

JACKSON HOUSING COMMISSION

REGULAR MEETING

April 18, 2018

Reed Manor Board Room
301 Steward Avenue, Bldg. C
Jackson, Michigan 49201

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Michelle Woods, Vice-President
Gerald Montgomery, Commissioner
James Stark, Commissioner
Caroline Parker, Commissioner
4. Public Comments (limited to 3 minutes)
5. Approval of Regular Meeting Minutes: March 21, 2018
6. Approval of the Previously Paid Liabilities: March 2018
7. RESOLUTIONS
Resolution No.2018-07: Approval of Collection Losses-April 2018
8. DIRECTORS REPORTS
Section 8
Leasing and HAP Utilization Report
Public Housing
Tenant Accounts Receivable
Move Outs
Vacant Unit Turnaround
Executive
S8 Income Statement
PH Income Statement
Petty Cash Fund Register
After Hours/Emergency Response Report
Utility Costs and Consumption
9. OTHER BUSINESS
10. ADJOURNMENT

NEXT MEETING: Annual Meeting, April 28, 2018 -Reed Manor Board Room

Jackson Housing Commission

Regular Meeting

March 21, 2018

12:00pm

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on March 21, 2018 in the Reed Manor Board Room. Vice-President Woods called the meeting to order at 12:01pm. Upon roll call the following commissioners were present: Michelle Woods, Gerald Montgomery and Caroline Parker. Daniel Greer was not in attendance and his absence was excused. James Stark entered the meeting at 12:05pm.

Also present were:

Laurie Ingram, Executive Director
Shari Boyce, Section 8 Program Director
Tremachel Johnson, Finance Director
Chelsea Poole, Executive Secretary

18-03-21-01 Public Comments

No comments from the public were made.

18-03-21-02 Approval of the Minutes of the Regular Meeting held February 21, 2018

Commissioner Parker **MOVED** to approve the Regular Meeting Minutes of the Board of Commissioners meeting held February 21, 2018. Commissioner Montgomery **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker

NAYS: None

ABSTAIN: None

ABSENT: D. Greer

18-03-21-03 Approval of Previously Paid Liabilities: February 2018

In-depth questions were asked regarding previously paid liabilities.

Commissioner Montgomery **MOVED** to approve Previously Paid Liabilities for February 2018.

Commissioner Parker **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker

NAYS: None

ABSTAIN: None

ABSENT: D. Greer

18-03-21-04 Resolution No.2018-05: Approval Collection Losses- March 2018

Commissioner Stark **MOVED** to approve the Collection Losses in the amount of \$4,404.03 for March 2018. Commissioner Parker **SECONDED** and upon roll call the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker

NAYS: None

ABSTAIN: None

ABSENT: D. Greer

18-03-21-05 Resolution No.2018-06: Approval of JHC 2018-2019 Operating Budget

Commissioner Stark noted the change needed to correct the year on the submitted budget. Ms. Ingram provided an explanation of how each AMP sustains its own budget by the funds generated from rents and subsidies from HJD. As a result, Chalet Terrace and Shahan Blackstone North's revenues are drastically lower than Reed Manor's. Ms. Ingram also highlighted allocated items in the FY2018-2019 Operating Budget that include the installation of additional playground equipment at Chalet Terrace and extensive exterior work and plumbing at Reed Manor.

Commissioner Montgomery **MOVED** to approve the FY2018-2019 Operating Budget for the Jackson Housing Commission. Commissioner Parker **SECONDED** and upon roll call the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker

NAYS: None

ABSTAIN: None

ABSENT: D. Greer

18-03-21-06 Director's Reports

Staff discussed the Section 8 and Public Housing Programs.

Section 8

A. Leasing HAP Utilization Report

Public Housing

B. Tenant Accounts Receivables

C. Move Outs

D. Vacant Unit Turnaround

Ms. Ingram noted that vacant unit turn days have decreased.

Executive

E. Income Statement

F. PH Income Statement

G. Petty Cash Fund Register

H. After Hours/Emergency Response Report

I. Utility Costs and Consumption

18-03-21-07 Closed Session

Commissioner Stark **MOVED** to enter a Closed Session at 12:25pm. Commissioner Montgomery **SECONDED**. Commissioner Stark **MOVED** to re-convene the Regular Meeting at 12:51pm Commissioner Stark **SECONDED**.

18-03-21-08 Other Business

Ms. Ingram confirmed that the Community Living Room (CLR) is open with approximately twenty residents visiting daily. In addition, Jackson Community Ambulance is onsite daily from 5:00pm to 7:00pm to assist residents. Referral Specialists, Anthony Gittens and Alice Walker are very effective engaging and connecting residents with resources, arranging medical appointments and providing transportation. Janice Fairly introduced herself to those in attendance. Ms. Fairley engages and supports residents visiting the CLR. Ms. Ingram shared sentiments that the CLR is everything that it was hoped to be.

Per, Ms. Ingram, the Energy Performance Contract, EPC documents have not been received from HUD. Honeywell and a contact from Commissioner Stark are willing to help facilitate obtaining the necessary documents. Lastly, roofing is being replaced at Reed Manor, as the hallway renovations near completion.

The Regular Meeting held March 21, 2018 adjourned at 12:55pm.

Respectfully submitted,

Laurie Ingram, MBA, PHM
Executive Director

ATTESTED: _____
Michelle Woods, Vice-President

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/01/2018	DEP			102,639.81	881,079.60	Tenants Transactions Tenants Transactions
03/01/2018	ADJUST		9,785.86		871,293.74	Paychex Payroll Taxes 03.01.18 Paychex Payroll Taxes 03.01.18
03/01/2018	ADJUST		349.82		870,943.92	401K for COCC 401K for COCC
03/01/2018	063341	Jackson Housing Commission	25,519.23		845,424.69	PH MANAGEMENT FEES PH MANAGEMENT FEES \$25519.23 MARCH. 2018
03/01/2018	063342	Jackson Housing Commission	3,946.00		841,478.69	BOOKKEEPING FEES BOOKKEEPING FEES MARCH 2018 \$3946.00
03/01/2018	063343	Jackson Housing Commission	2,172.00		839,306.69	ASSET FEES ASSET FEES MARCH 2018 \$2172.00
03/01/2018	063344	AFLAC	263.70		839,042.99	ACCT# VX312 INVOICE# 323126 \$263.70 FEB. 2018 SUPPLEMENTAL INSURANCE
03/01/2018	063345	TREMACHEL JOHNSON	245.59		838,797.40	PH MANAGEMENT TRAINING PH MANAGEMENT TRAINING TRAVEL EXPENSES \$245.59 3/6/2018-3/9/2018 LAS VEGAS , NV
03/01/2018	063346	LAURIE INGRAM	299.07		838,498.33	PH EXE MANAGEMENT TRAINING PH EXE MANAGEMENT TRAINING TRAVEL EXPENSES 03/06/2018-03/09/2018 LAS VEGAS, NV
03/02/2018	DEP			396,051.00	1,234,549.33	Operating Subsidy Operating Subsidy
03/02/2018	DEP			1,012.50	1,235,561.83	CAA Head Start Rent & Util CAA Head Start Rent & Util
03/02/2018	DEP			94.50	1,235,656.33	Scrap Metal Income Scrap Metal Income
03/02/2018	ADJUST		241.00		1,235,415.33	ACH Returns ACH Returns
03/02/2018	ADJUST		600.00		1,234,815.33	Payroll Advance Payroll Advance

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/02/2018	ADJST		187.25		1,234,628.08	Payroll Taxes Advance Payroll Taxes Advance
03/05/2018	DEP			429.00	1,235,057.08	Bad Debt Bad Debt
03/05/2018	ADJST		175.00		1,234,882.08	Payroll Advance Payroll Advance
03/05/2018	ADJST		66.17		1,234,815.91	Payroll Taxes Advance Payroll Taxes Advance
03/05/2018	063347	Consumer Energy	1,256.00		1,233,559.91	Utility Reimbursement
03/05/2018	063348	TDS Metrocom	2,413.26		1,231,146.65	5 INVOICES 517-787-6494 \$94.07 517-787-1188 \$1753.67 517-787-0168 \$433.68 517-780-0620 \$98.64 517-780-0181 \$33.20
03/05/2018	063349	JACKSON WATER COLLECTION	25,113.16		1,206,033.49	PLEASE SEE ATTACHMENTS PLEASE SEE ATTACHMENTS
						AMP1 \$18895.43 CONSUMPTION 331,500
						AMP2 \$6418.10 CONSUMPTION 115,000
03/05/2018	063350	CONSUMERS ENERGY	17,378.70		1,188,654.79	12 INVOICES 100000120988 \$2072.91 100000121028 \$4391.54 100000121093 \$1287.71 100000472256 \$1981.01 100000473114 \$1988.58 100000473429 \$3752.71 100035144961 \$1025.97 100035140910 \$202.66 100034278091 \$368.98 103023559042 \$124.55 100071426777 \$116.79 103028095380 \$65.36
03/06/2018	ADJST		635.00		1,188,019.79	ACH Returns ACH Returns

Jackson Housing Commission
Public Housing
Check Register Summary Report

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/06/2018	063351	THE HOME DEPOT SUPPLY	30,283.23		1,157,736.56	COMM ACCT# 6035322540175928 COMM ACCT# 6035322540175928 \$30283.23
03/07/2018	DEP			7.50	1,157,744.06	\$30,039.20 CFP STOVES AMP3 Collections Collections
03/07/2018	DEP			76.03	1,157,820.09	Consumers Energy Refund Consumers Energy Refund
03/07/2018	DEP		2,898.00		1,160,718.09	HAI Group Insurance Claim HAI Group Insurance Claim
03/12/2018	ADJST		250.00		1,160,468.09	ACH Returns ACH Returns
03/12/2018	063352	AccuShred, LLC	135.00		1,160,333.09	1 INVOICE FEB .2018 DOCUMENT DESTRUCTION PH \$135.00
03/12/2018	063353	ALLEGIANCE OCCUPATIONAL	297.00		1,160,036.09	GUAR ACCT# 6000149860 ACCT# 800610292 \$116.00 J. NORMA ACCT# 800610292 \$116.00 D RULEWICZ ACCT# 8000504882 \$65.00 P. WELLS PRE EMPLOYMENT SCREENING
03/12/2018	063354	AMBS CALL CENTER	467.70		1,159,568.39	ACCT# 1909 INV# 180210137 \$167.70 MARCH 2018 ANSWERING SERVICE
03/12/2018	063355	American Office Solutions	35.31		1,159,533.08	ACCT# CT1197-01 INV# IN152847 \$35.31 START 287392- END 290020 BILLED 2628 @0.013044 = \$34.28 SHIPPING \$1.03
03/12/2018	063356	Aspen One Hour Heating & Air	487.00		1,159,046.08	ACCT# 151323 INV# 375989 \$487.00 PLUMBING SERVICE
03/12/2018	063357	Brooklyn Plumbing, Heating & A/C, Inc	584.31		1,158,461.77	2 INVOICES # 654823 \$311.63 MINOR PLUMBING # 655033 \$272.68 MINOR PLUMBING
03/12/2018	063358	CASLER HARDWARE	153.33		1,158,308.44	CUST ACCT# 33561 INV# I-19634 \$25.58 INV# I-19513 \$119.98

Jackson Housing Commission
Public Housing
Check Register Summary Report

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	063359	Cochran Electric Co.	85.00		1,158,223.44	INV# I-19637 \$7.77 MAINTENANCE SUPPLIES
03/12/2018	063360	COMCAST	250.09		1,157,973.35	1 INVOICE INV# 21954 \$85.00 MINOR ELECTRIC SERVICE
03/12/2018	063361	COLLINS BROTHERS	1,171.82		1,156,801.53	2 INVOICES 8529114280369913 \$136.05 316 BARBERRY 8529114280358478 \$114.85 410 E HIGH ST
03/12/2018	063362	ERADICO PEST SERVICES, AN	1,411.00		1,155,390.53	2 INVOICES CUST# 14338735 INV# 7165676 \$384.00 INV# 7165676 \$687.00 INV# 7165674 \$340.00 MARCH 2018 MULTI FAMILY CERTIFICATION DETECTION AND TREATMENT
03/12/2018	063363	ETNA Supply	526.07		1,154,864.46	CUST# 4218 INV# S102534129.001 \$526.07 MAINTENANCE SUPPLIES
03/12/2018	063364	HAMMOND HARDWARE	220.11		1,154,644.35	CUST# 33515 INV# B370936 \$73.13 INV# B371078 \$36.80 INV# C261216 \$58.48 INV# B371335 \$15.26 INV# B371500 \$36.44
03/12/2018	063365	INK CONTRACTING LLC	16,340.00		1,138,304.35	7 INVOICES INV# 1241 \$1575.00 INV# 1242 \$1360.00 INV#1199 \$4500.00 INV#1239 \$750.00 INV#1243 \$1500.00 CFP PAINTING 2015 INV#1244 \$1655.00 CFP PAINTING 2015 INV#1198 \$5000.00
03/12/2018	063366	JOHN BRADLEY	344.00		1,137,960.35	P-002-4391-02

Jackson Housing Commission
Public Housing
Check Register Summary Report

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
						FINAL ACCOUNTING
						VACATED UNIT ON 02/15/2018
03/12/2018	063367	KUBOTA OF JACKSON	2,054.60		1,135,905.75	CUST ID# 14578 INV# 06-19224 \$77.89 CFP 2015 INV# 06-19221 \$1976.71 CFP 2015 SNOW REMOVAL EQUIP
03/12/2018	063368	Lammers Heating & A/C	1,182.75		1,134,723.00	7 INVOICES INV# 11193-19540 \$497.75 INV# 12741-18974 \$108.00 INV# 12741-19648 \$108.00 INV# 12741-19666 \$140.00 INV# 12741-19365 \$100.00 INV# 12741-18876 \$89.00 INV# 12741-19710 \$140.00
03/12/2018	063369	MENARDS - JACKSON	3,613.24		1,131,109.76	ACCT# 31610470 INV#13865 \$166.38 INV#14217 \$109.00 INV#14181 \$1942.58 USING CREDIT# 14221 \$-6.96 FOR RETURN INV# 14384 \$56.19 AND CREDIT# 14897 \$-21.52 INV# 13269 \$495.88 INV# 14165 \$379.00 CFP 2014 INV# 13362 \$492.69
03/12/2018	063370	MINUTEMAN SEWER & DRAIN INC.	915.00		1,130,194.76	3 INVOICES INV# 18-0025 \$155.00 INV# 18-0219 \$510.00 INV# 18-0296 \$250.00 MINOR PLUMBING SERVICE
03/12/2018	063371	OSBORNE PROCESS SERVICE	1,176.61		1,129,018.15	20 INVOICES 2018000348 \$136.93 2018000398 \$29.05 2018000401 \$28.89 2018000403 \$28.89 2018000360 \$224.05 2018000389 \$28.00 2018000383 \$28.00 2018000431 \$28.00 2018000402 \$30.01 2018000404 \$29.69 2018000399 \$29.85 2018000400 \$30.01 2018000405 \$30.17 2018000362 \$324.01 2018000428 \$28.89 2018000432 \$28.00 2018000386 \$28.00 2018000387 \$28.00 2018000388 \$28.00 2018000427 \$30.17

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	063372	PC Solutions	3,671.90		1,125,346.25	CUST ID# JACKSON HOUSING COQ INV# M19877 \$3641.90 INV# M19982 \$30.00
03/12/2018	063373	Postmaster	175.00		1,125,171.25	TENANT MAILBOX KEYS AMP 1 R. LYSHER AMP2 T. WHITE B. USHER H. HALE M. CROSS AMP3 C. PAYNE R. KEYES
03/12/2018	063374	PURCHASE POWER	489.74		1,124,681.51	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$489.74 ACCT NAME JACKSON HOUSING
03/12/2018	063375	REPUBLIC SERVICES #249	1,591.21		1,123,090.30	ACCT# 3-0249-0142776 INV#0249-005854293 \$229.22 316 BABERRY ROLL OFF INV# 0249-005889886 \$843.78 CHALET/ SHAHAN ROLL OFF
03/12/2018	063376	Rooney's Sewer Service	125.00		1,122,965.30	ACCT# 3-0249-0142777 INV# 0249-005860567 \$518.21 REED MANOR ROLL OFF
03/12/2018	063377	SAFETY SYSTEMS INC	996.00		1,121,969.30	1 INVOICE INV# INV-5770 \$125.00 MINOR PLUMBING SERVICE CUST# 00938 INV# 475432 \$150.00 INV# 475785 \$240.00 INV# 476891 \$72.00 INV# 477957 \$411.00 INV# 477866 \$123.00
03/12/2018	063378	SCHEER, GREEN AND BURKE, CO.	125.00		1,121,844.30	1 INVOICE NAME ISSAC, ELIZABETH C. #002998515 \$125.00

