

JACKSON HOUSING COMMISSION

REGULAR MEETING

March 21, 2018

Reed Manor Board Room
301 Steward Avenue, Bldg. C
Jackson, Michigan 49201

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Michelle Woods, Vice-President
Gerald Montgomery, Commissioner
James Stark, Commissioner
Caroline Parker, Commissioner
Daniel Greer, Commissioner
4. Public Comments (limited to 3 minutes)
5. Approval of Regular Meeting Minutes: February 21, 2018
6. Approval of the Previously Paid Liabilities: February 2018
7. RESOLUTIONS
Resolution No.2018-05: Approval of Collection Losses-March 2018
Resolution No.2018-06: Approval of JHC 2018-2019 Operating Budget
8. DIRECTORS REPORTS
Section 8
Leasing and HAP Utilization Report
Public Housing
Tenant Accounts Receivable
Move Outs
Vacant Unit Turnaround
Executive
S8 Income Statement
PH Income Statement
Petty Cash Fund Register
After Hours/Emergency Response Report
Utility Costs and Consumption
9. OTHER BUSINESS
10. ADJOURNMENT

NEXT REGULAR MEETING: April 18, 2018 -Reed Manor Board Room

Jackson Housing Commission

Regular Meeting
February 21, 2018
12:00pm

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on February 21, 2018 in the Reed Manor Board Room. Vice-President Woods called the meeting to order at 12:05pm. Upon roll call the following commissioners were present: Michelle Woods, Gerald Montgomery, James Stark, Caroline Parker and Daniel Greer.

Also present were:

Laurie Ingram, Executive Director
Shari Boyce, Section 8 Program Director
Tremachel Johnson, Finance Director
Chelsea Poole, Executive Secretary

18-02-21-01 Public Comments

A JHC retiree voiced concern regarding the renewal of benefits.

18-02-21-02 Approval of the Minutes of the Regular Meeting held January 17, 2018

Commissioner Montgomery **MOVED** to approve the Regular Meeting Minutes of the Board of Commissioners meeting held January 17, 2018. Commissioner Parker **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker, D. Greer
NAYS: None
ABSTAIN: None
ABSENT: None

18-02-21-03 Approval of Previously Paid Liabilities: January 2018

Questions were asked regarding previously paid liabilities.

Commissioner Montgomery **MOVED** to approve Previously Paid Liabilities for January 2018. Commissioner Parker **SECONDED** and upon voice vote the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker, D. Greer
NAYS: None
ABSTAIN: None
ABSENT: None

18-02-21-04 Resolution No.2018-04: Approval Collection Losses- February 2018

Commissioner Greer **MOVED** to approve the Collection Losses in the amount of \$2,213.74 for February 2018. Commissioner Montgomery **SECONDED** and upon roll call the motion was adopted:

AYES: M. Woods, G. Montgomery, J. Stark, C. Parker, D. Greer
NAYS: None
ABSTAIN: None
ABSENT: None

18-02-21-05

Director's Reports

Staff discussed the Section 8 and Public Housing Programs.

Section 8

A. Leasing HAP Utilization Report

Public Housing

B. Tenant Accounts Receivables

C.

D. Move Outs

E. Vacant Unit Turnaround

Mr. Stark recommended that maintenance/housing manager closely monitor the effectiveness of pest abatement, as well as inform the Executive Director of extenuating circumstances. Ms. Ingram advised that pest control services are being re-procured.

Executive

F. Income Statement

G. PH Income Statement

H. Petty Cash Fund Register

I. After Hours/Emergency Response Report

J. Utility Costs and Consumption

18-01-17-06

Other Business

- Ms. Ingram informed the Board that the Community Living Room (CLR) is opening next month. She also mentioned that community partners are being sought to provide meals at the location. Anthony Gittens, one of two Resources Specialists for the CLR was in attendance and shared information regarding activities for residents.
- The Board was invited to attend the Bridges Out of Poverty Training to be held March 8, 2018 in the Reed Manor Community Room. Also, a De-Escalation Training is scheduled for, March 7, 2017 in the Reed Manor Community Room.
- Ms. Ingram and Ms. Johnson will receive critical finance training directly from HUD, March 7-9, 2018 in Las Vegas.
- Ms. Ingram made the board aware that JHC's Troubled Status designation was returned to Standard Performer after reporting errors were corrected. Ms. Ingram will contact the HUD Field Office for assistance, if the pending EPC approval is not received by the end of the week.
- Elections for Board officers will be held at the Annual Meeting April 25, 2018.

The Regular Meeting held February 21, 2018 adjourned at 1:13pm.

Respectfully submitted,

Laurie Ingram, MBA, PHM
Executive Director

ATTESTED: _____
Michelle Woods, Vice-President

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/01/2018	DEP			215.00	752,515.14	Tenant Transaction
02/01/2018	DEP			3,256.00	755,771.14	Tenant Transaction
02/01/2018	ADJST		17,091.39		738,679.75	Paychex Payroll 02.01.18
02/01/2018	ADJST		11,326.02		727,353.73	Paychex Payroll 02.01.18
02/01/2018	ADJST		571.47		726,782.26	Paychex Payroll Taxes 2.1.18
02/01/2018			284.29		726,497.97	Paychex Payroll Taxes 2.1.18
02/01/2018	063259	Jackson Housing Commission	25,715.91		700,782.06	Paychex Payroll 401K COCC
02/01/2018	063260	Jackson Housing Commission	3,946.00		696,836.06	Paychex Payroll 401K COCC
02/01/2018	063261	Jackson Housing Commission	2,172.00		694,664.06	FEB. 2018 PH MANAGEMENT FEES
02/01/2018	063262	Consumer Energy	1,261.00		693,403.06	FEB. 2018 PH MANAGEMENT FEES \$25715.91
02/01/2018	063263	OFFICE OUTLET, INC	6,500.00		686,903.06	FEB. 2018 BOOKKEEPING FEES
02/01/2018	063264	Petty Cash	1,820.80		685,082.26	FEB. 2018 PH BOOK KEEPING FEES \$3946
02/01/2018	063265	LUCINDA MCGINNIS	300.00		684,782.26	FEB. 2018 PH ASSET FEES
02/02/2018	DEP		285.00		685,067.26	FEB. 2018 PH ASSET MANAGEMENT FEES \$2172
02/02/2018	DEP		22,792.00		707,859.26	Utility Reimbursement
02/02/2018	DEP		235,598.27		943,457.53	2 INVOICES
						INV# JS2018-12 \$2500.00
						CHALET OFFICE FURNITURE
						INV# JS2018-11 \$4000.00
						REED MANOR OFFICE FURNITURE
						REPLENISH PETTY CASH
						REPLENISH PETTY CASH \$1820.20
						TRANSACTION #S 749-758
						CURRENT AMOUNT IN SAFE \$179.20
						RMTA - STIPEND
						RMTA STIPEND \$300.00
						JAN -2018 & FEB -2018 STIPEND
						Tenant Transaction
						Tenant Transaction
						Tenant Transaction
						Tenant Transaction
						Operating Fund Subsidy

Jackson Housing Commission
Check Register Summary Report
Public Housing
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/02/2018	ADJUST		128.70		943,328.83	Operating Fund Subsidy Paychex Payroll FSA Paychex Payroll FSA
02/05/2018	DEP			1,986.00	945,314.83	Tenant Transaction Tenant Transaction
02/05/2018	DEP			3,489.00	948,803.83	Tenant Transaction Tenant Transaction
02/05/2018	DEP			977.00	949,780.83	Tenant Transaction Tenant Transaction
02/05/2018	DEP			19,689.34	969,470.17	Tenant Transaction Tenant Transaction
02/05/2018	ADJUST		170.00		969,300.17	ACH Returns ACH Returns
02/06/2018	DEP			28,081.00	997,381.17	Tenant Transaction Tenant Transaction
02/06/2018	ADJUST		213.00		997,168.17	ACH Returns ACH Returns
02/07/2018	ADJUST		112.67		997,055.50	Paychex Payroll FSA Paychex Payroll FSA
02/09/2018	ADJUST		635.00		996,420.50	Paychex Payroll FSA Paychex Payroll FSA
02/09/2018	ADJUST		100.00		996,320.50	Paychex payroll Adv Paychex payroll Adv
02/09/2018	ADJUST		36.38		996,284.12	Paychex payroll Adv Taxes Paychex payroll Adv Taxes
02/12/2018	DEP			10,907.50	1,007,191.62	Tenant Transaction Tenant Transaction
02/12/2018	ADJUST		600.00		1,006,591.62	Paychex payroll Adv Paychex payroll Adv
02/12/2018	ADJUST		313.10		1,006,278.52	Paychex payroll Adv Taxes Paychex payroll Adv Taxes
02/12/2018	ADJUST		90.00		1,006,188.52	Paychex payroll Adv Paychex payroll Adv
02/12/2018	ADJUST		32.68		1,006,155.84	Paychex payroll Adv Taxes Paychex payroll Adv Taxes

