	\$ 76.92								\$ 12,636.46	
May-18	43,613	\$ 5,998.15	428	\$ 3,184.04	263,400	\$ 10,075.32	\$ 5,481.25	\$ 15,556.57	\$ 15,556.57	\$ 15,556.57	\$ 24,738.76		
May-17	45,552	\$ 5,735.68	312	\$ 2,489.97	262,900	\$ 9,189.57	\$ 4,962.93	\$ 14,152.50	\$ 14,152.50	\$ 14,152.50	\$ 22,378.15		
Jun-18	47,512	\$ 6,924.55	408	\$ 2,970.14	43,900	\$ 1,469.15	\$ 837.17	\$ 2,306.32	\$ 2,306.32	\$ 2,306.32	\$ 12,201.01		
Jun-17	42,298	\$ 5,724.13	386	\$ 3,106.90	22,500	\$ 770.40	\$ 426.93	\$ 1,197.33	\$ 1,197.33	\$ 1,197.33	\$ 10,028.36		
Jul-18												\$ -	
Jul-17	55,164	\$ 7,235.60	223	\$ 1,798.73	343,500	\$ 12,481.12	\$ 6,861.34	\$ 19,342.46	\$ 19,342.46	\$ 19,342.46	\$ 28,376.79		
Aug-18												\$ -	
Aug-17	53,307	\$ 7,072.76	145	\$ 1,197.39	21,800	\$ 827.38	\$ 459.05	\$ 1,286.43	\$ 1,286.43	\$ 1,286.43	\$ 9,556.58		
Sep-18												\$ -	
Sep-17	48,679	\$ 6,668.97	239	\$ 1,973.39								\$ 8,642.36	
Oct-18												\$ -	
Oct-17	46,679	\$ 5,983.99	231	\$ 1,914.93								\$ 7,898.92	
Nov-18												\$ -	
Nov-17	46,743	\$ 5,952.22	564	\$ 3,494.18	290,400	\$ 10,994.57	\$ 5,966.25	\$ 16,960.82	\$ 16,960.82	\$ 16,960.82	\$ 26,407.22		
Dec-18												\$ -	
Dec-17	51,784	\$ 5,764.27	813	\$ 5,109.51	23,700	\$ 877.86	\$ 490.45	\$ 1,368.31	\$ 1,368.31	\$ 1,368.31	\$ 12,242.09		
2018	316,078	\$ 42,254.39	5,663	\$ 42,741.38	664,500	\$ 24,700.98	\$ 13,519.99	\$ 38,220.97	\$ 38,220.97	\$ 38,220.97	\$ 123,216.74		
2017	591,561	\$ 83,160.30	6,463	\$ 45,678.85	1,239,800	\$ 44,941.49	\$ 24,450.52	\$ 69,392.01	\$ 69,392.01	\$ 69,392.01	\$ 198,231.16		

Utility Cost and Consumption Report

Reed Manor (AMP 2)