Check Register Summary Report

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	063379	STAMPCO	19.95		1,121,824.35	COLLECTIONS 1 INVOICE #32187 \$19.95 NAME PLATE FOR JASON NORMAN
03/12/2018	063380	THE HELPING HAND HANDYMAN	1,100.00		1,120,724.35	1 INVOICE IN# 1070 \$750.00 358 MOORMAN - PAINTING INV# 1071 \$350.00 1241 LAUREL LANE - PAINTING
03/12/2018	063381	The Nelrod Company	1,331.50		1,119,392.85	CUST ID# JACKSON, MI INV# ZS-1767273-022 INV# ZS-1767274-040 INV# CR-2018-225 \$1198.00 TRAINING SERVICES TAMMY LOVELY- TRAINING CREATING- UPDATING APPLICATION PH ELIGIBILITY SCREENING
03/12/2018	063382	TITAN TRASH	1,700.00		1,117,692.85	1 INVOICE INV# 19267 \$1700.00 RUBBISH REMOVAL AT VACANT UNITS REED MANOR
03/12/2018	063383	TOMMARK, INC.	67.76		1,117,625.09	CUST ID# 100596 INV# 812686472 \$67.76
03/12/2018	063384	Trail Supply LLC	775.58		1,116,849.51	ACCT# 10014 INV# 39320 \$701.78 MAINTENANCE SUPPLIES INV# 39543 \$73.80 MAINTENANCE SUPPLIES
03/12/2018	063385	WILMAR INDUSTRIES	1,224.43		1,115,625.08	ACCT# 70585 INV# 429801731 \$5.98 INV# 430122812 \$424.50 INV# 429349335 \$106.56 INV# 429801749 \$375.98 INV# 429496722 \$169.60
03/12/2018	063386	FIRST CONTRACTING, INC.	22,245.00		1,093,380.08	INV# 429269103 \$378.16 USING CREDIT BELOW INV# 429801723 \$-236.35
						2017-19-CHALET OFFICE REMODEL

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	063387	LIBRA INDUSTRIES, INC. OF MI	604.00		1,092,776.08	2017-19 CHALET OFFICE REMODEL CFP 2016 \$10,000 CFP 2015 \$5,000 \$7245.00 REG FUNDS
03/12/2018	063388	FIRST CONTRACTING, INC.	29,318.40		1,063,457.68	CUST# 37126 INV# 45306900 \$327.00 EMPLOYEE WORK CLOTHES D. RULEWICZ INV# 45307100 \$277.00 FMPI OYEE WORK CLOTHING R NETHERCOTT
03/12/2018	063389	AFLAC	395.55		1,063,062.13	2017-14 SHAHAN REMODEL 2017-14 120 SHAHAN REMODEL ARCHITECT SERVICES CFP 2014 1430.314 \$5750.00 ACCT# VX312 INV# 745573 \$935.55 MARCH. 2018 SUPPLEMENTAL INS.
03/12/2018	063390	City Of Jackson - Finance Department	9,013.83		1,054,048.30	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS FEB. 2018 PH \$9013.83
03/13/2018	DEP			2,570.68	1,056,618.98	Coin Laundry Income Coin Laundry Income
03/14/2018	ADJUST		16,912.69		1,039,706.29	Paychex Payroll 03.15.18 Paychex Payroll 03.15.18
03/14/2018	ADJUST		585.94		1,039,120.35	Paychex Payroll Invoice Paychex Payroll Invoice
03/15/2018	DEP			2,500.00	1,041,620.35	United Way Grant United Way Grant
03/15/2018	DEP			196,555.00	1,238,175.35	CPF 1460.2014 CPF 1460.2014
03/15/2018	DEP			80,500.00	1,318,675.35	CPF 1460.215 CPF 1460.215
03/15/2018	ADJUST		9,072.08		1,309,603.27	Paychex Payroll Taxes 3.15.18 Paychex Payroll Taxes 3.15.18

Jackson Housing Commission
Public Housing
Check Register Summary Report

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/15/2018	ADJST		349.82		1,309,253.45	Paychex 401K for COCC Paychex 401K for COCC
03/16/2018	ADJST		112.00		1,309,141.45	Flex Time Invoice Flex Time Invoice
03/16/2018	ADJST		600.00		1,308,541.45	Paychex Advance Paychex Advance
03/16/2018	ADJST		187.24		1,308,354.21	Paychex Advance Taxes Paychex Advance Taxes
03/16/2018	063391	Billy White Roofing, LLC	220,119.00		1,088,235.21	2018-04 roof replacements 2018-04 ROOF REPLACEMENT PARTIAL PAYMENT OF SERVICES (HALF DOWN) 1 OF 2 I NVOICES
03/16/2018	063392	Grand River Insurance Agency, LLC	653.36		1,087,581.85	ACCT# GRB 29414 ACCT# GRB 29414 \$653.36 PH WORKERS COMPENSATION
03/16/2018	063393	JACKSON WATER COLLECTION	1,271.07		1,086,310.78	Penalty Fees Late penalty fees Amp 3 \$1271.07 due 2.20.2018 posted 2.22.2018
03/21/2018	DEP			59,618.50	1,145,929.28	CPF 1406.116 CPF 1406.116
03/22/2018	063394	TREMACHEL JOHNSON	645.22		1,145,284.06	TREMACHEL JOHNSON PH MANAGEMENT TRAINING CHICAGO, IL 3/25/2018-3/30/2018 TRAINING REIMBURSEMENT
03/22/2018	063395	JASON OMO	43.00		1,145,241.06	REIMBURSEMENT REIMBURSEMENT FOR COMMUNITY LIVING ROOM SUPPLIES
03/22/2018	063396	A-1 LOCK SHOP	102.50		1,145,138.56	2 INVOICES INV# 5399 \$95.00 KEYS/ BLANKS INV# 5392 \$7.50 MASTER KEYS
03/22/2018	063397	APCO SUPPLY	351.46		1,144,787.10	ACCT# 178131 INV# 1378657-01 \$14.94 INV# 1378657-00 \$69.30

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063398	Aspen One Hour Heating & Air	647.00		1,144,140.10	INV#1365539-00 \$267.22 MAINTENANCE SUPPLIES ACCT# 151323 INV# 376114 \$300.00 CFP 2016 INV# 375925 \$347.00 CFP 2016 WATER HEATERS
03/22/2018	063399	BED BUG HEAT DOCTOR	1,600.00		1,142,540.10	1 INVOICE INV# 11104 ?\$1600.00 4 AMP EXTENSION CORDS
03/22/2018	063400	Brooklyn Plumbing, Heating & A/C, Inc	1,273.84		1,141,266.26	4 INVOICES INV# 655649 \$164.40 INV# 655730 \$414.59 W/H INV# 653069 \$411.83 W/H INV# 655614 \$283.02 MINOR PLUMBING SERVICES
03/22/2018	063401	CASLER HARDWARE	127.34		1,141,138.92	CUST ACCT# 33561 INV# I-19930 \$12.98 PIPE INV# I-19815 \$44.11 INV# I-19825 \$25.52 INV# I-19745 \$44.73
03/22/2018	063402	CITY OF JACKSON - CITY CLERK	50.00		1,141,088.92	1 INVOICE INV# 00056581 \$50.00 1213 PLYMOUTH- REFUSE VIOLATION
03/22/2018	063403	COLLINS BROTHERS	927.00		1,140,161.92	1 INVOICE INV# 51771 \$927.00 CHOC. COVE BASE
03/22/2018	063404	COMCAST	429.12		1,139,732.80	2 INVOICES 8529114280369921 \$44.45 221 JANKE 8529114280104708 \$133.77 109 SHAHAN 8529114280358478 \$114.85 410 E HIGH 8529114280369913 \$136.05 316 BARBERRY
03/22/2018	063405	Community Action Agency	3,666.67		1,136,066.13	1 INVOICE TENANT SUPPORT SERVICES MONTH 8

Jackson Housing Commission
Public Housing
Check Register Summary Report
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063406	DBI BUSINESS INTERIORS	446.16		1,135,619.97	02/01/2018-02/28/2018 PH CUST# 224241 INV# 03JT9083 \$223.08 INV# 03JT9385 \$223.08 OFFICE SUPPLIES
03/22/2018	063407	DREW HARGET	49.00		1,135,570.97	P-003-5529-10 FINAL ACCOUNTING
03/22/2018	063408	ERADICO PEST SERVICES, AN	819.00		1,134,751.97	CUST# 14338735 INV# 7237692 \$569.00 COMMERCIAL PEST GEN. MAINTENANCE 02/14 AND 02/28/2018 INV# 7208831 \$250.00 PEST INSPECTION TENANT NOT READY
03/22/2018	063409	ETNA Supply	2,466.39		1,132,285.58	CUST# 4218 INV#S102549173.001 \$511.94 INV#S102546270.001 \$448.33 INV#S102539466.001 \$965.91 CFP 2016 INV#S102542849.001 \$540.21
03/22/2018	063410	FERGUSON ENTERPRISES,	33.75		1,132,251.83	CUST# 31919 INV# 4636265 \$26.40 INV# 4625485 \$7.35 MAINTENANCE SUPPLIES
03/22/2018	063411	GRIMES PLUMBING COMPANY, INC	2,077.46		1,130,174.37	8 INVOICES INV# 4639 \$322.15 CFP 2015 INV# 4216 \$400.00 CFP 2015 INV# 4419 \$154.50 INV# 4456 \$250.99 INV# 4451 \$196.13 INV# 4488 \$198.30 INV# 4434 \$165.01 INV# 4449 \$390.38 CFP 2015
03/22/2018	063412	HAMMOND HARDWARE	148.11		1,130,026.26	CUST# 33515 INV# B371527 \$25.18 MAINTENANCE SUPPLIES INV# C261790 \$44.23 INV# B372315 \$22.54 INV# B372482 \$56.16

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063413	HireRight, Inc.	49.02		1,129,977.24	MAINTENANCE SUPPLIES CUST# 300245 INV# G2382257 \$49.02
03/22/2018	063414	HOUSING DATA SYSTEMS, INC.	119.25		1,129,857.99	PRE EMPLOYMENT SCREENING CLIENT# 6183 INV# 225109 \$119.25 SUBMIT 1099 FORMS
03/22/2018	063415	INK CONTRACTING LLC	7,225.00		1,122,632.99	4 INVOICES INV# 1245 \$1600.00 CFP 2015 COUNTER TOP INV# 1249 \$1875.00 CFP 2014 TUB SRND 118 SH INV# 1247 \$1875.00 CFP 2014 TUB SRND 348 MO INV# 1248 \$1875.00 CFP 2014 TUB SRND 349 MO
03/22/2018	063416	JACKSON GLASS WORKS INC	447.83		1,122,185.16	CUST# JHOU INV# 410824 \$215.83 INV# 410791 \$84.00 INV# 410621 \$148.00
03/22/2018	063417	Jackson Transportation Authority	299.67		1,121,885.49	1 INVOICE INV# 0028453-IN FEUL SERVICE FEB. 2018
03/22/2018	063418	JIMMIE'S, INC.	140.00		1,121,745.49	2 INVOICES INV# 86272-1 \$75.00 INV# 86320-1 \$65.00 wrongfully towed tenant
03/22/2018	063419	Keepin It Clean	57.75		1,121,687.74	1 INVOICE INV# 2213 \$57.75 VACANT UNIT CLEANING
03/22/2018	063420	KRIS MEAD	8.00		1,121,679.74	P-002-3322-03 FINAL ACCOUNTING VACATED UNIT ON 3/6/2018
03/22/2018	063421	KUBOTA OF JACKSON	999.00		1,120,680.74	CUST ID# 659452 INV# 06-18844 \$999.00 SNOW BLOWER CFP 2015 SNOW REMOVAL EQUIP
03/22/2018	063422	Lammers Heating & A/C	1,031.75		1,119,648.99	3 INVOICES INV# 12741-19042 \$385.00 INV# 12741-19046 \$149.00

Check Register Summary Report

Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063423	LIBERTY ENVIRONMENTALISTS,	130.00		1,119,518.99	INV# 11193-19540 \$497.75 3 INVOICES INV# 14424 TICKET# 166606 \$50.00 TICKET# 166614 \$40.00 TICKET# 166609 \$40.00 BRUSH REMOVAL
03/22/2018	063424	LEUTZ CABINETS	265.00		1,119,253.99	CUST# JAXH INV# 52994 \$60.00 INV# 52996 \$85.00 INV# 52995 \$120.00
03/22/2018	063425	Petty Cash	1,183.62		1,118,070.37	REPLENISH PETTY CASH REPLENISH PETTY CASH TRANS# 759-782
03/22/2018	063426	MENARDS - JACKSON	4,468.65		1,113,601.72	ACCT# 31610470 INV# 15684 \$397.92 INV# 15007 \$606.98 INV# 15593 \$379.00 INV# 14898 \$139.96 INV# 14887 \$68.22 INV# 15561 \$424.77 INV# 15397 \$224.17 INV# 15755 \$429.54 INV# 14380 \$218.72 INV# 15748 \$505.06 INV# 14558 \$569.00 INV# 14794 \$505.31
03/22/2018	063427	MINUTEMAN SEWER & DRAIN INC.	300.00		1,113,301.72	1 INVOICE INV# 17-1960 \$300.00 MINOR PLUMBING AT 1255-1257 LAUREL LANE
03/22/2018	063428	MONEY GRAM PAYMENT SYSTEM,	18.00		1,113,283.72	LOST MONEY ORDER STOP PAYMENT ON LOST MONEY ORDER MONEY ORDER# R207717966280 \$100.00 PURCHASED 3/2/2018 AT WALMART IN JACKSON, MI
03/22/2018	063429	OSBORNE PROCESS SERVICE	577.19		1,112,706.53	5 INVOICES OBP-2018000586 \$182.00 OBP-2018000717 \$28.89 OBP-2018000698 \$28.73 OBP-2018000612 \$172.57 OBP-2018000587 \$165.00
03/22/2018	063430	PC Solutions	458.40		1,112,248.13	CUST ID# JACKSON HOUSING CO INV# M20058 \$458.40 MONTHLY COMPUTER SUPPORT COSTS

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063431	Postmaster	225.00		1,112,023.13	TENANT MAILBOX KEYS KINSTLE, SWANK, HEDGECOUCH, MOODY- EDELAND, FINCH CANNON, POOLE, HARRIS, JORDAN
03/22/2018	063432	Rooney's Sewer Service	1,555.00		1,110,468.13	4 INVOICES INV# 5705 \$125.00 INV# 5926 \$200.00 INV# 5983 \$750.00 INV# 5884 \$180.00 INV# 5742 \$300.00
03/22/2018	063433	SAFETY SYSTEMS INC	2,650.68		1,107,817.45	CUST# 000936 INV# 60269 \$169.00 INV# 477868 \$72.00 INV# 60270 \$60.00 INV# 478878 \$315.00 INV# 60271 \$210.00 INV# 60272 \$572.00 INV# 478880 \$315.00 INV# 478024 \$25.00 INV# 478157 \$219.00 INV# 475568 \$507.00 INV# 478879 \$123.00 INV# 476892 \$72.00
03/22/2018	063434	SMALL APPLIANCE & VACUUM	32.80		1,107,784.65	1 INVOICE BAGS \$32.80
03/22/2018	063435	SCOTT ACCOUNTING & COMPUTER	36.00		1,107,748.65	CUST# 11421 INV# 134845 \$36.00 SACS SOFTWARE MAINTENANCE
03/22/2018	063436	SPRINT	1,366.46		1,106,382.19	ACCT# 128763256 INV# 128763256-042 \$1366.46 CELL PHONE SERVICE PH
03/22/2018	063437	STAMPICO	18.50		1,106,363.69	1 INVOICE INV# 32241 \$18.50 NAME PLATES BROOKS, WADE
03/22/2018	063438	The SBAM Plan	14,474.81		1,091,888.88	CID# 281224 CID# 281224 \$14474.81 SBAM ID# 92594 04/01/2018-04/30/2018
03/22/2018	063439	TALX THE WORK NUMBER	103.45		1,091,785.43	ACUST# 0210/8805983 INV# B2-126102 \$103.45 PRE TENANT SCREENING
03/22/2018	063440	TEACHOUT SECURITY SOLUTIONS,	3,023.53		1,088,761.90	CUST ID# JAXHC INV# 0011932844 \$1536.16