Jackson Housing Commission
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Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	063266	AMBS CALL CENTER	587.85		1,005,567.99	ACCT# 1909 INVOICE# 180110628 \$587.85 FEB. 2018 ANSERING SERVICE
02/12/2018	063267	Aspen One Hour Heating & Air	3,375.00		1,002,192.99	ACCT#151323 INV# 375513 \$300.00 W/H INSTALL INV# 375633 \$2698.00 ACCT# 114063 INV# 375352 \$377.00
02/12/2018	063268	CASLER HARDWARE	35.77		1,002,157.22	CUST ACCT# 33561 INV# I-19320 \$5.49 INV# I-193710 \$30.28 MAINTENANCE SUPPLIES
02/12/2018	063269	DBI BUSINESS INTERIORS	267.48		1,001,889.74	CUSTOMER# 224241 #03JS8090 \$28.47 #03JS8561 \$155.74 #03JS8118 \$83.27
02/12/2018	063270	ETNA Supply	1,771.80		1,000,117.94	CUST# 4218 INV# S102505150.001 \$845.90 W/H AMP 2 INV# S102505439.001 \$422.95 INV# S102505223.001 \$502.95
02/12/2018	063271	ERADICO PEST SERVICES, AN	1,980.00		998,137.94	CUST# 14338735 INV# 6927827 \$384.00 INV# 6927826 \$687.00 INV# 6927825 \$340.00 MULTI FAMILY CERTIFICATION FEB. 2018 INV# 6962451 \$569.00 COMM. GENERAL PEST MAINTENANCE JAN. 2018
02/12/2018	063272	Firestone Complete Auto Care	151.12		997,986.82	1 INVOICE INV# 104846 \$151.12 FIRESTONE TIRE PACKAGE
02/12/2018	063273	GLG PRINT	130.00		997,856.82	2 INVOICES INV# 55358 INV# 55342 ACOP PRINTING/ ENVELOPES
02/12/2018	063274	HAMMOND HARDWARE	107.49		997,749.33	CUST# 33515 #B370362 \$23.37 #C259553 \$52.65 #C259851 \$10.79 #B370204 \$20.68

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From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	063275	HOUSING DATA SYSTEMS, INC.	227.50		997,521.83	VARIOUS MAINTENANCE SUPPLIES CLIENT# 6183 INV# 224691 \$107.50 SUPPLIES INV# 224858 \$120.00 TRANSMITTAL 01/01/2018-03/31/2018
02/12/2018	063276	HireRight, Inc.	54.32		997,467.51	CUST# 300245 INV# G2359513 \$54.32 PRE- EMPLOYMENT SCREENING. RULEWICZ
02/12/2018	063277	MENARDS - JACKSON	2,160.56		995,306.95	ACCT#31610470 INV# 11959 \$335.30 INV# 12365 \$97.85 INV# 11872 \$59.97 INV# 11868 \$1596.00 INV# 12112 \$71.44 VARIOUS MAINTENANCE SUPPLIES
02/12/2018	063278	OSBORNE PROCESS SERVICE	269.88		995,037.07	9 INVOICES 2018000191 \$29.69 2018000181 \$28.57 2018000201 \$28.73 2017000194 \$28.89 2017003838 \$42.00 2018000218 \$28.00 2018000211 \$28.00 2018000210 \$28.00 2018000189 \$28.00
02/12/2018	063279	PC Solutions	412.00		994,625.07	CUST ID# JACKSON HOUSING CO INV# M19855 \$382.00 FEB. 2018 COMPUTER SUPPORTMONTHLY COST INV# M19789 \$30.00 INDIVIDUAL COMPUTER SUPPORT AT REED
02/12/2018	063280	Postmaster	75.00		994,550.07	3 TENANT MAILBOX KEYS TENANT MAILBOX KEYS L. MULLIN J. RASER J. GIPSON
02/12/2018	063281	REPUBLIC SERVICES #249	11,506.33		983,043.74	acct# 3-0249-0142776 0249-005829848 \$196.11 acct# 3-0249-0142276 0249-005823024 \$211.16 acct# 3-0249-0142777 0249-005829849 \$241.26 acct# 3-0249-0142777

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From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	063282	Rooney's Sewer Service	440.00		982,603.74	0249-005823025 \$237.39 acct# 3-0249-0142326 0249-005829826 \$10402.37 acct# 3-0249-0142774 0249-005829847 \$218.04
						4 INVOICES #INV-5666 \$90.00 #INV-5648 \$100.00 #INV-5687 \$125.00 #INV-5688 \$125.00 MINOR PLUMBING SERVICES AT REED MANOR
02/12/2018	063283	SAFETY SYSTEMS INC	183.00		982,420.74	CUSTOMER# 00938 # 476799 \$60.00 # 475494 \$123.00 SECURITY SYSTEM MAINTENANCE
02/12/2018	063284	SPRINT	1,185.40		981,235.34	ACCT# 128763256 INV# 128763256-041 \$1185.40 JAN. 2018 CELL PHONE SERVICE
02/12/2018	063285	TDS Metrocom	2,464.45		978,770.89	5 INVOICES 517-787-6494 \$94.07 517-787-0168 \$433.42 517-787-1188 \$1797.32 517-780-0620 \$106.43 517-780-0181 \$33.21
02/12/2018	063286	TEACHOUT SECURITY SOLUTIONS,	1,502.76		977,268.13	CUST ID# JAXHC INV# 0011932191 \$1502.76 PERIOD 01/25/2018-01/31/2018
02/12/2018	063287	THE HELPING HAND HANDYMAN	800.00		976,468.13	1 INVOICE INV# 1066 \$ 800.00 PAINTING OF UNIT 1251
02/12/2018	063288	TITAN TRASH	800.00		975,668.13	1 INVOICE #17982 \$800.00 COMM CLEAN OUT OF UNIT I-48
02/12/2018	063289	Trail Supply LLC	1,973.12		973,695.01	ACCT# 10014 INV# 39542 \$502.28 INV# 39116 \$753.76 INV# 39141 \$717.08

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From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	063290	TOMMARK, INC.	421.84		973,273.17	CUST ID# 100596 INV# 812673487 \$297.20 VARIOUS MAINTENANCE SUPPLIES
						INV# 812682576 \$28.55 INV# 812682977 \$96.09 VARIOUS MAINTENANCE SUPPLIES
02/12/2018	063291	TRANS UNION LLC	46.70		973,226.47	CUST ID# 4408R0064047 INV# 01829659 \$46.70 PERIOD 12/26/2017-01/25/2018
02/12/2018	063292	White & Hotchkiss, PLLC	450.00		972,776.47	FILE# 1919 INV# 85732 \$450.00 LEGAL EXPENSES FOR JAN. 2018
02/12/2018	063293	WILMAR INDUSTRIES	1,261.15		971,515.32	ACCT# 70585 INV# 427023569 \$974.15 INV# 427335773 \$209.30 INV# 427335765 \$77.70 VARIOUS MAINTENANCE SUPPLIES
02/12/2018	063294	APCO SUPPLY	222.00		971,293.32	ACCT# 178131 INV# 1377491-00 \$222.00
02/12/2018	063295	JACKSON WATER COLLECTION	19,086.18		952,207.14	PLEASE SEE ATTACHMENTS PLEASE SEE ATTACHMENTS
02/12/2018	063296	RAYS OVERHEAD DOOR REPAIR	85.00		952,122.14	AMP2 1360CONSUMPTION AMP3 2035 CONSUMPTION 1 INVOICE INVOICE DATE: FEB 7, 2018 SERVICE CALL AT REED MANOR
02/12/2018	063297	INK CONTRACTING LLC	7,500.00		944,622.14	4 INVOICES INV# 1236 \$1875.00 321 MOORMAN INV# 1235 \$1875.00 320 MOORMAN INV# 1237 \$1875.00 329 MOORMAN INV# 1232 \$1875.00 136 SHAHAN TUB/SHOWER REPLACEMENT
02/12/2018	063298	Grand River Insurance Agency, LLC	653.36		943,968.78	ACCT# GRB 29414 ACCT# GRB 29414 \$653.36 PH WORKERS COMPENSATION
02/12/2018	063299	LIBRA INDUSTRIES, INC. OF MI	95.00		943,873.78	CUST# 37126 INV# 44762000 \$95.00 EMPLOYEE WORK CLOTHING

Jackson Housing Commission
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From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/13/2018	ADJUST		6.15		943,867.63	S. TOMLIN LOST INVOICE
02/13/2018	ADJUST		150.00		943,717.63	Paychex Payroll FSA Paychex Payroll FSA
02/13/2018	ADJUST		64.71		943,652.92	Paychex payroll Adv Paychex payroll Adv
02/13/2018	063300	The SBAM Plan	15,089.85		928,563.07	Paychex payroll Adv Taxes Paychex payroll Adv Taxes
02/13/2018	063301	DBI BUSINESS INTERIORS	50.88		928,512.19	CID# 281224 CID# 281224 SBAM ID# 92594 \$15089.85 03/01/2018-03/31/2018
02/14/2018	DEP			27,982.18	956,494.37	CUSTOMER# 224241 INV# 03JR8375 \$50.88 OFFICE SUPPLIES
02/15/2018	DEP			2,500.00	958,994.37	Tenant Transaction Tenant Transaction
02/15/2018	ADJUST		18,443.76		940,550.61	United Way Community Solutions United Way Community Solutions
02/15/2018	ADJUST		12,113.44		928,437.17	Paychex payroll Paychex payroll
02/15/2018	ADJUST		571.47		927,865.70	Paychex payroll Taxes Paychex payroll Taxes
02/15/2018	ADJUST		349.82		927,515.88	Paychex payroll Invoice Paychex payroll Invoice
02/16/2018	DEP			975.00	928,490.88	Paychex payroll 401k cocc Paychex payroll 401k cocc
02/16/2018	ADJUST		7.33		928,483.55	Tenant Transactions Tenant Transactions
02/16/2018	ADJUST		600.00		927,883.55	Paychex Payroll FSA Paychex Payroll FSA
02/16/2018	ADJUST		313.11		927,570.44	Paychex payroll ADV Paychex payroll ADV
02/16/2018	ADJUST		120.00		927,450.44	Paychex payroll ADV taxes Paychex payroll ADV taxes
02/16/2018	ADJUST					Flex Time Invoice Flex Time Invoice