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS MCF CONSUMP	NET BILL	WATER		SEWER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2017
					CCF CONSUMP	WATER BILL			
Jan-18	162,240	\$ 20,046.02	1,349	\$ 10,151.46	136,000	\$ 4,086.40	\$ 2,510.91	\$ 6,597.31	\$ 36,794.79
Jan-17	129,480	\$ 16,272.98	1,203	\$ 9,046.28	131,000	\$ 3,644.42	\$ 2,199.35	\$ 5,843.77	\$ 31,163.03
Feb-18	126,720	\$ 16,500.43	1,230	\$ 9,923.86	115,000	\$ 3,625.83	\$ 2,792.27	\$ 6,418.10	\$ 32,842.39
Feb-17	111,280	\$ 14,391.81	1,165	\$ 9,844.46	120,000	\$ 3,416.79	\$ 2,031.79	\$ 5,448.58	\$ 29,684.85
Mar-18	125,040	\$ 16,171.87	950	\$ 7,575.31	135,000	\$ 4,100.19	\$ 2,503.98	\$ 6,604.17	\$ 30,351.35
Mar-17	104,600	\$ 13,646.19	886	\$ 7,289.52	111,000	\$ 3,242.66	\$ 1,893.91	\$ 5,136.57	\$ 26,072.28
Apr-18	118,600	\$ 15,478.19	901	\$ 6,658.32	115,000	\$ 3,566.95	\$ 2,143.60	\$ 5,710.55	\$ 27,847.06
Apr-17	114,960	\$ 13,721.92	819	\$ 6,369.58	103,000	\$ 3,063.25	\$ 1,768.47	\$ 4,831.72	\$ 24,923.22
May-18	105,640	\$ 14,146.42	593	\$ 4,312.62	119,000	\$ 3,748.35	\$ 2,227.55	\$ 5,975.90	\$ 24,434.94
May-17	97,240	\$ 12,027.30	517	\$ 3,991.10	121,000	\$ 3,286.58	\$ 2,011.52	\$ 5,298.10	\$ 21,316.50
Jun-18	125,580	\$ 19,720.24	287	\$ 2,099.13	132,000	\$ 4,056.29	\$ 2,458.00	\$ 6,514.29	\$ 28,333.66
Jun-17	124,280	\$ 16,314.56	338	\$ 2,723.58	142,000	\$ 3,754.34	\$ 2,343.38	\$ 6,097.72	\$ 25,135.86
Jul-18								\$ -	\$ -
Jul-17	150,720	\$ 18,870.67	194	\$ 1,532.92	153,000	\$ 4,746.42	\$ 2,942.28	\$ 7,688.70	\$ 28,092.29
Aug-18								\$ -	\$ -
Aug-17	147,963	\$ 18,594.14	175	\$ 1,365.90	144,000	\$ 4,277.54	\$ 2,642.91	\$ 6,920.45	\$ 26,880.49
Sep-18								\$ -	\$ -
Sep-17	127,520	\$ 16,545.24	203	\$ 1,657.80	195,000	\$ 5,459.10	\$ 3,534.52	\$ 8,993.62	\$ 27,196.66
Oct-18								\$ -	\$ -
Oct-17	100,840	\$ 12,620.28	297	\$ 2,379.89	187,000	\$ 5,257.78	\$ 3,383.68	\$ 8,641.46	\$ 23,641.63
Nov-18								\$ -	\$ -
Nov-17	112,000	\$ 13,904.77	564	\$ 3,494.18	172,000	\$ 4,920.28	\$ 3,130.72	\$ 8,051.00	\$ 25,449.95
Dec-18								\$ -	\$ -
Dec-17	121,960	\$ 13,260.56	873	\$ 6,351.39	166,000	\$ 4,679.29	\$ 3,002.27	\$ 7,681.56	\$ 27,293.51
2018	763,820	\$ 102,063.17	5,310	\$ 40,720.70	752,000	\$ 23,184.01	\$ 14,636.31	\$ 37,820.32	\$ 180,604.19
2017	1,442,843	\$ 180,170.42	7,234	\$ 56,046.60	1,745,000	\$ 49,748.45	\$ 30,884.80	\$ 80,633.25	\$ 316,850.27

Utility Cost and Consumption Report

Shahan-Blackstone North Apartments (AMP 3)

MONTH	ELECTRICITY KW HOURS CONSUMP	GAS		WATER		SEWER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2017
		NET BILL	MCF CONSUMP	WATER CCF CONSUMP	WATER BILL			
Jan-18	3,293	\$ 580.81	112	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$ 14,127.08
Jan-17	2,823	\$ 501.07	90	217,600	\$ 8,058.63	\$ 4,041.48	\$ 12,100.11	\$ 13,325.92
Feb-18	1,862	\$ 333.96	66					\$ 866.70
Feb-17	2,623	\$ 468.39	79					\$ 1,095.59
Mar-18	1,699	\$ 308.46	51					\$ 751.14
Mar-17	2,454	\$ 436.65	68					\$ 961.35
Apr-18	1,971	\$ 352.64	61	194,600	\$ 8,165.83	\$ 4,057.86	\$ 12,223.69	\$ 13,048.48
Apr-17	1,690	\$ 332.20	32	190,500	\$ 7,333.36	\$ 3,619.33	\$ 10,952.69	\$ 11,568.01
May-18	1,457	\$ 266.32	17					\$ 442.84
May-17	1,524	\$ 274.12	16					\$ 419.87
Jun-18	1,948	\$ 340.26	5					\$ 436.42
Jun-17	1,950	\$ 339.09	10					\$ 424.59
Jul-18								\$ -
Jul-17	2,191	\$ 377.68	4	301,600	\$ 11,490.10	\$ 5,936.11	\$ 17,426.21	\$ 17,889.61
Aug-18								\$ -
Aug-17	2,868	\$ 482.54	33					\$ 567.83
Sep-18								\$ -
Sep-17	1,660	\$ 301.51	6					\$ 399.22
Oct-18								\$ -
Oct-17	1,775	\$ 316.28	7	245,800	\$ 9,323.14	\$ 4,772.20	\$ 14,095.34	\$ 14,523.12
Nov-18								\$ -
Nov-17	1,499	\$ 266.41	15					\$ 424.97
Dec-18								\$ -
Dec-17	1,687	\$ 260.56	32					\$ 524.91
2018	12,230	\$ 2,182.45	312	398,100	\$ 16,637.00	\$ 8,295.92	\$ 24,932.92	\$ 29,672.66
2017	24,744	\$ 4,356.50	391	955,500	\$ 36,205.23	\$ 18,369.12	\$ 54,574.35	\$ 62,124.99