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063441	THE HELPING HAND HANDYMAN	2,500.00		1,086,261.90	03/01/2018-03/07/2018 INV# 0011933019 \$1487.37 03/08/2018-03/14/2018 2 INVOICES INV# 1074 \$1600.00 154 SHAHAN INV# 1073 \$900.00 154 SHAHAN VACANT UNIT PAINTING
03/22/2018	063442	THE HOME DEPOT SUPPLY	5,687.83		1,080,574.07	COMM ACCT# 6035322540175928 COMM ACCT# 6035322540175928 ORDER ID# H2770-35077 \$1978.98 ORDER ID# H2770-35079 \$1987.15 ORDER ID# H2770-35136 \$1721.70
03/22/2018	063443	The Nelrod Company	229.30		1,080,344.77	1 INVOICE INV# ZSOD-2018-1087 \$299.30 TRAINING FOR JANNAA POOL PH DENIALS, TERMINATIONS, EVICTIONS ECT.
03/22/2018	063444	THE SHERWIN -WILLIAMS CO.	870.00		1,079,474.77	ACCT# 5291-3816-6 INV# 7720-3 \$870.00 MAINTENANCE SUPPLIES- PAINT
03/22/2018	063445	TOMMARK, INC.	269.17		1,079,205.60	CUST ID# 100596 INV# 812688686 \$76.39 INV# 812690565 \$119.80 INV# 812690675 \$72.98
03/22/2018	063446	Trail Supply LLC	698.56		1,078,507.04	ACCT# 10014 INV# 39672 \$524.00 INV# 39967 \$174.56
03/22/2018	063447	TRANS UNION LLC	180.55		1,078,326.49	CUST ID# 4408R0064047 INV# 02829971 \$180.55 PRE TENANT SCREENING
03/22/2018	063448	WEATHERPROOF INC	77.00		1,078,249.49	CUST ID# JAC HOUS COM INV# 322727 \$77.00
03/22/2018	063449	White & Hotchkiss, PLLC	450.00		1,077,799.49	FILE# 1919 INV# 86472 \$450.00 FEB. 2018 LEGAL FEES
03/22/2018	063450	WILMAR INDUSTRIES	1,788.65		1,076,010.84	ACCT# 70585 INV# 430912949 \$740.41 CM# 430744466 \$-141.81 INV# 431258862 \$26.04 INV# 432111524 \$134.40

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	063451	CONSUMERS ENERGY	6,926.79		1,069,084.05	INV# 431258870 \$609.99 INV# 431258888 \$419.62 4 INVOICES 103029453703 \$28.48 100034187144 \$110.44 FINAL BILL 100000120905 \$3919.22 100000120855 \$1548.51 feb 2018 100000120855 \$1320.14 mar 2018 delay in billing
03/22/2018	063452	REPUBLIC SERVICES #249	10,600.63		1,058,483.42	2 INVOICES ACCT# 3-0249-0142328 INV# 0249-005860558 \$10402.37 ACCT# 3-0249-0142776 INV# 0249-055860566 \$198.26
03/22/2018	063453	KSS ENTERPRISES	1,980.00		1,056,503.42	1 INVOICE INV# 1069899 \$1980.00 JHC LOGO MATS
03/22/2018	063454	A-1 LOCK SHOP	11.34		1,056,492.08	1 INVOICE INV# 5342 \$11.34 KEYS
03/22/2018	063455	AMAZON	365.66		1,056,126.42	ACCT#604578781056932 3 ACCT#604578781056932 3 637664678483 \$27.90 445843563967 \$29.76 599783855366 \$308.99
03/23/2018	DEP			36.60	1,056,163.02	Vending Machines Income Vending Machines Income
03/26/2018	ADJUST		59,618.50		996,544.52	CPF 1406 2016 COCC Transfer CPF 1406 2016 COCC Transfer
03/27/2018	DEP			110,059.50	1,106,604.02	CPF 1460.215 CPF 1460.215
03/27/2018	DEP			58,071.02	1,164,675.04	CPF.2014 CPF.2014
03/27/2018	063456	CONSUMERS ENERGY	30,266.13		1,134,408.91	20 INVOICES 100035146164 \$1655.43 100035145687 \$240.45 100000120905 \$3189.01 100000130798 \$3332.03 100035145554 \$2768.83 100000120954 \$2154.18 100000120988 \$1950.68 100000121028 \$4056.45

Jackson Housing Commission
Check Register Summary Report
Public Housing
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
						100000121093 \$1231.73 100000472256 \$1899.80
						100000473114 \$2076.64 100000473429 \$3806.69
						100035144961 \$1149.88 103029453703 \$33.88
						100035140910 \$145.52 100035248091 \$306.97
						103023559042 \$87.59 100071389280 \$11.91
						100071426868 \$86.37 103028095380 \$82.09
03/27/2018	063457	Rooney's Sewer Service	395.00		1,134,013.91	3 invoices INV# 4895 \$90.00 INV# 5290 \$90.00 INV# 4913 \$90.00 INV# 5782 \$125.00
03/27/2018	063458	AccuShred, LLC	50.00		1,133,963.91	1 INVOICE #37780 \$50.00 DOCUMENT DESTRUCTION PREVIOUS AMOUNT WAS MISSING \$50.00
03/27/2018	063459	MODERN WASTE SYSTEMS	834.17		1,133,129.74	ACCT# 23056 INV# 23056 \$834.17 FINAL BILL
03/27/2018	063460	PDQ SUPPLY, INC.	307.79		1,132,821.95	CUST ACCT# 118660 INV# SI-259472 \$264.75 INV# SI-266639 \$43.04
03/27/2018	063461	CASLER HARDWARE	14.85		1,132,807.10	CUST ACCT# 33561 INV# I-20074 \$4.50 INV# I-19320 \$10.98 -\$0.63 credit.
03/28/2018	ADJUST		19,267.43		1,113,539.67	Paychex Payroll 3.28.18 Paychex Payroll 3.28.18
03/28/2018	ADJUST		596.35		1,112,943.32	Paychex Payroll Invoice Paychex Payroll Invoice
03/29/2018	ADJUST		9,601.53		1,103,341.79	Paychex Payroll Taxes 3.28.18 Paychex Payroll Taxes 3.28.18
03/29/2018	ADJUST		349.82		1,102,991.97	401K for COCC 401K for COCC
03/30/2018	ADJUST		600.00		1,102,391.97	Paychex Payroll Advance Paychex Payroll Advance
03/30/2018	ADJUST		350.00		1,102,041.97	Paychex Payroll Advance Paychex Payroll Advance
03/30/2018	ADJUST		329.27		1,101,712.70	Paychex Payroll Taxes Advance

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063462	FERGUSON ENTERPRISES,	7.69		1,101,705.01	Paychex Payroll Taxes Advance CUST# 31919 INV# 4640780 \$7.69 MARCH 2018 MAINTENANCE SUPPLIES
03/30/2018	063463	DBI BUSINESS INTERIORS	1,756.15		1,099,948.86	CUSTOMER# 224241 INV# 03JU2563 \$463.98 INV# 03JU3028 \$292.17 OFFICE FURNITURE/ SUPPLIES @ REED
03/30/2018	063464	ERADICO PEST SERVICES, AN	800.00		1,099,148.86	CUST# 14338735 INV# 7332725 \$800.00 HEAT TREAT A-11
03/30/2018	063465	Aspen One Hour Heating & Air	1,031.00		1,098,117.86	1 INVOICE INV# 375481 \$425.00 CFP WATER HEATER INV#376666 \$128.00 INV#376510 \$178.00 INV# 376622 \$300.00 CFP
03/30/2018	063466	HAMMOND HARDWARE	538.79		1,097,579.07	ACCT# 33515 B371693 \$151.81 C263674 \$15.27 C263775 \$75.96 C263972 \$132.13 C264093 \$32.81 C264507 \$38.54 B372943 \$60.67 C264620 \$31.60 MARCH 2018 INVOICE
03/30/2018	063467	Hirst Electric Company	389.67		1,097,189.40	1 INVOICE INV# 61185 \$389.67 MARCH 2018 INVOICE
03/30/2018	063468	AccuShred, LLC	135.00		1,097,054.40	1 INVOICE# INV# 43609 \$185.00 MARCH 2018 DOCUMENT DESTRUCTION
03/30/2018	063469	ALLEGIANCE OCCUPATIONAL	116.00		1,096,938.40	G. ACCT# 6000149860 ACCT# 800738859 \$116.00 OLAF. PRE EMPLOYMENT SCREENING MARCH 2018
03/30/2018	063470	AMBS CALL CENTER	513.81		1,096,424.59	ACCT# 1909 INV# 180310648 \$513.81

Jackson Housing Commission
Check Register Summary Report
Public Housing
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063471	American Speedy Printing	168.00		1,096,256.59	MARCH 2018 ANSWERING SERVICE ACCT# 7225 INV# 42172 \$168.00 MARCH 2018 OFFICE SUPPLIES
03/30/2018	063472	American Office Solutions	51.06		1,096,205.53	ACCT# J1087 INV# IN156279 \$51.06 MARCH 2018COUNTED COPIES MADE AT REED
03/30/2018	063473	Billy White Roofing, LLC	110,059.50		986,146.03	1 INVOICE INV# 2018-0131B \$110059.50 CFP 2015 REED MANOR ROOF JOB
03/30/2018	063474	CASLER HARDWARE	25.68		986,120.35	CUST ACCT# 33561 INV# I-20507 \$13.74 INV# I-20588 \$11.94
03/30/2018	063475	CITY OF JACKSON - CITY CLERK	376.76		985,743.59	MARCH 2018 INVOICES CUST# 019693 INV#1700021720 \$276.76 RUBBISH VIOLATION INV# 00058261 \$50.00 INV#000058753 \$50.00 MARCH INVOICES
03/30/2018	063478	COLLINS BROTHERS	824.00		984,919.59	1 INVOICE INV# 51760 \$824.00 MARCH 2018 INVOICE
03/30/2018	063477	Community Action Agency	3,666.67		981,252.92	1 INVOICE TENANT SERVICE MARCH 2018 \$3666.67 PH
03/30/2018	063478	CONSUMERS ENERGY	393.82		980,859.10	2 INVOICES 100071426652 \$281.04 103028095380 \$112.78 MARCH 2018 INVOICES
03/30/2018	063479	DBI BUSINESS INTERIORS	144.01		980,715.09	CUST# 224241 INV# 03JU5124 \$58.53 INV# 03JU3658 \$43.85 INV# 03JU2618 \$41.63 MARCH 2018 INVOICES
03/30/2018	063480	ERADICO PEST SERVICES, AN	1,869.00		978,846.09	CUST# 14338735

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063481	ETNA Supply	556.15		978,289.94	INV# 7452841 \$800.00 A-18 HEAT TREAT INV# 7260648 \$250.00 A-12 INV# 7260647 \$250.00 A-11 INV# 7478536 \$569.00
03/30/2018	063482	Ralph Friedland & Brothers Inc.	396.00		977,893.94	CUST# 22603 INV# S102567075.002 \$482.96 INV# S102572556.001 \$73.19 MARCH 2018 INVOICES
03/30/2018	063483	GLG PRINT	22.14		977,871.80	ACCT# JACKSO INV#40146 396.00 MARCH 2018 INVOICE
03/30/2018	063484	GRIMES PLUMBING COMPANY, INC	416.53		977,455.27	1 INVOICE INV# 56157 \$22.14 MARCH 2018 INVOICE
03/30/2018	063485	HireRight, Inc.	76.18		977,379.09	2 INVOICES INV# 4702 \$229.61 INV# 4684 \$186.92 MARCH 2018 INVOICES
03/30/2018	063486	INK CONTRACTING LLC	124,263.00		853,116.09	CUST# 300245 INV# G2403999 \$76.18 MARCH 20158 PRE EMPLOYMENT SCREENING
03/30/2018	063487	JACKSON WATER COLLECTION	7,880.33		845,235.76	3 INVOICES INV# 1225 \$122623.00 CFP 2015 RM REMODEL INV# 1257 \$790.00 CFP COUNTER TOP INV# 1256 \$850.00 MARCH 2018 INVOICES
03/30/2018	063488	Kathy Ely	51.00		845,184.76	PLEASE SEE ATTACHMENTS PLEASE SEE ATTACHMENTS AMP1 CONSUMPTION 25700 AMP2 CONSUMPTION 135000 P-003-5496-11 FINAL ACCOUNTING VACATED UNIT ON 3/5/2018
03/30/2018	063489	MCGOWAN ELECTRIC SUPPLY INC	150.15		845,034.61	cust id# 101263 INV# 1303895 \$150.15 MARCH 2018 INVOICE

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063490	MENARDS - JACKSON	3,647.50		841,387.11	ACCT# 316140470 INV# 16694 \$137.94 INV# 16178 \$389.00 CFP 2018 STOVE INV# 16335 \$522.40 INV# 16255 \$31.43 INV# 16181 \$74.78 INV# 17395 \$1042.20 INV# 17396 \$1230.00 CFP STOVES INV# 16349 \$219.75
03/30/2018	063491	MINUTEMAN SEWER & DRAIN INC.	165.00		841,222.11	1 INVOICE INV# 18-0539 \$165.00 MARCH 2018 INVOICE
03/30/2018	063492	OSBORNE PROCESS SERVICE	228.27		840,993.84	7 invoices obp-2018000728 \$28.00 obp-2018000680 \$28.00 obp-2018000697 \$69.69 OBP-2018000706 \$28.73 obp-2018000390 \$43.85 obp-2018000585 \$42.00 obp-2018000865 \$28.00 march 2018 invoices
03/30/2018	063493	OTIS ELEVATOR COMPANY	11,534.16		829,459.68	CUST# 299178 INV# CV.I0R105418 \$11534.16 04/01/2018-03/31/2018 SERVICES MARCH INVOICE
03/30/2018	063494	PC Solutions	1,679.55		827,780.13	CUST ID# JACKSON HOUSING CO INV# M20122 \$302.00 INV# M20250 \$1154.80 INV# M20196 \$222.75 MARCH 2018 INVOICES
03/30/2018	063495	PITNEY BOWES GLOBAL	205.92		827,574.21	ACCT# 0010054937 LEASE INVOICE# 3305732469 \$205.92 MARCH 2018 INVOICE
03/30/2018	063496	PLIC - SBD Grand Island	129.60		827,444.61	ACCT# 1044559-10001 ACCT# 1044559-10001 \$129.60 04/01/2018-04/30/2018 APRIL 20
03/30/2018	063497	Postmaster	200.00		827,244.61	8 TENANT MAILBOX KEYS

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063498	REPUBLIC SERVICES #249	777.36		826,467.25	AMP1 \$25.00 AMP2 \$125.00 AMP3 \$50.00 MARCH 2018 ATKINS, TRUMAN, WILSON JR. HILL, PATEFEILD MITCHELL TIMLER, RAGLAND, SAXTON
03/30/2018	063499	Rooney's Sewer Service	125.00		826,342.25	2 DIFFERENT ACCOUNT#S ACCT# 3-0249-0142777 INV# 0249-005896570 \$438.66 ACCT# 3-0249-0142776 INV# 0249-005896569 \$338.90 MARCH INVOICE 2018
03/30/2018	063500	STAMPCO	23.95		826,318.30	1 INVOICE INV# 32250 \$23.95 MARCH 2018 SIGNAGE FOR L. MURRAY
03/30/2018	063501	SAFETY SYSTEMS INC	148.00		826,170.30	CUST# 00938 INV# 479034 \$25.00 MARCH 2018 INVOICE
03/30/2018	063502	SPRIN I	1,208.16		824,962.14	ACCT# 128763256 INV# 128763256-043 \$1208.16 APRIL 2018 CELL PHONE SERVICE BILL MARCH 2018 USEAGE
03/30/2018	063503	TARA CALER	133.25		824,828.89	P-003-5631-03 FINAL ACCOUNTING VACATED UNIT ON 03/12/2018
03/30/2018	063504	TALX THE WORK NUMBER	140.85		824,688.04	ACCT3 0210/8805983 INV# B2-187746 \$140.85 MARCH 2018 INVOICE
03/30/2018	063505	TDS Metrocom	2,909.98		821,778.06	5 INVOICE 517-780-0181 \$32.70 517-780-0620 \$92.93 517-787-0168 \$427.48 517-787-1188 \$2264.25 517-787-6494 \$92.62

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	063506	TEACHOUT SECURITY SOLUTIONS,	4,481.80		817,296.26	MARCH 2018 CUST ID# JAXHC INV# 0011933373 \$1502.76 INV# 0011933061 \$1599.40 INV# 0011933232 \$1379.64 MARCH 2018 INVOICES
03/30/2018	063507	THE HELPING HAND HANDYMAN	700.00		816,596.26	2 INVOICES INV# 1075 \$450.00 CFP PAINTING INV#1072 \$250.00 MARCH 2018 INVOICES
03/30/2018	063508	TRANS UNION LLC	443.75		816,152.51	CUST ID# 4408R0064047 INV# 03829927 \$443.75 MARCH 2018 INVOICE
03/30/2018	063509	Trail Supply LLC	233.56		815,918.95	ACCT# 10014 INV# 40244 \$233.56 MARCH 2018
03/30/2018	063510	THE SHERWIN -WILLIAMS CO.	758.45		815,160.50	ACCT# 5291-3816-6 INV# 8523-0 \$758.45 MARCH 2018
03/30/2018	063511	WATSONS REPAIR	95.00		815,065.50	1 INVOICE INV# 888041 \$95.00 MARCH 2018
03/30/2018	063512	WEATHERPROOF INC	154.00		814,911.50	CUST# JAC HOUS COM INV# 323163 \$154.00 MARCH 2018 INVOICE
03/30/2018	063513	White & Hotchkiss, PLLC	450.00		814,461.50	FILE# 1919 INV# 87196 \$450.00 MARCH 2018 INVOICE
03/30/2018	063514	WILMAR INDUSTRIES	2,381.41		812,080.09	ACCT# 70585 INV# 433911641 -\$31.90 432932663 \$898.40 INV# 433911658 \$572.30 INV# 433253911 \$942.61
03/30/2018	063515	JACKSON GLASS WORKS INC	213.30		811,866.79	ACCT# JHOU INV# 411564 \$213.30 MARCH 2018
03/30/2018	063516	Nonprofit Network	1,118.40		810,748.39	1 INVOICE INV# 18689 \$1118.40 MARCH INVOICE 2018