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/21/2018	DEP			11,053.12	938,503.56	Tenant Transactions Tenant Transactions
02/21/2018	ADJUST		56.65		938,446.91	Paychex Payroll FSA Paychex Payroll FSA
02/21/2018	ADJUST		100.00		938,346.91	Paychex Payroll Adv Paychex Payroll Adv
02/21/2018	ADJUST		36.37		938,310.54	Paychex Payroll Adv Taxes Paychex Payroll Adv Taxes
02/22/2018	DEP			44,876.00	983,186.54	CPF 1450.314 CPF 1450.314 Stoves & Shed
02/22/2018	ADJUST		39.00		983,147.54	Paychex Payroll FSA Paychex Payroll FSA
02/23/2018	ADJUST		20.00		983,127.54	Paychex Payroll FSA Paychex Payroll FSA
02/26/2018	DEP			3,313.00	986,440.54	Tenant Transactions Tenant Transactions
02/26/2018	063302	APCO SUPPLY	5,770.48		980,670.06	ACCT# 178131 #1378056-00 \$833.12 #1378723-00 \$-70.56 CM #1378597-01 \$716.05 #1371232-00 \$1457.88 #1378597-00 \$1862.95 #1370787-00 \$118.74 #1376930-01 \$681.00
02/26/2018	063303	Aspen One Hour Heating & Air	675.00		979,995.06	ACCT# 151323 INV# 374833 \$675.00 W/H CAP I-25
02/26/2018	063304	Brooklyn Plumbing, Heating & A/C, Inc	619.62		979,375.44	1 INVOICE #654971 \$619.62 W/H REPLACEMENT
02/26/2018	063305	CASLER HARDWARE	67.20		979,308.24	CUST ACCT# 33561 #I-19509 \$46.75 #I-20074 \$20.45 MAINTENANCE SUPPLIES
02/26/2018	063306	City Of Jackson - Finance Department	9,214.54		970,093.70	EE & ER CONTRIBUTIONS JAN-2018 EE & ER CONTRIBUTIONS JANUARY 2018

Jackson Housing Commission
Check Register Summary Report
 Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	063307	Cochran Electric Co.	434.60		969,659.10	PUBLIC HOUSING \$9214.54 1 INVOICE # 21992 \$434.60
02/26/2018	063308	COMCAST	158.44		969,500.66	2 INVOICES 8529114280104708 \$113.99 109 SHAHAN DR 8529114280369921 \$44.45 221 JANKE ST
02/26/2018	063309	Community Action Agency	3,666.67		965,833.99	1 INVOICE TENANT SUPPORT SERVICES 01/01/2018-01/31/2018
02/26/2018	063310	DBI BUSINESS INTERIORS	113.93		965,720.06	CUST# 224241 INV# 03JT3477 \$113.93 OFFICE SUPPLIES
02/26/2018	063311	GRIMES PLUMBING COMPANY, INC	3,643.97		962,076.09	3 INVOICES #4506 \$3214.10 CAP - REPAIR DRAIN PIPES #4455 \$114.52 #4519 \$315.35
02/26/2018	063312	HAMMOND HARDWARE	140.55		961,935.54	CUST# 33515 #B370608 \$86.35 #C259842 \$17.52 #C259971 \$22.30 #C260093 \$14.38
02/26/2018	063313	Jackson Transportation Authority	210.73		961,724.81	1 INVOICE #0028376-IN \$210.73 FUEL SERVICES - JAN. 2018
02/26/2018	063314	JACKSON GLASS WORKS INC	489.80		961,235.01	CUST# JHOU #410134 \$197.80 WINDOW REPAIR 348 MOORMAN
02/26/2018	063315	JASON OMO	59.01		961,176.00	#410262 \$292.00 WINDOW REPLACEMENTN B-6 8 A-16 U-HAUL GAS REIMBURSEMENT GAS REIMBURSEMENT \$59.01 AMP1 AND AMP 2
02/26/2018	063316	KUBOTA OF JACKSON	748.16		960,427.84	CUST ID# 659452 INV# 106-18962 \$748.16 CAP SNOW REMOVAL EQUIPMENT
02/26/2018	063317	Lammers Heating & A/C	215.00		960,212.84	1 INVOICE

Jackson Housing Commission
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Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	063318	MENARDS - JACKSON	565.28		959,647.56	INV# 12741-19514 \$215.00 ACCT# 31610470 INV# 12445 \$45.69 INV# 12564 \$92.59 INV# 12754 \$427.00 MAINTENANCE SUPPLIES
02/26/2018	063319	MICHELE HARGET	49.00		959,598.56	P-003-5529-10 FINAL ACCOUNTING VACATED UNIT ON 01/29/2018
02/26/2018	063320	NAN MCKAY & Associates, Inc.	2,040.00		957,558.56	ACCT# JAC49201 INV# 227654 \$1200.00 CAP- TRAINING FOR INGRAM AND JOHNSON 5 DAY DURATION ON 3/26/2018 CHICAGO, IL PHM INV# 227639 \$840.00 CAP - TRAINING INGRAM 4 DAY DURATION ON 6/19/2018 MEMPHIS, TN PH EXEC. MGMT
02/26/2018	063321	OSBORNE PROCESS SERVICE	144.52		957,414.04	4 INVOICES OBP-2018000347 \$42.89 OBP-2018000361 \$42.73 OBP-2018000229 \$28.73 OBP-2018000228 \$30.17
02/26/2018	063322	Postmaster	225.00		957,189.04	9 MAILBOX KEYS FOR TENANTS AMP1 C. TRIPP AMP 2 M. BARNES N. AUTMAN J. CABIC T. MELTON M. CROSS A. DIGGINS J. WORKMAN A. HOWARD
02/26/2018	063323	SAFETY SYSTEMS INC	1,580.00		955,609.04	CUST# 00938 INV# 475432 \$150.00 INV# 477064 \$768.00 INV#478023 \$662.00
02/26/2018	063324	ServiceMaster Absolute Home and	6,202.12		949,406.92	1 INVOICE

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	063325	THE SHERWIN -WILLIAMS CO.	1,230.10		948,176.82	ACCT#5291-3816-6 INV# 6886-3 \$580.00 INV# 6923-4 \$650.10 PAINTING SUPPLIES
02/26/2018	063326	TEACHOUT SECURITY SOLUTIONS,	1,502.76		946,674.06	CUST ID# JAXHC INV# 0011932387 \$1502.76 02/01/2018-02/27/2018
02/26/2018	063327	THE HELPING HAND HANDYMAN	1,025.00		945,649.06	3 INVOICES INV# 1068 \$550.00 102 SHAHAN INV# 1067 \$175.00 220 JANKE INV# 1069 \$300.00 1221 LAUREL LN VACANT UNIT PAINTING
02/26/2018	063328	TOMMARK, INC.	158.58		945,490.48	CUST ID# 100596 INV# 812684094 \$158.58
02/26/2018	063329	Trail Supply LLC	1,098.12		944,392.36	ACCT# 10014 INV# 39778 \$574.12 INV# 39690 \$524.00
02/26/2018	063330	VIVIAN AUSBORN	25.00		944,367.36	P-002-3228-08 FINAL ACCOUNTING VACATED UNIT ON 1/31/2018
02/26/2018	063331	WILMAR INDUSTRIES	1,120.46		943,246.90	ACCT# 70585 INV# 428858393 \$985.29 INV# 428524581 \$135.17 MAINTENANCE SUPPLIES
02/26/2018	063332	CONSUMERS ENERGY	21,449.45		921,797.45	9 INVOICES 100034159838 \$29.15 FINAL T-CHARGE 100035145133 \$10.17 FINAL BILL 100075348829 \$48.94 FINAL BILL 100035146164 \$1662.71 100035145687 \$4208.44 100035145687 \$241.46 100035145554 \$2904.65 100000120954 \$2328.28 100034187144 \$119.17 T-CHARGE 100000120764 \$9896.48

Jackson Housing Commission
Check Register Summary Report
Public Housing
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	063333	LIBRA INDUSTRIES, INC. OF MI	511.99		921,285.46	CUST# 37126 INV# 45265600 \$30.00 J. POOL INV# 45235700 \$203.99 D. HARTMAN INV# 45265500 \$48.00S. JONES INV# 45280600 \$230.00 D. PARKS
02/26/2018	063334	DARRIN PHILLIPS	218.44		921,067.02	RMTA STIPEND/ REIMBURSEMENT REED MANOR TENT. ASSOC. STIPEND MARCH 2018 \$150.00
02/26/2018	063335	THE HOME DEPOT SUPPLY	10,086.34		910,980.68	REED MANOR TENT. ASSOC. OFFICE SUPPLIES REIMBURSEMENT \$68.44 COMM ACCT# 6035322540175928 COMM ACCT# 6035322540175928 order id# h2770-33484 \$1288.80 receipt# 22700000133173 \$1206.01 receipt# 27700000133108 \$1622.40 cap fir receipt# 27700000180976 \$1941.31 cap fir receipt# 27700000109678 \$26.39 receipt# 27700000158790 \$2087.12 cap fir receipt# 27700001027291 \$1941.31 cap fir
02/26/2018	063336	TEACHOUT SECURITY SOLUTIONS,	4,481.20		906,499.48	CUST ID# JAXHC INV# 0011932713 \$1502.76 02/22/2018-02/28/2018 INV# 0011932584 \$1475.68 02/15/2018-02/21/2018 INV# 0011932468 \$1502.76 02/08/2018-02/14/2018
02/26/2018	063337	PLIC - SBD Grand Island	116.64		906,382.84	ACCT# 1044559-10001 ACCT# 1044559-10001 \$116.64 03/01/2018-03/31/2018 LIFE AD & D MARCH 2018
02/26/2018	063338	Housing Insurance Services, Inc.	97,847.00		808,535.84	POLICY# HAPI-385-178863-2018 INV# HP00084680 YEAR 32 CUST ID# 385 \$97325.00 COMM PROPERTY \$94951 TERRORISM \$2374.00
						POLICY# 105741616 YEAR 32