Utility Cost and Consumption Report

All Amps

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS		NET BILL	WATER CCF CONSUMP	WATER		SEWER BILL	NET WATER BILL	TOTAL MONTHLY UTILITY 2017
			MCF CONSUMP	CONSUMP			WATER BILL	WATER BILL			
Jan-18	232,785	\$ 29,109.27	3,048	\$ 22,171.94	\$ 339,500	\$ 12,557.57	\$ 6,748.97	\$ 19,306.54	\$ 70,587.75		
Jan-17	185,159	\$ 23,624.86	2,486	\$ 18,464.33	\$ 348,600	\$ 11,703.05	\$ 6,240.83	\$ 17,943.88	\$ 60,033.07		
Feb-18	182,065	\$ 23,947.95	2,506	\$ 20,270.93	\$ 446,500	\$ 15,844.72	\$ 9,468.81	\$ 25,313.53	\$ 69,532.41		
Feb-17	162,799	\$ 20,375.58	2,167	\$ 17,670.22	\$ 373,700	\$ 12,483.65	\$ 6,908.20	\$ 19,391.85	\$ 58,064.85		
Mar-18	176,233	\$ 23,149.73	2,021	\$ 16,119.10	\$ 160,700	\$ 5,037.81	\$ 3,029.01	\$ 8,066.82	\$ 47,335.65		
Mar-17	169,503	\$ 22,179.79	2,380	\$ 15,812.08	\$ 132,300	\$ 3,976.39	\$ 2,301.07	\$ 6,277.46	\$ 44,269.33		
Apr-18	175,295	\$ 22,897.12	1,972	\$ 14,618.79	\$ 309,600	\$ 11,732.78	\$ 6,201.46	\$ 17,934.24	\$ 55,450.15		
Apr-17	152,904	\$ 26,613.66	859	\$ 6,729.62	\$ 293,500	\$ 10,396.61	\$ 5,387.80	\$ 15,784.41	\$ 49,127.69		
May-18	150,710	\$ 20,410.89	1,038	\$ 7,673.18	\$ 382,400	\$ 13,823.67	\$ 7,708.80	\$ 21,532.47	\$ 49,616.54		
May-17	144,316	\$ 18,037.10	845	\$ 6,626.82	\$ 383,900	\$ 12,476.15	\$ 6,974.45	\$ 19,450.60	\$ 44,114.52		
Jun-18	175,040	\$ 26,985.05	700	\$ 5,165.43	\$ 175,900	\$ 5,525.44	\$ 3,295.17	\$ 8,820.61	\$ 40,971.09		
Jun-17	168,528	\$ 22,377.78	734	\$ 5,915.98	\$ 164,500	\$ 4,524.74	\$ 2,770.31	\$ 7,295.05	\$ 35,588.81		
Jul-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Jul-17	208,075	\$ 26,483.95	421	\$ 3,417.37	\$ 798,100	\$ 28,717.64	\$ 15,739.73	\$ 44,457.37	\$ 74,358.69		
Aug-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Aug-17	201,270	\$ 26,149.44	353	\$ 2,648.58	\$ 165,800	\$ 5,104.92	\$ 3,101.96	\$ 8,206.88	\$ 37,004.90		
Sep-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sep-17	178,759	\$ 23,515.72	417	\$ 3,728.80	\$ 186,000	\$ 5,460.10	\$ 3,534.62	\$ 8,993.62	\$ 36,238.24		
Oct-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Oct-17	149,294	\$ 18,920.55	535	\$ 4,406.32	\$ 432,800	\$ 14,580.92	\$ 8,155.88	\$ 22,736.80	\$ 46,063.67		
Nov-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Nov-17	160,242	\$ 20,123.40	1,143	\$ 7,146.92	\$ 462,400	\$ 15,914.85	\$ 9,096.97	\$ 25,011.82	\$ 52,282.14		
Dec-18	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Dec-17	175,431	\$ 19,285.39	1,718	\$ 11,725.25	\$ 189,700	\$ 5,557.15	\$ 3,492.72	\$ 9,049.87	\$ 40,060.51		
2018	1,092,128	\$ 146,500.01	11,285	\$ 86,019.37	1,814,600	\$ 64,521.99	\$ 36,452.22	\$ 100,974.21	\$ 333,493.59		
2017	2,056,280	\$ 267,687.22	14,088	\$ 104,292.39	3,940,300	\$ 130,895.17	\$ 73,704.44	\$ 204,599.61	\$ 577,206.42		