Jackson Housing Commission
Check Register Summary Report
Public Housing
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/31/2018	ADJST		191.00		810,557.39	FSA
						FSA

Total: 981,002.04 1,013,119.64

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/01/2018	ADJUST		4,830.19		40,092.37	Paychex Payroll Taxes 03.01.18 Paychex Payroll Taxes 03.01.18
03/01/2018	003149	AFLAC	133.64		39,958.73	ACCT3 VX312 INVOICE# 323126 \$133.64 FEB. 2018 SUPPLEMENTAL INSURANCE
03/02/2018	ADJUST	First National Bank Omaha	5,296.99		34,661.74	Phone Pymt ACCT# 4988659183672469 \$5296.99 Statement closing date 02.16.2018 Statement closing date 03.19.2018
03/05/2018	DEP			219.09	34,880.83	Retiree Insurance Payment Retiree Insurance Payment
03/05/2018	003150	TDS Metrocom	77.51		34,803.32	1 NVOICE 517-787-9241 \$77.51 TELEPHONE/ FAX SERVICE
03/05/2018	003151	JACKSON WATER COLLECTION	99.70		34,703.62	PLEASE SEE ATTACHMENT PLEASE SEE ATTACHMENT
03/07/2018	DEP		37,856.32		72,559.94	COCC \$99.70 CONSUMPTION 500
03/12/2018	003152	AccuShred, LLC	25.00		72,534.94	Mgmt, Bkkeeping, Asset mgmt fe Mgmt, Bkkeeping, Asset mgmt fees
03/12/2018	003153	DBI BUSINESS INTERIORS	102.61		72,432.33	1 INVOICE INV# 43120 \$25.00 FEB. 2018 DOCUMENT DESTRUCTION
03/12/2018	003154	PURCHASE POWER	293.84		72,138.49	CUST# 224241 INV# 03JT7289 \$83.12 INV# 03JT4409 \$19.49 OFFICE SUPPLIES
03/12/2018	003155	STAMPCO	10.00		72,128.49	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$293.84 ACCT NAME: JACKSON HOUSING POSTAGE REFILL
03/12/2018	003156	The Nelrod Company	44.50		72,083.99	1 INVOICE INV# 32187 \$10.00 NAME PLATE FOR D. GREER- BOC MEMBER
						2 INVOICES INV# ZS-1767273-022

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	003157	AFLAC	200.46		71,883.53	INV# ZS-1767274-040 TAMMY LOVELY- TRAINING CREATING- UPDATING APPLICATION PH ELIGIBILITY SCREENING ACCT# VX312 INV# 745573 \$200.46 MARCH. 2018 SUPPLEMENTAL INS.
03/12/2018	003158	City Of Jackson - Finance Department	4,770.32		67,113.21	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS COCC \$4770.32 FEB-2018
03/13/2018	DEP			326.15	67,439.36	Retiree Insurance Payment Retiree Insurance Payment
03/14/2018	ADJUST		9,930.03		57,509.33	Paychex Payroll 03.15.2018 Paychex Payroll 03.15.2018
03/15/2018	ADJUST		4,204.99		53,304.34	Paychex Payroll Taxes 03.15.18 Paychex Payroll Taxes 03.15.18
03/15/2018	003159	First National Bank Omaha	5,311.68		47,992.66	ACCT# 4988659183672469 ACCT# 4988659183672469 \$5311.68 Statement closing date 03.19.2018
03/15/2018	003160	Grand River Insurance Agency, LLC	392.01		47,600.65	ACCT# GRB 29414 ACCT# GRB 29414 \$392.01 PH WORKERS COMPENSATION
03/19/2018	DEP			317.43	47,918.08	Retiree Insurance Payment Retiree Insurance Payment
03/22/2018	DEP			14.06	47,932.14	S8 Inspection Fee S8 Inspection Fee
03/22/2018	003161	ANGELA ARNOLD	30.00		47,902.14	1 INVOICE PHONE CONSULTATION ON JHC BENEFIT PROGRAM \$30.00 AN HOUR AT 1 HR
03/22/2018	003162	CASLER HARDWARE	6.59		47,895.55	1 INVOICE INV# I-20223 \$6.59 PHONE CORD
03/22/2018	003162	**VOID** CASLER HARDWARE	(6.59)		47,902.14	1 INVOICE Void Refer 003162 THIS was paid with the First National Bank credit

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	003163	COMCAST	185.28		47,716.86	card. 8529114280363940 8529114280363940 \$158.28 301 STEWARD OFC
03/22/2018	003164	DBI BUSINESS INTERIORS	121.74		47,595.12	CUST# 224241 INV# 03JU0825 \$103.88 INV# 03JU1572 \$17.86 OFFICE SUPPLIES
03/22/2018	003165	JASON OMO	25.88		47,569.24	REIMBURSEMENT DUNKIN DONUTS REIMBURSEMENT \$25.88 FOR STAFF TRAINING AT CHALET
03/22/2018	003166	PC Solutions	448.74		47,120.50	CUST ID# JACKSON HOUSING CO INV# M20058 \$158.80 INV# M20004 \$73.19 INV# M20090 \$222.75
03/22/2018	003167	Pentiuk, Couvreur & Kobijak, P.C	1,531.00		45,589.50	ACCT# 114310.001 INV# 35123 \$1531.00 FEB. 2018 LEGAL EXPENSES
03/22/2018	003168	SCOTT ACCOUNTING & COMPUTER	12.00		45,577.50	CUST# 11421 INV# 134845 \$12.00 MARCH 2018 SOFTWARE MAINTENANCE
03/22/2018	003169	The SBAM Plan	9,511.96		36,065.54	CID# 281224 SBAM ID# 03504 CID# 281224 \$9511.96 04/01/2018-04/30/2018 EMPLOYEE INSURANCE
03/22/2018	003170	SPRINT	229.87		35,835.67	ACCT# 128763256 INV# 128763256-042 \$229.87 FEB. 2018 CELL PHONE SERVICE
03/22/2018	003171	KSS ENTERPRISES	330.00		35,505.67	1 INVOICE INV# 1069899 \$330.00 JHC LOGO MATS
03/22/2018	003172	AMAZON	50.83		35,454.84	ACCT#604578781056932 3 ACCT# 6045787810569323 \$50.83 547539653639 \$33.98 795335539744 \$6.86 686793658846 \$9.99
03/22/2018	003173	HOUSING DATA SYSTEMS, INC.	39.75		35,415.09	CLIENT# 6183

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	003174	The Nelrod Company	199.00		35,216.09	INV# 225109 \$39.75 SUBMIT 1099 DATA
						CUST ID# JACKSON, MI INV# ZS-1767277-029 \$199.00 TRAINING FOR C. BRYANT PIC/ EIV TRAINING
03/26/2018	DEP			59,618.50	94,834.59	CFP Operations BLI 1406 2016 CFP Operations BLI 1406 2016
03/28/2018	ADJST		10,758.87		84,075.72	Paychex Payroll 03.29.18 Paychex Payroll 03.29.18
03/29/2018	ADJST		4,670.97		79,404.75	Paychex Payroll Taxes 03.29.18 Paychex Payroll Taxes 03.29.18
03/30/2018	003175	AccuShred, LLC	25.00		79,379.75	1 INVOICE INV# 43609 \$25.00 MARCH 2018 DOCUMENT DESTRUCTION
03/30/2018	003176	American Speedy Printing	42.00		79,337.75	ACCT# 7225 INV# 42172 \$42.00 MARCH 2018 DOCUMENT DESTRUCTION
03/30/2018	003177	GLG PRINT	7.36		79,330.39	1 INVOICE INV# 56157 \$7.36 MARCH 2018 INVOICE
03/30/2018	003178	JACKSON WATER COLLECTION	93.25		79,237.14	STEW-000301-0000-03 STEW-000301-0000-03 \$93.25 WATER CONSUMPTION 500 FEB 27. 2018 READING
03/30/2018	003179	PITNEY BOWES GLOBAL	123.55		79,113.59	ACCT#0010054937 LEASE INVOICE# 3305732469 \$123.55 MARCH 2018 INVOICE
03/30/2018	003180	PLIC - SBD Grand Island	45.36		79,068.23	ACCT# 1044559-10001 ACCT# 1044559-10001 \$45.36 04/01/2018-04/30/2018
03/30/2018	003181	SPRINT	229.87		78,838.36	ACCT# 128763256 INV# 128763256-043 \$229.87 APRIL 2018 CELL PHONE SERVICE BILL MARCH 2018 USEAGE
03/30/2018	003182	TDS Metrocom	56.08		78,782.28	1 INVOICE 517-787-9241 \$56.08

Jackson Housing Commission
Check Register Summary Report
 General COCC Account
 From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	003183	Pentiuk, Couvreur & Kobijjak, P.C	3,288.00		75,494.28	MARCH 2018 INVOICE ACCT# 114310.001 INV# 35539 \$3288.0 MARCH 2018 INVOICE
03/30/2018	003184	Deborah Davis	73.48		75,420.80	REIMBURSEMENT REQUEST PURCHASES REIMBURSEMENT \$73.48 MARCH 2018
03/30/2018	003185	PC Solutions	333.49		75,087.31	ACCT# JACKSON HOUSING CO INV# M20229 \$333.49 MARCH 2018 INVOICE
03/30/2018	003186	THE WATER STORE INC	28.05		75,059.26	ACCT# 004793 INV# 127378 \$28.05 MARCH 2018 INVOICE
03/30/2018	003187	Nonprofit Network	372.80		74,686.46	1 INVOICE INV# 18689 \$372.80 MARCH 2018 INVOICE
03/31/2018	003188	AMAZON	1,947.18		72,739.28	ACCT# 6045781056932-3 ACCT# 6045781056932-3 \$1947.92 DUE 5/4/2018
Total:			70,534.83	98,351.55		

Jackson Housing Commission
Check Register Summary Report
 Section 8 Housing Voucher Prog
 From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/01/2018	DEP			221,647.00	435,394.82	HAP Received HAP Received
03/01/2018	DEP			19,879.00	455,273.82	Admin Fee Received Admin Fee Received
03/01/2018	ADJST		1,738.46		453,535.36	Paychex Payroll Taxes 03.01.18 Paychex Payroll Taxes 03.01.18
03/01/2018	ADJST		205,849.50		247,685.86	ACH HAP ACH HAP
03/01/2018	054750	Jackson Housing Commission	3,000.00		244,685.86	S8 MANAGEMENT FEES SECTION 8 \$3000.00 MANAGEMENT FEES MARCH 2018
03/01/2018	054751	AFLAC	250.44		244,435.42	ACCT2 VX312 INVOICE# 323126 \$250.44 FEB. 2018 SUPPLEMENTAL INSURANCE
03/02/2018	DEP			11.00	244,446.42	ACH HAP Utility Returns ACH HAP Utility Returns
03/05/2018	DEP			313.49	244,759.91	Fraud Recovery Income Fraud Recovery Income
03/05/2018	054752	TDS Metrocom	83.38		244,676.53	1 INVOICE 517-787-6326 \$83.38 TELEPHONE/ FAX SERVICE
03/05/2018	054753	JACKSON WATER COLLECTION	100.67		244,575.86	PLEASE SEE ATTACHMENTS PLEASE SEE ATTACHMENTS
03/07/2018	DEP			221.88	244,797.74	Fraud Recovery Income Fraud Recovery Income
03/12/2018	054754	AccuShred, LLC	25.00		244,772.74	1 INVOICE INV# 43120 \$25.00 FEB. 2018 DOCUMENT DESTRUCTION
03/12/2018	054755	Community Action Agency	767.12		244,005.62	1 INVOICE INSPECTION FEES COMPLETED BY K. LIIPS 11/20/2017-12/27/20217 REVISED ON 2/22/2018 21.75 HRS @ 35.27= 767.12

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/12/2018	054756	Jackson Housing Commission	14.06		243,991.56	SECTION 8 INPSECTION FEES SECTION 8 INSPECTION FEES \$14.06 02/12-02/23/2018
03/12/2018	054757	KAMARI HARRIS	1.00		243,990.56	OVERPAYMENT OVERPAID PAYMENT AGREEMENT \$1.00 REFUNDED TO KAMARI HARRIS
03/12/2018	054758	PC Solutions	274.24		243,716.32	CUST ID# JACKSON HOUSING CO INV# M19936 \$274.24 COMPUTER SUPPORT S8
03/12/2018	054759	PURCHASE POWER	195.90		243,520.42	ACCT# 8000-9000-0062-0884 ACCT# 8000-9000-0062-0884 \$195.90 ACCT NAME: JACKSON HOUSING POSTAGE REFILL
03/12/2018	054760	AFLAC	375.66		243,144.76	ACCT# VX312 INV# 745573 \$375.66 MARCH, 2018 SUPPLEMENTAL INS.
03/12/2018	054761	City Of Jackson - Finance Department	1,787.94		241,356.82	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS S8 \$1787.94 FEB-2018
03/14/2018	ADJUST		3,428.12		237,928.70	Paychex Payroll 03.14.18 Paychex Payroll 03.14.18
03/15/2018	DEP			50.00	237,978.70	Fraud Recovery Income Fraud Recovery Income
03/15/2018	ADJUST			9.51	237,988.21	Interest Income Interest Income
03/15/2018	ADJUST		1,563.78		236,424.43	Paychex Payroll Taxes 3.14.18 Paychex Payroll Taxes 3.14.18
03/15/2018	054762	Grand River Insurance Agency, LLC	261.34		236,163.09	ACCT3 GRB 29414 ACCT# GRB 29414 \$261.34 PH WORKERS COMPENSATION
03/16/2018			7,090.00		229,073.09	ACH HAP ACH HAP
03/22/2018	DEP			263.00	229,336.09	Fraud Recovery Income Fraud Recovery Income
03/22/2018	054763	DBI BUSINESS INTERIORS	182.40		229,153.69	CUST#2224241 INV# 03JT7401 \$182.40 OFFICE SUPPLIES

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/22/2018	054764	SCOTT ACCOUNTING & COMPUTER	12.00		229,141.69	CUST# 11421 INV# 134845 \$12.00 MARCH. 2018 SOFTWARE MAINTENANCE
03/22/2018	054765	PC Solutions	152.79		228,988.90	CUST ID# JACKSON HOUSING CO INV# M20058 \$152.79 COMPUTER SUPPORT
03/22/2018	054766	The SBAM Plan	2,666.55		226,322.35	CID# 281224 SBAM ID# 92594 CID# 281224 \$2666.55 04/01/2018-04/30/2018 EMPLOYEE INSURANCE
03/22/2018	054767	SPRINT	59.45		226,262.90	ACCT# 128763256 INV# 128763256-042 \$59.45 FEB. 2018 CELL PHONE SERVICE
03/22/2018	054768	TALX THE WORK NUMBER	214.35		226,048.55	CUST# 0210/8805983 INV# B2-126102 \$214.35 PRE TENANT SCREENING
03/22/2018	054769	The Neitrod Company	124.30		225,924.25	CUST ID# JACKSON, MI INV# ZSOD-2018-1083 \$124.30 SECTION 8 HCVP DENIALS, TERMINATIONS TRAINING
03/22/2018	054770	THE SUN TIMES	75.00		225,849.25	1 INVOICE INV# 52105 \$75.00 WAIT LIST OPENING
03/22/2018	054771	KSS ENTERPRISES	330.00		225,519.25	1 INVOICE INV# 1069899 \$1980.00 JHC LOGO MATS
03/22/2018	054772	KENNETH LIPPS	523.25		224,996.00	1 INVOICE INV# 003 2/13/2018 4.5 HRS @ 23.00 =\$103.50 2/21/2018 3 HRS @ 23.00 =\$69.00 2/27/2018 1.5 HRS @ 23.00 =\$34.50 3/6/2018 5.5 HRS @ 23.00 =\$126.50 3/7/2018 4.75 HRS @ 23.00 =\$109.25 3/14/2018 3.5 HRS @ 23.00 =\$80.50
03/22/2018	054773	AMAZON	303.99		224,692.01	ACCT#604578781056932 3 ACCT# 6045787810569323 \$303.99 945754854548 \$303.99