Jackson Housing Commission
Check Register Summary Report
Public Housing

From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	063339	Housing Authority Risk Retention	20,688.00		787,847.84	CUST ID# 385 ALT - FIDELITY \$522.00
						POLICY# HARRG-385-178864-2018 INV# HG00091903 YEAR 32 CUST ID#385
						COMMERICAL LIABILITY \$23531 PUBLIC OFFICALS \$1964 EMPLOYMENT PRACTICE 13036 PESTICIDE \$0 EMPLOYEE BEN ADMIN LIABILITY \$250 TERROISM \$410 MOLD \$2185 3RD PARTY DISCRIMINATION \$0
02/27/2018	DEP			7,045.50	794,893.34	Tenant Transactions Tenant Transactions
02/27/2018	ADJUST		40.00		794,853.34	Paychex Payroll FSA Paychex Payroll FSA
02/28/2018	DEP			273.00	795,126.34	Tenant Transactions Tenant Transactions
02/28/2018	ADJUST		5.00		795,121.34	Paychex Payroll FSA Paychex Payroll FSA
02/28/2018	ADJUST		17,152.93		777,968.41	Paychex Payroll 03.01.18 Paychex Payroll 03.01.18
02/28/2018	ADJUST		585.94		777,382.47	Paychex Payroll Invoice Paychex Payroll Invoice
Total:			400,211.58	425,293.91		

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/01/2018	DEP			161.47	83,511.57	Retiree Ins Deposit Retiree Ins Deposit
02/01/2018	ADJUST		10,248.59		73,262.98	Paychex Payroll 02.01.2018 Paychex Payroll 02.01.2018
02/01/2018	ADJUST		6,055.86		67,207.12	Paychex Payroll Taxes 02.01.18 Paychex Payroll Taxes 02.01.18
02/02/2018	ADJUST		625.00		66,582.12	Paychex Payroll Adv 02.02.18 Paychex Payroll Adv 02.02.18
02/02/2018	ADJUST		247.05		66,335.07	Paychex Payroll Adv Taxes2218 Paychex Payroll Adv Taxes2218
02/06/2018	DEP			31,833.91	98,168.98	Deposit PH Bookkeeping Fees Rev PHAsset Mgmt Fee Rev PH Management Fee Rev
02/12/2018	DEP			438.18	98,607.16	Retiree Ins Pymt Deposit Retiree Ins Pymt Deposit
02/12/2018	003129	DBI BUSINESS INTERIORS	51.69		98,555.47	CUST# 224241 #03JS8978 \$24.14 #03JS9643 \$27.55 COCC OFFICE SUPPLIES
02/12/2018	003130	GLG PRINT	125.50		98,429.97	3 INVOICES #55224 \$37.50 #55226 \$10.00 #55358 #55342
02/12/2018	003131	HOUSING DATA SYSTEMS, INC.	136.50		98,293.47	CLIENT ID# 6183 INV# 224856 \$72.00 INV# 224691 \$64.50
02/12/2018	003132	JACKSON WATER COLLECTION	110.18		98,183.29	STEW-000301-0000-03 STEW-000301-0000-03 \$110.18
02/12/2018	003133	PC Solutions	229.20		97,954.09	CUST ID# JACKSON HOUSING CO #M19855 \$229.20 MONTHLY COMPUTER SUPPORT COST
02/12/2018	003134	SAFETY SYSTEMS INC	20.00		97,934.09	CUST# 00938 INV# 476799 \$20.00 ADD DUSTIN W.
02/12/2018	003135	SCOTT ACCOUNTING & COMPUTER	60.00		97,874.09	CUST# 11421

Jackson Housing Commission
Check Register Summary Report
General COCC Account
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	003136	SKILLPATH SEMINARS	389.23		97,484.86	INV# 134346 \$60.00 SACS SOFTWARE MAINTENANCE CUST# 12788213 INV# 2153547 \$40.23 LIFESCRIPTS SEMINAR INV# 8027258 \$349.00 STAR12 ALL ACCESS PASS
02/12/2018	003137	SPRINT	248.77		97,236.09	ACCT# 128763256 INV# 128763256-041 \$248.77 JAN.2018 CELL PHONE SERVICE
02/12/2018	003138	TDS Metrocom	55.82		97,180.27	1 INVOICE 517-787-9241 \$55.82
02/12/2018	003139	Grand River Insurance Agency, LLC	392.01		96,788.26	ACCT# GRB 29414 ACCT# GRB 29414 \$392.01 COCC WORKERS COMPENSATION
02/12/2018	003140	LIBRA INDUSTRIES, INC. OF MI	100.00		96,688.26	CUST# 37126 INV# 45181400 \$41.00 INV# 45197900 \$59.00 EMPLOYEE WORK CLOTHING LOVELY, OMO
02/13/2018	003141	The SBAM Plan	9,576.56		87,111.70	CID# 281224 CID# 281224 SBAM ID# 92594 \$9576.56 03/01/2018-03/31/2018
02/14/2018	DEP			164.68	87,276.38	Retiree Ins Pymt Deposit Retiree Ins Pymt Deposit
02/15/2018	ADJUST		9,381.51		77,894.87	Paychex Payroll 02.15.2018 Paychex Payroll 02.15.2018
02/15/2018	ADJUST		5,559.70		72,335.17	Paychex Payroll Taxes 2.15.18 Paychex Payroll Taxes 2.15.18
02/21/2018	DEP			161.47	72,496.64	Retiree Ins Pymt Deposit Retiree Ins Pymt Deposit
02/26/2018	003142	City Of Jackson - Finance Department	4,712.06		67,784.58	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS - JAN. 2018 COCC \$4712.06
02/26/2018	003143	COMCAST	175.85		67,608.73	1 INVOICE ACCT# 8529114280363940 \$175.85 301 STEWARD AVE OFC

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	003144	DBI BUSINESS INTERIORS	69.79		67,538.94	CUST# 224241 INV# 03JT2942 \$25.18 INV# 03JT3266 \$44.61 OFFICE SUPPLIES
02/26/2018	003145	SCHRMA	130.00		67,408.94	SHRM NATIONAL ID# 01118187 SHRM NATIONAL ID# 01118187 \$130.00 2018 SCHRMA APPLICATION FEES FR MEMBERSHIP
02/26/2018	003146	THE WATER STORE INC	23.05		67,385.89	ACCT# 004793 INV# 116078 \$23.05 (3) 5 GALLON WATTER JUGS & DELIVERY FEES
02/26/2018	003147	PLIC - SBD Grand Island	45.36		67,340.53	ACCT# 1044559-10001 ACCT# 1044559-10001 \$45.36 03/01/2018-03/31/2018 LIFE AD & D MARCH 2018
02/26/2018	003148	Housing Authority Risk Retention	12,412.80		54,927.73	POLICY# HARRG-385-178864-2018 INV# HG00091903 YEAR 32 CUST ID#385
						COMMERICAL LIABILITY \$23531 PUBLIC OFFICALS \$1964 EMPLOYMENT PRACTICF 13036 PESTICIDE \$0 EMPLOYEE BEN ADMIN LIABILITY \$250 TERROISM \$410 MOLD \$2185 3RD PARTY DISCRIMINATION \$0
02/28/2018	ADJST		10,005.17		44,922.56	Paychex Payroll 03.01.2018 Paychex Payroll 03.01.2018
			Total:			32,759.71

Date: 03/14/2018
 Time: 12:31:41

Jackson Housing Commission
Check Register Summary Report
 Section 8 Housing Voucher Prog
 From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/01/2018	DEP			24.00	225,469.42	ACH Return ACH Return
02/01/2018	DEP			219,748.00	445,217.42	HAP Deposit HAP Deposit
02/01/2018	DEP			19,925.00	465,142.42	Admin Fee Deposit Admin Fee Deposit
02/01/2018	DEP			1,026.50	466,168.92	Fraud Recovery Deposit Fraud Recovery Deposit
02/01/2018	ADJST		204,677.75		261,491.17	ACH ACH
02/01/2018	ADJST		3,421.86		258,069.31	Payroll 02.01.2018 Payroll 02.01.2018
02/01/2018	ADJST		1,935.10		256,134.21	Payroll Taxes 02.01.2018 Payroll Taxes 02.01.2018
02/05/2018	DEP			170.00	256,304.21	Fraud Recovery Deposit Fraud Recovery Deposit
02/12/2018	054732	DBI BUSINESS INTERIORS	145.56		256,158.65	CUST# 224241 #03JT0028 \$145.66 OFFICE SUPPLIES
02/12/2018	054733	GLG PRINT	52.00		256,106.65	2 INVOICES #55342 #55358
02/12/2018	054734	HOUSING DATA SYSTEMS, INC.	91.00		256,015.65	CLIENT ID# 6183 INV# 224691 \$43.00 INV# 224858 \$48.00
02/12/2018	054735	JACKSON WATER COLLECTION	110.18		255,905.47	STEW-000301-0000-03 STEW-000301-0000-03 \$110.18
02/12/2018	054736	PC Solutions	152.79		255,752.68	CUST ID# JACKSON HOUSING CO #M19855 \$152.79 MONTHLY COMPUTER SUPPORT COSTS
02/12/2018	054737	RENEA BEEGLE	2,208.00		253,544.68	REIMBURSEMENT TENANT REIMBURSEMENT FOR INCOME DISALLOWANCE
02/12/2018	054738	SAFETY SYSTEMS INC	20.00		253,524.68	CUST# 00938 INV# 476799 \$20.00
02/12/2018	054739	SPRINT	59.45		253,465.23	ACCT# 128763256

