

Jackson Housing Commission

Regular Meeting

July 18, 2018

12:00pm

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on July 18, 2018 in the Reed Manor Board Room. President Michelle Woods called the meeting to order at 12:00pm. Upon roll call the following commissioners were present: Michelle Woods, Gerald Montgomery, and James Stark. The board was notified of Caroline Parker's absence

Also present were:

Laurie Ingram, Executive Director
Shari Boyce, Section 8 Program Director
Chelsea Poole, Executive Secretary

18-07-18-01 Public Comments

A Shahan resident made comments regarding a conflict with another resident and her views concerning the police's response to her calls for assistance. The board advised that the resident should continue to contact the police. Also, a Reed Manor resident mentioned that drug activity has increased after business hours.

18-07-18-02 Approval of the Minutes of the Regular Meeting held June 20, 2018

Commissioner Stark **MOVED** to approve the Minutes of the Regular Meeting held June 20, 2018. Commissioner Montgomery **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark,
NAYS: None
ABSTAIN: None
ABSENT: C. Parker

18-07-18-03 Approval of Previously Paid Liabilities: June 2018

Commissioner Stark **MOVED** to approve Previously Paid Liabilities for June 2018. Commissioner Montgomery **SECONDED** and upon roll call vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark,
NAYS: None
ABSTAIN: None
ABSENT: C. Parker

18-07-18-04 Resolution No.2018-10: Approval Collection Losses: July 2018

Commissioner Stark **MOVED** to approve the Collection Losses in the amount of \$1,385.00 for July 2018. Commissioner Montgomery **SECONDED** and upon roll call the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker
NAYS: None
ABSTAIN: None
ABSENT: C. Parker

18-07-18-05 Resolution No.2018-11: Approval of JHC Smoke Free Policy

Ms. Ingram advised that a Smoking advisory panel consisting of staff and residents met to decide the best way to implement the policy at each site. Mr. Montgomery expressed his concern that the enforcement criteria in the policy is too lenient.

Commissioner Stark **MOVED** to approve the JHC Smoke Free Policy.

Commissioner Montgomery **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark

NAYS: None

ABSTAIN: None

ABSENT: C. Parker

18-07-18-06 Director's Reports

Staff discussed the Section 8 and Public Housing Programs.

Section 8

A. Leasing HAP Utilization Report

Public Housing

B. Tenant Accounts Receivables

C. Move Outs

D. Vacant Unit Turnaround

Executive

E. Income Statement

F. PH Income Statement

G. Petty Cash Fund Register

H. After Hours/Emergency Response Report

I. Utility Costs and Consumption

Commissioner Stark **MOVED** to re-open Public Comments. Commissioner Montgomery **SECONDED** the motion.

18-07-18-07 Public Comment

A Reed Manor resident asked if consideration can be made to provide playground equipment for children living in the complex. Ms. Ingram then verified that there are few children on record living at the complex. Commissioner Stark asked management to evaluate the cost of adding playground equipment to the property.

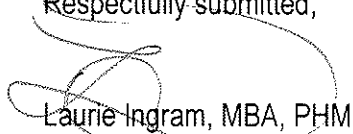
Also a resident mentioned the on-going occurrences involving drivers attempting to exit Reed Manor onto the former Wildwood Avenue entrance/exit. Ms. Ingram mentioned of the City of Jackson's plan to install a ten inch curb at the end of the driveway near Wildwood Avenue and will keep the board informed of the progress. She also mentioned that signage indicating the street is closed will be placed near the area as well.

18-07-18-08 Other Business

Commissioner Stark **MOVED** to adjourn the Regular Meeting of the Jackson Housing Commission. Commissioner Montgomery **SECONDED** the motion.

The Regular Meeting held July 18, 2018 adjourned at 12:27pm.

Respectfully submitted,


Laurie Ingram, MBA, PHM
Executive Director

ATTESTED: 

Michelle Woods, President