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/27/2018	054774	LIBRA INDUSTRIES, INC. OF MI	48.00		224,644.01	CUST# 37126 INV# 45334700 \$48.00 GREER- HAYWORTH EMPLOYEE CLOTHING
03/27/2018	054775	Community Action Agency	916.67		223,727.34	1 INVOICE TENANT SUPPORT SERVICES 02/01/2018-02/28/2018 MONTH 8
03/28/2018	ADJST		3,428.10		220,299.24	Paychex Payroll 03.28.18 Paychex Payroll 03.28.18
03/29/2018	DEP			1,096.00	221,395.24	Fraud Recovery Income Fraud Recovery Income
03/29/2018	ADJST		1,353.56		220,041.68	Paychex Payroll Taxes 03.29.18 Paychex Payroll Taxes 03.29.18
03/29/2018	ADJST		1,026.00		219,015.68	ACH HIAP ACH HIAP
03/30/2018	054776	AccuShred, LLC	25.00		218,990.68	1 INVOICE INV# 43609 \$25.00 MARCH 2018 DOCUMENT DESTRUCTION
03/30/2018	054777	Community Action Agency	916.66		218,074.02	1 INVOICE TENANT SERVICES MARCH 2018 \$916.66 SECTION 8
03/30/2018	054778	JACKSON WATER COLLECTION	93.24		217,980.78	STEW-000301-0000-03 STEW-000301-0000-03 \$93.24 WATER CONSUMPTION 500 FEB 27. 2018 READING
03/30/2018	054779	PITNEY BOWES GLOBAL	82.37		217,898.41	ACCT# 0010054937 LEASE INVOICE# 3305732469 \$82.37 MARCH 2018 INVOICE
03/30/2018	054780	PLIC - SBD Grand Island	19.44		217,878.97	ACCT# 104455910001 ACCT# 1044559-10001 \$19.44 04/01/2018-04/30/2018 APRIL 2018
03/30/2018	054781	SAFETY SYSTEMS INC	25.00		217,853.97	CUST# 00938 INV# 479033 \$25.300 MARCH 2018 INVOICE
03/30/2018	054782	SPRINT	61.14		217,792.83	ACCT# 128763256

Jackson Housing Commission
Check Register Summary Report
 Section 8 Housing Voucher Prog
 From: 03/01/2018 To: 03/31/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
03/30/2018	054783	TALX THE WORK NUMBER	150.80		217,642.03	INV# 128763256-043 \$61.14 APRIL 2018 CELL PHONE SERVICE BILL MARCH 2018 USEAGE
03/30/2018	054784	TDS Metrocom	73.18		217,568.85	ACCT# 0210/ 8805983 INV# B2-187746 \$150.80 MARCH 2018 INVOICE
03/30/2018	054785	TRANS UNION LLC	62.60		217,506.25	1 INVOICE 517-787-6326 \$73.18 MARCH 2018 INVOICE
03/30/2018	054786	Nonprofit Network	372.80		217,133.45	CUST ID# 4408R0064047 INV# 03829927 \$62.60 MARCH 2018 INVOICE
03/30/2018	054787	Jackson Housing Commission	51.89		217,081.56	1 INVOICE INV# 18689 \$372.80 MARCH 2018 INVOICE
						S8 INSPECTION FEES S8 INSPECTION FEES 03/12/2018-03/23/2018 \$51.89
Total:			240,157.14		243,490.88	

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____ and considered:

RESOLUTION NO. 2018-07

Pursuant to the Uncollectible Tenants Accounts Policy which authorizes the Commission to write off delinquent accounts after 3 months as shown below:

AMP 1: Chalet Terrace	\$1,400.82
AMP 2: Reed Manor	\$2,881.50
Total	\$4,282.32

The attached Collection Losses Report reflects the delinquent amount of **\$4,282.32** and is hereby approved for fiscal year 2018-2019 write-off.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as read.
Commissioner _____ **SECONDED** the motion and upon roll call the
"AYES" and "NAYS" were as follows:

AYES:
NAYS:
ABSTAIN:
ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on April 18, 2018.

Michelle Woods
Vice-President

Jackson Housing Commission

Collection Losses Report

Three Months or Greater
April 2018

Property	Account	EOP	Amount
Chalet Terrace	P -001-1169-12	1/17/2018	\$1,400.82
Reed Manor	P -002-3229-09	1/11/2018	\$1,651.00
Reed Manor	P -002-3238-09	1/31/2018	\$ 938.00
Reed Manor	P -002-3298-12	1/4/2018	\$ 268.50
Reed Manor	P -002-4380-10	1/31/2018	\$ 24.00

Property	Total
Chalet Terrace	\$1,400.82
Reed Manor	\$2,881.50
Total Write Off	\$4,282.32

Leasing and HAP Utilization

CY2018

A	B	C	D	E	F	G	H	I	J	K	L
Month	HAP Funded	Total HAP & URP	HAP Utilization	UML	Avg PUC	% Leased	UMA	Fraud Recovery	Interest Income	Excess/(Deficiency)	NRP Available
Balance Forward											80,911
January	221,652	214,503	96.8%	461	465.30	97.1%	475	404	5	7,149	88,469
February	219,748	221,090	100.7%	457	483.79	96.3%	475	1,829	5	(1,342)	88,961
March	221,647	213,885	96.5%	466	458.98	98.1%	475	972	5	7,762	97,700
April											
May											
June											
July											
August											
September											
October											
November											
December											
	\$663,047	\$649,478	98.8%	1,384	469.36	97.2%	1,425	\$ 3,205	\$ 15	\$ 13,569	

Total
Total
C/B
Total
C/E
E/H
Total
Total
Total
Total
B - C
L-K+J+I

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
 Public Housing - March 2018
 Project: 001 - Chalet Terrace

A. Basic Identification Data

3. Total Units Available: 128 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 03/31/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 126 2. Total Charges: 26,235.30 3. Dwelling Rental: 26,020.19 4. Retroactive Rent: -8.52 5. Excess Utility: 198.00 6. Additional Charges: 25.61

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	5	0.00	0.00	1.00	345.96	346.96
Over One Month Delinquent	58	2,210.20	0.00	28.00	18,408.29	20,646.49
Total for TIP	63					20,993.45
Vacated TAR	3					7,317.74
Total	66					28,311.19

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	43	14,692.09
Under Formal Repayment Agreement with Payments Up-to-Date	43	14,692.09
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	20	6,301.36

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	03/31/2018	03/31/2017	03/31/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	50	38	46
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	24	5	26

F. Collection Losses

1. Amount Charged to Loss this Period	3,338.03
2. Amount Charged to Loss this Year to Date	19,108.16

Report of Tenants Accounts Receivable (TARs)

Public Housing - March 2018

Project: 002 - Reed Manor

A. Basic Identification Data

3. Total Units Available: 292

5. Fiscal Year Beginning: 04/01/2017

6. Report Period Ending Date: 03/31/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on

the Last Day of this Reporting Period:

282

2. Total Charges:

57,890.90

3. Dwelling Rental:

57,331.90

4. Retroactive Rent:

77.60

5. Excess Utility:

0.00

6. Additional Charges:

481.40

C. Receivables

Tenants in Possession (TIP)

	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	17	371.50	0.00	0.00	292.00	663.50
Over One Month Delinquent	77	4,589.00	26.00	0.00	20,807.01	25,422.01
Total for TIP	94					26,085.51
Vacated TAR	13					7,851.00
Total	107					33,936.51

D. TARs

Tenants Accounts Receivable

No. of Accounts

Balances

Under Formal Repayment Agreement

59

18,377.66

Under Formal Repayment Agreement with Payments Up-to-Date

59

18,377.66

Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements

35

7,707.85

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date) 03/31/2018	Prior FY (one year to date) 03/31/2017	Previous FY (two years to date) 03/31/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	33	27	25
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	13	10	9

F. Collection Losses

1. Amount Charged to Loss this Period

1,066.00

2. Amount Charged to Loss this Year to Date

31,039.43

Jackson Housing Commission
Report of Tenants Accounts Receivable (TARs)
Public Housing - March 2018
Project: 003 - Shahan-Blackstone

A. Basic Identification Data

3. Total Units Available: 119 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 03/31/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 116 2. Total Charges: 15,442.59 3. Dwelling Rental: 15,832.36 4. Retroactive Rent: -304.00 5. Excess Utility: 0.00 6. Additional Charges: -85.77

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	4	99.00	0.00	0.00	80.69	179.69
Over One Month Delinquent	36	2,794.36	0.00	0.00	15,461.76	18,256.12
Total for TIP	40					18,435.81
Vacated TAR	2					3,062.31
Total	42					21,498.12

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	29	13,687.20
Under Formal Repayment Agreement with Payments Up-to-Date	29	13,687.20
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	11	4,748.61

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date)	Prior FY (one year to date)	Previous FY (two years to date)
	03/31/2018	03/31/2017	03/31/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	34	31	26
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	31	8	47

F. Collection Losses

1. Amount Charged to Loss this Period	0.00
2. Amount Charged to Loss this Year to Date	3,729.32

Report of Tenants Accounts Receivable (TARs)

Public Housing - March 2018

Project: ALL - Summary

A. Basic Identification Data

3. Total Units Available: 539 5. Fiscal Year Beginning: 04/01/2017 6. Report Period Ending Date: 03/31/2018

B. Charges to Tenants

1. No. of Units Occupied by TIP on the Last Day of this Reporting Period: 524 2. Total Charges: 99,568.79 3. Dwelling Rental: 99,184.45 4. Retroactive Rent: -234.90 5. Excess Utility: 198.00 6. Additional Charges: 421.24

C. Receivables

Tenants in Possession (TIP)	No. of Accounts Delinquent	Accounts Receivable				Amounts Delinquent
		Dwelling Rental	Retroactive Rent	Excess Utility	Additional Charges	
One Month or Less Delinquent	26	470.50	0.00	1.00	718.65	1,190.15
Over One Month Delinquent	171	9,593.56	26.00	28.00	54,677.06	64,324.62
Total for TIP	197					65,514.77
Vacated TAR	18					18,231.05
Total	215					83,745.82

D. TARs

Tenants Accounts Receivable	No. of Accounts	Balances
Under Formal Repayment Agreement	131	46,756.95
Under Formal Repayment Agreement with Payments Up-to-Date	131	46,756.95
Excluding Amounts Covered by Formal Up-to-Date Repayment Agreements	66	18,757.82

E. Percentage Analysis

Tenants in Possession (TIP) Accounts Receivable	Current Reporting Period (end date) 03/31/2018	Prior FY (one year to date) 03/31/2017	Previous FY (two years to date) 03/31/2016
1. Percent of Accounts Delinquent to No. of Tenants In Possession	38	31	30
5. Percent of Amount Delinquent (excluding amounts covered by formal up-to-date repayment agreement) to Total Charges	19	8	19

F. Collection Losses

1. Amount Charged to Loss this Period 4,404.03

2. Amount Charged to Loss this Year to Date 53,876.91

Jackson Housing Commission

Move Outs
March 2018

AMP	Account	EOP	Reason
Reed Manor	P -002-4460-11	3/1/2018	Eviction
Shahan Blackstone North	P -003-5496-11	3/5/2018	Notice Given
Reed Manor	P -002-3322-03	3/6/2018	Notice Given
Shahan Blackstone North	P -003-5531-03	3/12/2018	Notice Given
Reed Manor	P -002-3292-16	3/12/2018	Eviction
Reed Manor	P -002-4406-07	3/12/2018	Notice Given
Reed Manor	P -002-3277-09	3/30/2018	Eviction
Reed Manor	P -002-2212-05	3/31/2018	Deceased
Reed Manor	P -002-4463-10	3/31/2018	Moved to nursing Facility
Reed Manor	P -002-4492-13	3/31/2018	Moved to nursing Facility
Reed Manor	P -002-4404-13	3/31/2018	Deceased

PHAS - Vacant Unit Turnaround Time

Public Housing

for Units Re-Occupied between: 03/01/2018 and 03/31/2018

Prj-Unit	Street	Apt #	Vacated	Issued to Maintenance	Down-Time Days	Maintenance Completed	Make-Ready Days	Re-Occupied	Lease-Up Days	Vacancy Days	Capital Funds	Exempt Days		
												Down Time	Make Ready	Lease Up
003-5514	118 Shahan Drive		12/27/2017	12/28/2017	0	03/15/2018	78	03/27/2018	11	89	0	0	0	
002-3364	301 Steward Avenue	G-39	01/01/2018	02/05/2018	34	02/05/2018	1	03/01/2018	23	58	0	0	0	
002-3229	301 Steward Ave	B-6	01/11/2018	01/16/2018	4	01/31/2018	16	03/01/2018	28	48	0	0	0	
002-3227	301 Steward Ave	B-4	01/15/2018	01/18/2018	2	02/23/2018	37	03/01/2018	5	44	0	0	0	
003-5523	106 Shahan Drive		01/18/2018	02/22/2018	34	02/27/2018	6	03/09/2018	9	49	0	0	0	
002-3264	301 Steward Ave	D-17	01/21/2018	01/31/2018	9	02/07/2018	8	03/12/2018	32	49	0	0	0	
002-3228	301 Steward Ave	B-5	01/31/2018	02/13/2018	12	02/21/2018	9	03/13/2018	19	40	0	0	0	
002-3238	301 Steward Ave	B-15	01/31/2018	02/22/2018	21	02/26/2018	5	03/01/2018	2	28	0	0	0	
002-4380	207 Steward Avenue	H-11	01/31/2018	03/02/2018	29	03/16/2018	14	03/16/2018	0	43	0	0	0	
002-3291	301 Steward Ave	E-18	02/07/2018	03/09/2018	29	03/13/2018	5	03/14/2018	0	34	0	0	0	
001-7638	313 Wall		02/07/2018	02/07/2018	0	03/02/2018	23	03/06/2018	3	26	0	0	0	
003-6601	358 Moorman Drive		02/07/2018	02/07/2018	0	03/07/2018	28	03/24/2018	16	44	0	0	0	
002-3245	301 Steward Ave	B-22	02/08/2018	02/14/0218	0	02/26/2018	18	03/02/2018	3	21	0	0	0	
002-4391	207 Steward Avenue	H-22	02/15/2018	02/16/2018	0	03/09/2018	22	03/14/2018	4	26	0	0	0	
002-2220	428 Wildwood Ave	A-20	02/15/2018	02/22/2018	6	03/14/2018	21	03/26/2018	11	38	0	0	0	
002-3263	301 Steward Ave	D-16	02/21/2018	03/14/2018	20	03/19/2018	6	03/23/2018	3	29	0	0	0	
002-4382	207 Steward Avenue	H-13	02/22/2018	03/21/2018	26	03/21/2018	1	03/28/2018	6	33	0	0	0	
Total Units:		17			226		298		175	699	0	0	0	

Jackson Housing Commission
PHAS - Vacant Unit Turnaround Time
Public Housing
for Units Re-Occupied between: 03/01/2018 and 03/31/2018

Element # - Description	
V12400 - Total number of turnaround days:	699
V12500 - Total number of vacancy days exempted for Capital Funds:	0
V12600 - Total number of vacancy days exempted for other reasons:	0
V12700 - Total number of vacant units turned around:	17
V12800 - Average number of days units were in down time:	13.29
V12900 - Average number of days units were in make-ready:	17.53
V13000 - Average number of days units were in lease-up:	10.29
V13100 - Average unit turnaround days:	41.11

Balance Sheet

March, 2018

Balance

Assets

Current Assets

1	General Fund Cash	104,604.41
5	Cash in Bank	(3,284,815.94)
11	Allowance for Doubtful Accounts	(4,798.45)
12	Tenants Accounts Receivable	35,420.37
17	A/R from Amp 2	878,315.79
20	Accounts Receivable AMP 1	1,902,374.16
21	Prepaid Insurance	22,860.94
50	Deferred Compensation	10,359.71
169	CFP HUD Rec/Deferred Revenue	73,785.88

Total Current Assets (261,893.13)

Non-Current Assets

170	Leasehold Improvements	63,357.84
174	Furn, Equip & Mach - Dwelling	81,701.00
175	Equipment - Admin	63,817.92
181	Buildings	5,329,598.78
185	Accumulated Depreciation	(4,282,537.27)

Total Fixed Assets 1,255,938.27

Total Assets **994,045.14**

Liabilities

Current Liabilities

301	Tenants Security Deposit	18,043.80
304	Supplemental Insurance W/H - Aflac	68,855.15
305	Accounts Payable Other	(872,410.42)
310	Accrued Comp Absences	27,301.40
330	Pilot - Accrued	10,210.71

Total Current Liabilities (747,999.36)

Non-Current Liabilities

470	Comp Absences - NonCurrent	6,794.20
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Total Non-Current Liabilities 6,794.20