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/12/2018	054740	TALX THE WORK NUMBER	612.95		252,852.28	INV# 128763256-041 \$59.45 JAN. 2018 CELL PHONE SERVICE
02/12/2018	054741	TDS Metrocom	73.14		252,779.14	CUST# 0210/8805983 INV# B1-952196 \$612.95 PRE TENANT SCREENING
02/12/2018	054742	Grand River Insurance Agency, LLC	261.34		252,517.80	1 INVOICE 517-787-6326 \$73.14
02/13/2018	054743	The SBAM Plan	2,666.55		249,851.25	ACCT# GRB 29414 \$261.34 S8 WORKERS COMPENSATION
02/15/2018	DEP			10.37	249,861.62	CID# 281224 CID# 281224 SBAM ID# 92594 \$2666.55 03/01/2018-03/31/2018
02/15/2018	ADJUST		3,421.88		246,439.74	Interest Interest
02/15/2018	ADJUST		1,935.08		244,504.66	Payroll 02.15.2018 Payroll 02.15.2018
02/16/2018	DEP			1,200.00	245,704.66	Payroll Taxes 02.15.2018 Payroll Taxes 02.15.2018
02/16/2018	ADJUST		13,310.75		232,393.91	Fraud Recovery Deposit Fraud Recovery Deposit
02/21/2018	DEP			300.00	232,693.91	ACH ACH
02/23/2018	DEP			864.00	233,557.91	Fraud Recovery Deposit Fraud Recovery Deposit
02/26/2018	DEP			357.98	233,915.89	ACH Credit ACH Credit
02/26/2018	054744	City Of Jackson - Finance Department	1,787.94		232,127.95	Fraud Deposit Fraud Deposit
02/26/2018	054745	Community Action Agency	916.66		231,211.29	EE & ER CONTRIBUTIONS EE & ER CONTRIBUTIONS JAN. 2018 SECTION 8 \$1787.94
02/26/2018	054746	KENNETH LIPPS	293.25		230,918.04	1 INVOICE TENANT SUPPORT SERVICES 01/01/2018-01/31/2018

Jackson Housing Commission
Check Register Summary Report
Section 8 Housing Voucher Prog
From: 02/01/2018 To: 02/28/2018

Date	Ref Num	Payee	Payment	Deposit	Balance	Memo
02/26/2018	054747	PLIC - SBD Grand Island	19.44		230,898.60	INV# 002 1.23.2018 2.5 HRS @ \$23.00 = \$57.50 1.31.2018 1.0 HRS @ \$23.00 = \$23.00 2.06.2018 4.75 HRS @ \$23.00 = \$109.25 2.07.2018 4.50 HRS @ \$23.00 = \$103.50 ACCT#1044559-10001 ACCT# 1044559-10001 \$19.44 03/01/2018-03/31/2018 LIFE AD & D MARCH 2018
02/26/2018	054748	Housing Authority Risk Retention	8,275.20		222,623.40	POLICY# HARRG-385-178864-2018 INV# HG00091903 YEAR 32 CUST ID#385 COMMERCIAL LIABILITY \$23531 PUBLIC OFFICALS \$1964 EMPLOYMENT PRACTICE 13036 PESTICIDE \$0 EMPLOYEE BEN ADMIN LIABILITY \$250 TERROISM \$410 MOLD \$2185 3RD PARTY DISCRIMINATION \$0
02/27/2018	DEP			604.00	223,227.40	Fraud Deposit Fraud Deposit
02/27/2018	ADJUST		2,976.00		220,251.40	ACH Settlements ACH Settlements
02/27/2018	ADJUST		195.00		220,056.40	ACH Settlements ACH Settlements
02/28/2018	ADJUST		3,428.13		216,628.27	Paychex payroll 03.01.2018 Paychex payroll 03.01.2018
02/28/2018	054749	Jackson Housing Commission	3,000.00		213,628.27	SECTION 8 MANAGEMENT FEES SECTION 8 MANAGEMENT FEES \$3000 FEB. 2018
Total:			256,047.00		244,229.85	

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____ and considered:

RESOLUTION NO. 2018-05

Pursuant to the Uncollectible Tenants Accounts Policy which authorizes the Commission to write off delinquent accounts after 3 months as shown below:

AMP 1: Chalet Terrace	\$3,338.03
AMP 2: Reed Manor	\$1,066.00
Total	\$ 4,404.03

The attached Collection Losses Report reflects the delinquent amount of **\$4,404.03** and is hereby approved for fiscal year 2017-2018 write-off.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as read.
Commissioner _____ **SECONDED** the motion and upon roll call the "AYES" and "NAYS" were as follows:

AYES:
NAYS:
ABSTAIN:
ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on March 21, 2018.

Michelle Woods
Vice-President

Jackson Housing Commission Collection Losses Report

Three Months or Greater
March 2018

Property	Account	EOP	Amount
Reed Manor	P -002-3350-08	12/08/2017	\$3,338.03
Chalet Terrace	P -001-1188-11	12/11/2017	\$1,066.00

Property	Total
Chalet Terrace	\$3,338.03
Reed Manor	\$1,066.00
Total Write Off	\$4,404.03

Jackson Housing Commission
Jackson, MI

The following Resolution was introduced by _____, read in full and considered:

RESOLUTION NO. 2018-06

WHEREAS, an operating budget shall be developed for each AMP, Section 8 and COCC;

WHEREAS, the operating budget shall be approved by the Board prior to the start of the fiscal year;

WHEREAS, the operating budgets include estimates of all revenue and expenses that directly or indirectly support the operations of each AMP, Section 8 and COCC ;

THEREFORE BE IT RESOLVED THAT the Commission adopts the attached Fiscal Year 2018 (April 1, 2018 to March 31, 2019) Operating Budgets for each AMP, COCC and Section 8.

Commissioner _____ **MOVED** to adopt the foregoing Resolution as introduced and read. Commissioner _____ **SUPPORTED** the motion, and, upon roll call the "AYES" and "NAYS" were as follows:

- AYES:
- NAYS:
- ABSTAIN:
- ABSENT:

_____ declared the motion carried and the Resolution adopted.

I hereby certify that the above Resolution was adopted at a Regular Meeting of the Jackson Housing Commission on March 21, 2018.

Michelle Woods
Vice-President

Leasing and HAP Utilization

CY2018

A	B	C	D	E	F	G	H	I	J	K	L
Month	HAP Funded	Total HAP & URP	HAP Utilization	UML	Avg PUC	% Leased	UMA	Fraud Recovery	Interest Income	Excess/(Deficiency)	NRP Available
Balance Forward											80,911
January	221,652	214,503	96.8%	461	465.30	97.1%	475	404	5	7,149	88,469
February	219,748	221,090	100.7%	458	482.73	96.5%	475	1,829	5	(1,342)	88,961
March											
April											
May											
June											
July											
August											
September											
October											
November											
December											
	\$441,400	\$435,593	98.8%	919	474.02	96.8%	950	2,233	10	\$ 5,807	

Total Total C/B Total C/E E/H Total Total Total Total B - C L-K+J+I

Jackson Housing Commission

Move Outs

February 2018

AMP	Account	EOP	Reason
Chalet Terrace	P -001-1101-07	2/27/2018	Eviction
Chalet Terrace	P -001-7638-06	2/07/2018	No Notice Given
Reed Manor	P -002-3263-12	2/21/2018	Nursing Home
Reed Manor	P -002-3291-05	2/07/2018	Deceased
Reed Manor	P -002-4382-06	2/22/2018	Notice Given
Reed Manor	P -002-4387-12	2/27/2018	Eviction
Reed Manor	P -002-4391-02	2/15/2018	Nursing Home
Shahan Blackstone North	P -003-6601-11	2/07/2018	Eviction

Jackson Housing Commission
PHAS - Vacant Unit Turnaround Time

Public Housing

for Units Re-Occupied between: 02/01/2018 and 02/28/2018

Exempt Days
Other

Prj-Unit	Street	Apt #	Vacated	Issued to Maintenance	Down-Time Days	Maintenance Completed	Make-Ready Days	Re-Occupied	Lease-Up Days	Vacancy Days	Capital Funds	Down Time	Make Ready	Lease Up
002-3286	301 Steward Ave	E-13	09/30/2017	12/18/2017	78	01/19/2018	33	02/01/2018	12	123	0	0	0	0
002-4467	315 Steward Avenue	I-54	10/31/2017	01/10/2018	70	01/29/2018	20	02/01/2018	2	92	0	0	0	0
002-4408	207 Steward Avenue	H-39	10/31/2017	01/04/2018	64	01/09/2018	6	02/23/2018	44	114	0	0	0	0
002-4468	315 Steward Avenue	I-55	11/30/2017	02/05/2018	66	02/05/2018	0	02/05/2018	0	66	0	0	0	0
002-3350	301 Steward Avenue	G-25	12/08/2017	01/10/2018	32	02/01/2018	23	02/05/2018	3	58	0	0	0	0
003-5537	204 Janke Street		12/19/2017	12/15/2017	0	12/28/2017	9	02/09/2018	42	51	0	0	0	0
002-3298	301 Steward Ave	E-25	01/04/2018	01/10/2018	5	02/02/2018	24	02/15/2018	12	41	0	0	0	0
001-1105	1251 Laurel Lane		01/15/2018	01/16/2018	0	02/12/2018	24	02/09/2018	0	24	0	0	0	0
001-1169	319 Barberry Drive		01/17/2018	01/17/2018	0	01/23/2018	6	02/16/2018	23	29	0	0	0	0
003-5529	220 Janke Street		01/29/2018	01/29/2018	0	02/14/2018	16	02/23/2018	8	24	0	0	0	0
003-5521	102 Shahan Drive		02/04/2018	02/07/2018	2	02/22/2018	16	02/23/2018	0	18	0	0	0	0
Total Units:					317		177		146	640	0	0	0	0

PHAS - Vacant Unit Turnaround Time
Public Housing
for Units Re-Occupied between: 02/01/2018 and 02/28/2018

Element # - Description	
V12400 - Total number of turnaround days:	640
V12500 - Total number of vacancy days exempted for Capital Funds:	0
V12600 - Total number of vacancy days exempted for other reasons:	0
V12700 - Total number of vacant units turned around:	11
V12800 - Average number of days units were in down time:	28.82
V12900 - Average number of days units were in make-ready:	16.09
V13000 - Average number of days units were in lease-up:	13.27
V13100 - Average unit turnaround days:	58.18

**JACKSON HOUSING COMMISSION
COMMISSION MEETING
PETTY CASH REPORT
Feb-18**

DATE	TRANS#	DESCRIPTION	AMP#	AMOUNT	ADJUSTMENT	REMAINING
01.22.2018	756	Hakim Crampton bed bug prep B-13	92400.2	\$ 10.00		\$ 1,204.20
			91700.1	\$280.00		
			91700.2	\$385.00		
			91700.3	\$360.00		
02.01.2018	757	Tammy Lovely Court filing		\$ 1,025.00		\$ 179.20
02.01.2018	758	Rplenish Petty Cash Chk#63264		\$ (1,820.80)		\$ 2,000.00
02.15.2018	759	Jannaa Pool mileage reimbursement 01/3/2018-01/31/2018	91800.1	\$ 70.20		\$ 1,929.80
02.15.2018	760	Denny Parks mileage reimbursement 01/16/2018-01/19/2018	91800.3	\$ 9.10		\$ 1,920.70
02.15.2018	761	Deb Davis mileage reimbursement 01/18/2018-01/25/2018	91800.4	\$ 95.29		\$ 1,825.41
02.15.2018	762	Roy Nehtercott mileage reimbursement 01/12/2018-01/15/2018	91800.1	\$ 24.03		\$ 1,801.38
02.15.2018	763	Tammy Lovely mileage reimbursement 12/19/2017-01/19/2018	91800.4	\$ 31.89		\$ 1,769.49
02.15.2018	764	Hakim Crampton bed bug prep I-12	92400.2	\$ 10.00		\$ 1,759.49
02.15.2018	765	Tammy Lovely Court filing	91700.1	\$ 15.00		\$ 1,744.49
02.16.2018	766	Tammy Lovely Court filing	91700.2	\$ 45.00		\$ 1,699.49
02.16.2018	767	Hakim Crampton bed bug prep H-21	91700.2	\$ 10.00		\$ 1,689.49
02.28.2018	768	Gary Cram- maintenance materials for work orders	94200.2	\$ 9.51		\$ 1,679.98
			91700.1	\$165.00		
			91700.2	\$125.00		
02.28.2018	769	Tammy Lovely Court filing	91700.3	\$ 345.00		\$ 1,334.98
02.28.2018	770	Shannon Brooks bed bug prep for D-3 \$20.00 worth quarters for wash	92400.2	\$ 20.00		\$ 1,314.98

USED:

BALANCE

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WO#	Date On	Time On	Date Off	Timeoff	Problem	Unit Description	Elspd. Hrs.
92627	2/1/2018	08:16 AM	2/1/2018	08:45 AM	Toilet not working	301 Barbary Drive, Jackson	0.48
92661	2/2/2018	02:47 PM	2/2/2018	03:15 PM	No Heat	101 Shahan Drive, Jackson	0.47
92663	2/5/2018	08:07 AM	2/5/2018	09:30 AM	No hot water	1227 Laurel Lane, Jackson	1.38
92664	2/3/2018	10:34 AM	2/3/2018	11:15 AM	Alarm set off by contractor	Reed Management Office	0.68
92666	2/3/2018	09:24 AM	2/3/2018	10:02 AM	Lost keys	327 Barbary Drive, Jackson	0.63
92667	2/2/2018	05:02 PM	2/2/2018	05:47 PM	No heat	1419 Plymouth, Jackson	0.75
92674	2/4/2018	03:45 PM	2/4/2018	04:47 PM	Key not working	328 Moorman Drive, Jackson	1.03
92675	2/3/2018	01:39 PM	2/3/2018	03:29 PM	oven quit working	208 Janke Street, Jackson	1.83
92678	2/5/2018	10:33 AM	2/5/2018	02:00 PM	Thermostat is off the wall, the heat is not working properly	2017 Pringle, Jackson	3.45
92712	2/6/2018	01:58 PM	2/6/2018	03:00 PM	No Heat	335 Moorman Drive, Jackson	1.03
92721	2/5/2018	10:26 PM	2/5/2018	10:56 PM	Alarm not set	410 E. High Street	0.5
92722	2/6/2018	04:26 PM	2/6/2018	04:54 PM	Backed up drain	1201 Merriman, Jackson	0.47
92723	2/7/2018	08:40 AM	2/7/2018	09:15 AM	No heat	1227 Heather Lane, Jackson	0.58
92725	2/6/2018	07:57 PM	2/6/2018	09:41 PM	No heat	1208 Heather Lane, Jackson	1.73
92727	2/7/2018	05:00 AM	2/7/2018	05:46 AM	No heat	929 Maple, Jackson	0.77
92728	2/7/2018	06:42 AM	2/7/2018	07:22 AM	clogged drain	1254 Laurel Lane, Jackson	0.67
92733	2/6/2018	05:27 PM	2/6/2018	07:04 PM	Lock on door won't twist. Can't lock her door.	206 Janke Street, Jackson	1.62
92751	2/7/2018	10:12 AM	2/7/2018	03:00 PM	No heat	428 Wildwood Ave #A-9, Jackson	4.8
92770	2/7/2018	12:30 PM	2/7/2018	01:00 PM	No hot water	325 Barbary Drive, Jackson	0.5
92774	2/7/2018	01:54 PM	2/8/2018	09:15 AM	No hot water	301 Steward Ave #F-14, Jackson	19.35
92798	2/8/2018	08:25 AM	2/8/2018	09:30 AM	No hot water	1237 Laurel Lane, Jackson	1.08
92808	2/8/2018	09:56 AM	2/12/2018	02:00 PM	Everything is backing up, including sinks and tub.	315 Steward Avenue #I-65, Jackson	100.07
92844	2/9/2018	08:42 AM	2/9/2018	10:30 AM	No heat	310 Barbary Drive, Jackson	1.8
92847	2/9/2018	09:20 AM	2/9/2018	11:30 AM	No heat	222 Janke Street, Jackson	2.17
92852	2/12/2018	11:28 AM	2/13/2018	03:30 PM	Large leak under kitchen sink	315 Steward Avenue #I-63, Jackson	100.03
92858	2/12/2018	07:40 AM	2/12/2018	10:30 AM	No heat	351 Moorman Drive, Jackson	2.83
92873	2/12/2018	08:24 AM	2/12/2018	12:40 PM	Kitchen sink is leaking all over the floor.	301 Steward Ave #E-7, Jackson	4.27
92881	2/12/2018	08:56 AM	2/12/2018	01:30 PM	Top burner in oven sparking when turned on, broiler also broken. Light in bathroom needs fixed.	301 Steward Ave #F-24, Jackson	4.57
92903	2/12/2018	03:13 PM	2/13/2018	10:45 AM	No heat	207 Steward Avenue #H-12, Jackson	19.53
92905	2/13/2018	07:32 AM	2/13/2018	08:15 PM	Water leaking from somewhere in the hallway way and into G11's apartment.	301 Steward Avenue #G-11, Jackson	12.72
92936	2/13/2018	03:47 PM	2/14/2018	03:45 PM	No water pressure. Needs a filter.	315 Steward Avenue #G-11, Jackson	23.97
92976	2/14/2018	11:00 AM	2/14/2018	11:15 AM	No heat	1218 Laurel Lane, Jackson	0.25
92990	2/14/2018	01:04 PM	2/14/2018	02:30 PM	Pipes leaking under kitchen sink.	1246 Laurel Lane, Jackson	1.43
93007	2/15/2018	09:53 AM	2/15/2018	11:00 AM	Needs smoke detector installed.	207 Steward Avenue #H-32, Jackson	145.12
93011	2/15/2018	12:04 PM	2/15/2018	04:15 PM	Toilet clogged. Air conditioner cover needs put on. Cold air is coming in apartment.	428 Wildwood Ave #A-14, Jackson	4.18
93017	2/15/2018	02:12 PM	2/15/2018	02:45 PM	Gas Leak	327 Moorman Drive, Jackson	0.55
93028	2/12/2018	04:15 PM	2/12/2018	05:00 PM	Lock-out	308 Moorman Drive, Jackson	0.75
93029	2/11/2018	01:25 AM	2/11/2018	01:35 AM	Clogged toilet	301 Steward Ave #B-13, Jackson	0.17
93030	2/11/2018	11:50 AM	2/11/2018	01:25 AM	Drain clogged	315 Steward Avenue #I-36, Jackson	-10.42
93031	2/10/2018	04:05 PM	2/10/2018	04:45 PM	Lock-out	315 Steward Avenue #I-77, Jackson	0.67
93032	2/10/2018	01:20 PM	2/10/2018	01:35 PM	Lock-out	301 Steward Ave #F-2, Jackson	0.25
93033	2/10/2018	11:20 AM	2/10/2018	11:30 AM	Lock-out	301 Steward Ave #B-2, Jackson	0.17
93034	2/8/2018	06:05 PM	2/8/2018	06:10 PM	Lock-out	207 Steward Avenue #H-3, Jackson	0.08
93045	2/16/2018	02:18 PM	2/16/2018	04:00 PM	Floor drain by washer is backing up.	1233 Heather Lane, Jackson	1.7
93065	2/20/2018	10:39 AM	2/20/2018	02:30 PM	No hot water	914 N Blackstone, Jackson	3.85
93068	2/20/2018	10:49 AM	2/20/2018	01:05 PM	Kitchen plug outlwr sparks when used.	315 Steward Avenue #I-68, Jackson	2.27
93081	2/20/2018	02:52 PM	2/20/2018	03:45 PM	Toilet is leaking.	216 Summit, Jackson	0.88
93091	2/19/2018	12:00 PM	2/19/2018	01:30 PM	Plugged drains	1207 Laurel Lane, Jackson	1.5
93093	2/19/2018	02:54 PM	2/19/2018	03:34 PM	Thermostat front missing	306 Barbary Drive, Jackson	0.67
93099	2/21/2018	09:55 AM	2/21/2018	11:00 AM	No hot water	305 Moorman Drive, Jackson	1.08
93106	2/19/2018	03:34 PM	2/19/2018	04:05 PM	Lock-out	301 Steward Avenue #G-16, Jackson	0.52
93107	2/18/2018	01:57 PM	2/18/2018	02:35 PM	Allow tenants daughter in to get cat	207 Steward Avenue #H-35, Jackson	0.63
93108	2/19/2018	10:42 PM	2/19/2018	11:45 AM	Partial power in unit	301 Steward Avenue #G-21, Jackson	-10.95