Total Liabilities **(741,205.16)**

Net Assets

600	Capitalized Assets	1,255,938.27
601	Unrestricted Assets	411,965.86
700	Current Year Net Income (Loss)	67,346.17

Total Net Assets 1,735,250.30

Total Liabilities and Net Assets **994,045.14**

Jackson Housing PH AMP 1

Board Operating Statement / Budget

March, 2018

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	24,709.00	191.54	26,827.83	207.97	312,746.93	202.03	321,934.00	207.97
Interest Earned	0.00	0.00	0.00	0.00	68.08	0.04	0.00	0.00
Other Income	5,241.16	40.63	2,701.42	20.94	76,068.47	49.14	32,417.00	20.94
Subsidy Earned	31,291.00	242.57	40,246.25	311.99	565,505.58	378.23	482,955.00	311.99
Operating Income	61,241.16	474.74	69,775.50	540.90	974,389.06	629.45	837,306.00	540.90
Expenses								
Administrative Salaries	7,821.53	60.63	6,954.58	53.91	60,625.18	52.08	83,455.00	53.91
Legal Expense	785.50	6.09	519.83	4.03	3,312.89	2.14	6,238.00	4.03
Staff Training	0.00	0.00	833.33	6.46	1,195.50	0.77	10,000.00	6.46
Travel	212.89	1.65	0.00	0.00	1,012.59	0.65	0.00	0.00
Audit Fee Exp	0.00	0.00	166.67	1.29	1,320.00	0.85	2,000.00	1.29
Sundry - Administrative	4,546.05	35.24	481.08	3.73	27,419.29	17.71	5,773.00	3.73
Management Fee Expense	8,770.39	67.99	9,025.25	69.96	101,670.94	65.68	108,303.00	69.96
Tenant Services - Salaries	0.00	0.00	256.25	1.99	0.00	0.00	3,075.00	1.99
Tenant Services - Materials	14.34	0.11	0.00	0.00	636.69	0.41	0.00	0.00
Tenant Services - Contract	1,833.34	14.21	208.33	1.61	12,334.37	7.97	2,500.00	1.61
Water	23,793.84	184.45	5,375.75	41.67	78,101.65	50.45	64,509.00	41.67
Electricity	6,669.40	51.70	6,053.50	46.93	82,082.45	53.02	72,642.00	46.93
Gas	13,454.58	104.30	4,176.42	32.38	53,200.13	34.37	50,117.00	32.38
Other Utilities Expense	478.74	3.71	201.42	1.56	2,986.40	1.93	2,417.00	1.56
Labor	14,189.04	109.99	12,360.83	95.82	155,026.50	100.15	148,330.00	95.82
Materials	8,519.97	66.05	5,303.08	41.11	57,101.63	36.89	63,637.00	41.11
Contract Cost	8,884.54	68.87	1,748.03	13.55	62,037.51	40.08	20,976.40	13.55
Garbage	3,595.97	27.88	2,135.80	16.56	31,512.60	20.36	25,629.60	16.56
Insurance-Comp Liability	0.00	0.00	2,789.00	21.62	47,116.64	30.44	33,468.00	21.62
Payments in Lieu of Taxes	0.00	0.00	221.58	1.72	13,436.47	8.68	2,659.00	1.72
Employee Benefits - Maint	8,679.49	67.28	10,402.84	80.64	94,913.46	61.31	124,834.00	80.64
Operating Expenses	112,249.61	870.15	69,213.57	536.54	907,042.89	585.95	830,563.00	536.54
Operating Profit / (Loss)	(51,008.45)	(395.41)	561.93	4.36	67,346.17	43.51	6,743.00	4.36
Non-Operating Expenses								
Total Operating Funds Available	(51,008.45)	(395.41)	561.93	4.36	67,346.17	43.51	6,743.00	4.36
Retained Earnings					67,346.17	43.51	6,743.00	4.36

Balance Sheet

March, 2018

Balance

Assets

Current Assets

5	Cash in Bank	3,026,506.19
11	Allowance for Doubtful Accounts	84,873.65
17	CFP Receivable	3,402.23
21	General Investments	413,763.54
29	Prepaid Insurance	16,736.15
169	CFP HUD Rec/Deferred Revenue	384,489.49

Total Current Assets 3,929,771.25

Non-Current Assets

170	Leasehold Improvements	1,221,847.00
171	Accumulated Depreciation	(11,529,662.31)
174	Buildings	14,345,534.85
175	Furn, Equip, Mach - Dwelling	168,437.27
176	Equipment - Admin	135,269.04

Total Fixed Assets 4,341,425.85

Total Assets 8,271,197.10

Liabilities

Current Liabilities

300	Tenants Security Deposit	42,029.06
302	CFP Deferred Rev	29,517.78
303	Accounts Payable Other	12,623.18
305	Supplemental Insurance W/H	2,181,569.35
310	A/P Due to COCC	18,078.79
311	A/P to Amp 1	593,530.23
325	Accrued Comp Absences	8,337.73
330	Pilot - Accrued	29,775.63

Total Current Liabilities 2,915,461.75

Non-Current Liabilities

470	Comp Absences - NonCurrent	5,375.20
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Total Non-Current Liabilities 5,375.20

Total Liabilities 2,920,836.95

Net Assets

600	Capitalized Assets	4,341,425.85
601	Unrestricted Assets	334,409.06
700	Current Year Net Income (Loss)	674,525.24

Total Net Assets 5,350,360.15

Total Liabilities and Net Assets 8,271,197.10

Jackson Housing PH AMP 2

Board Operating Statement / Budget

March, 2018

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	55,545.90	188.93	58,096.83	197.61	693,588.88	196.60	697,162.00	197.61
Interest Earned	0.00	0.00	0.00	0.00	281.34	0.08	0.00	0.00
Other Income	4,021.19	13.68	5,293.58	18.01	39,530.65	11.20	63,523.00	18.01
Subsidy Earned	334,688.00	1,138.39	152,787.50	519.69	1,621,391.48	459.58	1,833,450.00	519.69
Operating Income	394,255.09	1,341.00	216,177.91	735.30	2,354,792.35	667.46	2,594,135.00	735.30
Expenses								
Administrative Salaries	6,141.54	20.89	17,792.75	60.52	113,351.31	32.13	213,513.00	60.52
Legal Expense	483.98	1.65	2,083.33	7.09	6,539.40	1.85	25,000.00	7.09
Staff Training	0.00	0.00	1,666.67	5.67	0.00	0.00	20,000.00	5.67
Travel	122.83	0.42	0.00	0.00	634.11	0.18	0.00	0.00
Audit Fee	0.00	0.00	0.00	0.00	3,240.00	0.92	0.00	0.00
Sundry-Administrative	10,133.12	34.47	3,698.84	12.58	47,286.59	13.40	44,386.00	12.58
Management Fee Expense	17,999.75	61.22	18,847.17	64.11	242,219.97	68.66	226,166.00	64.11
Tenant Services - Salaries	0.00	0.00	597.92	2.03	1,810.00	0.51	7,175.00	2.03
Tenant Services - Materials	74.34	0.25	0.00	0.00	2,480.86	0.70	0.00	0.00
Tenant Services - Contract	3,666.66	12.47	1,666.67	5.67	16,272.13	4.61	20,000.00	5.67
Water	2,980.92	10.14	5,363.00	18.24	70,516.97	19.99	64,356.00	18.24
Electricity	32,672.30	111.13	14,652.33	49.84	200,730.91	56.90	175,828.00	49.84
Gas	33.88	0.12	4,109.92	13.98	41,801.61	11.85	49,319.00	13.98
Other Utilities Expense	0.00	0.00	416.67	1.42	2,916.93	0.83	5,000.00	1.42
Labor	14,127.68	48.05	18,609.58	63.30	216,590.32	61.39	223,315.00	63.30
Materials	12,491.74	42.49	9,413.75	32.02	77,681.94	22.02	112,965.00	32.02
Contract Cost	49,379.74	167.96	36,761.89	125.04	308,495.84	87.44	441,142.72	125.04
Garbage	8,479.16	28.84	1,669.44	5.68	50,804.11	14.40	20,033.28	5.68
Insurance-Comp Liability	0.00	0.00	4,178.92	14.21	92,691.95	26.27	50,147.00	14.21
Payments in Lieu of Taxes	0.00	0.00	2,482.08	8.44	31,465.65	8.92	29,785.00	8.44
Employee Benefits - Maint	14,580.76	49.59	18,164.50	61.78	152,736.51	43.29	217,974.00	61.78
Operating Expenses	173,368.40	589.69	162,175.43	551.62	1,680,267.11	476.27	1,946,105.00	551.62
Operating Profit / (Loss)	220,886.69	751.32	54,002.48	183.68	674,525.24	191.19	648,030.00	183.68
Non-Operating Expenses								
Total Operating Funds Available	220,886.69	751.32	54,002.48	183.68	674,525.24	191.19	648,030.00	183.68
Retained Earnings					674,525.24	191.19	648,030.00	183.68

Balance Sheet

March, 2018

Balance

Assets

Current Assets

5	Cash in Bank	1,045,564.42
11	Allowance for Doubtful Accounts	(6,259.44)
20	Accounts Receivable AMP 1	21,906.63
29	Prepaid Insurance	10,080.14
50	MI City Tax	(144.46)
169	CFP HUD Rec/Deferred Revenue	(49,965.33)

Total Current Assets 1,021,181.96

Non-Current Assets

170	Leasehold Improvements	56,353.67
171	Accumulated Depreciation	(5,229,947.88)
174	Buildings	6,353,543.92
175	Furn, Equip, & Mach-Dwell	85,196.00
176	Equipment - Admin	64,685.18

Total Fixed Assets 1,329,830.89

Total Assets **2,351,012.85**

Liabilities

Current Liabilities

300	Tenants Security Deposit	11,507.75
305	Supplemental Insurance W/H	931,120.94
310	Other Current Liabilities	(22,298.37)
311	A/P to Amp 3	7,115.64
325	Accrued Comp Absences	6,262.15
330	Pilot - Accrued	8,225.97

Total Current Liabilities 941,934.08

Non-Current Liabilities

470	Comp Absences - NonCurrent	1,870.40
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Total Non-Current Liabilities 1,870.40

Total Liabilities **943,804.48**

Net Assets

600	Capitalized Assets	1,329,830.75
601	Unrestricted Assets	34,745.12
700	Current Year Net Income (Loss)	42,632.50

Total Net Assets 1,407,208.37

Total Liabilities and Net Assets **2,351,012.85**

Jackson Housing PH AMP 3

Board Operating Statement / Budget

March, 2018

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	14,212.00	118.43	9,802.58	81.69	173,432.00	120.44	117,631.00	81.69
Other Income	1,760.86	14.67	1,162.33	9.69	19,146.56	13.30	13,948.00	9.69
Subsidy Earned	30,072.00	250.60	38,360.08	319.67	534,871.00	371.44	460,321.00	319.67
Operating Income	46,044.86	383.71	49,324.99	411.04	727,449.56	505.17	591,900.00	411.04
Expenses								
Administrative Salaries	2,797.22	23.31	4,325.17	36.04	35,246.33	24.48	51,902.00	36.04
Legal Expense	722.98	6.02	833.33	6.94	2,334.60	1.62	10,000.00	6.94
Staff Training	0.00	0.00	333.33	2.78	0.00	0.00	4,000.00	2.78
Travel	186.03	1.55	0.00	0.00	538.12	0.37	0.00	0.00
Audit Fee	0.00	0.00	166.67	1.39	1,440.00	1.00	2,000.00	1.39
Sundry	3,814.53	31.79	351.16	2.93	20,668.08	14.35	4,214.00	2.93
Management Fee Expense	7,969.51	66.41	7,130.42	59.42	91,190.52	63.33	85,565.00	59.42
Tenant Services - Materials	14.32	0.12	243.75	2.03	418.48	0.29	2,925.00	2.03
Tenant Services - Contract	1,833.34	15.28	208.33	1.74	12,334.37	8.57	2,500.00	1.74
Water	7,489.80	62.42	4,135.17	34.46	59,053.94	41.01	49,622.00	34.46
Electricity	731.98	6.10	393.00	3.28	4,886.84	3.39	4,716.00	3.28
Gas	1,232.03	10.27	271.67	2.26	4,260.96	2.96	3,260.00	2.26
Other Utilities Expense	943.03	7.86	159.42	1.33	15,959.90	11.08	1,913.00	1.33
Labor	8,858.35	73.82	5,876.92	48.97	88,552.32	61.49	70,523.00	48.97
Materials	10,263.07	85.53	6,286.42	52.39	59,291.75	41.17	75,437.00	52.39
Contract Cost	30,396.31	253.30	5,342.01	44.52	136,620.43	94.88	64,104.16	44.52
Garbage	2,780.88	23.17	2,071.32	17.26	33,436.77	23.22	24,855.84	17.26
Insurance Comprehensive Liability	0.00	0.00	2,010.84	16.76	41,364.66	28.73	24,130.00	16.76
Payments in Lieu of Taxes	0.00	0.00	543.50	4.53	13,013.68	9.04	6,522.00	4.53
Employee Benefit Cont.	8,470.34	70.59	7,407.25	61.73	64,205.31	44.59	88,887.00	61.73
Operating Expenses	88,503.72	737.53	48,089.68	400.75	684,817.06	475.57	577,076.00	400.75
Operating Profit / (Loss)	(42,458.86)	(353.82)	1,235.31	10.29	42,632.50	29.61	14,824.00	10.29
Non-Operating Expenses								
Total Operating Funds Available	(42,458.86)	(353.82)	1,235.31	10.29	42,632.50	29.61	14,824.00	10.29
Retained Earnings					42,632.50	29.61	14,824.00	10.29

Balance Sheet

March, 2018

	<u>Balance</u>
Assets	
Current Assets	
5 Cash in Bank	100,239.69
9 Petty Cash	1,099.17
15 Accounts Receivable Other	57,435.33
20 Accounts Receivable AMP 1	16,250.20
21 General Investments	25,124.17
29 Prepaid Insurance	2,119.95
169 CFP HUD Rec/Deferred Revenue	93,444.80
Total Current Assets	<u>295,713.31</u>
Non-Current Assets	
171 Accumulated Depreciation	(610,737.06)
174 Buildings	583,527.00
175 Equipment - Admin	49,377.50
Total Fixed Assets	<u>22,167.44</u>
Total Assets	<u>317,880.75</u>
Liabilities	
Current Liabilities	
303 Accounts Payable Other	12,973.71
305 Supplemental Insurance W/H Aflac	72,014.87
315 Accrued Wages - Payroll	11,989.61
325 Accrued Comp Absences	7,707.18
Total Current Liabilities	<u>104,685.37</u>
Non-Current Liabilities	
470 Comp Absences - NonCurrent	4,243.00
Total Non-Current Liabilities	<u>4,243.00</u>
Total Liabilities	<u>108,928.37</u>
Net Assets	
600 Capitalized Assets	22,167.44
601 Unrestricted Assets	125,072.73
700 Current Year Net Income (Loss)	61,712.21
Total Net Assets	<u>208,952.38</u>
Total Liabilities and Net Assets	<u>317,880.75</u>

Jackson Housing Commission - COCC

Board Operating Statement / Budget

March, 2018

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Management Fee Income	98,351.55	0.00	42,554.33	0.00	759,054.00	0.00	510,652.00	0.00
Operating Income	98,351.55	0.00	42,554.33	0.00	759,054.00	0.00	510,652.00	0.00
Expenses								
Administrative Salaries	30,532.05	0.00	20,999.50	0.00	389,047.39	0.00	251,994.00	0.00
Legal Expense	4,819.00	0.00	2,083.33	0.00	25,336.42	0.00	25,000.00	0.00
Staff Travel	119.86	0.00	833.33	0.00	797.48	0.00	10,000.00	0.00
Accounting Fees	0.00	0.00	0.00	0.00	715.00	0.00	0.00	0.00
Audit Fee	0.00	0.00	166.67	0.00	3,600.00	0.00	2,000.00	0.00
Computer Support	6,076.70	0.00	3,483.58	0.00	51,009.60	0.00	41,803.00	0.00
Tenant Services - Materials	0.00	0.00	0.00	0.00	539.75	0.00	0.00	0.00
Water	192.95	0.00	0.00	0.00	1,041.06	0.00	0.00	0.00
Labor	0.00	0.00	0.00	0.00	(3,088.70)	0.00	0.00	0.00
Materials	7.69	0.00	0.00	0.00	535.74	0.00	0.00	0.00
Vehicle Maintenance	0.00	0.00	416.67	0.00	7,563.71	0.00	5,000.00	0.00
Insurance	0.00	0.00	1,067.42	0.00	37,517.00	0.00	12,809.00	0.00
Employee Benefit Cont.	18,014.30	0.00	8,306.83	0.00	182,727.34	0.00	99,682.00	0.00
Operating Expenses	59,762.55	0.00	37,357.33	0.00	697,341.79	0.00	448,288.00	0.00
Operating Profit / (Loss)	38,589.00	0.00	5,197.00	0.00	51,712.21	0.00	62,364.00	0.00
Non-Operating Expenses								
Total Operating Funds Available	38,589.00	0.00	5,197.00	0.00	51,712.21	0.00	62,364.00	0.00
Retained Earnings					51,712.21	0.00	62,364.00	0.00

Balance Sheet

March, 2018

Balance**Assets**

Current Assets

5	Cash in Bank	217,185.76
21	General Investments	3,645.89
29	Prepaid Insurance	1,775.46
50	Deferred Compensation	(3,131.53)