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93109	2/11/2018	01:25	PM	2/11/2018	01:35	PM	Clogged toilet	301 Steward Ave #B-13, Jackson	0.17
93110	2/11/2018	11:50	AM	2/11/2018	01:25	PM	Drain clog	315 Steward Avenue #I-36, Jackson	1.58
93111	2/10/2018	04:05	PM	2/10/2018	04:45	PM	Lock-out	315 Steward Avenue #I-77, Jackson	0.67
93112	2/12/2018	01:20	PM	2/10/2018	01:35	PM	Lock-out	301 Steward Ave #F-2, Jackson	-47.75
93113	2/8/2018	06:05	PM	2/8/2018	06:10	PM	Lock-out	207 Steward Avenue #H-3, Jackson	0.08
93114	2/18/2018	11:45	AM	2/18/2018	12:46	PM	Water dripping from bath heat light	315 Steward Avenue #I-8, Jackson	1.02
93116	2/10/2018	11:20	AM	2/10/2018	11:30	AM	Lock-out	301 Steward Ave #B-2, Jackson	0.17
93118	2/18/2018	04:54	PM	2/18/2018	05:35	PM	Lock-out	301 Steward Ave #B-2, Jackson	0.68
93138	2/21/2018	09:40	PM	2/21/2018	10:15	PM	Furnace has gurling sound	122 Shahan Drive, Jackson	0.58
93145	2/21/2018	05:15	PM	2/21/2018	07:40	PM	Main drain is backing up in building.	301 Steward Avenue #G-1, Jackson	2.42
93166	2/23/2018	09:34	AM	2/23/2018	12:45	PM	Water is leaking from ceiling, 2nd floor in the C-Building.	301 Steward Avenue, Bldg. C	3.18
93188	2/26/2018	07:40	AM	2/26/2018	01:30	PM	Door is broken, been kicked in. Needs replaced.	301 Steward Ave #F-2, Jackson	5.83
93215	2/24/2018	05:33	PM	2/24/2018	06:05	PM	No hot water	1233 Heather Lane, Jackson	0.53
93224	2/24/2018	08:05	PM	2/24/2018	08:35	PM	No heat	301 Steward Ave.	0.5
93225	2/24/2018	09:30	AM	2/24/2018	09:47	PM	Alarm going off at maintenance garage.	301 Steward Ave.	12.28
93235	2/25/2018	08:25	AM	2/25/2018	09:15	AM	Tree has fallen on back porch.	1246 Laurel Lane, Jackson	0.83
93256	2/28/2018	01:35	PM	2/28/2018	03:30	PM	Element on stove broke. Per tenant previously caused a tiny fire.	301 Steward Ave #F-24, Jackson	1.92

Utility Cost and Consumption Report

Chalet Terrace (AMP 1)

<u>MONTH</u>	<u>ELECTRICITY KW HOURS CONSUMP</u>	<u>NET BILL</u>	<u>GAS MCF CONSUMP</u>	<u>NET BILL</u>	<u>WATER CCF CONSUMP</u>	<u>WATER BILL</u>	<u>SEWER BILL</u>	<u>TOTAL WATER BILL</u>	<u>TOTAL MONTHLY UTILITY 2017</u>
Jan-18	67,252	\$ 8,482.44	1,587	\$ 11,183.44	-	-	-	\$ -	\$ 19,665.88
Jan-17	52,856	\$ 6,850.81	1,193	\$ 8,693.31				\$ -	\$ 15,544.12
Feb-18	53,483	\$ 7,113.56	1,210	\$ 9,814.33	331,500	\$ 12,218.89	\$ 6,676.54	\$ 18,895.43	\$ 35,823.32
Feb-17	48,896	\$ 5,515.38	923	\$ 7,825.76	253,700	\$ 9,066.86	\$ 4,876.41	\$ 13,943.27	\$ 27,284.41
Mar-18								\$ -	\$ -
Mar-17	62,449	\$ 8,096.95	1,426	\$ 7,997.86	21,300	\$ 733.73	\$ 407.16	\$ 1,140.89	\$ 17,235.70
Apr-18								\$ -	\$ -
Apr-17	36,254	\$ 12,559.54	8	\$ 76.92				\$ -	\$ 12,636.46
May-18								\$ -	\$ -
May-17	45,552	\$ 5,735.68	312	\$ 2,489.97	262,900	\$ 9,189.57	\$ 4,962.93	\$ 14,152.50	\$ 22,378.15
Jun-18								\$ -	\$ -
Jun-17	42,298	\$ 5,724.13	386	\$ 3,106.90	22,500	\$ 770.40	\$ 426.93	\$ 1,197.33	\$ 10,028.36
Jul-18								\$ -	\$ -
Jul-17	55,164	\$ 7,235.60	223	\$ 1,798.73	343,500	\$ 12,481.12	\$ 6,861.34	\$ 19,342.46	\$ 28,376.79
Aug-18								\$ -	\$ -
Aug-17	53,307	\$ 7,072.76	145	\$ 1,197.39	21,800	\$ 827.38	\$ 459.05	\$ 1,286.43	\$ 9,556.58
Sep-18								\$ -	\$ -
Sep-17	49,579	\$ 6,660.97	239	\$ 1,973.39				\$ -	\$ 8,612.36
Oct-18								\$ -	\$ -
Oct-17	46,679	\$ 5,983.99	231	\$ 1,914.93				\$ -	\$ 7,898.92
Nov-18								\$ -	\$ -
Nov-17	46,743	\$ 5,952.22	564	\$ 3,494.18	290,400	\$ 10,994.57	\$ 5,966.25	\$ 16,960.82	\$ 26,407.22
Dec-18								\$ -	\$ -
Dec-17	51,784	\$ 5,764.27	813	\$ 5,109.51	23,700	\$ 877.86	\$ 490.45	\$ 1,368.31	\$ 12,242.09
2018	120,735	\$ 15,596.00	2,797	\$ 20,997.77	331,500	\$ 12,218.89	\$ 6,676.54	\$ 18,895.43	\$ 55,489.20
2017	591,561	\$ 83,160.30	6,463	\$ 45,678.85	1,239,800	\$ 44,941.49	\$ 24,450.52	\$ 69,392.01	\$ 198,231.16

Utility Cost and Consumption Report

Reed Manor (AMP 2)

MONTH	ELECTRICITY KW HOURS CONSUMP	NET BILL	GAS		NET BILL	WATER		SEWER BILL	TOTAL WATER BILL	TOTAL MONTHLY UTILITY 2017
			MCF CONSUMP	CONSUMP		CCF CONSUMP	WATER BILL			
Jan-18	162,240	\$ 20,046.02	1,349	\$ 10,151.46	136,000	\$ 4,086.40	\$ 2,510.91	\$ 6,597.31	\$ 36,794.79	
Jan-17	129,480	\$ 16,272.98	1,203	\$ 9,046.28	131,000	\$ 3,644.42	\$ 2,199.35	\$ 5,843.77	\$ 31,163.03	
Feb-18	126,720	\$ 16,500.43	1,230	\$ 9,923.86	115,000	\$ 3,625.83	\$ 2,792.27	\$ 6,418.10	\$ 32,842.39	
Feb-17	111,280	\$ 14,391.81	1,165	\$ 9,844.46	120,000	\$ 3,416.79	\$ 2,031.79	\$ 5,448.58	\$ 29,684.85	
Mar-18									\$ -	\$ -
Mar-17	104,600	\$ 13,646.19	886	\$ 7,289.52	111,000	\$ 3,242.66	\$ 1,893.91	\$ 5,136.57	\$ 26,072.28	
Apr-18									\$ -	\$ -
Apr-17	114,960	\$ 13,721.92	819	\$ 6,369.58	103,000	\$ 3,063.25	\$ 1,768.47	\$ 4,831.72	\$ 24,923.22	
May-18									\$ -	\$ -
May-17	97,240	\$ 12,027.30	517	\$ 3,991.10	121,000	\$ 3,286.58	\$ 2,011.52	\$ 5,298.10	\$ 21,316.50	
Jun-18									\$ -	\$ -
Jun-17	124,280	\$ 16,314.56	338	\$ 2,723.58	142,000	\$ 3,754.34	\$ 2,343.38	\$ 6,097.72	\$ 25,135.86	
Jul-18									\$ -	\$ -
Jul-17	150,720	\$ 18,870.67	194	\$ 1,532.92	153,000	\$ 4,746.42	\$ 2,942.28	\$ 7,688.70	\$ 28,092.29	
Aug-18									\$ -	\$ -
Aug-17	147,963	\$ 18,594.14	175	\$ 1,365.90	144,000	\$ 4,277.54	\$ 2,642.91	\$ 6,920.45	\$ 26,880.49	
Sep-18									\$ -	\$ -
Sep-17	127,520	\$ 16,545.24	203	\$ 1,657.80	195,000	\$ 5,459.10	\$ 3,534.52	\$ 8,993.62	\$ 27,196.66	
Oct-18									\$ -	\$ -
Oct-17	100,840	\$ 12,620.28	297	\$ 2,379.89	187,000	\$ 5,257.78	\$ 3,383.68	\$ 8,641.46	\$ 23,641.63	
Nov-18									\$ -	\$ -
Nov-17	112,000	\$ 13,904.77	564	\$ 3,494.18	172,000	\$ 4,920.28	\$ 3,130.72	\$ 8,051.00	\$ 25,449.95	
Dec-18									\$ -	\$ -
Dec-17	121,960	\$ 13,260.56	873	\$ 6,351.39	166,000	\$ 4,679.29	\$ 3,002.27	\$ 7,681.56	\$ 27,293.51	
2018	288,960	\$ 36,546.45	2,579	\$ 20,075.32	251,000	\$ 7,712.23	\$ 5,303.18	\$ 13,015.41	\$ 69,637.18	
2017	1,442,843	\$ 180,170.42	7,234	\$ 56,046.60	1,745,000	\$ 49,748.45	\$ 30,884.80	\$ 80,633.25	\$ 316,850.27	

Utility Cost and Consumption Report

Shahan-Blackstone North Apartments (AMP 3)

<u>MONTH</u>	<u>ELECTRICITY KW HOURS CONSUMP</u>	<u>NET BILL</u>	<u>GAS MCF CONSUMP</u>	<u>NET BILL</u>	<u>WATER CCF CONSUMP</u>	<u>WATER BILL</u>	<u>SEWER BILL</u>	<u>TOTAL WATER BILL</u>	<u>TOTAL WATER BILL</u>	<u>TOTAL MONTHLY UTILITY 2017</u>
Jan-18	3,293	\$ 580.81	112	\$ 837.04	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$ 12,709.23	\$ 14,127.08
Jan-17	2,823	\$ 501.07	90	\$ 724.74	217,600	\$ 8,058.63	\$ 4,041.48	\$ 12,100.11	\$ 12,100.11	\$ 13,325.92
Feb-18	1,862	\$ 333.96	66	\$ 532.74				\$ -	\$ -	\$ 866.70
Feb-17	2,623	\$ 468.39	79	\$ 627.20				\$ -	\$ -	\$ 1,095.59
Mar-18								\$ -	\$ -	\$ -
Mar-17	2,454	\$ 436.65	68	\$ 524.70				\$ -	\$ -	\$ 961.35
Apr-18								\$ -	\$ -	\$ -
Apr-17	1,690	\$ 332.20	32	\$ 283.12	190,500	\$ 7,333.36	\$ 3,619.33	\$ 10,952.69	\$ 10,952.69	\$ 11,568.01
May-18								\$ -	\$ -	\$ -
May-17	1,524	\$ 274.12	16	\$ 145.75				\$ -	\$ -	\$ 419.87
Jun-18								\$ -	\$ -	\$ -
Jun-17	1,950	\$ 339.09	10	\$ 85.50				\$ -	\$ -	\$ 424.59
Jul-18								\$ -	\$ -	\$ -
Jul-17	2,191	\$ 377.68	4	\$ 85.72	301,600	\$ 11,490.10	\$ 5,936.11	\$ 17,426.21	\$ 17,426.21	\$ 17,889.61
Aug-18								\$ -	\$ -	\$ -
Aug-17	2,868	\$ 482.54	33	\$ 85.29				\$ -	\$ -	\$ 567.83
Sep-18								\$ -	\$ -	\$ -
Sep-17	1,660	\$ 301.51	5	\$ 97.71				\$ -	\$ -	\$ 399.22
Oct-18								\$ -	\$ -	\$ -
Oct-17	1,775	\$ 316.28	7	\$ 111.50	245,800	\$ 9,323.14	\$ 4,772.20	\$ 14,095.34	\$ 14,095.34	\$ 14,523.12
Nov-18								\$ -	\$ -	\$ -
Nov-17	1,499	\$ 266.41	15	\$ 158.56				\$ -	\$ -	\$ 424.97
Dec-18								\$ -	\$ -	\$ -
Dec-17	1,687	\$ 260.56	32	\$ 264.35				\$ -	\$ -	\$ 524.91
2018	5,155	\$ 914.77	178	\$ 1,369.78	203,500	\$ 8,471.17	\$ 4,238.06	\$ 12,709.23	\$ 12,709.23	\$ 14,993.78
2017	24,744	\$ 4,356.50	391	\$ 3,194.14	955,500	\$ 36,205.23	\$ 18,369.12	\$ 54,574.35	\$ 54,574.35	\$ 62,124.99

Utility Cost and Consumption Report

All Amps

<u>MONTH</u>	<u>ELECTRICITY KW HOURS CONSUMP</u>	<u>NET BILL</u>	<u>GAS MCF CONSUMP</u>	<u>NET BILL</u>	<u>WATER CCF CONSUMP</u>	<u>WATER BILL</u>	<u>SEWER BILL</u>	<u>NET WATER BILL</u>	<u>TOTAL MONTHLY UTILITY 2017</u>
Jan-18	232,785	\$ 29,109.27	3,048	\$ 22,171.94	339,500	\$ 12,557.57	\$ 6,748.97	\$ 19,306.54	\$ 70,587.75
Jan-17	185,159	\$ 23,624.86	2,486	\$ 18,464.33	348,600	\$ 11,703.05	\$ 6,240.83	\$ 17,943.88	\$ 60,033.07
Feb-18	182,065	\$ 23,947.95	2,506	\$ 20,270.93	446,500	\$ 15,844.72	\$ 9,468.81	\$ 25,313.53	\$ 69,532.41
Feb-17	162,799	\$ 20,375.58	2,167	\$ 17,670.22	373,700	\$ 12,483.65	\$ 6,908.20	\$ 19,391.85	\$ 58,064.85
Mar-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Mar-17	169,503	\$ 22,179.79	2,380	\$ 15,812.08	132,300	\$ 3,976.39	\$ 2,301.07	\$ 6,277.46	\$ 44,269.33
Apr-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Apr-17	152,904	\$ 26,613.66	859	\$ 6,729.62	293,500	\$ 10,396.61	\$ 5,387.80	\$ 15,784.41	\$ 49,127.69
May-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
May-17	144,316	\$ 18,037.10	845	\$ 6,626.82	383,900	\$ 12,476.15	\$ 6,974.45	\$ 19,450.60	\$ 44,114.52
Jun-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Jun-17	168,528	\$ 22,377.78	734	\$ 5,915.98	164,500	\$ 4,524.74	\$ 2,770.31	\$ 7,295.05	\$ 35,588.81
Jul-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Jul-17	208,075	\$ 26,483.95	421	\$ 3,417.37	798,100	\$ 28,717.64	\$ 15,739.73	\$ 44,457.37	\$ 74,358.69
Aug-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Aug-17	201,270	\$ 26,149.44	353	\$ 2,648.58	165,800	\$ 5,104.92	\$ 3,101.96	\$ 8,206.88	\$ 37,004.90
Sep-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Sep-17	170,759	\$ 23,515.72	447	\$ 3,728.90	195,000	\$ 5,459.10	\$ 3,534.52	\$ 8,993.62	\$ 36,238.24
Oct-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Oct-17	149,294	\$ 18,920.55	535	\$ 4,406.32	432,800	\$ 14,580.92	\$ 8,155.88	\$ 22,736.80	\$ 46,063.67
Nov-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Nov-17	160,242	\$ 20,123.40	1,143	\$ 7,146.92	462,400	\$ 15,914.85	\$ 9,096.97	\$ 25,011.82	\$ 52,282.14
Dec-18	0	\$ -	0	\$ -	-	\$ -	\$ -	\$ -	\$ -
Dec-17	175,431	\$ 19,285.39	1,718	\$ 11,725.25	189,700	\$ 5,557.15	\$ 3,492.72	\$ 9,049.87	\$ 40,060.51
2018	414,850	\$ 53,057.22	5,554	\$ 42,442.87	786,000	\$ 28,402.29	\$ 16,217.78	\$ 44,620.07	\$ 140,120.16
2017	2,056,280	\$ 267,687.22	14,088	\$ 104,292.39	3,940,300	\$ 130,895.17	\$ 73,704.44	\$ 204,599.61	\$ 577,206.42