Total Current Assets 219,475.58

Non-Current Assets

173	Accumulated Depreciation	(33,341.00)
174	Furniture, Equipment - Admin	33,341.00

Total Fixed Assets 0.00

Total Assets 219,475.58

Liabilities

Current Liabilities

304	Retirement W/H	11,742.01
305	Accounts Payable Other	44,238.15
306	Accrued Compensated Absences	6,280.25
311	A/P to Amp 1	7,044.96
315	Other Current Liabilities	6,781.36

Total Current Liabilities 76,086.73

Non-Current Liabilities

Total Non-Current Liabilities 0.00

Total Liabilities 76,086.73

Net Assets

602	Invested in Capital Assets	183,551.00
604	Unrestricted Assets	68.93
669	Prepaid Annual Contribution	2,656,616.00
699	Net HAP	246,748.56
700	Current Year Net Income (Loss)	(2,943,595.64)

Total Net Assets 143,388.85

Total Liabilities and Net Assets 219,475.58

Jackson Housing Commission - Section 8

Board Operating Statement / Budget

March, 2018

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Interest Earned on GF	9.92	0.00	0.00	0.00	121.46	0.00	0.00	0.00
Other Income	972.19	0.00	3,611.67	0.00	10,847.46	0.00	43,340.00	0.00
Admin Fee Received	19,879.00	0.00	19,394.00	0.00	246,748.56	0.00	232,728.00	0.00
Annual Contributions Earned Units Rented 0								
Operating Income	20,861.11	0.00	23,005.67	0.00	257,717.48	0.00	276,068.00	0.00
Expenses								
Administrative Salaries	10,020.07	0.00	12,244.08	0.00	129,873.98	0.00	146,929.00	0.00
Staff Training	666.84	0.00	833.33	0.00	4,389.15	0.00	10,000.00	0.00
Travel	0.00	0.00	0.00	0.00	90.19	0.00	0.00	0.00
Audit Costs	0.00	0.00	166.67	0.00	2,400.00	0.00	2,000.00	0.00
Sundry	8,760.47	0.00	7,580.00	0.00	115,147.90	0.00	90,960.00	0.00
Port Out Admin Fees Pd	69.50	0.00	0.00	0.00	1,702.52	0.00	0.00	0.00
Other General Expense	464.03	0.00	0.00	0.00	7,725.69	0.00	0.00	0.00
Insurance	0.00	0.00	924.50	0.00	21,318.06	0.00	11,094.00	0.00
Employee Benefit Cont.	5,782.70	0.00	5,576.33	0.00	52,124.31	0.00	66,916.00	0.00
Operating Expenses	25,763.61	0.00	27,324.91	0.00	334,771.80	0.00	327,899.00	0.00
Operating Profit / (Loss)	(4,902.50)	0.00	(4,319.24)	0.00	(77,054.32)	0.00	(51,831.00)	0.00
Non-Operating Expenses								
Total Operating Funds Available	(4,902.50)	0.00	(4,319.24)	0.00	(77,054.32)	0.00	(51,831.00)	0.00
Retained Earnings					(77,054.32)	0.00	(51,831.00)	0.00
HAP Activity								
Prepaid Annual Contribution	221,658.00	0.00	212,241.00	0.00	2,656,616.00	0.00	2,546,892.00	0.00
Net	221,658.00	0.00	0.00	0.00	2,656,616.00	0.00	212,241.00	0.00
HAP Payments	212,923.82	0.00	0.00	0.00	2,619,792.76	0.00	0.00	0.00
Net HAP	8,734.18	0.00	0.00	0.00	36,823.24	0.00	212,241.00	0.00

**JACKSON HOUSING COMMISSION
COMMISSION MEETING
PETTY CASH REPORT
Mar-18**

DATE	TRANS#	DESCRIPTION	AMP#	AMOUNT	ADJUSTMENT	REMAINING
				<i>USED:</i>		<i>BALANCE</i>
02.28.2018	770	Shannon Brooks bed bug prep for D-3 \$20.00 worth quarters for wash	92400.2	\$ 20.00		\$ 1,314.98
			91800.1	\$8.75		
			91800.2	\$8.75		
			91800.3	\$8.75		
03.07.2018	771	Tammy Lovely mileage reimbursement 01/22/2018-02/15/2018	91800.4	\$ 34.99		\$ 1,279.99
03.09.2018	772	Hakim Crampton bed bug prep h-21	92400.2	\$ 10.00		\$ 1,269.99
03.09.2018	773	Roy Nethercott mileage reimbursement 02/02/2018-02/08/2018	91800.2	\$ 52.86		\$ 1,217.13
			91800.1	\$20.87		
			91800.2	\$20.87		
			91800.3	\$20.87		
03.09.2018	774	Deb Davis mileage reimbursement 02/20/2018 for HR training	91800.4	\$ 83.46		\$ 1,133.67
03.09.2018	775	Mark Oakley mileage reimbursement 02/18/2018-02/21/2018	91800.3	\$ 34.94		\$ 1,098.73
03.09.2018	776	Jamey Jones mileage reimbursement 02/09/2018-02/12/2018	91800.3	\$ 20.98		\$ 1,077.75
03.12.2018	777	Gary Cram- \$2.50 worth quarters to wash maintenance rags	94200.2	\$ 2.50		\$ 1,075.25
		Shannon Brook bed bug prep Off by \$10.00. This was skipped per receipt book. This is why it did not equal a \$2000.00 deposit in petty cash (\$1990.00) L. Baker	92400.2	\$ 10.00		\$ 1,065.25
03.15.2018	778		91700.1	\$85.00		
03.19.2018	779	Tammy Lovely Court filing	91700.2	\$30.00		\$ 950.25
03.19.2018	780	Shannon Brooks bed bug prep for A-18	92400.2	\$ 10.00		\$ 940.25
03.21.2018	781	Jarriana Pool mileage reimbursement 02/01/2018-02/25/2018	91800.1	\$ 48.69		\$ 891.56
			91800.1	\$8.54		
			91800.2	\$8.54		
			91800.3	\$8.54		
03.21.2018	782	Tammy Lovely mileage reimbursement 02/21/2018-03/09/2018	91800.4	\$ 34.14		\$ 857.42
03.21.2018	783	Mark Oakley mileage reimbursement 03/03/2018-03/08/2018	91800.3	\$ 51.04		\$ 806.38
03.22.2018	784	Replenish Petty Cash		\$ (1,183.62)		\$ 1,990.00
03.22.2018	785	Shannon Brooks bed bug prep d-12	92400.2	\$ 10.00		\$ 1,980.00
03.26.2018	786	Hakim Crampton bed bug prep i-12	92400.2	\$ 10.00		\$ 1,970.00
			91700.1	\$55.00		
			91700.2	\$180.00		
03.28.2018	787	Tammy Lovely Court filing	91700.3	\$180.00		\$ 1,555.00
03.29.2018	788	Hakim Crampton bed bug prep g-10	92400.2	\$ 10.00		\$ 1,545.00

WO#	Date On	Time On	Date Off	Time Off	Problem	Unit Description	Elsqd. Hrs.
93146	2/22/2018	12:09 PM	3/2/2018	10:00 AM	No hot water in apartment	315 Steward Avenue #I-32	189.85
93272	3/1/2018	12:58 PM	3/2/2018	11:30 AM	Refrigerator not working	1270 Laurel Lane	22.53
93281	3/2/2018	08:15 AM	3/2/2018	09:15 AM	No hot water	1215 Laurel Lane	1
93313	3/5/2018	09:14 AM	3/5/2018	12:15 PM	Hot water heater not working	315 Steward Avenue #I-40	3.02
93320	3/5/2018	12:55 PM	3/5/2018	02:30 PM	Clogged toilet	301 Steward Ave #D-1	1.58
93324	3/5/2018	02:59 PM	3/5/2018	03:45 PM	No hot water	1227 Laurel Lane	0.77
93329	3/5/2018	03:44 PM	3/5/2018	04:30 PM	Heat is not working Tenant said she is freezing	315 Steward Avenue #I-17	0.77
93343	3/5/2018	02:20 AM	3/5/2018	02:46 AM	Lock-out	301 Barbary Drive	0.43
93345	3/4/2018	04:49 PM	3/4/2018	05:28 PM	No heat	1226 Heather Lane	0.65
93346	3/4/2018	02:55 AM	3/4/2018	03:39 AM	Toilet leaked alot below and overflowed	1207 Merriman	0.73
93347	3/3/2018	01:57 PM	3/3/2018	02:42 PM	No hot water	1227 Laurel Lane	0.75
93349	3/5/2018	06:24 PM	3/5/2018	07:18 PM	No heat	334 Moorman Drive	0.9
93350	3/4/2018	10:23 AM	3/4/2018	11:10 AM	No heat	334 Moorman Drive	0.78
93351	3/3/2018	07:30 PM	3/3/2018	08:53 PM	Water filling light fixtures	328 Moorman Drive	1.38
93353	3/6/2018	10:13 AM	3/6/2018	04:30 PM	Bath tub drain is clogged,kitchen light out,replace smoke dectector bttry.	315 Steward Avenue #I-82	6.28
93358	3/6/2018	01:23 PM	3/6/2018	02:30 PM	No heat	349 Moorman Drive	1.12
93359	3/6/2018	02:11 PM	3/6/2018	03:30 PM	No heat	1254 Laurel Lane	1.32
93367	3/7/2018	07:35 AM	3/8/2018	12:00 PM	No hot water	1211 Laurel Lane	28.42
93398	3/9/2018	07:26 AM	3/9/2018	07:55 AM	No Heat	207 Steward Avenue #H-33	0.48
93411	3/8/2018	08:45 PM	3/8/2018	09:21 PM	Emergency Response Sheet- Lock-out	327 Barbary Drive	0.6
93412	3/8/2018	10:00 AM	3/8/2018	10:30 AM	Lock Out	301 Steward Avenue #G-40	0.5
93413	3/8/2018	10:20 AM	3/8/2018	11:20 AM	Tub drain plugged	315 Steward Avenue #I-54	1
93420	3/12/2018	07:30 AM	3/12/2018	11:15 AM	Thermostat not working	207 Steward Avenue #H-31	3.75
93426	3/12/2018	08:18 AM	3/12/2018	10:45 AM	No hot water	1237 Laurel Lane	2.45
93441	3/12/2018	11:44 AM	3/12/2018	12:45 PM	No heat	220 Janke Street	1.02
93443	3/12/2018	01:00 PM	3/12/2018	01:33 PM	No heat	349 Moorman Drive	0.55
93460	3/13/2018	12:27 PM	3/16/2018	02:00 PM	Door not always closing all the way. Door knob is loose/wiggles.	315 Steward Avenue #I-44	73.55
93475	3/14/2018	09:10 AM	3/14/2018	11:30 AM	Bathroom sink is backing up and leaking all over the floor.	428 Wildwood Avenue #A-5	2.33
93486	3/14/2018	02:35 PM	3/14/2018	05:00 PM	No heat	301 Steward Avenue #B 9	2.42
93487	3/14/2018	03:05 PM	3/20/2018	02:30 PM	Every time someone does laundry on the fl.above toilet starts to back up.	301 Steward Avenue #G-18	143.42
93488	3/14/2018	03:10 PM	3/14/2018	03:50 PM	No heat	325 Barbary Drive	0.67
93494	3/15/2018	08:08 AM	3/16/2018	10:00 AM	When upstairs shower/toilet in use the toilet leaks in utility area/dwnstrs. bdr.	304 Barbary Drive	25.87
93511	3/9/2018	07:00 PM	3/9/2018	07:30 PM	Alarm not set	410 E. High Street	0.5
93514	3/14/2018	06:30 PM	3/14/2018	07:00 PM	Lock out	327 Barbary Drive	0.5
93525	3/16/2018	01:04 PM	3/16/2018	03:20 PM	Heat is not working properly	914 N Blackstone	2.27
93527	3/16/2018	01:40 PM	3/16/2018	03:30 PM	No heat	325 Barbary Drive	1.83
93528	3/12/2018	09:15 PM	3/12/2018	09:15 PM	Security Door	428 Wildwood Avenue #A-8	0
93529	3/9/2018	10:30 PM	3/9/2018	10:30 PM	No heat	301 Steward Avenue #G-20	0
93530	3/10/2018	10:00 PM	3/10/2018	10:30 PM	Stuck outside in electric chair	301 Steward Ave #F-11	0.5
93531	3/11/2018	07:30 PM	3/11/2018	07:45 PM	Community Room	310 Barbary Drive	0.25
93532	3/13/2018	05:00 PM	3/13/2018	07:00 PM	Toilet was leaking bad from bolt and bottom	301 Steward Avenue #G-39	2
93542	3/19/2018	09:01 AM	3/19/2018	02:00 PM	Lock on door broke	301 Steward Ave #F-24	4.98
93544	3/18/2018	05:30 PM	3/18/2018	06:30 PM	No heat	315 Steward Avenue #I-6	1
93545	3/18/2018	09:15 AM	3/18/2018	09:45 AM	Lock-out	301 Steward Ave #E-3	0.5

JHC Emergency Response Report
March 2018

93546	3/17/2018	09:26	AM	3/17/2018	01:45	PM	Lock-out	301 Steward Ave #B-12	4.32
93551	3/19/2018	10:58	AM	3/19/2018	11:30	AM	Leak in bedroom roof	301 Steward Ave #E-10	0.53
93553	3/17/2018	11:30	AM	3/17/2018	12:30	PM	Locks change, lost key	327 Barbary Drive	1
93554	3/17/2018	09:30	AM	3/17/2018	11:30	AM	No heat	348 Moorman Drive	2
93555	3/18/2018	11:05	AM	3/18/2018	12:15	PM	Toilet backing up	301 Moorman Drive	1.17
93557	3/17/2018	07:00	PM	3/17/2018	08:00	PM	No power	1238 Laurel Lane	1
93567	3/11/2018	07:00	PM	3/11/2018	07:30	PM	turn off hot water	216 Janke Street	0.5
93568	3/20/2018	08:52	AM	3/20/2018	09:30	AM	Water heater not working.	1241 Laurel Lane	0.63
93570	3/10/2018	04:45	PM	3/10/2018	05:30	PM	Emergency Response Form- No hot water	1201 Merriman	0.75
93571	3/20/2018	09:07	AM	3/20/2018	10:00	AM	No Heat	302 Moorman Drive	0.88
93581	3/20/2018	02:05	PM	3/22/2018	02:00	PM	No hot water in the bathroom	1237 Laurel Lane	47.92
93585	3/21/2018	08:14	AM	3/21/2018	08:30	AM	Clogged toilet	114 Laurel Court	0.27
93586	3/21/2018	08:46	AM	3/21/2018	02:40	PM	Oven isnt working	1234 Laurel Lane	5.9
93612	3/21/2018	05:26	PM	3/21/2018	06:15	PM	Kitchen faucet would not shut off	301 Steward Avenue #G-18	0.82
93616	3/22/2018	07:30	AM	3/22/2018	09:00	AM	No heat. Leaky pipe	1226 Heather Lane	1.5
93618	3/22/2018	10:01	AM	3/22/2018	11:00	AM	No hot water	914 N Blackstone	0.98
93628	3/22/2018	12:05	PM	3/22/2018	12:45	PM	No hot water	118 Shahan Drive	0.67
93630	3/22/2018	02:01	PM	3/22/2018	03:00	PM	Toilet wont flush	514 Summit	0.98
93639	3/23/2018	08:00	AM	3/23/2018	10:00	AM	Plugged laundry drain.	1226 Heather Lane	2
93643	3/22/2018	07:00	AM	3/22/2018	07:30	AM	No heat.	1226 Heather Lane	0.5
93645	3/22/2018	06:00	PM	3/22/2018	06:37	PM	Alarm not set	109 Shahan Drive	0.62
93646	3/22/2018	06:30	PM	3/22/2018	07:30	PM	No heat. Had been repaired by maintenance that morning.	1226 Heather Lane	1
93656	3/26/2018	07:37	AM	3/26/2018	08:30	AM	No heat	102 Shahan Drive	0.88
93662	3/26/2018	08:01	AM	3/26/2018	10:30	AM	No hot water	114 Laurel Court	2.48
93665	3/19/2018	06:18	PM	3/19/2018	07:15	PM	Alarm not set	109 Shahan Drive	0.95
93668	3/26/2018	09:03	AM	3/26/2018	09:30	AM	Toilet plugged	301 Steward Ave #F-11	0.45
93679	3/26/2018	11:28	AM	3/26/2018	11:50	AM	No heat.	1221 Laurel Lane	0.37
93681	3/24/2018	10:20	AM	3/24/2018	11:20	AM	No Heat	315 Steward Avenue #I-77	1
93682	3/25/2018	09:56	AM	3/25/2018	10:25	AM	Lock out	207 Steward Avenue #H-43	0.48
93683	3/24/2018	04:50	PM	3/24/2018	05:20	PM	Safety systems called for alarm not set in C building.	301 Steward Avenue	0.5
93689	3/26/2018	01:45	PM	3/26/2018	02:00	PM	No hot water.	1201 Laurel Lane	0.25
93693	3/26/2018	04:25	PM	3/26/2018	04:45	PM	Water leaking for ceiling	428 Wildwood Ave #A-6	0.33
93694	3/27/2018	08:44	AM	3/27/2018	09:25	AM	Toilet leaking at the bottom on the left side.	1229 Heather Lane	0.68
93703	3/27/2018	12:12	PM	3/27/2018	03:30	PM	Toilet . Tank is not filling up.	315 Steward Avenue #I-63	3.3
93726	3/28/2018	08:52	AM	3/28/2018	12:25	PM	No heat.	1226 Heather Lane	3.55
93728	3/28/2018	09:20	AM	3/28/2018	10:00	AM	No hot water	914 N Blackstone	0.67
93732	3/5/2018	05:57	PM	3/5/2018	06:22	PM	Could not lock C-Building security door	301 Steward Avenue	0.42
93733	3/4/2018	02:38	PM	3/14/2018	03:15	PM	Water leaking into kitchen ceiling	301 Steward Ave #E-2	240.62
93735	3/4/2018	02:15	PM	3/4/2018	04:49	PM	A-Building main drain backing up	301 Steward Avenue	2.57
93736	3/4/2018	03:39	PM	3/4/2018	05:53	PM	Tub overflowing	315 Steward Avenue #I-15	2.23
93738	3/28/2018	12:38	PM	3/28/2018	01:30	PM	No hot water	139 Stanley	0.87
93748	3/3/2018	03:57	PM	3/3/2018	04:45	PM	Lock-out	207 Steward Avenue #H-2	0.8
93749	3/3/2018	01:30	PM	3/3/2018	01:55	PM	Lock-out	301 Steward Avenue #E-6	0.42
93750	3/3/2018	09:15	AM	3/3/2018	09:45	PM	Let tile person into I building storage	301 Steward Avenue	12.5
93759	3/29/2018	09:28	AM	3/29/2018	10:45	AM	No heat.	1227 Heather Lane	1.28

JHC Emergency Response Report
March 2018

93761	3/29/2018	11:19	AM	3/29/2018	01:15	PM	Water heater is leaking	1233 Heather Lane	1.93
93767	3/28/2018	04:13	PM	3/28/2018	06:15	PM	Plugged drain	207 Steward Avenue #H-20	2.03
93798	3/30/2018	09:20	AM	3/30/2018	10:20	AM	Electrical/drain issues	301 Steward Avenue #G-6	1
93865	4/5/2018	10:35	AM	3/29/2018	04:00	PM		1211 Heather Lane	162.58

Utility Cost and Consumption Report

Chalet Terrace (AMP 1)

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS MCF CONSUMP	NET BILL	WATER CCF CONSUMP	WATER BILL	SEWER BILL	TOTAL WATER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2017
Jan-18	67,252	\$ 8,482.44	1,587	\$ 11,183.44	-	-	-	\$ -	\$ -	\$ 19,665.88
Jan-17	52,856	\$ 6,850.81	1,193	\$ 8,693.31				\$ -	\$ -	\$ 15,544.12
Feb-18	53,483	\$ 7,113.56	1,210	\$ 9,814.33	331,500	\$ 12,218.89	\$ 6,676.54	\$ 18,895.43	\$ 18,895.43	\$ 35,823.32
Feb-17	48,896	\$ 5,515.38	923	\$ 7,825.76	253,700	\$ 9,066.86	\$ 4,876.41	\$ 13,943.27	\$ 13,943.27	\$ 27,284.41
Mar-18	49,494	\$ 6,669.40	1,020	\$ 8,101.11	25,700	\$ 937.62	\$ 525.03	\$ 1,462.65	\$ 1,462.65	\$ 16,233.16
Mar-17	62,449	\$ 8,096.95	1,426	\$ 7,997.86	21,300	\$ 733.73	\$ 407.16	\$ 1,140.89	\$ 1,140.89	\$ 17,235.70
Apr-18								\$ -	\$ -	\$ -
Apr-17	36,254	\$ 12,559.54	8	\$ 76.92				\$ -	\$ -	\$ 12,636.46
May-18								\$ -	\$ -	\$ -
May-17	45,552	\$ 5,735.68	312	\$ 2,489.97	262,900	\$ 9,189.57	\$ 4,962.93	\$ 14,152.50	\$ 14,152.50	\$ 22,378.15
Jun-18								\$ -	\$ -	\$ -
Jun-17	42,298	\$ 5,724.13	386	\$ 3,106.90	22,500	\$ 770.40	\$ 426.93	\$ 1,197.33	\$ 1,197.33	\$ 10,028.36
Jul-18								\$ -	\$ -	\$ -
Jul-17	55,164	\$ 7,235.60	223	\$ 1,798.73	343,500	\$ 12,481.12	\$ 6,861.34	\$ 19,342.46	\$ 19,342.46	\$ 28,376.79
Aug-18								\$ -	\$ -	\$ -
Aug-17	53,307	\$ 7,072.76	145	\$ 1,197.39	21,800	\$ 827.38	\$ 459.05	\$ 1,286.43	\$ 1,286.43	\$ 9,556.58
Sep-18								\$ -	\$ -	\$ -
Sep-17	49,579	\$ 6,668.97	239	\$ 1,973.39				\$ -	\$ -	\$ 8,642.36
Oct-18								\$ -	\$ -	\$ -
Oct-17	46,679	\$ 5,983.99	231	\$ 1,914.93				\$ -	\$ -	\$ 7,898.92
Nov-18								\$ -	\$ -	\$ -
Nov-17	46,743	\$ 5,952.22	564	\$ 3,494.18	290,400	\$ 10,994.57	\$ 5,966.25	\$ 16,960.82	\$ 16,960.82	\$ 26,407.22
Dec-18								\$ -	\$ -	\$ -
Dec-17	51,784	\$ 5,764.27	813	\$ 5,109.51	23,700	\$ 877.86	\$ 490.45	\$ 1,368.31	\$ 1,368.31	\$ 12,242.09
2018	170,229	\$ 22,265.40	3,817	\$ 29,098.88	357,200	\$ 13,156.51	\$ 7,201.57	\$ 20,358.08	\$ 20,358.08	\$ 71,722.36
2017	591,561	\$ 83,160.30	6,463	\$ 45,678.85	1,239,800	\$ 44,941.49	\$ 24,450.52	\$ 69,392.01	\$ 69,392.01	\$ 198,231.16

Utility Cost and Consumption Report

Reed Manor (AMP 2)

<u>MONTH</u>	<u>ELECTRICITY</u> <u>KW HOURS</u> <u>CONSUMP</u>	<u>NET</u> <u>BILL</u>	<u>GAS</u> <u>MCF</u> <u>CONSUMP</u>	<u>NET</u> <u>BILL</u>	<u>WATER</u> <u>CCF</u> <u>CONSUMP</u>	<u>WATER</u> <u>BILL</u>	<u>SEWER</u> <u>BILL</u>	<u>TOTAL</u> <u>WATER</u> <u>BILL</u>	<u>TOTAL</u> <u>MONTHLY</u> <u>UTILITY 2017</u>
Jan-18	162,240	\$ 20,046.02	1,349	\$ 10,151.46	136,000	\$ 4,086.40	\$ 2,510.91	\$ 6,597.31	\$ 36,794.79
Jan-17	129,480	\$ 16,272.98	1,203	\$ 9,046.28	131,000	\$ 3,644.42	\$ 2,199.35	\$ 5,843.77	\$ 31,163.03
Feb-18	126,720	\$ 16,500.43	1,230	\$ 9,923.86	115,000	\$ 3,625.83	\$ 2,792.27	\$ 6,418.10	\$ 32,842.39
Feb-17	111,280	\$ 14,391.81	1,165	\$ 9,844.46	120,000	\$ 3,416.79	\$ 2,031.79	\$ 5,448.58	\$ 29,684.85
Mar-18	125,040	\$ 16,171.07	950	\$ 7,575.31	135,000	\$ 4,100.19	\$ 2,503.90	\$ 6,604.17	\$ 30,351.35
Mar-17	104,600	\$ 13,646.19	886	\$ 7,289.52	111,000	\$ 3,242.66	\$ 1,893.91	\$ 5,136.57	\$ 26,072.28
Apr-18									
Apr-17	114,960	\$ 13,721.92	819	\$ 6,369.58	103,000	\$ 3,063.25	\$ 1,768.47	\$ 4,831.72	\$ 24,923.22
May-18									
May-17	97,240	\$ 12,027.30	517	\$ 3,991.10	121,000	\$ 3,286.58	\$ 2,011.52	\$ 5,298.10	\$ 21,316.50
Jun-18									
Jun-17	124,280	\$ 16,314.56	338	\$ 2,723.58	142,000	\$ 3,754.34	\$ 2,343.38	\$ 6,097.72	\$ 25,135.86
Jul-18									
Jul-17	150,720	\$ 18,870.67	194	\$ 1,532.92	153,000	\$ 4,746.42	\$ 2,942.28	\$ 7,688.70	\$ 28,092.29
Aug-18									
Aug-17	147,963	\$ 18,594.14	175	\$ 1,365.90	144,000	\$ 4,277.54	\$ 2,642.91	\$ 6,920.45	\$ 26,880.49
Sep-18									
Sep-17	127,520	\$ 16,545.24	203	\$ 1,657.80	195,000	\$ 5,459.10	\$ 3,534.52	\$ 8,993.62	\$ 27,196.66
Oct-18									
Oct-17	100,840	\$ 12,620.28	297	\$ 2,379.89	187,000	\$ 5,257.78	\$ 3,383.68	\$ 8,641.46	\$ 23,641.63
Nov-18									
Nov-17	112,000	\$ 13,904.77	564	\$ 3,494.18	172,000	\$ 4,920.28	\$ 3,130.72	\$ 8,051.00	\$ 25,449.95
Dec-18									
Dec-17	121,960	\$ 13,260.56	873	\$ 6,351.39	166,000	\$ 4,679.29	\$ 3,002.27	\$ 7,681.56	\$ 27,293.51
2018	414,000	\$ 52,718.32	3,529	\$ 27,650.63	386,000	\$ 11,812.42	\$ 7,807.16	\$ 19,619.58	\$ 99,988.53
2017	1,442,843	\$ 180,170.42	7,234	\$ 56,046.60	1,745,000	\$ 49,748.45	\$ 30,884.80	\$ 80,633.25	\$ 316,850.27

Utility Cost and Consumption Report

Shahan-Blackstone North Apartments (AMP 3)

MONTH	ELECTRICITY		GAS		WATER		SEWER		TOTAL		TOTAL MONTHLY UTILITY 2017
	KW HOURS CONSUMP	NET BILL	MCF CONSUMP	NET BILL	CCF CONSUMP	WATER BILL	SEWER BILL	WATER BILL	TOTAL		
Jan-18	3,293	\$ 580.81	112	\$ 837.04	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$	14,127.08	
Jan-17	2,823	\$ 501.07	90	\$ 724.74	217,600	\$ 8,058.63	\$ 4,041.48	\$ 12,100.11	\$	13,325.92	
Feb-18	1,862	\$ 333.96	66	\$ 532.74				\$	\$	866.70	
Feb-17	2,623	\$ 468.39	79	\$ 627.20				\$	\$	1,095.59	
Mar-18	1,699	\$ 308.46	51	\$ 442.68				\$	\$	751.14	
Mar-17	2,454	\$ 436.65	68	\$ 524.70				\$	\$	961.35	
Apr-18								\$	\$	-	
Apr-17	1,690	\$ 332.20	32	\$ 283.12	190,500	\$ 7,333.36	\$ 3,619.33	\$ 10,952.69	\$	11,568.01	
May-18								\$	\$	-	
May-17	1,524	\$ 274.12	16	\$ 145.75				\$	\$	419.87	
Jun-18								\$	\$	-	
Jun-17	1,950	\$ 339.09	10	\$ 85.50				\$	\$	424.59	
Jul-18								\$	\$	-	
Jul-17	2,191	\$ 377.68	4	\$ 85.72	301,600	\$ 11,490.10	\$ 5,936.11	\$ 17,426.21	\$	17,889.61	
Aug-18								\$	\$	-	
Aug-17	2,868	\$ 482.54	33	\$ 85.29				\$	\$	567.83	
Sep-18								\$	\$	-	
Sep-17	1,660	\$ 301.51	5	\$ 97.71				\$	\$	399.22	
Oct-18								\$	\$	-	
Oct-17	1,775	\$ 316.28	7	\$ 111.50	245,800	\$ 9,323.14	\$ 4,772.20	\$ 14,095.34	\$	14,523.12	
Nov-18								\$	\$	-	
Nov-17	1,499	\$ 266.41	15	\$ 158.56				\$	\$	424.97	
Dec-18								\$	\$	-	
Dec-17	1,687	\$ 260.56	32	\$ 264.35				\$	\$	524.91	
2018	6,854	\$ 1,223.23	229	\$ 1,812.46	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$	15,744.92	
2017	24,744	\$ 4,356.50	391	\$ 3,194.14	955,500	\$ 36,205.23	\$ 18,369.12	\$ 54,574.35	\$	62,124.99	

Utility Cost and Consumption Report

All Amps

MONTH	ELECTRICITY		GAS		WATER		WATER		SEWER		NET		TOTAL	
	KW HOURS	NET BILL	MCF	NET BILL	CCF	CONSUMP	WATER BILL	SEWER BILL	WATER BILL	NET WATER BILL	SEWER BILL	NET WATER BILL	SEWER BILL	MONTHLY UTILITY 2017
Jan-18	232,785	\$ 29,109.27	3,048	\$ 22,171.94	339,500	\$ 12,557.57	\$ 6,748.97	\$ 19,306.54	\$ 70,587.75					
Jan-17	185,159	\$ 23,624.86	2,486	\$ 18,464.33	348,600	\$ 11,703.05	\$ 6,240.83	\$ 17,943.88	\$ 60,033.07					
Feb-18	182,065	\$ 23,947.95	2,506	\$ 20,270.93	446,500	\$ 15,844.72	\$ 9,468.81	\$ 25,313.53	\$ 69,532.41					
Feb-17	162,799	\$ 20,375.58	2,167	\$ 17,670.22	373,700	\$ 12,483.65	\$ 6,908.20	\$ 19,391.85	\$ 58,064.85					
Mar-18	176,233	\$ 23,149.73	2,021	\$ 16,119.10	160,700	\$ 5,037.81	\$ 3,029.01	\$ 8,066.82	\$ 47,335.65					
Mar-17	169,503	\$ 22,179.79	2,380	\$ 15,812.08	132,300	\$ 3,976.39	\$ 2,301.07	\$ 6,277.46	\$ 44,269.33					
Apr-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Apr-17	152,904	\$ 26,613.66	859	\$ 6,729.62	293,500	\$ 10,396.61	\$ 5,387.80	\$ 15,784.41	\$ 49,127.69					
May-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
May-17	144,316	\$ 18,037.10	845	\$ 6,626.82	383,900	\$ 12,476.15	\$ 6,974.45	\$ 19,450.60	\$ 44,114.52					
Jun-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Jun-17	168,528	\$ 22,377.78	734	\$ 5,915.98	164,500	\$ 4,524.74	\$ 2,770.31	\$ 7,295.05	\$ 35,588.81					
Jul-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Jul-17	208,075	\$ 26,483.95	421	\$ 3,417.37	798,100	\$ 28,717.64	\$ 15,739.73	\$ 44,457.37	\$ 74,358.69					
Aug-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Aug-17	201,270	\$ 26,149.44	353	\$ 2,648.58	165,800	\$ 5,104.92	\$ 3,101.96	\$ 8,206.88	\$ 37,004.90					
Sep-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Sep-17	178,759	\$ 23,515.72	447	\$ 3,728.90	195,000	\$ 5,459.10	\$ 3,534.52	\$ 8,993.62	\$ 36,238.24					
Oct-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Oct-17	149,294	\$ 18,920.55	535	\$ 4,406.32	432,800	\$ 14,580.92	\$ 8,155.88	\$ 22,736.80	\$ 46,063.67					
Nov-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Nov-17	160,242	\$ 20,123.40	1,143	\$ 7,146.92	462,400	\$ 15,914.85	\$ 9,096.97	\$ 25,011.82	\$ 52,282.14					
Dec-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -					
Dec-17	175,431	\$ 19,285.39	1,718	\$ 11,725.25	189,700	\$ 5,557.15	\$ 3,492.72	\$ 9,049.87	\$ 40,060.51					
2018	591,083	\$ 76,206.95	7,575	\$ 58,561.97	946,700	\$ 33,440.10	\$ 19,246.79	\$ 52,686.89	\$ 187,455.81					
2017	2,056,280	\$ 267,687.22	14,088	\$ 104,292.39	3,940,300	\$ 130,895.17	\$ 73,704.44	\$ 204,599.61	\$ 577,206.42					